

BOARD OF SUPERVISORS

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**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS**

**825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA - Final

Tuesday, May 13, 2025

9:00 AM

Regular Meeting - Hybrid

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us.

The Chamber is wheelchair accessible, the accessible entrance to the Courthouse is the 4th Street entrance. Accessible parking is available adjacent to the 4th Street entrance and on the 4th Street side of the K Street lot. If you are a person with a qualified disability, and need a modification or accommodation to participate in this meeting.

REMOTE/TELECONFERENCE PARTICIPATION

Conference Line: 720 707 2699

Meeting ID: 840 7857 1090

Please note: Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom; however, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are to attend the meeting in person or submit your comment in writing in advance of the meeting.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment. Please turn off your TV or live stream to avoid delays.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions.

Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>

A. ROLL CALL

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

Board of Supervisors

[25-350](#)

1. Proclaim the Third Week of May as Peer Support Appreciation Week

Recommendation: That the Board of Supervisors:

1. Adopt the proclamation.

Sponsors: Supervisor Arroyo

Attachments: [Staff Report](#)
[Peer Support Appreciation Week Proclamation](#)

[25-583](#)

2. Proclaim May 19 - 25, 2025 National Search and Rescue Week

Recommendation: That the Board of Supervisors:
1. Adopt the proclamation.

Sponsors: Supervisor Arroyo

Attachments: [Staff Report](#)
[National Search and Rescue Week Proclamation](#)
[25-596](#)

3. Proclaim May 2025 as Caregiver Appreciation Month

Recommendation: That the Board of Supervisors:
1. Adopt the proclamation.

Sponsors: Supervisor Bushnell

Attachments: [Staff Report](#)
[Caregiver Appreciation Month Proclamation](#)
[25-600](#)

4. Retirement Resolution for Lila Lucero

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the Retirement Resolution.

Sponsors: Supervisor Madrone

Attachments: [Staff Report](#)
[Retirement Resolution for Lila Lucero](#)
[25-636](#)

5. Proclaim May 11 - May 17, 2025 as National Police Week

Recommendation: That the Board of Supervisors:
1. Adopt the proclamation.

Sponsors: Supervisor Bushnell

Attachments: [Staff Report](#)
[National Police Week Proclamation](#)
[25-642](#)

6. Certificate of Recognition Honoring City Ambulance for 50 Years of Service to the North Coast

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the certificate.

Sponsors: Supervisor Bushnell

Attachments: [Staff Report](#)
[City Ambulance Certificate of Recognition](#)

Clerk of the Board

[25-607](#)

7. Letter of Appreciation to Kirsten Sumner for Service on the Humboldt County Behavioral Health Board

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the Letter of Appreciation.

Attachments: [Staff Report](#)
[Letter of Appreciation](#)
[Executed - Letter of Appreciation - Kirsten Sumner](#)

[25-654](#)

8. Approval of the Action Summary - Meeting of April 18, 2025

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of April 18, 2025, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary - April 18, 2025](#)
[Minute Sheet](#)
[Executed - Action Summary - April 18, 2025](#)

[25-655](#)

9. Approval of the Action Summary - Meeting of May 5, 2025

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of May 5, 2025, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary - May 5, 2025](#)
[Minute Sheet](#)
[Executed - Action Summary - May 5, 2025](#)

[25-656](#)**10.** Approval of the Action Summary - Meeting of May 6, 2025

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of May 6, 2025, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary - May 6, 2025](#)
[Minute Sheet](#)
[Executed - Action Summary - May 6, 2025](#)

County Administrative Office[25-134](#)**11.** Award of Request for Proposal (RFP) #EDD-2025-01 for Marketing Asset Inventory Analysis and Countywide Travel and Tourism Marketing Strategy Consulting Services

Recommendation: That the Board of Supervisors:

1. Award RFP #EDD-2025-01 for marketing asset inventory analysis and countywide travel and tourism marketing strategy consulting services to JayRay Ads & PR; and
2. Authorize the County Administrative Officer (CAO), or designee, to execute the attached agreement; and
3. Authorize the CAO to execute related documents, modifications and amendments after review and approval from Risk Management and County Counsel.

