

BOARD OF SUPERVISORS

REX BOHN
First District
ESTELLE FENNEL
Chair - Second District
MIKE WILSON
Vice Chair - Third District
VIRGINIA BASS
Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

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County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT**

**825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

ACTION SUMMARY

Tuesday, May 19, 2020

9:00 AM

Regular Meeting

In accordance with Executive Order N-29-20 the Humboldt County Board of Supervisors meetings will be held virtually until further notice.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call 669 900-9128, enter Meeting ID 912 6415 8266 and press star () 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

When it is time for public comment on the item you wish to speak on, the Clerk of the Board of Supervisors staff will unmute your phone. You'll hear a prompt that will indicate your phone is unmuted. Staff will then ask you to state your name and begin your comment. You will have 3 minutes to comment.

*You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>*

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

Board of Supervisors

1. Appoint Zach Cahill to the Humboldt County Resource Conservation District (HCRCD) (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:

1. Appoint Zach Cahill to the Humboldt County Resource Conservation District.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

2. Caregiver Appreciation Month Proclamation (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors:

1. Adopt the proclamation.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

3. Redwood Acres Fair Association Electrical Infrastructure Upgrade Project Letter of Support (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the letter of support.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

4. Letter of Support for Senator McGuire Legislation for Natural Resources Agency Budget Augmentation for Fire Suppression (Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the letter of support.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

5. Sgt. Tim Hammer Retirement Resolution (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the Resolution.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

6. Proclaim May 2020 as CalFresh Awareness Month in Humboldt County (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:

1. Adopt the proclamation.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

7. May is Mental Health Matters Month Proclamation (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:

1. Adopt the proclamation.

This item was pulled from consent for discussion.

A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

8. Informational Report on the Appointment of Ronnie Pellegrini to the Humboldt County Planning Commission Representing District 2 (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors:

1. Receive and file the report.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Clerk of the Board

9. Submittal of Supervisor's Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

Recommendation: That the Board of Supervisors:

1. Receive and file the report.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

10. Removal of Absent Commissioner and Post the Vacancy for the Humboldt County Housing Authority

Recommendation: That the Board of Supervisors:

1. Authorize the removal of the absent commissioner and post the vacancy.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

11. Approval of the Action Summary - Meeting of May 5, 2020

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of May 5, 2020 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

12. Approval of the Action Summary - Special Meeting of May 13, 2020

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of May 13, 2020 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

County Administrative Office

13. Project Trellis Micro-Grant & Loan Advisory Committee Staff Recommendations for the 2019-20 Grant Fund Awards for the December 16, 2019 Grant Round

Recommendation: That the Board of Supervisors:

1. Approve the slate of Grant Fund Competitive Awards recommended for approval by the Micro-Grant & Loan Advisory Committee Staff (Attachment 1 - Attachment 14); and
2. Authorize the County Administrative Officer to sign the grant agreements when completed, after review and approval by County Counsel and Risk Management.

This item was pulled from consent for discussion.

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations and exclude the minutes from 2/25/2020 and the draft minutes from 3/10/2020 from the motion. The motion carried by the following vote:

Aye: 3 - Estelle Fennell, Mike Wilson, and Steve Madrone

Nay: 2 - Rex Bohn, and Virginia Bass

14. Headwaters Fund Agenda Item 20-411, Clarifying Retroactive Effective Date of March 20, 2020, for Amendments to Lender Agreements and Master Participation Agreements with Arcata Economic Development Corporation and Redwood Regional Economic Development Corporation, approved by Board of Supervisors on April 28, 2020

Recommendation: That the Board of Supervisors:

1. Affirm that Amendments to the Headwaters Fund (HWF) Revolving Loan Fund (RLF) Lender Agreements with Arcata Economic Development Corporation (AEDC) and Redwood Region Economic Development Commission (RREDC), and Amendment to the HWF Master Participation Agreements with AEDC and RREDC, approved on April 28, 2020, are retroactive to March 20, 2020.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

County Clerk/Recorder/Registrar of Voters

15. Appointment to Fill Vacancy on Alderpoint County Water District Governing Board

Recommendation: That the Board of Supervisors:

1. Appoint Roger William Hall to fill the vacancy on the Alderpoint County Water District governing board for two years, ending the first Friday of December 2022.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Department of Health and Human Services: Administration

16. Authorize a Temporary Increase in Pay for Janine Davis, Behavioral Health Clinician II pursuant to Section 12.4.1 of the American Federation of State, County and Municipal Employees (AFSCME) Memorandum of Understanding (MOU)

Recommendation: That the Board of Supervisors:

1. Authorize a temporary increase in pay for Behavioral Health Clinician II, Janine Davis, (class 0909B, range 457) as though promoted to Supervising Behavioral Health Clinician (class 0916, range 481) beginning May 16, 2020 and continuing until the incumbent returns from approved leave.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

17. Authorize a Temporary Increase in Pay for Jessica Bradbury Administrative Analyst I Pursuant to Section 12.4.1 of the American Federation of State, County and Municipal Employees (AFSCME) Memorandum of Understanding (MOU)

Recommendation: That the Board of Supervisors:

1. Authorize a temporary increase in pay for Administrative Analyst I Jessica Bradbury (class 0626A, range 384) as though promoted to Budget Specialist (class 0117, range 454) beginning May 16, 2020 and continuing until the incumbent returns from assignment at Emergency Operations Center (EOC) during the COVID-19 pandemic.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Department of Health and Human Services: Mental Health

18. Professional Services Agreement with LMT & Associates Consulting, Inc. Regarding the Provision of Consultation Services Pertaining to the Delivery of Legally Compliant Behavioral Health and Child Welfare Services

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with LMT & Associates Consulting, Inc. regarding the provision of consultation services pertaining to the delivery of legally compliant behavioral health and child welfare services for the period of July 1, 2020 through June 30, 2021;
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with LMT & Associates Consulting, Inc. after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with LMT & Associates Consulting, Inc. to the Department of Health and Human Services - Contract Unit for further processing.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

19. Provision of Advanced Payments to County-Contracted Mental Health Organizational Treatment Providers as an Interim COVID-19 Stabilization Measure

Recommendation: That the Board of Supervisors:

1. Approve the provision of advanced payments to county-contracted mental health organizational treatment providers, on an as-needed basis, for the period of March 1, 2020 through June 30, 2020 as an interim COVID-19 stabilization measure; and
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all amendments to the county's existing mental health organizational provider services agreements necessary to effectuate the proposed payment structure, after review and approval by County Counsel, Risk Management and the County Administrative Office.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Department of Health and Human Services: Social Services

20. Professional Services Agreement with the Humboldt County Office of Education Regarding the Provision of Support Services to Youth and Families Who Have Been Referred to a Regional School Attendance Review Board

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with the Humboldt County Office of Education regarding the provision of support services to youth and families who have been referred to a regional School Attendance Review Board for the period of July 1, 2020 through June 30, 2021;
2. Authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with the Humboldt County Office of Education after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with the Humboldt County Office of Education to the Department of Health and Human Services - Contract Unit for further processing.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Human Resources**21. Authorize Annual Mandatory Cyber Awareness Training Requirement**

Recommendation: That the Board of Supervisors:

1. Authorize Human Resources, in collaboration with the County Information Technology (IT), to require all county employees to complete 1-hour of Cyber Awareness Training annually effective immediately.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

22. Professional Services Agreement with Koa Hills Consulting, LLC; Transfer from General Fund Contingencies (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Authorize the Director of Human Resources to negotiate final terms and execute a professional services agreement with Koa Hills Consulting, LLC in an amount of \$185,000 contingent upon approval by Risk Management and County Counsel;
2. Authorize the Director of Human Resources to execute a contract with Robert Sesnon, CPA for ADP implementation support in an amount not to exceed \$35,000; and
3. Approve attached supplemental budget.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

23. Appointment of an Appeal Panelist Under the Merit System Rules

Recommendation: That the Board of Supervisors:

1. Appoint Kacy Green, Interim Assistant Human Resources Director, as the county panelist for a Merit System Appeal; and
2. Delegate authority for the Human Resources Director to appoint an alternate panelist should the selected panelist not be available at the time of the hearing.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

24. Amendment to the CSAC Excess Insurance Authority Joint Powers Agreement

Recommendation: That the Board of Supervisors:

1. Authorize the Chair and/or the county's designated primary CSAC Excess Insurance Authority to execute the proposed Amendment to the CSAC Excess Insurance Authority Joint Powers Authority (JPA) Agreement.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Planning and Building Department**25. Resolution Authorizing the Submittal of a Department of Housing and Community Development (HCD) Grant Application for the Local Early Action Planning Grant Program (LEAP)**

Recommendation: That the Board of Supervisors:

