



**Humboldt County  
In-Home Supportive Services  
Public Authority**

808 E Street  
Eureka, CA 95501  
707-388-6302  
Fax: 707-268-8687

AGENDA ITEM NO.  <b>H-2</b>
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For the meeting of: ~~April 7, 2015~~ **May 26, 2015**

Date: March 6, 2015

To: Governing Board of the Humboldt County In-Home Supportive Services Public Authority

From: Jannetje Vrieze, Executive Director *JV*  
Humboldt County In-Home Supportive Services Public Authority

Subject: Humboldt County Public Authority for In-Home Supportive Services (IHSS) to approve recommendation to accept the resignation of an IHSS Advisory Board Member and approve recommendation to appoint an IHSS Advisory Board Member.

RECOMMENDATION(S):

That the Board of Supervisors:

1. Adjourn as Humboldt County Board of Supervisors.
2. Convene as the Governing Board of the Humboldt County In-Home Supportive Services (IHSS) Public Authority and consider the following agenda:
  - a. Approve recommendation to accept the resignation of Ms. Maggie Kraft.
  - b. Approve recommendation to appoint Ms. Laurie Frasher.
3. Reconvene as Humboldt County Board of Supervisors.

Prepared by Jannetje Vrieze, Executive Director

CAO Approval *Amy Olson*

REVIEW:	Auditor _____	County Counsel <i>JV</i>	Personnel _____	Risk Manager _____	Other _____
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TYPE OF ITEM:

Consent

Departmental

Public Hearing

Other \_\_\_\_\_

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT**  
Upon motion of Supervisor *Bass* Seconded by Supervisor *Lovelace*

Ayes *Sundberg, Lovelace, Fennell, Bohn, Bass*

Nays \_\_\_\_\_

Abstain \_\_\_\_\_

Absent \_\_\_\_\_

PREVIOUS ACTION/REFERRAL:

Board Order No. \_\_\_\_\_

Meeting of: \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: *May 26, 2015*

By: *Kathy Hayes*

**Kathy Hayes, Clerk of the Board**



SOURCE OF FUNDING:

Social Services Fund. (Public Authority Fund 1160 Budget Unit 511).

DISCUSSION:

On June 6, 2000, the Board of Supervisors adopted Resolution 2000-50 which established the Advisory Committee on In-Home Supportive Services as mandated by Assembly Bill 1682. On September 10, 2002, the Board of Supervisors adopted Ordinance #2278 (Humboldt County Code section 2213-1 et seq.) which established the Humboldt County Public Authority for In-Home Supportive Services. Section 2213-4 of the ordinance provides that the Board of Supervisors serves as the governing body for the Public Authority. Section 2213-6 (c) provides that the Advisory Board shall report directly to the Public Authority's Governing Board. On September 20, 2005, the Board of Supervisors approved Resolution No. 05-62, transferring the oversight of the In-Home Supportive Services Advisory Board from the Board of Supervisors to the Public Authority Governing Board. On December 18, 2013, the Board of Supervisors, convening as the Public Authority, approved Agenda Item No. H3 approving the Bylaws for Humboldt County In-Home Supportive Services Advisory Board.

Recommendation:

Pursuant to the IHSS Bylaws adopted by the Public Authority February 14, 2006, The Advisory Board recommends the acceptance of the resignation of the following Advisory Board member: Maggie Kraft.

Pursuant to the approved Bylaws, the Advisory Board recommends the appointment of the following person: Laurie Frasher, Service Coordinator, The Salvation Army – Silvercrest Residence. The Advisory Board is made up of eight (8) of an allowable eleven (11) voting members. Ms. Frasher will fill the position of a member of the community. Members of the board are expected to attend and participate in all regularly scheduled meetings. Ms. Frasher has demonstrated her interest through regular attendance at Advisory Board meetings this year as a guest or member of the public. Approval of the recommendation will allow the Advisory Board to continue its on-going functions as defined in the authorizing legislation.

FINANCIAL IMPACT:

Appointment of members on the Advisory Board does not have a direct fiscal impact. Funds for the IHSS Advisory Board are in the approved Fiscal Year (FY) 2014-15 Budget for Social Services 1160-511.