Attachments: [Staff Report](#)
[RFP #EDD-2025-01](#)
[RFP Response the Abbi Agency](#)
[RFP Resonse the Research Associates](#)
[RFP Response DCI](#)
[RFP Response JayRay Ads & PR Inc.](#)
[RFP Response Place Dynamics](#)
[RFP Response Verdin](#)
[Professional Service Agreement - JayRay Ads & PR](#)

[25-370](#)

12. Final Acceptance of the Conflict Counsel Americans with Disabilities Act Compliance Project, Project No. 2024-402

- Recommendation:** That the Board of Supervisors:
1. Accept the completion of the Conflict Counsel Americans with Disabilities Act Compliance Project, Project No. 2024-402; and
 2. Authorize the Purchasing Agent, or a designee thereof, to execute the attached Notice of Completion for the Conflict Counsel Americans with Disabilities Act Compliance Project; and
 3. Direct the Clerk of the Board to provide the County Administrative Office - Americans with Disabilities Act Compliance Team with one (1) fully executed certified copy of the Board order related to this item.

Attachments: [Staff Report](#)
[Notice-of-Completion](#)
[25-500](#)

13. Change Order Authorization for the Ferndale Veterans Hall Americans with Disabilities Act Modification Project, Project No. 2022-802 (4/5 Vote Required)

- Recommendation:** That the Board of Supervisors:
1. Approve, and authorize the Purchasing Agent, or a designee thereof, to execute, Change Order 3 for the Ferndale Veterans Hall Americans with Disabilities Act Project, Project No. 2022-802, in the amount of Thirty-Nine Thousand Ninety Dollars (\$39,090.00) (4/5 Vote Required); and
 2. Direct the Clerk of the Board to provide the County Administrative Office with one (1) fully executed, certified copy of the Board order related to this item.

Attachments: [Staff Report](#)
[Change Order 3](#)

Department of Health and Human Services: Behavioral Health

[25-535](#)

14. Reappointment to the Humboldt County Behavioral Health Board

- Recommendation:** That the Board of Supervisors:
1. Reappoint Danette Kellerman to the Humboldt County Behavioral Health Board for a three-year term; and

2. Direct the Clerk of the Board to provide the Department of Health and Human Services - Behavioral Health with one (1) fully executed certified copy of the Board order related to this item.

Attachments: [Staff Report](#)

[25-604](#)

15. Agreements with California Department of State Hospitals Regarding the Humboldt County Department of Health and Human Services - Behavioral Health's Participation in the Pre-Trial Felony Diversion Program and the Community Based Restoration Program

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute, the attached agreement with California Department of State Hospitals regarding Humboldt County Department of Health and Human Services - Behavioral Health's participation in the Pre-Trial Felony Diversion Program for the period of July 1, 2024 through June 30, 2029 in the amount of \$20,967,750; and
2. Approve, and authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute, the attached agreement with California Department of State Hospitals regarding Humboldt County Department of Health and Human Services - Behavioral Health's participation in the Community Based Restoration Program for the period of July 1, 2024 through June 30, 2029 in the amount of \$6,768,250; and
3. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent extensions, modifications and amendments to the attached agreements with the California Department of State Hospitals after review and approval by County Counsel, Risk Management and the County Administrative Office.

Attachments: [Staff Report](#)

[Grant Agreement with the California Department of State Hospitals F](#)

[Grant Agreement with the California Department of State Hospitals F](#)

Department of Health and Human Services: Social Services

[25-570](#)

16. Privacy and Security Agreement with the California Department of Social Services Regarding Access to Personally Identifiable Information for the Purpose of Administering Various State and Federal Social Services Programs within Humboldt County Through September 2028

- Recommendation:** That the Board of Supervisors:
1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached privacy and security agreement with the California Department of Social Services; and
 2. Approve, and authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute, the attached privacy and security agreement with the California Department of Social Services regarding access to personally identifiable information for the purpose of administering various state and federal social services programs within Humboldt County for the period of May 13, 2025 through Sept. 1, 2028; and
 3. Authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to, and any other agreements, certifications, attestations and documents directly associated with, the attached privacy and security agreement with the California Department of Social Services, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
 4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one fully executed certified copy of the Board order related to this item.

