

BOARD OF SUPERVISORS

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Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, July 7, 2020

9:00 AM

Regular Meeting

In accordance with Executive Order N-29-20 the Humboldt County Board of Supervisors meetings will be held virtually until further notice.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call 669 900-9128, enter Meeting ID 947 6380 9158 and press star () 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

When it is time for public comment on the item you wish to speak on, the Clerk of the Board of Supervisors staff will unmute your phone. You'll hear a prompt that will indicate your phone is unmuted. Staff will then ask you to state your name and begin your comment. You will have 3 minutes to comment.

*You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>*

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Board of Supervisors

1. Letter of Support for AB 2047 - Emergency Response: Alzheimer's Disease and Dementia (Supervisor Rex Bohn and Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the letter of support.

Attachments: [Staff Report](#)
[AB 2047 Support Letter.pdf](#)
[Executed AB 2047 Support Letter](#)

2. Appoint David Haynie to the Human Rights Commission Representing the Third District (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

Attachments: [Staff Report](#)
[Human Rights Commission Roster as of 070720.pdf](#)

3. Appoint Mr. Mario Fernandez to the Cannabis Micro-Grant Advisory Committee representing the Third District (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

Attachments: [Staff Report](#)
[Roster as of 070720 redacted.pdf](#)

4. Appoint Scott Davies to the Human Rights Commission Representing the Second District (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors:

1. Receive and file the report.

Attachments: [Staff Report](#)
[Human Rights Commission Roster as of 070720.pdf](#)

Clerk of the Board

5. Approval of the Action Summary - Meeting of June 23, 2020

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of June 23, 2020 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary 6-23-2020](#)

County Administrative Office

6. Headwaters Fund Community Investment Fund Grant to Humboldt Area Foundation in the amount of \$125,000 and Supplemental Budget for Headwaters for Fiscal Year 2019-20 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Review and Approve the attached Headwaters Fund Board-recommended Community Investment Fund (CIF) grant of \$125,000 to the Humboldt Area Foundation (HAF) for rapid response grants to Humboldt non-profits through the HAF COVID-19 Regional Response Fund;
2. Authorize the County Administrative Officer to execute a grant agreement, substantially similar to Attachment I, upon review and approval by Risk Management and County Counsel; and
3. Approve the supplemental budget request of \$125,000 (Attachment 2) for Headwaters in Fund 1120, Budget Unit 286, to fund this Community Investment Fund Grant.

Attachments: [Staff Report](#)
[Attachment 1 - 20-CIF-40 HAF Grant Agreement \(Final Draft\).pdf](#)
[Attachment 2 - Supplemental Budget Request Revised 6-9-20.pdf](#)
[Attachment 3 - HAF Covid-19 Application for HWF-CIF Funding.pdf](#)
[Executed 20-CIF-40 HAF Grant Agreement \(Final Draft\)](#)

7. Extension of Extra Help Hours - Management and Budget (103) (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the extension of extra-help hours for Rosa Maciel, Fiscal Assistant I, to a maximum of 1060 hours for fiscal year (FY) 2019-20 per Humboldt County Salary Resolution (4/5 vote required).

Attachments: [Staff Report](#)

8. Extension of Humboldt County Convention and Visitor's Bureau's Marketing Report to the Board of Supervisors

Recommendation: That the Board of Supervisors:

1. Extend the deadline for the Humboldt County Convention and Visitors Bureau (HCCVB) to make its annual report to the Board of Supervisors by six (6) months.

Attachments: [Staff Report](#)

[Attachment 1-Second Amendment to HCCVB 6-25-19.pdf](#)

9. First Amendment to Professional Services Agreement with the Southern Humboldt Business and Visitor's Bureau for Marketing, Branding, and Promoting the Humboldt County Cannabis Industry

Recommendation: That the Board of Supervisors:

1. Approve the attached First Amendment to the Professional Services Agreement with Southern Humboldt Business and Visitor's Bureau and authorize the Chair to sign two copies; and
2. Direct the Clerk of the Board to return the two signed agreements to the County Administrative Office - Economic Development Division.

