

BOARD OF SUPERVISORS

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**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, June 21, 2016

9:00 AM

Regular Meeting

NOTE: PUBLIC COMMENT ON NON-AGENDA ITEMS WILL OCCUR AT 9:00 A.M.

NOTICE REGARDING PUBLIC COMMENT: *For Items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. The Board Chair will call for public comment as each item is heard by the Board. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for Non-Agenda Items at 1:30 p.m.*

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. PUBLIC COMMENT ON NON-AGENDA ITEMS – 9:00 A.M.

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber by 8:55 a.m. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

1. Public Comment Sign-In Sheet and Handouts

Attachments: [Public Comment Sign-In Sheet and Handouts.pdf](#)

D. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a single vote. Prior to the meeting, any member of the public may request any member of the Board to pull a particular item for further discussion

Board of Supervisors

1. Resolution Recognizing the Humboldt Arts Council and the State-Local Partnership Program (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors authorize the Chair to sign the Resolution.

Attachments: [Humboldt Arts Council State Local Partnership Resolution.pdf](#)

Clerk of the Board

2. Approval of the Action Summary - Meeting of June 14, 2016

Recommendation: That the Board of Supervisors approve the Action Summary from the meeting of June 14, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary for Meeting of 6-14-2016.pdf](#)

Code Enforcement Unit

3. Special Assessment for Unpaid Administrative Penalty for Juan and Shirley Velasquez, Scotia, A.P. 205-212-027

Recommendation: That the Board of Supervisors, pursuant to Humboldt County Code section 2131-8 (e), adopt the attached resolution declaring a special assessment against said real property for an unpaid administrative penalty.

Attachments: [Special Assessment for Unpaid Administrative Penalty.pdf](#)

4. Special Assessment for Unpaid Administrative Penalty for Sunset Asset Management LLC, Shelter Cove, A.P. 109-231-021

Recommendation: That the Board of Supervisors, pursuant to Humboldt County Code section 2131-8 (e), adopt the attached resolution declaring a special assessment against said real property for an unpaid administrative penalty.

Attachments: [Special Assessment for Unpaid Administrative Penalty.pdf](#)

5. Special Assessment for Unpaid Administrative Penalty for Sage Koenig, Honeydew, A.P.
108-011-026
- Recommendation:** That the Board of Supervisors, pursuant to Humboldt County Code section 2131-8 (e), adopt the attached resolution declaring a special assessment against said real property for an unpaid administrative penalty.
- Attachments:** [Special Assessment for Unpaid Administrative Penalty.pdf](#)
6. Special Assessment for Unpaid Administrative Penalty for Arthur Tonkin. Willow Creek Golf & Country Club, A.P. 522-381-014
- Recommendation:** That the Board of Supervisors, pursuant to Humboldt County Code section 2131-8 (e), adopt the attached resolution declaring a special assessment against said real property for an unpaid administrative penalty.
- Attachments:** [Special Assessment for Unpaid Administrative Penalty.pdf](#)
7. Special Assessment for Unpaid Administrative Penalty for John Epperly. Whitethorn, A.P.
111-112-036
- Recommendation:** That the Board of Supervisors, pursuant to Humboldt County Code section 2131-8 (e), adopt the attached resolution declaring a special assessment against said real property for an unpaid administrative penalty.
- Attachments:** [Special Assessment for Unpaid Administrative Penalty.pdf](#)

County Administrative Office

8. Supplemental Budget for Fund 1120, Budget Unit 287, Workforce Development Board, Fiscal Year 2015-2016 (4/5th Vote)
- Recommendation:** That the Board of Supervisors approve a supplemental budget for the Workforce Development Board as follows: approve a supplemental budget in Fund 1120, Budget Unit 287, Workforce Development Board; and direct the Auditor-Controller to incorporate the supplemental budget as outlined on the attached.
- Attachments:** [Economic Development Supplemental Budget.pdf](#)
9. Revenue Recovery Discharge of Accountability
- Recommendation:** That the Board of Supervisors approve Revenue Recovery's application for discharge of accountability for specified debt collection accounts pursuant to Government Code sections §25257, 25258, and 25259.
- Attachments:** [Revenue Recovery Discharge of Accountability.pdf](#)

