

**BOARD OF SUPERVISORS**

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Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA - Final**

Tuesday, July 23, 2024

9:00 AM

Regular Meeting - Hybrid

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The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us).

The Chamber is wheelchair accessible, the accessible entrance to the Courthouse is the 4th Street entrance. Accessible parking is available adjacent to the 4th Street entrance and on the 4th Street side of the K Street lot. If you are a person with a qualified disability, and need a modification or accommodation to participate in this meeting.

**REMOTE/TELECONFERENCE PARTICIPATION**

Conference Line: 720 707 2699

Meeting ID: 834 1259 2321

Please note: Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom; however, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are to attend the meeting person or submit your comment in writing in advance of the meeting.

**Zoom Public Comment:**

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (\*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment. Please turn off your TV or live stream to avoid delays.

**Email Public Comment:**

To submit public comment to the Board please email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us), provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

You may access the live stream of the meeting by using the following link:  
<https://humboldt.legistar.com>

**A. ROLL CALL****B. SALUTE TO THE FLAG****C. MODIFICATIONS TO THE AGENDA****D. CONSENT CALENDAR****Auditor/Controller**

[24-1136](#)

1. Approval of an Exception to the Hiring Freeze to Hire 1.0 Full-Time Equivalent (FTE) for the Auditor-Controller

***Recommendation:***

That the Board of Supervisors:

1. Approve an exception to the fiscal year (FY) 2024-25 hiring freeze to hire 1.0 FTE Senior Fiscal Assistant (Class 0124) for the Auditor-Controller in Accounts Payable.

**Attachments:** [Staff Report](#)

### **Aviation**

#### **24-1131**

2. License Agreement with Rumble Over the Redwoods Airshow Group Regarding Hosting an Airshow at the California Redwood Coast-Humboldt County Airport (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Authorize the California Redwood Coast-Humboldt County Airport to host the Rumble Over the Redwoods Airshow upon full execution of the attached license agreement (4/5 vote required);
2. Approve, and authorize the Humboldt County, Director of Aviation, or a designee thereof, to execute the attached license agreement with Rumble Over the Redwoods Airshow Group regarding hosting an airshow at the California Redwood Coast-Humboldt County Airport (4/5 vote required);
3. Authorize the Director of Aviation, or a designee thereof, to execute any and all subsequent amendments to, and any other agreements, certifications, attestations, forms and documents directly associated with, the attached license agreement with Rumble Over the Redwoods Airshow Group, after review and approval by County Counsel, Risk Management and the County Administrative Office (4/5 vote required); and
4. Direct the Clerk of the Board to provide the Director of Aviation with one (1) fully executed certified copy of the Board order related to this item.

**Attachments:** [Staff Report](#)  
[2024.07.19-ROR License Agreement-FINAL.docx](#)

### **Board of Supervisors**

#### **24-1093**

3. Appoint Paul Amato to the Humboldt County Fish and Game Advisory Commission Representing the Third District

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

**Sponsors:** Supervisor Wilson

**Attachments:** [Staff Report](#)  
[Fish and Game Advisory Commission Roster as 072324edacted.pdf](#)

#### **24-1096**

4. Letter of Appreciation to Lance Morton for His Service on the Human Rights Commission

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letter of appreciation.

**Sponsors:** Supervisor Bushnell

**Attachments:** [Staff Report](#)  
[Letter of Appreciation Redacted.pdf](#)

[24-1097](#)

5. Letter of Appreciation to James Clark for His Service on the Fish & Game Advisory Commission

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the letter of appreciation.

**Sponsors:** Supervisor Arroyo

**Attachments:** [Staff Report](#)  
[Letter of Appreciation Redacted.pdf](#)

[24-1105](#)

6. Resolution Recognizing the Eureka Street Art Festival

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the resolution.