Attachments: [Staff Report](#)

[Signed 2020 FIRST AMENDMENT to SHBVB Marketing PSA](#)

[2019 PSA SHBVB.pdf](#)

[Executed Signed 2020 FIRST AMENDMENT to SHBVB Marketing PSA](#)

10. Local Fire District Allocations for Fiscal Year 2019-20 for the Arcata, Blue Lake, Samoa, Ferndale, Fortuna, Garberville, Humboldt No. 1, Kneeland, Loleta, Myers Flat, Petrolia, Redway, Rio Dell, Willow Creek, and Telegraph Ridge Fire Protection Districts; Fieldbrook, Carlotta, Miranda, Orick and Orleans Community Services Districts

Recommendation: That the Board of Supervisors:

1. Authorize the Chair of the Board to execute agreements with the Arcata, Blue Lake, Samoa, Ferndale, Fortuna, Garberville, Humboldt No. 1, Kneeland, Loleta, Myers Flat, Petrolia, Redway, Rio Dell, Willow Creek and Telegraph Ridge Fire Protection Districts; Fieldbrook, Carlotta, Miranda, Orick and Orleans Community Services Districts for revenue-sharing of the county's Fiscal Year (FY) 2019-20 Proposition 172 (Prop 172) funding; and
2. Direct the Clerk of the Board to submit one executed copy of the agreement to the County Administrative Office for processing.

Attachments:

[Staff Report](#)
[Allocation Spreadsheet](#)
[Agreements](#)
[Executed Agreements](#)

11. Pre-Qualification List for Architectural Design and Project Management Services for ADA Projects

Recommendation: That the Board of Supervisors:

1. Receive and accept the recommended pre-qualification list for architectural design and project management services for Americans with Disabilities Act Compliance Project;
2. Authorize the Purchasing Agent to execute professional services agreements with the pre-qualified architectural design firms regarding the provision of consulting services, in a form substantially similar to the professional services agreement attached hereto as Attachment 1, after review by County Counsel and Risk Management; and
3. Authorize the Purchasing Agent to execute any and all future task orders to the professional services agreements attached hereto as Attachment 2, after review by County Counsel and Risk Management.

Attachments:

[Staff Report](#)
[Sample Consultant Services Agreement](#)
[Sample Task Order.pdf](#)

Department of Health and Human Services: Behavioral Health

12. Professional Services Agreements with Corinne Basch, Mariane Gilbert and John Haskett Regarding the Provision of Non-Emergency Medical Care Services to Patients at the County's Psychiatric Health Facility

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreements with Corinne Basch, Mariane Gilbert and John Haskett regarding the provision of non-emergency medical care services at the county's psychiatric health facility for the period of July 1, 2020 through June 30, 2021;
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreements with Corinne Basch, Mariane Gilbert and John Haskett, after review and approval by County Counsel, Risk Management and the County Administrative Office;
3. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute professional services agreements substantially similar to the attached professional services agreements with Corinne Basch, Mariane Gilbert and John Haskett, and any amendments thereto, after review and approval by County Counsel Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to return one fully executed original copy of each of the attached professional services agreements with Corinne Basch, Mariane Gilbert and John Haskett to the Department of Health and Human Services - Contract Unit for further processing.

Attachments: [Staff Report](#)
[Professional Services Agreement with Corinne V. Basch Regarding the Provision of](#)
[Professional Services Agreement with Mariane Gilbert Regarding the Provision of](#)
[Professional Services Agreement with John T. Haskett Regarding the Provision of N](#)
[COI - Basch - Exp 9-16-2020](#)
[COI - Gilbert - Exp 9-16-2020](#)
[COI - Haskett - expires 9-30-20](#)
[Executed Professional Services Agreement with Corinne V. Basch Regarding the Pr](#)
[Executed Professional Services Agreement with Mariane Gilbert Regarding the Pro](#)
[Executed Professional Services Agreement with John T. Haskett Regarding the Pro](#)

Department of Health and Human Services: Public Health**13. Report on the DHHS - Public Health Syringe Services Program (SSP)**

Recommendation: That the Board of Supervisors:
1. Receive and file a report on the SSP by the Humboldt County Health Officer and Public Health Director.

Attachments: [Staff Report](#)
[Report on the DHHS - PH Syringe Services Program](#)

Probation**14. Grant Modification and Updated Certification of Assurance of Compliance -STOP (Services*Training*Officers*Prosecutors)**

Recommendation: That the Board of Supervisors:
1. Authorize the Chair of the Board to sign the Certificate of Assurance of Compliance -STOP;
2. Direct the Clerk of the Board to return the executed Certificate of Assurance of Compliance - STOP to the Probation Department, Attention: Elisha Hardison, Legal Office Business Manager; and
3. Authorize the Chief Probation Officer to sign any subsequent grant documents relating to the Probation Specialized Units (PU) Program Grant for the 2019 grant year (ending Sept. 30, 2020).