Department of Health and Human Services: Administration

10. Approval of Intergovernmental Transfer between Humboldt County Department of Health and Human Services, California Department of Health Care Services and Partnership HealthPlan of California

Recommendation: That the Board of Supervisors approve the attached Intergovernmental Transfer agreements between the Humboldt County Department of Health and Human Services, the California Department of Health Care Services and Partnership HealthPlan of California; authorize the Director of the Department of Health and Human Services to sign and execute the attached Intergovernmental Transfer agreements; authorize the Department of Health and Human Services to transfer \$3,310,148 (including a 20% California Department of Health Care Services administrative fee) to the California Department of Health Care Services; and authorize the Director of the Department of Health and Human Services to execute future amendments and/or documents related to the attached Intergovernmental Transfer agreements after review and approval by County Counsel and Risk Management.

Attachments: [Intergovernmental Transfer.pdf](#)

Department of Health and Human Services: Public Health

11. Technical Assistance and Software License Agreements with the Regents of the University of California for the Automated Vital Statistics System (AVSS) for Birth Certificates

Recommendation: That the Board of Supervisors approve and authorize the Chair to sign three (3) originals of the technical assistance agreement between the Regents of the University of California (UC Regents) and Department of Health and Human Services (DHHS)-Public Health for AVSS for the period of July 1, 2016 through June 30, 2017; approve and authorize the Chair to sign three (3) originals of the software license agreement between the UC Regents and DHHS-Public Health for AVSS for the period of July 1, 2016 through June 30, 2017; grant a waiver of the Nuclear Free Ordinance for both agreements; and direct the Clerk of the Board to return three (3) signed originals of each agreement and one (1) copy of the Board Motion to the DHHS-Contract Unit for forwarding to DHHS-Public Health for execution by the UC Regents.

Attachments: [Agreements with UC Regents for Automated Vital Statistics System](#)

Department of Health and Human Services: Social Services

12. Third Amendment to July 1, 2014 Agreement between Remi Vista, Inc. and Humboldt County for the Provision of Mental Health Services for Fiscal Years 2014-15 and 2015-16

Recommendation: That the Board of Supervisors approve and authorize the Chair to sign three (3) originals of the third amendment to the July 1, 2014 agreement with Remi Vista, Inc. for the provision of Mental Health Services for fiscal year 2015-16; and

direct the Clerk of the Board to return two (2) executed originals of the of the third amendment to the Department of Health and Human Services (DHHS) -Contract Unit for forwarding to DHHS-Children and Family Services Administration.

Attachments: [3rd Amendment to Agreement with Remi Vista, Inc.pdf](#)

Probation

13. Supplemental Budget for Budget Unit 294, Contract Services (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve the attached supplemental budget for budget unit 294, contract services (4/5 vote required).

Attachments: [Probation Supplemental Budget.pdf](#)

Public Works

14. Amendments to Solid Waste Collection Franchise, Container Site and Transfer Station Agreements for Fiscal Year 2016-17

Recommendation: That the Board of Supervisors approve the attached amendments to the solid waste collection franchise agreements with Arcata Garbage Company, Eel River Disposal Company, Inc., Humboldt Sanitation Company, Inc. and Recology Humboldt County; approve the attached amendments to the operation and maintenance agreements with Eel River Disposal Company, Inc. for the southern solid waste container sites and the Redway Transfer Station; approve the amendment to the operation and maintenance agreement with Humboldt Sanitation Company, Inc. for the northern solid waste container sites effective July 1, 2016; and direct the Clerk of the Board to return two (2) fully executed copies of the attached amendments to the Department of Public Works for distribution.

Attachments: [Staff Report.pdf](#)
[Arcata Garbage Co. for Unincorporated Arcata.pdf](#)
[Eel River Disposal Co. for Willow Creek.pdf](#)
[Humboldt Sanitation Co. for Northwestern County Areas.pdf](#)
[Recology Humboldt County for Unincorporated Eureka.pdf](#)
[Eel River Disposal Co. for Fortuna, Ferndale.pdf](#)
[Eel River Disposal Co. for Weott, Myers Flat.pdf](#)
[Eel River Disposal Co. for Redway.pdf](#)
[Eel River Disposal Co. for Southern County.pdf](#)
[Operation of Container Sites and Hauling.pdf](#)

15. Supplemental Budget for County Surveyor (1100168), (4/5 Vote Required)

Recommendation: That the Board of Supervisors adopt the attached supplemental budget for Fiscal Year 2015-16.