**Sponsors:** Supervisor Arroyo

**Attachments:** [Staff Report](#)  
[Eureka Street Art Festival Resolution.pdf](#)

[24-1134](#)

7. Letter of Support for AB 930 (Friedman) - Reinvestment in infrastructure for a Sustainable and Equitable California (RISE) Districts

**Recommendation:** That the Board of Supervisors:  
1. Authorize the chair to sign the letter of support.

**Sponsors:** Supervisor Wilson

**Attachments:** [Staff Report](#)  
[Letter of Support for AB930.pdf](#)  
[AB 930 Fact Sheet.pdf](#)

**Clerk of the Board**

[24-1087](#)

8. Submittal of Supervisors' Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

**Attachments:**[Staff Report](#)[Expense Reporting Forms.pdf](#)[24-1101](#)

9. Approval of the Action Summary - Meeting of July 9, 2024

**Recommendation:**

That the Board of Supervisors:

1. Approve the Action Summary for the Meeting of July 9, 2024, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

**Attachments:**[Staff Report](#)[Action Summary - July 9, 2024.pdf](#)[Minute Sheet.docx](#)[24-1106](#)

10. Reappointment of Jenna Catsos to the Headwaters Fund Board

**Recommendation:**

That the Board of Supervisors:

1. Approve the reappointment of Jenna Catsos to the Headwaters Fund Board.

**Attachments:**[Staff Report](#)[HFB Roster 072324 .pdf](#)**County Administrative Office**[24-1069](#)

11. Resolution Authorizing Execution of Cooperative Fire Programs - Fire Protection Reimbursement Agreement No. 1CA06883 with the California Department of Forestry and Fire Protection Regarding the Provision of Fire Protection Services within County Service Area No. 4 for an Amount Not to Exceed \$994,571.00

**Recommendation:**

That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to Cooperative Fire Programs - Fire Protection Reimbursement Agreement No. 1CA06883 with the California Department of Forestry and Fire Protection;
2. Adopt the attached resolution which authorizes the County Administrative Officer, or a designee thereof, to execute Cooperative Fire Programs - Fire Protection Reimbursement Agreement No. 1CA06883 with the California Department of Forestry and Fire Protection regarding the provision of fire protection services within County Service Area No. 4 for the period of July 1, 2024 through June 30, 2027, and any amendments thereto, along with any and all other certifications, agreements and

documents required or deemed necessary or appropriate for the County of Humboldt to accept and secure its obligations thereunder;

3. Direct the Clerk of the Board to return one (1) fully executed certified copy of the attached resolution to the County Administrative Office for submission to the California Department of Forestry and Fire Protection; and

4. Direct the Human Resources Director, or a designee thereof, to provide the California Department of Forestry and Fire Protection with any and all necessary certificates of insurance.

**Attachments:**

[Staff Report](#)

[Resolution Regarding Amador Agreement](#)

[Humboldt Co Amador 24-27](#)

[24-1070](#)

12. Resolution Authorizing Execution of Cooperative Fire Programs - Fire Protection Reimbursement Agreement No. 1CA06882 with the California Department of Forestry and Fire Protection Regarding the Provision of Consolidated Fire Dispatch Services in Humboldt County for an Amount Not to Exceed \$1,578,540.00

**Recommendation:**

That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to Cooperative Fire Programs - Fire Protection Reimbursement Agreement No. 1CA06882 with the California Department of Forestry and Fire Protection;
2. Adopt the attached resolution which authorizes the County Administrative Officer, or a designee thereof, to execute Cooperative Fire Programs - Fire Protection Reimbursement Agreement No. 1CA06882 with the California Department of Forestry and Fire Protection regarding the provision of fire dispatch services within Humboldt County in an amount not exceed \$1,578,540.00 for the period of July 1, 2024, through June 30, 2027, and any amendments thereto, along with any and all other certifications, agreements and documents required or deemed necessary or appropriate for the County of Humboldt to accept and secure its obligations thereunder;
3. Direct the Clerk of the Board to return one (1) fully executed certified copy of the attached Resolution to the County Administrative Office for submission to the California Department of Forestry and Fire Protection; and
4. Direct the Human Resources Director, or a designee thereof, to provide the California Department of Forestry and Fire Protection with any and all necessary certificates of insurance.