Attachments: [Staff Report](#)
[Signed Face Sheet 6.20.pdf](#)
[Grant Mod-1 6.20.pdf](#)
[Certificate of Assurance 6.20.pdf](#)
[2-102 Project Contact Form \(002\).pdf](#)
[Executed Certificate of Assurance 6.20](#)

Public Works**15. Third Option to Extend Lease at 205 7th Street, Suite C, Eureka**

Recommendation: That the Board of Supervisors:
1. Approve exercising the third option to extend the lease with Littlefield, Littlefield and Powell for storage space at 205 7th Street, Suite C, Eureka, through Aug. 31, 2021;
2. Authorize Public Works Real Property Division to send a notice to the Lessor that the county is exercising the third option to extend the lease; and
3. Direct the Clerk of the Board to return one (1) executed Board Agenda Item to Public Works-Real Property Division.

Attachments: [Staff Report](#)
[2011-08-23 Lease at 205 7th St.pdf](#)
[2016-07-19 1st Amendment to Storage Lease at 205 7th St.pdf](#)
[BOS-2018-5-22 First Option to Extend Lease at 205 7th St.pdf](#)
[2019-5-7 2nd Option to Extend BOS.pdf](#)

16. Final Acceptance of the Arcata/Eureka Airport, Airport Rescue and Fire Fighting Facility Building Project, Airport Improvement Program Grant 3-06-0010-046, County Project No. 919280 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Accept the work of Danco Builders Northwest as substantially complete for the Airport Rescue and Fire Fighting Facility Building Project;
2. Authorize the Public Works Director to file the Notice of Completion for the project as required; and
3. Approve the Public Works Director's executed Change Order Numbers 1.0 - 7.0 for a \$427,213 cost increase and a time extension of 346 calendar days for the Airport Rescue and Fire Fighting Facility Building Construction (4/5 vote required).

Attachments: [Staff Report](#)
[919280 - Change Order 01.0](#)
[919280 - Change Order 02.0](#)
[919280 - Change Order 03.0](#)
[919280 - Change Order 04.0](#)
[919280 - Change Order 05.0](#)
[919280 - Change Order 06.0](#)
[919280 - Change Order 07.0](#)

Sheriff

17. Position Allocation Modification to Humboldt County Correctional Facility (HCCF) from Eligibility Specialist to Vocational Counselor

Recommendation: That the Board of Supervisors:

1. Approve the allocation of one full-time (1.0 FTE) Vocational Counselor I/II (AFSCME, salary range 353/376, class 0768A/B) in budget unit 3884-127 effective immediately; and
2. Approve the deallocation of one full-time (1.0 FTE) Eligibility Specialist I/II (AFSCME, salary range 336/357, class 1731A/B) in budget unit 3884-127 effective immediately.

Attachments: [Staff Report](#)

18. Rescind Resolution for adoption of Recruitment and Retention Incentive Programs for Deputy Sheriff II Lateral Police Officer Hires and Dispatcher Hires

- Recommendation:** That the Board of Supervisors:
1. Adopt a Resolution Rescinding Resolution No. 19-113 adopting a recruitment and retention incentive program for Deputy Sheriff II (class 0416B) lateral police officer candidates for any new hires effective July 1, 2020 (Attachment 1); and
 2. Direct County Payroll to continue to make payments as outlined by Resolution No. 19-113 for any Deputy Sheriff II Laterals that were eligible for incentives prior to July 1, 2020; and
 3. Adopt a Resolution Rescinding Resolution No. 19-114 adopting a recruitment and retention incentive program for Emergency Communications Dispatcher (class 0128) candidates effective July 1, 2020 (Attachment 2).

- Attachments:**
- [Staff Report](#)
 - [Resolution Rescinding Resolution 19-113.docx](#)
 - [Resolution Rescinding Resolution 19-114.docx](#)
 - [Resolution No. 19-113.pdf](#)
 - [Resolution No. 19-114.pdf](#)
 - [Resolution 20-57](#)
 - [Resolution 20-58](#)

D. ITEMS PULLED FROM CONSENT

E. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

Public Comment Sign-In Sheet and Handouts

- Attachments:** [Public Comment Non Agenda](#)

F. SPECIAL PRESENTATIONS

Board of Supervisors

1. Area I Agency on Aging Annual Report (Supervisor Estelle Fennell)

- Recommendation:** That the Board of Supervisors:
1. Receive and file the report.