Attachments: [Staff Report](#)
[Privacy and Security Agreement with the California Department of Sc](#)

Human Resources

[25-630](#)

17. Reallocation of 1.0 full time equivalent (FTE) Senior Office Assistant to 1.0 FTE Senior Legal Office Assistant.

Recommendation: That the Board of Supervisors:

1. Approve the reallocation of the Senior Office Assistant (job class 0135, salary range 366, 1.0 FTE, position 01, bargaining until 001) in budget unit (BU) 278, occupied by Jeanette Duncan, to a Senior Legal Office Assistant (job class 0168, salary range 377, 1.0 FTE, position 01, bargaining until 001) in BU 278 effective the first full pay period following Board adoption; and
2. Reclassify Jeanette Duncan from a 1.0 FTE Senior Office Specialist (Classification # 0135, Position # 01, Salary Range 366) in Budget Unit 278, to a 1.0 FTE Senior Legal Office Assistant (Classification # 0168, Position # 01, Salary Range 377) in Budget Unit 278, effective the pay period following board approval.

Attachments: [Staff Report](#)
[Senior Legal Office Assistant](#)

Planning and Building Department

[25-475](#)

18. Humboldt County 2024 General Plan Annual Progress Report and 2024 Housing Element Annual Progress Report, LRP-2024-19082

Recommendation: That the Board of Supervisors:

1. Receive and file the staff report concerning the 2024 General Plan Annual Progress Report (Attachment A) and the 2024 Housing Element Annual Progress Report, summarized in Attachments A and B pursuant to Government Code Section 65400(a)(2).

Attachments: [Staff Report](#)
[Attachment A - 2024 General Plan Annual Report dated March 28, 2024](#)
[Attachment B - Details of the 2024 Housing Element Progress Report](#)

Probation

[25-562](#)

19. Multi-Agency Professional Services Agreement with Health Management Associates, Inc. for CalAIM PATH 3 Planning, Implementation and Operationalization of Pre-Release Services and Corresponding Supplemental Budget (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve and execute the attached Professional Services

Agreement between the Humboldt County Sheriff's Office, the Humboldt County Probation Department, and Health Management Associates, Inc. for the planning, implementation, and operationalization of pre-release services, after review and approval of insurance documentation by Risk Management; and

2. Approve the attached supplemental budgets for fiscal year 2024/25, in Sheriff's budget 1100243 and Probation's budget 1100234 (4/5 Vote Required).

Attachments:

[Staff Report](#)

[1100-234 HMA-150K](#)

[County of Humboldt HMA HMA signed FY 24-25 THROUGH 26-27 r Executed - County of Humboldt HMA HMA signed FY 24-25 THROU](#)

Public Works

[25-567](#)

20. Accept a Donation of a Mechanized Wheelbarrow from the Humboldt Trails Council for Developing, Improving and Maintaining of Trails within the McKay Community Forest

Recommendation:

That the Board of Supervisors:

1. Accept a donation of a mechanized wheelbarrow as described in the attached letter from the Humboldt Trails Council; and
2. Authorize the Chair of the Board to sign the attached letter of appreciation.