**Attachments:**

[Staff Report](#)

[Humboldt Co Dispatch 24-27](#)

[County Dispatch 6 month letter](#)

[Resolution Regarding Dispatch Agreement](#)

[24-1074](#)

13. License Agreement with Pacific Gas and Electric Company Regarding the Use of Humboldt County Library Building Located at 1313 Third Street, Eureka, California as a Community Resource Center During Public Safety Power Shutoff Events

**Recommendation:**

That the Board of Supervisors:

1. Approve, and authorize the County Administrative Officer, or a designee thereof, to execute, the attached license agreement with Pacific Gas and Electric Company regarding the use of the Humboldt County Library building located at 1313 Third Street, Eureka, California as a Community Resource Center during Public Safety Power Shutoff events for the period of October 26, 2024 through October 25, 2029;
2. Authorize the County Administrative Officer, or a designee thereof, to execute any and all subsequent amendments to, and any other agreements, certifications, attestations and documents directly associated with, the attached license agreement with Pacific Gas and Electric Company, after review and approval of County Counsel, Risk Management, the Office of Emergency Services and the Humboldt County Library; and
3. Direct the Clerk of the Board to provide the County Administrative Office with one (1) fully executed certified copy of the Board order related to this item.

**Attachments:**

[Staff Report](#)

[2024 PSPS Agreement.pdf](#)

[24-1075](#)

14. Supplemental Budget for fiscal year (FY) 2024-25 in the amount of \$205,436 for Conflict Counsel (1100246) for Barrier Remediation at 515 J St. (4/5th Vote Required)

**Recommendation:**

That the Board of Supervisors:

1. Approve the supplemental budget in the amount of \$205,436 for Conflict Counsel (1100246) for the ADA barrier remediation at 515 J St. (4/5th Vote Required).

**Attachments:**

[Staff Report](#)

[Supplemental Budget Request](#)

[24-1146](#)

15. Bid Authorization for the Big Lagoon County Park Americans with Disabilities Act Compliance Project, Project Number 2023-801

**Recommendation:**

That the Board of Supervisors:

1. Receive and approve the plans and specifications for the Big Lagoon County Park American with Disabilities Act Compliance Project, Project Number 2023-801; and
2. Authorize the Clerk of the Board to advertise the above-referenced

project, pursuant to Section 22037 of the California Public Contract Code, with bids to be opened on August 20, 2024.

**Attachments:** [Staff Report](#)  
[Architectural Drawings](#)  
[Lead Specifications](#)

**Department of Health and Human Services: Behavioral Health**

[24-990](#)

16. Renewal of Professional Services Agreement with Jamie Lee Evans in the Amount of \$123,611 Regarding the Provision of Coaching, Advisement, Technical Assistance and Professional Training Services Related to the Implementation of the Humboldt County Transition Age Youth Collaboration Project

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Jamie Lee Evans regarding the provision of coaching, advisement, technical assistance and professional training services related to the implementation of the Humboldt County Transition Age Youth Collaboration Project for the period of July 23, 2024 to June 30, 2026;
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Jamie Lee Evans, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed copy of the attached professional services agreement with Jamie Lee Evans to the Department of Health and Human Services - Contract Unit for further processing.

**Attachments:** [Staff Report](#)  
[Professional Services Agreement with Jamie Lee Evans Regarding the Provision of Coaching, Advisement, Technical Assistance and Professional Training Services Related to the Implementation of the Humboldt County Transition Age Youth Collaboration Project](#)  
[JLE Business Insurance 23-24](#)  
[JLEvans FY24-26 COI 20241002](#)  
[JLEvans FY24-26 Hartford additional insured page 65 of policy](#)  
[JLEvans FY24-26 Hartford GL policy 2023-24 24May23](#)

[24-1031](#)

17. Participation Agreement with the California Mental Health Services Authority Regarding the Humboldt County Department of Health and Human Services - Behavioral Health's Involvement in the Quality Measures and Performance Improvement Program