Attachments: [Staff Report](#)
 [Public Comment](#)

G. MATTERS INITIATED BY BOARD MEMBERS

H. DEPARTMENT REPORTS

Planning and Building Department

1. Introduction of Ordinance Amending County Code relative to Code Enforcement Procedures to accomplish the following: Record Notice to Abate Nuisance and Notice of Violation on subject property, and Impose Immediate Administrative Civil Penalties consistent with Government Code Section 53069.4, and Clarify Judicial Review of the Hearing Officer's Order Imposing Administrative Civil Penalty

Recommendation: That the Board of Supervisors:

1. Introduce the proposed ordinance amending Section 351-6 of Chapter 1, Division 5, Title III, and Sections 352-3, 352-4, 352-5, 352-8 and 352-13 of Chapter 2, Division 5, Title III of Humboldt County Code (HCC) relating to public nuisances, abatement and penalties by title and waive the first reading;
2. Request that staff present the amendments;
3. Accept public comment;
4. Deliberate on the proposed ordinance;
5. Set the ordinance for adoption at least one week from this hearing date;
6. Direct the Clerk of the Board to publish a Summary for Publication prior to adoption of ordinance. The summary shall be published and a certified copy of the full text of the proposed ordinance shall be posted in the office of the Clerk of the Board of Supervisors at least five (5) days prior to the Board of Supervisors meeting at which the proposed ordinance is to be adopted (Government Code section 25124(b)(1));
7. Direct the Clerk of the Board, within fifteen (15) days after adoption of the ordinance, to publish a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance and to post in the office of the Clerk of the Board of Supervisors a certified copy of the full text of the adopted ordinance along with the names of those Supervisors voting for and against the ordinance (Government Code section 25124(b)(1)); and
8. Direct staff to file the attached Notice of Exemption with the Humboldt County Clerk in accordance with the requirements of the California Environmental Quality Act.

Attachments: [Staff Report](#)
 [Attachment 1-Notice of Exemption Re Code Enforcement update Ordinance.pdf](#)
 [Attachment 2-Code Enforcement update Ordinance pre adoption summary.pdf](#)
 [Attachment 3-Code Enforcement update Ordinance post adoption summary.pdf](#)
 [Attachment 4-Final Code Enforcement update Ordinance with code amendments.jhf](#)
 [Public Comment H1](#)

I. PUBLIC HEARINGS**J. DISCUSSION ITEMS****K. MATTERS SET FOR TIME CERTAIN****DHHS: Public Health**

1. 9:00 a.m. - Update on Local Conditions Surrounding COVID-19

Recommendation: That the Board of Supervisors:

1. Receive a report from Department of Health & Humans Services (DHHS) - Public Health and other county staff regarding the current status of novel coronavirus (COVID-19) in Humboldt County.

Attachments: [Staff Report](#)
[Public Comment K1](#)

Planning and Building Department

2. 10:00 a.m. - Consider placing a local measure on the Nov. 3, 2020, General Election ballot regarding development of affordable rental housing, pursuant to Article XXXIV of the Constitution of the State of California, and related options, and a supplemental budget request to fund the ballot measure (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Consider results of public opinion research conducted in June 2020 by Fairbank, Maslin, Maullin, Metz & Associates (FM3) on likely success of a ballot measure for the development of low income housing, and housing for persons with disabilities at the Nov. 3, 2020 General Election, pursuant to Article XXXIV of the Constitution of the State of California;
2. Direct a ballot measure for the development of affordable housing pursuant to Article XXXIV of the California State Constitution be placed the Nov. 3, 2020, General Election and determine the language of the measure to be submitted to the qualified electorate; and
3. Direct staff to return on July 28, 2020 with a resolution for Board adoption containing language of the ballot measure to be consolidated with the November 3, 2020 General Election and to submit measure to qualified electors.

Attachments: [Staff Report](#)
[Attachment 1: Housing Unit Number Options.pdf](#)
[Attachment 2 Public Opinion Research Results.pdf](#)
[Attachment 3 Updated Supplemental Budget Request_6.24.2020.xlsx](#)

L. CLOSED SESSION

1. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Williams v. County of Humboldt, United States District Court No.: 1:19-cv-01330-RMI
2. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Martinson, et al. v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV1901131
3. Conference with Legal Counsel - pursuant to Government Code section 54954.5 and 54957(b)(1) to consider Public Employee Discipline/Dismissal/Release.
4. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(2) & (e)(2) personnel grievance filed by AFSCME

M. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

All persons in attendance at public meetings are requested to observe the following rules of civil debate:

- 1. We may disagree, but we will be respectful of one another.*
- 2. All comments will be directed to the issue at hand.*
- 3. Personal attacks are unacceptable.*
- 4. Applauding or other displays of approval/disapproval are discouraged.*

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least three full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>