



Administration  
Connie Beck, Director  
507 F Street, Eureka, CA 95501  
phone: (707) 441-5400 | fax: (707) 441-5412

Date: June 1, 2022  
To: Tane Choate  
From: Connie Beck, Director  
RE: Assignment of Supervisor's Duties

In accordance with Section 12.4.1 of the MOU, I am assigning you the principal duties of the Director of Dietary Services as the current Director of Dietary Services is out on leave. This assignment is effective June 12, 2022 and ending July 9, 2022; a period of 20 work days.

During this time, you will be compensated at the rate you would receive were you promoted to the Director of Dietary Services. Should the assignment continue beyond 20 consecutive workdays, a request will be made to the Board of Supervisors to extend your additional compensation until the current vacancy is filled.

I appreciate your willingness to assume this role and encourage you to contact Paul Bugnacki or Julie Przepiora should you have any questions or concerns throughout this assignment.

*Connie Beck*

---

Connie Beck, Director

*Paige Smith*

on behalf of Zachary O'Hanen

---

Zach O'Hanen, Interim Human Resources Director

cc: Personnel Files (2)



---

Mental Health  
phone: (707) 268-2990  
fax: (707) 476-4049

Public Health  
phone: (707) 445-6200  
fax: (707) 445-6097

Social Services  
phone: (707) 476-4700  
fax: (707) 441-2096