

BOARD OF SUPERVISORS

REX BOHN
First District
MICHELLE BUSHNELL
Chair - Second District
MIKE WILSON
Vice Chair - Third District
NATALIE ARROYO
Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

ELISHIA HAYES
County Administrative Officer
SCOTT MILES
Interim County Counsel
TRACY DAMICO
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

ACTION SUMMARY

Tuesday, August 26, 2025

9:00 AM

Regular Meeting - Hybrid

A. ROLL CALL

Present: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and
Supervisor Natalie Arroyo
Absent: 1 - Supervisor Steve Madrone

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

Item H.1 was withdrawn.

D. CONSENT CALENDAR

A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve consent calendar. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and
Supervisor Natalie Arroyo
Absent: 1 - Supervisor Steve Madrone

Auditor/Controller

25-1008

1. Revisions to the Humboldt County Capital Asset Policy

Recommendation: That the Board of Supervisors:

1. Adopt the attached Revised Capital Asset Policy; and
2. Authorize the Auditor-Controller to expense any remaining book value and remove from fixed asset reporting any equipment placed into service on or before Dec. 19, 2018 with a historical cost less than Five Thousand Dollars (\$5,000.00) that is not otherwise capitalizable; and
3. Direct the Clerk of the Board to provide the Auditor-Controller's Office with one (1) fully executed certified copy of the Board order related to this item.

A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

Aviation25-950

2. Supplemental Budget for Fuel Purchases for Resale in the CA Redwood Coast Humboldt County Airport (ACV) Budget, 3530-381, in the Amount of \$100,000 for Fiscal Year 2024-25 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the attached supplemental budget for fuel purchases for resale for fiscal year (FY) 2024-25 in the amount of \$100,000 for the ACV budget, 3530-381. (4/5 Vote Required)

A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

Board of Supervisors25-1020

3. Resolution Authorizing a Temporary Road Closure for a Community Block Party

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the resolution.

A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

Clerk of the Board

25-992

4. Submittal of Supervisors' Monthly Expense Report for July 2025, Pursuant to Government Code Section 53232.3(d)

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

25-1024

5. Letter of Appreciation to Connie Sundberg for Service on the Humboldt County Children and Families Commission

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the Letter of Appreciation.

A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

County Administrative Office

25-432

6. Resolution Approving the Revised Humboldt County Purchasing Policy

Recommendation: That the Board of Supervisors:
1. Adopt the attached resolution (Attachment 1) revising the Humboldt County Purchasing Policy.

A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

25-872

7. Donation of Communications Service Truck to the County Motor Pool

Recommendation: That the Board of Supervisors:

1. Approve the donation of one Chevrolet 1500 Silverado truck to the county Motor Pool for capitalization, maintenance and insurance purposes.

A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

Department of Health and Human Services: Behavioral Health25-833

8. Community Service and Support Agreement with the City of Eureka Regarding the Provision of Mobile Crisis Intervention and Support Services Within the City of Eureka and Surrounding Unincorporated Areas in the Amount of \$225,000

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached community service and support agreement with the City of Eureka regarding the provision of mobile crisis intervention and support services within the City of Eureka and surrounding unincorporated areas in the amount of \$225,000 for the period of Aug. 26, 2025 through June 30, 2026; and
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached community service and support agreement with the City of Eureka, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached community service and support agreement with the City of Eureka to the Department of Health and Human Services - Contract Unit for further processing.

A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

Department of Health and Human Services: Public Health

25-947

9. Arcata-Mad River Ambulance - Service Area/Zone I Ground Ambulance Permit for Fiscal Year (FY) 2025-26

Recommendation: That the Board of Supervisors:

1. Authorize the Humboldt County Health Officer to renew ambulance operating permit for Arcata-Mad River Ambulance for Service Area I (Northwest - Arcata/McKinleyville) for FY 2025-26; and
2. Direct the Clerk of the Board to Provide the Department of Health and Human Services (DHHS)- Public Health with one fully executed certified copy of the Board order related to this item.

A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

25-951

10. State Standard Agreement # 25-10313 with California Department of Public Health Regarding Preharvest Shellfish Testing in the Amount of \$29,017

Recommendation: That the Board of Supervisors:

1. Approve the attached State Standard Agreement # 25-10313 by and between the County of Humboldt and California Department of Public Health in the amount of \$29,017 for Fiscal Years 2025-26 through 2027-28; and
2. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to execute the attached State Standard Agreement by and between the County of Humboldt and California Department of Public Health for Fiscal Years 2025-26 through 2027-28; and
3. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to execute any and all subsequent amendments, certifications, attestations, and documents directly associated with the attached State Standard Agreement with California Department of Public Health after review and approval by County Counsel, Risk Management, and the County Administrative Office; and
4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one certified copy of the Board Order pertaining to this item.