**Recommendation:** That the Board of Supervisors:

1. Grant a waiver of the Humboldt County Nuclear-Free Ordinance with



- regard to the attached participation agreement with the California Mental Health Services Authority;
2. Approve, and authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute, the attached participation agreement with the California Mental Health Services Authority regarding Humboldt County Department of Health and Human Services - Behavioral Health's involvement in the Quality Measures and Performance Improvement Program for the period of July 23, 2024 through Dec. 31, 2024;
  3. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to, and any other agreements, certifications, attestations and documents directly associated with, the attached participation agreement with the California Mental Health Services Authority after review and approval by County Counsel, Risk Management and the County Administrative Office; and
  4. Direct the Clerk of the Board to return one fully executed copy of the attached participation agreement with the California Mental Health Services Authority to the Department of Health and Human Services - Contract Unit for further processing.

**Attachments:**[Staff Report](#)[1733-BAA-2022-HC Quality Measures Humboldt PA PartiallyExecuted](#)[24-1048](#)

- 18.** Participation Agreements with the California Mental Health Services Authority Regarding the Humboldt County Department of Health and Human Services - Behavioral Health's Involvement in the Interoperability Solution and Data Archive Solution Programs

**Recommendation:**

That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached participation agreements with the California Mental Health Services Authority;
2. Approve, and authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute, the attached participation agreements with the California Mental Health Services Authority regarding the Department of Health and Human Services - Behavioral Health's involvement in the Interoperability Solution and Data Archive Solution Programs for the period of Jan. 1, 2024, through Dec. 31, 2026;
3. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to, and any other agreements, certifications, attestations and documents directly associated with, the attached participation agreements with the California Mental Health Services Authority, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to provide the Department of Health and

Human Services - Contract Unit with one fully executed, certified copy of the Board order related to this item.

**Attachments:**

[Staff Report](#)

[Further Revised FY 23-24 CalMHSA Interoperability Solution Program Participation Agreement \(](#)

[Further Revised FY 23-24 CalMHSA Solution Program Participation Agreement \(6-24-24\)](#)

[24-1049](#)

19. Software License and Support Services Agreement in the Amount of \$230,823.69 with Netsmart Technologies, Inc. Regarding the Use and Operation of the Avatar Electronic Health Record Software System and the Provision of Related Support and Maintenance Services

**Recommendation:**

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached software license and support services agreement with Netsmart Technologies, Inc. regarding the use and operation of the Avatar Electronic Health Record Software System and the provision of related support and maintenance services, for the period of July 1, 2023 through December 31, 2024;
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached software license and support services agreement with Netsmart Technologies, Inc. after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached software license and support services agreement with Netsmart Technologies, Inc. to the Department of Health and Human Services - Contract Unit for further processing.

**Attachments:**

[Staff Report](#)

[Software License and Support Services Agreement with Netsmart Technologies, Inc. Regarding t  
24-1049.docx](#)

[24-1060](#)

20. Grant Agreement with Humboldt Area Foundation and Wild Rivers Community Foundation Regarding Acceptance of Funding in the Amount of \$1,100 Made Available Through the Humboldt Health Foundation Proactive Grants Program for the Purpose of Implementing the Eye Movement Desensitization and Reprocessing Certification Project in Humboldt County

**Recommendation:**

That the Board of Supervisors:

1. Approve the attached grant agreement with Humboldt Area Foundation and Wild Rivers Community Foundation regarding acceptance of funding in the amount of \$1,100 made available through the Humboldt Health Foundation Proactive Grants Program for the purpose of implementing the Eye Movement Desensitization and Reprocessing Certification Project in

Humboldt County during the period of February 8, 2024 through February 7, 2025;

2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to approve any and all subsequent amendments to the attached grant agreement with Humboldt Area Foundation and Wild Rivers Community Foundation, after review and approval by County Counsel, Risk Management and the County Administrative Office; and

3. Direct Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one (1) fully executed, certified copy of the Board order related to this item.