Expenditures for Department of Health and Human Services staff assigned to support the IHSS Advisory Board are included in the FY 2014-15 budget for Social Services (1160-511). There is no impact to the County General Fund.

This Agenda Item supports the Board's Strategic Framework by addressing services that create opportunities for improved safety and health and protecting vulnerable populations.

OTHER AGENCY INVOLVEMENT:

None.

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could choose not to appoint the Board member. This is not recommended by the Executive Director of the Public Authority because the proposed appointment follows current bylaws guidelines and is recommended by the Advisory Board.

ATTACHMENTS:

Attachment 1: Resignation letter from Ms. Kraft

Attachment 2: IHSS Advisory Committee Application/Nomination Form for Ms. Frasher





# Area 1 Agency on Aging

Promoting Independence for a Lifetime

## PROGRAMS

- CAREGIVER SERVICES
- HEALTH INSURANCE COUNSELING & ADVOCACY PROGRAM (HICAP)
- LONG-TERM CARE OMBUDSMAN PROGRAM
- SENIOR INFORMATION & ASSISTANCE (I&A)
- VOLUNTEER CENTER OF THE REDWOODS/RSVP



## EXECUTIVE DIRECTOR

MAGGIE KRAFT, MSW

## BOARD OF DIRECTORS

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## DEL NORTE OFFICE

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RESIDENT CITY, CA 95531

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707) 464-5096 (FAX)

SERVING HUMBOLDT AND DEL NORTE COUNTIES

January 27, 2015

Deborah Kindley, Chair  
IHSS Advisory Board  
Humboldt County

Dear Deborah,

As I mentioned at our meeting yesterday, I need to resign my position as a member of the Advisory Board. The need for solid funding to ensure continuance of our services and meet our federal and state mandates means that I am going to pull back from important community activities that don't directly address this primary concern.

I know the process to bring on a new member can take some time, but it appears there is interest so I hope this can be expedited. My schedule for February and March will make it challenging for me to attend either of those meetings anyway, although I will do what I can if you think it would be good to continue until a new member can be approved by the Board of Supervisors.

I regret having to make this decision and enjoyed my tenure on the Board. I wish you and the other members all the best as you continue to advocate for the needs of the IHSS worker and recipients.

Sincerely,

Maggie Kraft, MSW  
Executive Director



CLERK OF THE BOARD DIVISION  
OF THE BOARD OF SUPERVISORS' OFFICE

## COUNTY OF HUMBOLDT

825 FIFTH STREET  
EUREKA, CALIF. 95501-1153

PHONE (707) 476-2384; 445-7299 (FAX)

### ***In-Home Supportive Services Advisory Committee***

#### **APPLICATION/NOMINATION FORM**

APPLICANT/NOMINEE: *Laurie A. Frasher*

MAILING ADDRESS: *1530 Harrison Ave, Eureka, CA 95501*

TELEPHONE: *(707) 616-1799* (Res.) *(707) 445-3141* (Bus.) *(707) 442-2455* (FAX)

E-MAIL ADDRESS: *Laurie.Frasher@usw.salvationarmy.org*

PROPERTY/RESIDENCE LOCATION(S): *Silvercrest Residence*  
IF DIFFERENT FROM MAILING ADDRESS) *2141 Todd Street*  
*Eureka, CA 95501*

OCCUPATION: *Service Coordinator*

ORGANIZATION MEMBERSHIP(S):

*The Salvation Army - Silvercrest Residence - Current*  
*Butler Valley, Inc. 2011 - 2013*

SPECIAL INTERESTS AND QUALIFICATIONS:

*Community Volunteer, Advocate for disadvantaged at-risk people.*

COMMITTEE CATEGORY(IES) YOU FEEL QUALIFIED TO FILL:

*Open*

REFERENCE:

(Name and Phone No.)

*John Hammond, Property Manager, Silvercrest Residence (707) 445-3141*

**Applicants selected for appointment will be required to file Form 700, Statement of Economic Interest.**

(Return completed form to : Public Authority, IHSS Advisory Committee, 808 E Street, Eureka, CA 95501)