1. Adopt the attached Resolution No. ___ (Attachment 1) which does all the following:
 - a. Authorize an application to be submitted to the HCD for the Local Early Action Planning grant program ("LEAP") in the amount of \$300,000;
 - b. Acknowledge the County of Humboldt shall be subject to the terms and conditions as specified in the Standard Agreement, the LEAP program guidelines, and any applicable LEAP guidelines published by HCD;
 - c. Authorize and directs the Planning and Building Director to sign this application and act on the county's behalf in all matters pertaining to this application which include signing contracts or agreements to carry out grant activities upon the review and approval by County Counsel and Risk Management;
 - d. Authorize the Chair of the Board of Supervisors to execute the Letter of Designation in Attachment 2 designating the Planning and Building Director as the county's designee for this application and to act on the county's behalf;
 - e. Authorize the Planning and Building Director to replace a non-approved LEAP activity #4A with the alternate LEAP activity #4B as described in the staff report and hereby incorporated by reference;
 - f. Authorize the Planning and Building Director to initiate the department's appeal process in accordance with Section XV of the LEAP Notice of Funding Availability (NOFA) if necessary;
 - g. Authorize the Planning and Building Director to sign Funds Requests and other reporting forms; and
 - i. Direct General Fund expenses for Long-Range Planning staff in fiscal year (FY) 2019-2020 (account #1100-282) reimbursed by LEAP to be placed in the county's Affordable Housing Trust Fund to be used for the development of affordable housing or shelter consistent with the 2019 Housing Element.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Public Works

26. Accept Completed Contract for Storm Damage Repair to Stanford Drive (3J200) at Post Mile 0.08; Federal Project Number FEMA 4301-DR-CA PW-585; Contract Number 217316

Recommendation: That the Board of Supervisors:

1. Ratify the Director of Public Works to sign Contract Change Order Number 1-S1 for the total amount of \$23,060;
2. Ratify the Director of Public Works to sign Contract Change Order Number 2 for the total amount of \$55,643.75;
3. Accept the completed contract, including all change orders approved by the Public Works Department, between Wahlund Construction, Inc., and Humboldt County for construction of Storm Damage Repair to Stanford Drive (3J200) at Post Mile 0.08; and
4. Approve the final claim for payment in the amount of \$78,703.75, which will bring the total amount paid to 100% of the contract.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

27. Storm Damage Repair to Alderpoint Road (6B165) Post Miles 41.45, 43.55, 46.15 and 46.23

Recommendation: That the Board of Supervisors:

1. Approve the attached plans and specifications for the Alderpoint Road (6B165) Post Miles 41.45, 43.55, 46.15 and 46.23 Storm Damage Repair Project; and
2. Direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, June 23, 2020, at 2:00 p.m.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

28. Resolution Approving a List of Projects to be Funded by California Senate Bill 1 - The Road Repair and Accountability Act of 2017 - for Fiscal Year 2020-2021

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution approving a list of projects to be funded by California Senate Bill 1 - The Road Repair and Accountability Act of 2017 - for Fiscal Year (FY) 2020-21.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Sheriff

29. Approve Advanced Step for Correctional Deputy I, Robert Duggan (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve advance step at Salary Range 357, Step D, Job Class 0424A, for Correctional Deputy I, Robert Duggan. (4/5 Vote Required)

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

30. Set a Public Hearing pursuant to Government Code Section 7283.1(d) to Provide Information to the Public about Immigration and Customs Enforcements (ICE) Access to Individuals 2019 as well as Semi-Annual Reporting for the Measure K Sanctuary Ordinance and to Receive and Consider Public Comment on June 23, 2020

Recommendation: That the Board of Supervisors:

1. Direct the Clerk of the Board to Schedule a public hearing on Tuesday, June 23, at 9 am or as soon thereafter as the matter may be heard to provide information about ICE's access to individuals and allow public comment; and
2. Direct the Clerk of the Board to post and publish the required public hearing notice at least 30 days prior to the public hearing.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

D. ITEMS PULLED FROM CONSENT**E. PUBLIC COMMENT ON NON-AGENDA ITEMS****F. SPECIAL PRESENTATIONS****G. MATTERS INITIATED BY BOARD MEMBERS**

H. DEPARTMENT REPORTS**County Administrative Office**

1. Introduction of Ordinance to Amend Chapter 5 of Division 4 of Title II of the Humboldt County Code Relating to the Purchasing Agent of Humboldt County §245-1 et seq Sections 245-2, 245-2.5, 245-3 items (a), (c), (d), (h), 245-4, 245-6 and 245-10

Recommendation: That the Board of Supervisors:

1. Introduce the attached Ordinance to Amend Chapter 5 of Division 4 of Title II of the Humboldt County Code Relating to the Purchasing Agent of Humboldt County section 245-1 et seq Sections 245-2, 245-2.5, 245-3 items (a), (c), (d), (h), 245-4, 245-6 and 245-10 by title (Attachment 1), and waive the first reading;
2. Set the Ordinance for adoption at least one week away;
3. Direct the Clerk of the Board to publish the pre-adoption summary of the Ordinance and to post a certified copy of the full text of the proposed Ordinance in the office of the Clerk of the Board, both publication and posting to be done at least five (5) days prior to the Board meeting at which the Ordinance will be adopted. [Government Code Section 25124 (b)(1)]; and
4. Direct the Clerk of the Board, within 15 days after adoption of the Ordinance, to publish a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the Ordinance, and to post in the office of the Clerk of the Board a certified copy of the full text of the adopted Ordinance and amendments along with the names of those Supervisors voting for and against the Ordinance [Government Code Section 25124 (b)(1)].

