

BOARD OF SUPERVISORS

REX BOHN  
First District  
ESTELLE FENNELL  
Chair - Second District  
MIKE WILSON  
Vice Chair - Third District  
VIRGINIA BASS  
Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, July 7, 2020

9:00 AM

Regular Meeting

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*In accordance with Executive Order N-29-20 the Humboldt County Board of Supervisors meetings will be held virtually until further notice.*

***Email Public Comment:***

*To submit public comment to the Board please email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us), provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.*

***Zoom Public Comment:***

*When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call 669 900-9128, enter Meeting ID 947 6380 9158 and press star (\*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

*When it is time for public comment on the item you wish to speak on, the Clerk of the Board of Supervisors staff will unmute your phone. You'll hear a prompt that will indicate your phone is unmuted. Staff will then ask you to state your name and begin your comment. You will have 3 minutes to comment.*

*You may access the live stream of the meeting by using the following link:*

*<https://humboldt.legistar.com>*

*The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us)*

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

**Board of Supervisors**

1. Letter of Support for AB 2047 - Emergency Response: Alzheimer's Disease and Dementia (Supervisor Rex Bohn and Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letter of support.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

2. Appoint David Haynie to the Human Rights Commission Representing the Third District (Supervisor Mike Wilson)

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

3. Appoint Mr. Mario Fernandez to the Cannabis Micro-Grant Advisory Committee representing the Third District (Supervisor Mike Wilson)

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

4. Appoint Scott Davies to the Human Rights Commission Representing the Second District (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

#### Clerk of the Board

5. Approval of the Action Summary - Meeting of June 23, 2020

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of June 23, 2020 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

#### County Administrative Office

6. Headwaters Fund Community Investment Fund Grant to Humboldt Area Foundation in the amount of \$125,000 and Supplemental Budget for Headwaters for Fiscal Year 2019-20 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Review and Approve the attached Headwaters Fund Board-recommended Community Investment Fund (CIF) grant of \$125,000 to the Humboldt Area Foundation (HAF) for rapid response grants to Humboldt non-profits through the HAF COVID-19 Regional Response Fund;
2. Authorize the County Administrative Officer to execute a grant agreement, substantially similar to Attachment I, upon review and approval by Risk Management and County Counsel; and
3. Approve the supplemental budget request of \$125,000 (Attachment 2) for Headwaters in Fund 1120, Budget Unit 286, to fund this Community Investment Fund Grant.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

7. Extension of Extra Help Hours - Management and Budget (103) (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve the extension of extra-help hours for Rosa Maciel, Fiscal Assistant I, to a maximum of 1060 hours for fiscal year (FY) 2019-20 per Humboldt County Salary Resolution (4/5 vote required).

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

8. Extension of Humboldt County Convention and Visitor's Bureau's Marketing Report to the Board of Supervisors

**Recommendation:** That the Board of Supervisors:

1. Extend the deadline for the Humboldt County Convention and Visitors Bureau (HCCVB) to make its annual report to the Board of Supervisors by six (6) months.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

9. First Amendment to Professional Services Agreement with the Southern Humboldt Business and Visitor's Bureau for Marketing, Branding, and Promoting the Humboldt County Cannabis Industry

**Recommendation:** That the Board of Supervisors:

1. Approve the attached First Amendment to the Professional Services Agreement with Southern Humboldt Business and Visitor's Bureau and authorize the Chair to sign two copies; and
2. Direct the Clerk of the Board to return the two signed agreements to the County Administrative Office - Economic Development Division.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

10. Local Fire District Allocations for Fiscal Year 2019-20 for the Arcata, Blue Lake, Samoa, Ferndale, Fortuna, Garberville, Humboldt No. 1, Kneeland, Loleta, Myers Flat, Petrolia, Redway, Rio Dell, Willow Creek, and Telegraph Ridge Fire Protection Districts; Fieldbrook, Carlotta, Miranda, Orick and Orleans Community Services Districts

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair of the Board to execute agreements with the Arcata, Blue Lake, Samoa, Ferndale, Fortuna, Garberville, Humboldt No. 1, Kneeland, Loleta, Myers Flat, Petrolia, Redway, Rio Dell, Willow Creek and Telegraph Ridge Fire Protection Districts; Fieldbrook, Carlotta, Miranda, Orick and Orleans Community Services Districts for revenue-sharing of the county's Fiscal Year (FY) 2019-20 Proposition 172 (Prop 172) funding; and
2. Direct the Clerk of the Board to submit one executed copy of the agreement to the County Administrative Office for processing.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

11. Pre-Qualification List for Architectural Design and Project Management Services for ADA Projects

**Recommendation:** That the Board of Supervisors:

1. Receive and accept the recommended pre-qualification list for architectural design and project management services for Americans with Disabilities Act Compliance Project;
2. Authorize the Purchasing Agent to execute professional services agreements with the pre-qualified architectural design firms regarding the provision of consulting services, in a form substantially similar to the professional services agreement attached hereto as Attachment 1, after review by County Counsel and Risk Management; and
3. Authorize the Purchasing Agent to execute any and all future task orders to the professional services agreements attached hereto as Attachment 2, after review by County Counsel and Risk Management.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Behavioral Health**