Attachments: [Public Works Supplemental Budget.pdf](#)

16. Amendment to the Agreement for Professional Services for Design Engineering and Project Development for Pine Hill Road Bridge (04C-173) Over Swain Slough, Contract No.: 594020

Recommendation: That the Board of Supervisors approve the attached amendment to the Agreement for Professional Services with Quincy Engineering, Inc., dated April 3, 2012 ("Professional Services Agreement"), which extends the deadline for completion of certain consultant services pertaining to the replacement of Pine Hill Road Bridge (04C-173) over Swain Slough; authorize the Chairman of the Board to execute three (3) originals of the attached amendment to the Professional Services Agreement; and direct the Clerk of the Board to return two (2) executed originals of the attached amendment to the Department of Public Works for further processing.

Attachments: [Staff Report.pdf](#)
[Attachments 1-8.pdf](#)
[Amendment, Cert. of Liability Insurance.pdf](#)

17. Reallocate One (1) Full Time Equivalent (FTE) Funded Engineering Technician I/II to One (1) Full Time Equivalent (FTE) Senior Engineering Technician in Roads Maintenance - Budget Unit 325

Recommendation: That the Board of Supervisors reallocate the Engineering Technician I/II (class 0322, salary range 381/405, position 01) position currently occupied by Jesse Middaugh in budget unit 325, to Senior Engineering Technician (class 0313, salary range 423) and reclassify Mr. Middaugh accordingly, effective at the beginning of the next biweekly pay period following approval.

Attachments: [Reallocation of FTE in Roads Maintenance.pdf](#)

18. Bid Authorization for the Garberville Airport Runway and Taxiway Rehabilitation and Run-Up Apron Improvement Project, Airport Improvement Program (AIP) Grant 03-06-0092-010, Project No. 919275

Recommendation: That the Board of Supervisors receive the plans and specifications pertaining to the Garberville Airport Runway and Taxiway Rehabilitation and Run-Up Apron Improvement Project, Airport Improvement Program (AIP) Grant 03-06-0092-010, Project No. 919275 ("Garberville Airport Runway Rehabilitation Project"); and authorize the Clerk of the Board to advertise the Garberville Airport Runway Rehabilitation Project pursuant to Section 22037 of the California Public Contract Code with bids to be opened on Tuesday, July 12, 2016 at 3:00 PM.

Attachments: [Garberville Airport Runway, Taxiway, Run-Up Apron Project.pdf](#)

Sheriff

19. Temporary Allocation of Two (2) Senior Emergency Communications Dispatcher Positions (salary class 0127, salary range 363) in Budget Unit 110-221

Recommendation: That the Board of Supervisors authorize two (2) temporary Senior Emergency Communications Dispatcher position allocations (salary class 421, salary range 355) in Budget Unit 1100-221 to become effective with the pay period beginning July 3, 2016 and ending November 19, 2016.

Attachments: [Temporary Allocation of 2 Dispatcher Positions.pdf](#)

Treasurer/Tax Collector

20. Request for Discharge of Accountability of Unsecured Tax Accounts

Recommendation: That the Board of Supervisors approve an Authorization of Discharge of Accountability for county tax assessments, penalties, and costs deemed uncollectable pursuant to Revenue and Taxation Code 2611.1.

Attachments: [Discharge of Accountability of Unsecured Tax Accounts.pdf](#)

21. 2016 Interim Financing Document Authorization to Finance Various Capital Improvement Projects

Recommendation: That the Board of Supervisors adopt Resolution #_____ (Attachment 1) authorizing the execution and delivery of certain documents and authorizing certain actions in order to finance various capital improvement projects; approve the Site Lease (Attachment 2) by and between the County of Humboldt and the Humboldt County Public Property Leasing Corporation (HCPPLC) dated July 1, 2016 relating to various capital improvement projects, and authorize the County Administrative Officer (CAD) or her designee to execute the agreement substantially in the form presented; approve the Lease Agreement (Attachment 3) by and between the HCPPLC and the County of Humboldt dated July 1, 2016 relating to various capital improvement projects, and authorize the CAO or her designee to execute the agreement substantially in the form presented; approve the Assignment and Purchase Agreement (Attachment 4) by and between the HCPPLC and the Treasurer-Tax Collector (T-TC) of the County of Humboldt dated July 1, 2016, and authorize the T-TC or his designee to execute the agreement acting on behalf of the Humboldt County Treasury Pool substantially in the form presented; and direct the Auditor-Controller to establish fund 3467-2016 Interim Financing fund for tracking and reconciliation of all transactions associated with financing of said projects.