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

2. Third Quarter Budget Review for Fiscal Year 2019-20, Outlook for Fiscal Year 2020-21 and Supplement Budget Request (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Receive and file a review of the third quarter budget results for Fiscal Year (FY) 2019-20 and outlook for the FY 2020-21 budget;
2. Authorize the County Administrative Officer (CAO) to temporarily cease or redirect one-time funding options to balance the FY 2020-21 budget. Such options shall include but are not limited to: use of General Reserve; use of the General Fund's fund balance; reduce policy level contributions to certain funds such as the General Reserve and Project Trellis to balance the FY 2020-21 proposed budget;
3. Direct departments to reduce expenditures to balance the FY 2020-21 Proposed Budget. Departments shall evaluate all options including, but not limited to: voluntary furloughs and reduced office hours; reductions in overtime and extra-help expenses; and holding positions vacant;
4. Authorize department heads to approve voluntary unpaid furloughs for employees under their appointing authority for FY 2020-21, utilizing the attached form (Attachment 1 and Exhibit A);
5. Direct all county departments in coordination with the CAO to return during the first quarter budget report for FY 2020-21 with reduced budget proposals that incorporates a mix of 2.5, 7.5 and 15% reductions to General Fund allocations in order to minimize elimination of filled positions;
6. Direct the Interim Human Resources Director to explore Partial Service Retirement options with California Public Employees' Retirement Systems (CalPERS);
7. Direct the CAO to explore a Voluntary Separation Incentive Program;
8. Approve the Supplemental Budget request contained in Attachment II and authorize the CAO and Auditor-Controller to make any technical corrections necessary to effectuate the Board's direction (4/5 vote required); and
9. Take other action as appropriate.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, to approve staff recommendations and create an ad hoc for fiscal year 2020-2021 comprised of Supervisor Bass and Supervisor Bohn. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Planning and Building Department

3. Consideration of Placing a Local Measure on the November 3, 2020, General Election Ballot Regarding the Development of Affordable Rental Housing and a Supplemental Budget to Transfer from Contingencies to Fund the Ballot Measure (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Receive a report on submitting a measure to the voters for the development of housing for lower income persons and families, and persons with disabilities at the November 3, 2020 General Election, pursuant to Article XXXIV of the Constitution of the State of California;
2. Authorize the Planning Director to contract with the polling firm Fairbank, Maslin, Maullin, Metz & Associates ("FM3") for polling to increase the likelihood of the passage of a local Article XXXIV measure and select the type of desired polling;
3. Approve the transfer of \$121,500 from General Fund Contingencies for the polling and ballot measure expenses (4/5 vote required);
4. Designate two members of the Board to work with the Planning and Building Director in providing any necessary direction to the selected polling firm; and
5. Direct staff to return on July 7, 2020 with the results of the polling and optional language for the ballot measure and a report on including the cities in the ballot measure.

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations with the understanding that the work program would focus first on the polling, and based upon the polling data then the work program and budget would be developed to address the educational piece, and the money for the educational piece will not be allocated completely until after the polling is understood, and to designate Supervisor Wilson and Supervisor Madrone to work with the Planning and Building Director in providing any necessary direction to the selected polling firm. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Public Works

4. Resolution for the Temporary Employment of Retired Annuitant as Senior Fiscal Assistant with the Humboldt County Department of Public Works

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution authorizing an exception to the one hundred eighty (180) day wait period of the California Public Employees Retirement System for the employment of Sara Luann Reid as a temporary retired annuitant Senior Fiscal Assistant with the Humboldt County Department of Public Works (Class 0124, Range 352, Step E) to fill a critically needed position.