**Attachments:**

[Staff Report](#)

[Agreement to Grant Terms - 2023 General](#)

[Grant Application Humboldt County Department of Behavioral Health\\_HAF+WRCF Grant](#)

**Department of Health and Human Services: Public Health**

[24-1058](#)

21. Grant Agreement with the Certified Unified Program Agency (CUPA) Forum Board in the Amount of \$31,895.46 for the Purchase of Chemical Detection Equipment and Supplemental Budget (4/5 Vote Required)

**Recommendation:**

That the Board of Supervisors:

1. Approve Grant Agreement #2024-4 with the CUPA Forum Board to accept the grant amount of \$31,895.46 for the purchase of chemical identification equipment (Attachment 1);
2. Authorize the DHHS-Public Health Director or designee thereof to sign Grant Agreement #2024-4;
3. Authorize the DHHS-Public Health Director or designee thereof to execute all subsequent amendments, and any other agreements, certifications, attestations, and documents directly related to the grant agreement, after review of County Counsel, Risk Management and the County Administrative Office;
4. Direct the Auditor-Controller to post the supplemental budget in the amount of \$31,896 for fiscal year 2024-25 in Fund 1175, Budget Unit 411, Hazmat Program as outlined in Attachment 2 (4/5 vote required);
5. Authorize the purchase of chemical identification equipment for the Department of Health and Human Services (DHHS)-Public Health, Division of Environmental Health (DEH) Hazardous Materials (Hazmat) Program; and
6. Direct the Clerk of the Board to return one certified original, signed copy of the resolution to Public Health Administration.

**Attachments:**

[Staff Report](#)

[Attachment 1 - Grant Agreement](#)

[Attachment 2 - Supplemental Budget](#)

[24-1086](#)

**22. Accept donation of \$1,000 from the Humboldt Ride to End AIDS Fundraising Event****Recommendation:**

That the Board of Supervisors:

1. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to accept a donation of \$1,000 from the Humboldt Ride to End AIDS Fundraising Event to be deposited into the Humboldt County Public Health Small Grants Trust for HIV program-related expenses; and
2. Direct the Clerk of the Board to provide the Department of Health and Human Services - Public Health with one (1) fully executed certified copy of the Board order related to this item.

**Attachments:**

[Staff Report](#)

**Department of Health and Human Services: Social Services**

[24-1095](#)

**23. Medi-Cal Privacy and Security Agreement with the California Department of Health Care Services Regarding Access to Medi-Cal Personally Identifiable Information for the Purpose of Determining Medi-Cal Eligibility****Recommendation:**

That the Board of Supervisors:

1. Approve, and authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute, the attached Medi-Cal Privacy and Security Agreement with the California Department of Health Care Services regarding access to Medi-Cal Personally Identifiable Information for the purpose of determining Medi-Cal Eligibility for the period of Sept. 1, 2024, through Aug. 31, 2028;
2. Authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to, and any other agreements, certifications, attestations and documents directly associated with, the attached Medi-Cal Privacy and Security Agreement with the California Department of Health Care Services, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one fully executed certified copy of the Board Order related to this item.

**Attachments:**

[Staff Report](#)

[Medi-Cal Privacy and Security Agreement with the California Department of Health Care Service](#)

**Human Resources**

[24-1071](#)

**24. Adoption of Merit System California Department of Human Resources (CALHR) Amended and Retitled Job Classification Specification for Supervising Child Support Specialist**

- Recommendation:** That the Board of Supervisors:
1. Adopt the amended and retitled classification specification (Attachment #1) for Supervising Child Support Specialist (classification #0136), retitled Child Support Supervisor, into the classification system effective immediately.
  2. Adopt the Compensation Schedule effective July 21, 2024. (Attachment #4)

**Attachments:** [Staff Report](#)  
[CALHR Amendment to Classification for Child Support Supervisor](#)  
[County of Humboldt Classification Supervising Child Support Specialist \(MSS\) Resolution](#)  
[Compensation Schedule Effective 2024-07-21](#)

[24-1072](#)