A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

25-952

11. Acceptance of Award with California Department of Public Health Regarding Tuberculosis Base Funding Allotment 2512BASE-F and 2512BASE-S in the Annual Amount of \$8,162

Recommendation: That the Board of Supervisors:

1. Approve the attached Acceptance of Award by and between the County of Humboldt and California Department of Public Health in the amount of \$8,162; and
2. Authorize the Department of Health and Human Services - Public Health Director, or a designee there of, to execute the attached Acceptance of Award by and between the County of Humboldt and California Department of Public Health; and
3. Authorize the Department of Health and Human Services - Public Health Director, or a designee there of, to execute the attached TB Award Budget Summary Fiscal Year (FY) 2025-26, TB Established eDOT Policies & Procedures Certification FY 2025-26 Form and TB Subrecipient Eligibility FY 2025-26 Form by and between the County of Humboldt and California Department of Public Health; and
4. Authorize the Department of Health and Human Services - Public Health Director, or a designee there of, to execute any and all subsequent amendments, certifications, attestations, and documents directly associated with the attached Acceptance of Award by and between the County of Humboldt and California Department of Public Health after review and approval by County Counsel, Risk Management and the County Administrative Office; and
5. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one Certified copy of the Board Order pertaining to this item.

A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

Human Resources25-971

12. Supplemental Budget for the Purchased Insurance Premiums Budget Unit (3528-358) in the Amount of \$18,874 for Fiscal Year 2024-25 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the attached supplemental budget in the amount of \$18,874 for the Purchased Insurance Budget (3528-358) for Fiscal Year (FY) 2024-25 (4/5 Vote Required).

A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

Planning and Building Department

25-975

13. Release From Conveyance and Agreement to Allow the Construction of Second Dwelling Units on Lots 9, 21, 22, and 24 of Tract No. 676 (Former APN 508-242-044) of the Washington Terrace Subdivision Final Map Subdivision; Case Number PLN-2020-16515

Recommendation: That the Board of Supervisors:

1. Authorize the Chair of the Board to execute the Quitclaim and Partial Reconveyance (for Development Restrictions); and
2. Direct Planning and Building Department to record the Quitclaim and Partial Reconveyance (for Development Restrictions) and send notification of decision to the appropriate parties.

A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

Probation

25-978

14. Resolution Requesting for Authority to Apply for the Probation Specialized Units (PU) Program Grant and Accept Grant Funds

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution authorizing the Chief Probation Officer to sign the application to California Office of Emergency Services (CalOES) Victim Services Division for the for the Probation Specialized Units (PU) Program Grant for Fiscal Year 2025-26; and
2. Authorize the Chief Probation Officer to act as Authorized Agent and sign any subsequent grant documents relating to the Probation Specialized Units (PU) Program grant for the 2025-26 fiscal year, with the prior approval of County Counsel and the County Administrative Office

A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

Public Works

25-944

15. Accept Completed Contract for Storm Damage Repair to Monument Road (3F020) Post Mile 0.00

Recommendation: That the Board of Supervisors:

1. Accept the completed contract, including all approved change orders, with Mercer-Fraser Company, regarding the construction of Storm Damage Repair to Monument Road (3F020) Post Mile 0.00; and
2. Approve the final claim for payment, to be submitted by the Department of Public Works to the Auditor-Controller's Office, in the amount of \$375, which will bring the total amount paid to 100% of the contract; and
3. Direct the Clerk of the Board to provide the Engineering Division of the Department of Public Works with one fully executed certified copy of the Board order related to this item.

A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

25-967

16. Resolution Proclaiming the Existence of a Public Facilities Emergency Pursuant to California Public Contract Code Section 22035 associated with the Leach Field at the Table Bluff Landfill (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution which proclaims that the current condition of the leach field at the Table Bluff Landfill constitutes a public facilities emergency under California Public Contract Code Section 22035 and authorizes the Humboldt County Department of Public Works to take any and all actions necessary to repair the leach field pursuant to California Public Contract Code Section 22050 (4/5 Vote Required); and
2. Direct Public Works to return to the Board at every regularly scheduled meeting to determine, by a four-fifths vote, that there is a need to continue the emergency action, until the action is terminated.

A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

25-995

17. Supplemental Budget for Fiscal Year (FY) 2024-25 Public Works, Roads Maintenance Budget, 1200325; and Appropriation Transfer for FY 2024-25 Public Works Budgets, Roads Maintenance, 1200325, Roads Right-of-Way, 1200322 and Roads Administration/Business, 1200320. (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the supplemental budget (Attachment 1) for FY 2024-25 in the amount of \$276,000 in Roads Maintenance (1200325) (4/5 Vote Required); and
2. Approve the appropriation transfer (Attachment 2) for FY 2024-25 to decrease Services and Supplies in Roads Administration/Business (1200320), decrease Services and Supplies and Other Charges in Roads Right-of-Way (1200322) and increase Services and Supplies in Roads Maintenance (1200325) the amount of \$227,140.