Attachments: [Staff Report, Resolution.pdf](#)
[Attachments 2-6 \(112 pages\).pdf](#)

E. SPECIAL PRESENTATIONS**F. MATTERS SET FOR TIME CERTAIN****G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****I. DEPARTMENT REPORTS****County Administrative Office**

1. Consider Placing a Commercial Cannabis Cultivation Excise Tax on the Ballot for the November 8, 2016 Election

Recommendation: That the Board of Supervisors receive a report and presentation from Fairbank, Maslin, Maullin, Metz & Associates regarding polling results on a potential commercial cannabis cultivation excise tax measure; if your Board chooses to place a commercial cannabis cultivation excise tax measure on the ballot for the November 8, 2016 general election, direct staff to return to your Board on July 19, 2016 for introduction of an ordinance placing such a measure on the ballot; and if your Board chooses to place a commercial cannabis cultivation excise tax measure on the ballot, determine a tax rate or tax structure for the measure.

Attachments: [Commercial Cannabis Cultivation Excise Tax.pdf](#)
[Cultivation Tax Presentation.pdf](#)
[Public Comment.pdf](#)

2. Aggressive and Intrusive Solicitation Ordinance

Recommendation: That the Board of Supervisors introduce the attached Ordinance by title (Attachment I), adding Chapter 1, Division 10 of Title IX to the Humboldt County Code, and waive the first reading; set the Ordinance for adoption on June 28, 2016; direct the Clerk of the Board to publish a post-adoption summary of the ordinance (Attachment II) and to post a certified copy of the full text of the proposed Ordinance in the office of the Clerk of the Board, both publication and posting to be done at least five (5) days prior to the Board meeting at which the Ordinance will be adopted [Government Code Section 25124 (b)(1)]; and direct the Clerk of the Board, within 15 days after adoption of the Ordinance, to publish a post-adoption summary of the ordinance (Attachment III) with the names of the Supervisors voting for and against the Ordinance, and to post in the office of the Clerk of the Board a certified copy of the full text of the adopted Ordinance and amendments along with the names of those Supervisors voting for and against the Ordinance [Government Code Section 25124 (b)(1)].

Attachments: [Aggressive and Intrusive Solicitation Ordinance.pdf](#)

3. Airline Minimum Revenue Guarantee for Humboldt County Convention and Visitor Bureau and Pass-Through Funding

Recommendation: That the Board of Supervisors provide direction to staff on the three pass through options for funding, found on page two of this agenda item, for gateways organizations; and provide direction to staff to include or not include additional contract language, found on page three of this agenda item, regarding the county reimbursing Humboldt County Convention and Visitors Bureau (HCCVB) for half of any Minimum Revenue Guarantee (MRG) paid out by HCCVB.

Attachments: [Airline Minimum Revenue Guarantee for HCVB.pdf](#)

Public Works

4. Additional Solid Waste and Recycling Services by Recology Humboldt County in the Blue Lake/Fieldbrook, Garberville and Holmes/Redcrest Areas of Humboldt County for Fiscal Year 2016-2017

Recommendation: That the Board of Supervisors approve the additional solid waste and recycling services proposed by Recology Humboldt County (RHC) for the Blue Lake/Fieldbrook, Garberville and Holmes/Redcrest areas of Humboldt County; and direct staff to return to the Board on June 28, 2016 with contract amendments which incorporate the approved additional solid waste and recycling services into the solid waste collection franchise agreements with RHC for the Blue Lake/Fieldbrook, Garberville and Holmes/Redcrest areas of Humboldt County.

Attachments: [Solid Waste and Recycling Services by Recology.pdf](#)

J. CLOSED SESSION

K. ADMINISTRATIVE ABATEMENT HEARINGS

L. PUBLIC HEARINGS

M. AFTERNOON DISCUSSION ITEMS

Board of Supervisors

1. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

N. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>