12. Professional Services Agreements with Corinne Basch, Mariane Gilbert and John Haskett Regarding the Provision of Non-Emergency Medical Care Services to Patients at the County's Psychiatric Health Facility

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreements with Corinne Basch, Mariane Gilbert and John Haskett regarding the provision of non-emergency medical care services at the county's psychiatric health facility for the period of July 1, 2020 through June 30, 2021;
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreements with Corinne Basch, Mariane Gilbert and John Haskett, after review and approval by County Counsel, Risk Management and the County Administrative Office;
3. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute professional services agreements substantially similar to the attached professional services agreements with Corinne Basch, Mariane Gilbert and John Haskett, and any amendments thereto, after review and approval by County Counsel Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to return one fully executed original copy of each of the attached professional services agreements with Corinne Basch, Mariane Gilbert and John Haskett to the Department of Health and Human Services - Contract Unit for further processing.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Public Health**

13. Report on the DHHS - Public Health Syringe Services Program (SSP)

**Recommendation:** That the Board of Supervisors:

1. Receive and file a report on the SSP by the Humboldt County Health Officer and Public Health Director.

***This item was pulled from consent for discussion.***

***A motion was made by Supervisor Bohn, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Probation**

14. Grant Modification and Updated Certification of Assurance of Compliance -STOP  
(Services\*Training\*Officers\*Prosecutors)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair of the Board to sign the Certificate of Assurance of Compliance -STOP;
2. Direct the Clerk of the Board to return the executed Certificate of Assurance of Compliance - STOP to the Probation Department, Attention: Elisha Hardison, Legal Office Business Manager; and
3. Authorize the Chief Probation Officer to sign any subsequent grant documents relating to the Probation Specialized Units (PU) Program Grant for the 2019 grant year (ending Sept. 30, 2020).

***A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Public Works**

15. Third Option to Extend Lease at 205 7th Street, Suite C, Eureka

**Recommendation:** That the Board of Supervisors:

1. Approve exercising the third option to extend the lease with Littlefield, Littlefield and Powell for storage space at 205 7th Street, Suite C, Eureka, through Aug. 31, 2021;
2. Authorize Public Works Real Property Division to send a notice to the Lessor that the county is exercising the third option to extend the lease; and
3. Direct the Clerk of the Board to return one (1) executed Board Agenda Item to Public Works-Real Property Division.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

**Aye:** 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

16. Final Acceptance of the Arcata/Eureka Airport, Airport Rescue and Fire Fighting Facility Building Project, Airport Improvement Program Grant 3-06-0010-046, County Project No. 919280 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Accept the work of Danco Builders Northwest as substantially complete for the Airport Rescue and Fire Fighting Facility Building Project;
2. Authorize the Public Works Director to file the Notice of Completion for the project as required; and
3. Approve the Public Works Director's executed Change Order Numbers 1.0 - 7.0 for a \$427,213 cost increase and a time extension of 346 calendar days for the Airport Rescue and Fire Fighting Facility Building Construction (4/5 vote required).

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

### **Sheriff**

17. Position Allocation Modification to Humboldt County Correctional Facility (HCCF) from Eligibility Specialist to Vocational Counselor

**Recommendation:** That the Board of Supervisors:

1. Approve the allocation of one full-time (1.0 FTE) Vocational Counselor I/II (AFSCME, salary range 353/376, class 0768A/B) in budget unit 3884-127 effective immediately; and
2. Approve the deallocation of one full-time (1.0 FTE) Eligibility Specialist I/II (AFSCME, salary range 336/357, class 1731A/B) in budget unit 3884-127 effective immediately.

**A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone



18. Rescind Resolution for adoption of Recruitment and Retention Incentive Programs for Deputy Sheriff II Lateral Police Officer Hires and Dispatcher Hires

**Recommendation:** That the Board of Supervisors:

1. Adopt a Resolution Rescinding Resolution No. 19-113 adopting a recruitment and retention incentive program for Deputy Sheriff II (class 0416B) lateral police officer candidates for any new hires effective July 1, 2020 (Attachment 1); and
2. Direct County Payroll to continue to make payments as outlined by Resolution No. 19-113 for any Deputy Sheriff II Laterals that were eligible for incentives prior to July 1, 2020; and
3. Adopt a Resolution Rescinding Resolution No. 19-114 adopting a recruitment and retention incentive program for Emergency Communications Dispatcher (class 0128) candidates effective July 1, 2020 (Attachment 2).