A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

5. Status Report on the Update of the Airport Land Use Compatibility Plan for Humboldt County Airports

Recommendation: That the Board of Supervisors:

1. Adjourn as the Humboldt County Board of Supervisors;
2. Convene as the Governing Board of the Humboldt County Airport Land Use Commission and consider the following agenda:
 - a. Public comment on items not on the Airport Land Use Commission Agenda.
 - b. Receive a status report from Chris Jones with Environmental Science Associates (ESA) on the update of the Airport Land Use Compatibility Plan for Humboldt County Airports
 - c. Public comment;
3. Adjourn as the Governing Board of the Humboldt County Airport Land Use Commission; and
4. Reconvene as the Humboldt County Board of Supervisors.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, to receive the report. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

6. Airport Land Use Commission Consistency Determination for Revisions to County Code 333-1 et seq.

Recommendation: That the Board of Supervisors:

1. Adjourn as the Humboldt County Board of Supervisors;
2. Convene as the Governing Board of the Humboldt County Airport Land Use Commission and consider the following agenda:
 - a. Public comment on items not on the Airport Land Use Commission agenda.
 - b. Consider the consistency of the proposed revisions to County Code 333-1 et seq.
 - c. Public comment;
3. Adjourn as the Governing Board of the Humboldt County Airport Land Use Commission; and
4. Reconvene as the Humboldt County Board of Supervisors.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, to make the consistency determination for the revisions to county code 333-1. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

I. PUBLIC HEARINGS**Planning and Building Department**

1. Redwood Properties' Appeal of the Planning Commission Approval of The Emerald Triangle Group, LLC Co's Special Permits to Allow Cannabis Distribution and Non-Volatile Manufacturing in the C-2(D) Zoning District

Recommendation: That the Board of Supervisors:

1. Open the public hearing and receive the staff report, testimony by the applicant, appellant, and public;
2. Close the public hearing;
3. Adopt the resolution (Resolution 20-__). (Attachment 1) which does the following:
 - a. Find the project exempt from the California Environmental Quality Act (CEQA) Section 15301 (Existing Facilities) and 15303 (Small New or Conversion of Existing Structures);
 - b. Make the findings to reject the appeal and approve the Special Permits as conditioned;
 - c. Deny the Appeal submitted by Redwood Properties; and
 - d. Approve the Special Permit for Cannabis Distribution and the Special Permit for Cannabis Manufacturing.

A motion was made by Supervisor Fennell, seconded by Supervisor Wilson, to continue this item to the meeting of 6/23/2020. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson; and Steve Madrone

J. DISCUSSION ITEMS**K. MATTERS SET FOR TIME CERTAIN****DHHS: Public Health**

1. 9:00 a.m. - Update on Local Conditions Surrounding COVID-19

Recommendation: That the Board of Supervisors:

1. Receive a report from Department of Health & Humans Services (DHHS) - Public Health and other county staff regarding the current status of novel coronavirus (COVID-19) in Humboldt County.

Approved per order of the Chair.

L. CLOSED SESSION

1. Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator. Labor negotiators: Kelly Barns, Elishia Hayes and Jack Hughes. Employee Organizations (represented and unrepresented): American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Elected and Appointed Department Heads, and Management and Confidential employees.

Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 the Board of Supervisors met in closed session to review the County's position and instruct its designated labor negotiator. Labor negotiators: Kelly Barns, Elishia Hayes and Jack Hughes. Employee Organizations (represented and unrepresented): American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Elected and Appointed Department Heads, and Management and Confidential employees. There was no action to report.

2. It is the intention of the board to meet in closed session pursuant to Government Code section 54957(b)(1) to consider the appointment of the Director of Library Services.

The board met in closed session pursuant to Government Code section 54957(b)(1) to consider the appointment of the Director of Library Services. The board voted unanimously to appoint Chris Cooper as interim Library Director with an effective date of 6/8/2020.

3. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of HUMMAP v. Humboldt County, Humboldt Superior Court Case No. CV 180425

The Board of Supervisors met in conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of HUMMAP v. Humboldt County, Humboldt Superior Court Case No. CV 180425. There was no action to report.

4. It is the intention of the board to meet in closed session pursuant to Government Code section 54957(b)(1) to consider the appointment of the Agricultural Commissioner.

The board met in closed session pursuant to Government Code section 54957(b)(1) to consider the appointment of the Agricultural Commissioner. The board voted unanimously to appoint Jeff Dolf as Agricultural Commissioner effective immediately.

M. ADJOURNMENT

I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

RYAN SHARP

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California

MAY 20, 2020





MINUTES
TUESDAY, MAY 19, 2020
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, June 2, 2020 with the vote as shown below.

AYES: Supervisors: Fennell, Bohn, Madrone, Wilson, Bass
NAYS: Supervisors: --
ABSENT: Supervisors: --
ABSTAIN: Supervisors: --



RYAN SHARP
Deputy Clerk of the Board



ESTELLE FENNELL
Chair of the Board