**25. Adopt New Job Classification and Adopt Modifications to the Compensation Schedule**

- Recommendation:** That the Board of Supervisors:
1. Approve the revised salary range for Construction Projects Manager (class # 0206, salary range 508, bargaining unit 004) from salary range 508 to salary range 529 effective 07/21/2024; and
  2. Adopt the job classification of Construction Project Coordinator I/II (class # 0664 A/B, salary range 421 / 445, bargaining unit 001) (Attachment #1) into the classification plan effective 07/21/2024; and
  3. Adopt the amended Compensation Schedule (Attachment #2) effective 07/21/2024; and
  4. Adopt Resolution No. \_\_\_\_\_ (Attachment #3) approving the amendments to the 2022 - 2024 Memorandum of Understanding Between the County of Humboldt and the American Federation of State, County, and Municipal Employees (AFSCME) Local 1684 effective 07/21/2024.

**Attachments:** [Staff Report](#)  
[Construction Project Coordinator I-II.docx](#)  
[2024-07-21 Compensation Schedule.xlsx](#)  
[Resolution.docx](#)

**Planning and Building Department**

[24-1068](#)

**26. Retroactive Advance Step Request for Administrative Analyst II [M/C] Position**

- Recommendation:** That the Board of Supervisors:
1. Approve the retroactive advance step for Administrative Analyst II [M/C] (salary range 486), Patricia Lawson, in Budget Unit 277 from salary step "B"

to salary step "D" effective May 26, 2024 (4/5 vote required).

**Attachments:** [Staff Report](#)

### **Probation**

[24-1051](#)

27. Retirement Resolution for Diane Ratterman, Humboldt County Probation Department

**Recommendation:** That the Board of Supervisors:  
1. Adopt the attached retirement proclamation

**Attachments:** [Staff Report](#)  
[Retirement Proclamation \(watermark\) - D. Ratterman](#)

[24-1057](#)

28. Adopt Resolution proclaiming the week of July 21-27, 2024, as Pretrial, Probation, and Parole Supervision Week

**Recommendation:** That the Board of Supervisors:  
1. Adopt the attached resolution

**Attachments:** [Staff Report](#)  
[PPPS Week 2024 Resolution](#)

### **Public Works**

[24-1061](#)

29. Approve the Lease Agreement with the Redwood Gun Club in the Amount of \$5,000 for the Humboldt County Sheriff's Office use of the Gunnery Range

**Recommendation:** That the Board of Supervisors:  
1. Approve the Lease Agreement retroactively to July 1, 2024 through June 30, 2025 in the amount of \$5,000, between the Humboldt County Sheriff's Office and Redwood Gun Club;  
2. Authorize the Chair of the Board to execute the Lease Agreement between the Humboldt County Sheriff's Office and the Redwood Gun Club for use of the Gunnery Range; and  
3. Direct the Clerk of the Board to return one (1) fully executed Lease Agreement to Public Works Real Property for further processing.

**Attachments:** [Staff Report](#)  
[Attachment 1 - Lease Agreement with Redwood Gun Club](#)

[24-1112](#)

30. Authorize Temporary Increase in Pay for Paul Donoho Road Superintendent, Pursuant to Section 12.4 of the American Federation of State, County and Municipal Employees

## (AFSCME) Memorandum of Understanding (MOU)

**Recommendation:**

That the Board of Supervisors:

1. Authorize temporary increase in pay for Paul Donoho Road Superintendent (class 201, range 478) as though promoted to Road Division Manager (class 210, range 521) beginning the twenty first consecutive workday after the assignment began July 7, 2024, and continuing until the return of the Road Division Manager.

**Attachments:**[Staff Report](#)[24-1115](#)

31. Authorize Temporary Increase in Pay Sean Morrison, Automotive Mechanic II, Pursuant to Section 12.4 of the American Federation of State, County and Municipal Employees (AFSCME) Memorandum of Understanding (MOU)

**Recommendation:**

That the Board of Supervisors:

1. Authorize a temporary increase in pay for Automotive Mechanic II, Sean Morrison (class 228B, range 393) as though promoted to Automotive Maintenance Supervisor (class 218, range 439) beginning the twenty first consecutive workday after the assignment began July 9, 2024, and continuing until Aug. 13, 2024, or until the return of the absent employee.