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**D. ITEMS PULLED FROM CONSENT**

**E. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**F. SPECIAL PRESENTATIONS**

**Board of Supervisors**

1. Area I Agency on Aging Annual Report (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

*Approved per order of the Chair.*

**G. MATTERS INITIATED BY BOARD MEMBERS**

## H. DEPARTMENT REPORTS

### Planning and Building Department

1. Introduction of Ordinance Amending County Code relative to Code Enforcement Procedures to accomplish the following: Record Notice to Abate Nuisance and Notice of Violation on subject property, and Impose Immediate Administrative Civil Penalties consistent with Government Code Section 53069.4, and Clarify Judicial Review of the Hearing Officer's Order Imposing Administrative Civil Penalty

**Recommendation:** That the Board of Supervisors:

1. Introduce the proposed ordinance amending Section 351-6 of Chapter 1, Division 5, Title III, and Sections 352-3, 352-4, 352-5, 352-8 and 352-13 of Chapter 2, Division 5, Title III of Humboldt County Code (HCC) relating to public nuisances, abatement and penalties by title and waive the first reading;
2. Request that staff present the amendments;
3. Accept public comment;
4. Deliberate on the proposed ordinance;
5. Set the ordinance for adoption at least one week from this hearing date;
6. Direct the Clerk of the Board to publish a Summary for Publication prior to adoption of ordinance. The summary shall be published and a certified copy of the full text of the proposed ordinance shall be posted in the office of the Clerk of the Board of Supervisors at least five (5) days prior to the Board of Supervisors meeting at which the proposed ordinance is to be adopted (Government Code section 25124(b)(1));
7. Direct the Clerk of the Board, within fifteen (15) days after adoption of the ordinance, to publish a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance and to post in the office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance along with the names of those Supervisors voting for and against the ordinance (Government Code section 25124(b)(1)); and
8. Direct staff to file the attached Notice of Exemption with the Humboldt County Clerk in accordance with the requirements of the California Environmental Quality Act.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bohn, to approve staff recommendations with the amendment for non-recording before ten days and the definition for category four to exclude plumbing and electrical. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

## I. PUBLIC HEARINGS

## J. DISCUSSION ITEMS

**K. MATTERS SET FOR TIME CERTAIN****DHHS: Public Health**

1. 9:00 a.m. - Update on Local Conditions Surrounding COVID-19

**Recommendation:** That the Board of Supervisors:

1. Receive a report from Department of Health & Humans Services (DHHS) - Public Health and other county staff regarding the current status of novel coronavirus (COVID-19) in Humboldt County.

*Approved per order of the Chair.*

**Planning and Building Department**

2. 10:00 a.m. - Consider placing a local measure on the Nov. 3, 2020, General Election ballot regarding development of affordable rental housing, pursuant to Article XXXIV of the Constitution of the State of California, and related options, and a supplemental budget request to fund the ballot measure (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Consider results of public opinion research conducted in June 2020 by Fairbank, Maslin, Maullin, Metz & Associates (FM3) on likely success of a ballot measure for the development of low income housing, and housing for persons with disabilities at the Nov. 3, 2020 General Election, pursuant to Article XXXIV of the Constitution of the State of California;
2. Direct a ballot measure for the development of affordable housing pursuant to Article XXXIV of the California State Constitution be placed the Nov. 3, 2020, General Election and determine the language of the measure to be submitted to the qualified electorate; and
3. Direct staff to return on July 28, 2020 with a resolution for Board adoption containing language of the ballot measure to be consolidated with the November 3, 2020 General Election and to submit measure to qualified electors.

*A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**L. CLOSED SESSION**

1. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Williams v. County of Humboldt, United States District Court No.: 1:19-cv-01330-RMI

*The Board of Supervisors met in conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Williams v. County of Humboldt, United States District Court No.: 1:19-cv-01330-RMI. There was no action to report.*

2. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of *Martinson, et al. v. County of Humboldt, et al.*, Humboldt County Superior Court Case No. CV1901131

*The Board of Supervisors met in conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of *Martinson, et al. v. County of Humboldt, et al.*, Humboldt County Superior Court Case No. CV1901131. There was no action to report.*

3. Conference with Legal Counsel - pursuant to Government Code section 54954.5 and 54957(b)(1) to consider Public Employee Discipline/Dismissal/Release.

*The Board of Supervisors met in conference with Legal Counsel - pursuant to Government Code section 54954.5 and 54957(b)(1) to consider Public Employee Discipline/Dismissal/Release. There was no action to report.*

4. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(2) & (e)(2) personnel grievance filed by AFSCME

*The Board of Supervisors met in conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(2) & (e)(2) personnel grievance filed by AFSCME. There was no action to report.*

#### **M. ADJOURNMENT**

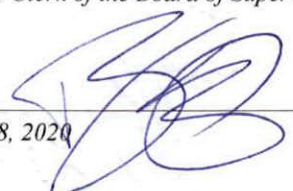
*I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

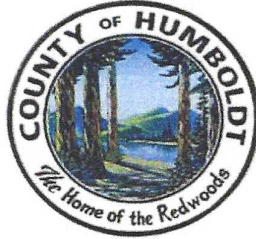
*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

RYAN SHARP

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*

JULY 8, 2020







MINUTES  
TUESDAY, JULY 7, 2020  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, July 14, 2020 with the vote as shown below.

AYES: Supervisors: Fennell, Bohn, Madrone, Wilson, Bass  
NAYS: Supervisors: --  
ABSENT: Supervisors: --  
ABSTAIN: Supervisors: --

  
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RYAN SHARP  
Deputy Clerk of the Board

  
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ESTELLE FENNELL  
Chair of the Board