Attachments:

[Staff Report](#)

[1 - Humboldt Trails Council donation letter](#)

[2 - McKay Forest equipment donation appreciation letter](#)

[Executed - McKay Forest equipment donation appreciation letter](#)

[25-575](#)

21. Award Authorization for Storm Damage Repair to Bell Springs Road (8A010) Post Miles 2.20 and 4.96

Recommendation:

That the Board of Supervisors:

1. Receive and file the bid proposals submitted for the Bell Springs Road (8A010) Post Miles 2.20 and 4.96 Storm Damage Repair Project; and
2. Award the Bell Springs Road (8A010) Post Miles 2.20 and 4.96 Storm Damage Repair Project to Van Meter Logging, Inc. for the

- total amount of One Hundred Ninety-Six Thousand Three Hundred Dollars (\$196,300.00); and
3. Authorize the Chair of the Board to execute the attached construction agreement upon submittal of the appropriate bonds and insurance; and
 4. Authorize the Director of Public Works to execute contract change orders up to the amounts of Eleven Thousand One Hundred Twenty Dollars (\$11,120.00) for Post Mile 2.20 and Eight Thousand Five Hundred Ten Dollars (\$8,510.00) for Post Mile 4.96; and
 5. Direct the Clerk of the Board to provide the Engineering Division of the Department of Public Works with one (1) fully executed certified copy of the Board order related to this item.

Attachments:

[Staff Report](#)

[Bid Results for the Bell Springs Road \(8A010\) Post Miles 2.20 and 4.96](#)

[25-608](#)

- 22.** Award Authorization for Storm Damage Repair to Mattole Road (F3C010) Post Miles 11.73 to 11.76

Recommendation:

That the Board of Supervisors:

1. Receive and file the bid proposals submitted for the Mattole Road (F3C010) Post Miles 11.73 to 11.76 Storm Damage Repair Project; and
2. Award the project agreement to Mercer-Fraser Company for the total amount of One Million Seven Hundred Eleven Thousand Seven Hundred Forty Dollars (\$1,711,740.00); and
3. Authorize the Chair of the Board to execute the project agreement upon submittal of the appropriate bonds and insurance; and
4. Authorize the Director of Public Works to execute contract change orders up to the amount of Ninety-Eight Thousand Eighty-Seven Dollars (\$98,087.00); and
5. Direct the Clerk of the Board to provide the Engineering Division of the Department of Public Works with one (1) fully executed certified copy of the Board order related to this item.

Attachments: [Staff Report](#)
[Bid Results for the Mattole Road \(F3C010\) Post Miles 11.73 to 11.76](#)
[Construction Agreement for the Mattole Road \(F3C010\) Post Miles 1](#)

Sheriff

[25-599](#)

23. Budget Adjustment for Opioid Settlement Fund 1600-600 and Jail Medical 1100-490 in the Amount of \$85,000 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Approve the appropriations transfer for the Opioid Settlement Fund 1600-600 and Jail Medical 1100-490 in the amount of \$85,000 (Attachment 1) (4/5 Vote Required).

Attachments: [Staff Report](#)
[Appropriation Transfer](#)

[25-603](#)

24. Establish a Fixed Asset Line for Budget Unit 1100-243 Correctional Facility for Equipment in the Amount of \$83,721 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Approve an appropriation transfer (Attachment 1) to establish the fixed asset line in the amount of \$83,721 in fiscal year (FY) 2024-25 for a washer, dryer, and trailer for the Correctional Facility in budget unit 1100-243 (4/5 Vote Required).

Attachments: [Staff Report](#)
[Appropriation Transfer](#)

E. ITEMS PULLED FROM CONSENT

F. PUBLIC COMMENT ON NON-AGENDA ITEMS

G. MATTERS SET FOR TIME CERTAIN

Board of Supervisors

[25-122](#)

1. 9:45 A.M. - Redwood Coast Montessori Civics Class Student Presentation to the Board of Supervisors

Recommendation: That the Board of Supervisors:

1. Welcomes the Civics Class and hear their presentation; and
2. Receive and file the presentation.

Sponsors: Supervisor Wilson

Attachments: [Staff Report](#)

Board of Supervisors (Closed Session)

[25-611](#)