**Attachments:**[Staff Report](#)[24-1128](#)

32. Accept a Donation of \$15,000 in Equipment from Verizon Wireless for the Humboldt County Courthouse Tower Site

**Recommendation:**

That the Board of Supervisors:

1. Accept a donation of \$15,000 in equipment for the Humboldt County Courthouse Tower Site; and
2. Authorize the Director of Public Works, or a designee thereof, to sign the attached Bill of Sale.

**Attachments:**[Staff Report](#)[Bill of Sale](#)[24-1132](#)

33. Renaming of County Bridge Number 04C023 in the Fieldbrook Area

**Recommendation:**

That the Board of Supervisors:

1. Waive the County of Humboldt Bridge Naming Policy (Resolution 95-92) for re-naming bridge number 04C023
2. Change the name of County bridge number 04C023 to Dulouwiruquqa'n Bridge.

**Attachments:** [Staff Report](#)

**Sheriff**

[24-1073](#)

**34. Humboldt County Sanctuary Ordinance Semiannual Report**

**Recommendation:** That the Board of Supervisors:  
1. Accept the attached report pursuant to the Humboldt County Sanctuary Ordinance Section 9121-10.

**Attachments:** [Staff Report](#)  
[2024 Semiannual Measure K Data Report.docx](#)

[24-1139](#)

**35. Approval of an Exception to the Hiring Freeze to Hire 1.0 Full-Time Equivalent (FTE) for the Sheriff's Business Office**

**Recommendation:** That the Board of Supervisors:  
1. Approve an exception to the Fiscal Year (FY) 2024-25 hiring freeze to hire 1.0 FTE Senior Fiscal Assistant (Class 0124, Salary Range 379) for the Humboldt County Sheriff's Office (HCSO) Business Office.

**Attachments:** [Staff Report](#)

**Treasurer/Tax Collector**

[24-858](#)

**36. 2020 Amended Interim Period Lease Financing Program**

**Recommendation:** That the Board of Supervisors:  
1. Adopt Resolution # \_\_\_\_\_, authorizing the execution and delivery of certain documents authorizing certain actions in order to finance various capital improvement projects as described in items 2 through 6 below;  
2. Authorize and sign the First Amendment to Assignment and Purchase Agreement by and between Humboldt County Public Property Leasing Corporation (HCPPLC) and Treasurer Tax Collector of the County of Humboldt;  
3. Authorize and sign the First Amendment Lease Agreement by and between the HCPPLC as Lessor and County of Humboldt as Lessee adding Library and Fairground parcels as additional leased assets;  
4. Authorize and sign the First Amendment to Site Lease (2020 Interim Lease Financing Program) by and between County of Humboldt as Lessor and HCPPLC as Lessee;  
5. Authorize and sign the attached professional services agreement (PSA) for contractual services for Bond Counsel with the law firm of Stradling,



Yocca, Carlson & Rauth (SYCR) to draft various legal documents with and for the county to facilitate a 2024 Interim Period Lease Financing (IPLF) Program (described below) to fund various future capital improvements and projects;

6. Authorize and sign the attached PSA for contractual services for Placement Agent services with Raymond James to facilitate the interim period lease financing draws within the 2024 IPLF program in the same or similar fashion as Raymond James has done previously for the 2020 and 2016 IPLF program; and for facilitating future draws for various future capital improvements and projects authorized within the 2020 Amended Interim Period Lease Financing program; and

7. Authorize the County Administrative Officer or designee to fund capital improvement projects in accordance with the 2020 Amended Finance Plan, on an as-needed basis, without further action of the Board.