A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

25-1002

18. Supplemental Budget in the Amount of \$123,249 for Motor Pool-Reserve for Fiscal Year 2025-26 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the Supplemental Budget request for Public Works' Motor Pool-Reserve (3500-351) in the amount of \$123,249 for Fiscal Year (FY) 2025-26 (4/5 Vote Required).

A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

Sheriff

25-954

19. Accept grant funds from the Christine & Jalmer Berg Foundation to support the Humboldt County Sheriff's Office (HCSO) K9 Program and Supplemental Budget in the Amount of \$55,536 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Accept grant funds in the amount of \$55,536 from the Christine and Jalmer Berg Foundation (Attachment 1); and
2. Approve a supplemental budget for these funds in Budget Unit 1100-221909 - Christine & Jalmer Berg Foundation Grant in the amount of \$55,536 (Attachment 2). (4/5 Vote Required)

A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

25-1014

20. Supplemental Budget and Appropriation Transfer to Establish Fixed Assets in 1100-243 Correctional Facility in the Amount of \$107,921 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve a supplemental budget (Attachment 1) to establish the fixed asset line in the amount of \$24,200 in fiscal year (FY) 2025-26 for additional cameras to be added to the existing camera system for the Humboldt County Correctional Facility (HCCF) in budget unit 1100-243 (4/5 Vote Required); and
2. Approve an appropriation transfer (Attachment 2) to establish the fixed asset line in the amount of \$83,721 in FY2025-26 for a washer, dryer, and trailer for the HCCF in budget unit 1100-243 (4/5 Vote Required).

A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

E. ITEMS PULLED FROM CONSENT

F. PUBLIC COMMENT ON NON-AGENDA ITEMS

G. MATTERS SET FOR TIME CERTAIN (None Scheduled)

H. PUBLIC HEARINGS

Public Works

25-717

1. Public Hearing for the Purchase of Real Property Located at 515 J Street, Eureka, California and Supplemental Budget in the Amount of \$1,521,000 for Public Works Capital Projects 3562-170 for Fiscal Year (FY) 2025-26 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Open the public hearing; and
2. Close the public hearing; and
3. Approve and authorize the Humboldt County Public Works Director, or a designee thereof, to execute the attached real property purchase agreement and joint escrow instructions regarding the real property located at 515 J Street, Eureka, California; and
4. Approve the Supplemental Budget request for Public Works' Capital Projects 3562-170 and establish a fixed asset line in FY 2025-26 in the amount of \$1,521,000. (4/5 Vote Required)

Withdrawn from agenda not to return on a future date.

I. DEPARTMENTAL REPORTS

County Administrative Office

25-919

1. Modification of the Project Trellis Local Equity Program Manual V2.5

Recommendation: That the Board of Supervisors:

1. Approve modifications to the Local Equity Program Manual V2.5.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to select Option A, with the addition of paying the state license fee, and to allow staff discretion in choosing applications. The motion carried by the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

Human Resources

25-956

2. Review of Preliminary 2025 Employee Engagement Survey Results

Recommendation: That the Board of Supervisors:

1. Receive the report.

A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried by the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

Planning and Building Department25-994

3. Resolution to Withdraw and Resign from the County of Humboldt (County) from the California Cannabis Authority (CCA) Joint Exercise of Powers Agreement (Agreement)

Recommendation: That the Board of Supervisors:

1. Discuss withdrawal and resignation of the County from the California Cannabis Authority Joint Exercise of Powers Agreement; and
2. Adopt the attached Resolution; and
3. Direct the Clerk of the Board to provide a copy of this action to the Director of Planning and Building, to include a copy of signed resolution; and
4. Authorize the Director of Planning and Building to sign the letter to withdraw and resign and send to the CCA via USPS mail and email.

A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

J. MATTERS INITIATED BY BOARD (None Scheduled)**K. CLOSED SESSION****Board of Supervisors**25-1038

1. Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the Agricultural Commissioner

No reportable actions taken.

25-1039

2. Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the Public Defender

No reportable actions taken.

25-1040

3. Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the County Administrative Officer

No reportable actions taken.

L. ADJOURNMENT

I, KALEIGH MAFFEI, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California,

do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled

meeting of the Humboldt County Board of Supervisors held in Eureka California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

KALEIGH MAFFEI

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.


8/26/2025



MINUTES
Tuesday, August 26, 2025

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, October 21, 2025, with the vote as shown below.

AYES:	Supervisors:	-- Arroyo, Bohn, Bushnell, Madrone, and Wilson
NAYS:	Supervisors:	-- None
ABSENT:	Supervisors:	-- None
ABSTAIN:	Supervisors:	-- None


Kaleigh Maffei
Deputy Clerk of the Board


Michelle Bushnell
Chair of the Board