2. 1:30 PM - Conference with Labor Negotiator - Pursuant to Government Code Section 54957.6 it is the Intention of the Board of Supervisors to Meet in Closed Session to Review the County's Position and Instruct its Designated Labor Negotiator. Labor Negotiators: Elishia Hayes, Zachary O'Hanen, and Jack Hughes. Employee Organizations (Represented and Unrepresented): SEIU/In-Home Support Services, American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Appointed Department Heads, and Management and Confidential employees

County Counsel (Closed Session)

[25-650](#)

3. 1:30 P.M. - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Eric Matilton, Jr. v. County of Humboldt, et al., Case No. 1:25-cv-1168

[25-651](#)

4. 1:30 P.M. - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of April James, et al. v. Matthew Kendall, et al., Case No. 3:25-cv-03736

[25-652](#)

5. 1:30 P.M. - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Stacy Melton, et al. v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV2401427

H. PUBLIC HEARINGS

Human Resources

[25-466](#)

1. Public hearing on AB2561 Vacancy Data

- Recommendation:** That the Board of Supervisors:
1. Open the public hearing; and
 2. Receive the staff report, presentation, and public comments; and
 3. Close the public hearing.

- Attachments:**
- [Staff Report](#)
 - [Vacancy Data 02-09-2025 - All Units](#)
 - [Vacancy Data 02-09-2025 - AFSCME](#)
 - [Vacancy Data 02-09-2025 - M&C](#)
 - [Vacancy Data 02-09-2025 - HDSO](#)
 - [Vacancy Data 02-09-2025 - LEM](#)
 - [Vacancy Data 02-09-2025 - CAA](#)

Planning and Building Department

[25-577](#)

2. Cottrell Ranch LLC, Buck Mountain Ranch Zone Reclassification proposes to change the zoning on 2,127.6 acres from Agriculture Exclusive (AE) into Timberland Production Zone (TPZ)

- Recommendation:** That the Board of Supervisors:
1. Introduce the ordinance (Attachment 4) amending Section 311-7 of the Humboldt County Code by rezoning property in the Bridgeville Area by title and waive further reading; and
 2. Open the public hearing, receive, and consider the staff report, the Planning Commission's recommendation and accept public comment; and
 3. Close the public hearing; and
 4. Adopt the resolution (Attachment 1) making all the required findings for approval; and
 5. Adopt the ordinance (Attachment 4) to approve the Zone Reclassification of 2127.6 acres on Assessor Parcel Numbers (APN) 210-101-014-000, 210-102-004-000, 210-103-003-000, 210-104-001-000, 210-105-001-000, 210-106-002-000, 210-117-020-000, 210-123-001-000, 210-124-001-000, 210-131-001-000, 210-131-003-000, and 210-132-001-000; and
 6. Direct the Clerk of the Board to Execute a Notice of

Timberland Production Zone Status and give notice of the decision to Cottrell Ranch LLC, the Planning and Building Department, and any other interested party.

Attachments:

[Staff Report](#)

[Attachment 1 - Resolution Draft](#)

[Attachment 2 - Petition to Rezone to Timber Production Zone](#)

[Attachment 3- Rezone Ordinance](#)

[Attachment 4 - Planning Commission Recommendation](#)

[Attachment 5 - Forestry Review Committee Minutes](#)

[Attachment 6 - Draft Certification of Rezoning](#)

[Resolution No. 25-96](#)

[Ordinance 2760](#)

I. DEPARTMENTAL REPORTS (None Scheduled)

J. MATTERS INITIATED BY BOARD

Board of Supervisors

[25-634](#)

1. Proclaim May as Asian American and Pacific Islander Heritage Month in Humboldt County and Hear the Presentation from the Humboldt Asian and Pacific Islanders in Solidarity

Recommendation: That the Board of Supervisors:

1. Adopt the proclamation and receive and file the presentation,

Sponsors: Supervisor Arroyo

Attachments: [Staff Report](#)

[Asian American and Pacific Islander Heritage Month Proclamation](#)

K. CLOSED SESSION (See Matters Set For Time Certain)

L. ADJOURNMENT