**Attachments:**

[Staff Report](#)

[BOARD RESOLUTION FOR AMENDMENT TO HUMBOLDT INTERIM LEASE FINANCING PROGRAM](#)

[FIRST AMENDMENT TO ASSIGNMENT AND PURCHASE AGREEMENT FOR HUMBOLDT](#)

[FIRST AMENDMENT TO LEASE AGREEMENT FOR HUMBOLDT 2020 INTERIM LEASE FINANCING P](#)

[FIRST AMENDMENT TO SITE LEASE HUMBOLDT 2020 FINANCING PROGRAM](#)

[SYCR PSA](#)

[RJ PSA](#)

**E. ITEMS PULLED FROM CONSENT**

**F. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**G. MATTERS SET FOR TIME CERTAIN**

**County Administrative Office**

[24-1090](#)

1. 10:00 AM - Consider Placement of a Supplemental Transactions and Use Tax on the November Ballot (4/5 vote required)

**Recommendation:**

That the Board of Supervisors:

1. Receive the report on public opinion research regarding public interest on a local revenue measure;
2. Approve the attached resolution, which:
  - a. Places a one cent (1%) Transactions and Use Tax measure on the ballot for the General Election to be held on the Nov. 5, 2024 ballot (4/5 vote required);
  - b. Submits the attached ordinance (Attachment 2) to qualified voters at the Nov. 5, 2024 election.
3. Authorize the County Administrative Officer to submit any documents necessary to place the measure on the Nov. 5, 2024 ballot.

**Attachments:** [Staff Report](#)  
[Resolution.pdf](#)  
[Revenue Measure Ordinance](#)  
[California TUT Rates](#)

## H. PUBLIC HEARINGS

## I. MATTERS INITIATED BY BOARD

## J. DEPARTMENT REPORTS

### **Clerk of the Board**

[24-1104](#)

1. Consider Making the At-Large and Alternate Appointments to the Humboldt County Assessment Appeals Board

**Recommendation:** That the Board of Supervisors:  
1. Consider making the at-large and alternate appointments to the Humboldt County Assessment Appeals Board.

**Attachments:** [Staff Report](#)  
[Julie Porteous Redacted.pdf](#)  
[Brian Mitchell Redacted.pdf](#)  
[Dylan Feierabend redacted.pdf](#)

### **County Administrative Office**

[24-1094](#)

2. Fiscal Year 2023-24 Grand Jury Responses: "Humboldt County Sheriff's Office: Is a Lack of Oversight Due to a Lack of Foresight?"

**Recommendation:** That the Board of Supervisors:  
1. Review and modify as necessary the proposed Grand Jury responses from the Board of Supervisors (Attachment 2);  
2. Approve the documents, as may be modified, as the response;  
3. Direct the Clerk of the Board, within five working days, to submit two copies of all attached responses to the County Clerk/Recorder, together with a copy of the original report; and  
4. Direct the Clerk of the Board, within five working days, to submit two copies of attached responses to the Clerk of the Court, one of which will be forward to the State Archivist, together with a copy of the original report.

**Attachments:**[Staff Report](#)[Humboldt County Sheriff's Office: Is a Lack of Oversight Due to a Lack of Foresight? Report](#)[Board of Supervisors Proposed Response to Sheriff Oversight Grand Jury Report](#)**Probation**[24-1052](#)

3. Resolution for Exception to the 180-Day Wait Period due to the Temporary Employment of Retired Annuitant as Extra Help Senior Legal Office Assistant (4/5ths vote required)

**Recommendation:**

That the Board of Supervisors:

1. Approve the post-retirement extra-help employment of Diane Ratterman as Extra Help Senior Legal Office Assistant (class 0168, salary range 377, step E) (4/5ths vote required)

**Attachments:**[Staff Report](#)[Resolution for the waiver to the CalPERS 180-day wait period waiver -D.docx](#)[GOV 21224](#)[GOV 7522.56](#)**K. CLOSED SESSION**[24-1092](#)

1. Conference with Legal Counsel – Anticipated Litigation pursuant to Government Code Section 54956.9(d)(2) and (e)(3) regarding exposure to litigation in one potential case: claim for refund of property taxes submitted by Pacific Gas and Electric Company

**Attachments:**[PGE Claim for Refund on Property Tax 2019-2020.pdf](#)[24-1137](#)

2. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of In Re: National Prescription Opiate Litigation – County of Humboldt v. Purdue Pharma, L.P., et al., Member Case No. 1:18-op-45942-DAP

**L. ADJOURNMENT**