

BOARD OF SUPERVISORS

REX BOHN
First District
ESTELLE FENNEL
Second District
MIKE WILSON
Third District
VIRGINIA BASS
Chair - Fourth District
RYAN SUNDBERG
Vice-Chair - Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, August 15, 2017

9:00 AM

Regular Meeting

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a combined single vote.

Board of Supervisors

1. Humboldt County Fish & Game Advisory Commission Funding Request for Four Grants
(Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors approve the Humboldt County Fish and Game Commission's recommended grant allocations in the amount of \$12,000.

Attachments: [Humboldt County Fish & Game Advisory Commission Funding Requests](#)

2. Resolution Authorizing Road Closure for the 3rd Annual Humboldt Bay Marathon Run on Sunday, August 13, 2017 (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors ratify authorization for the Chair to sign the Resolution.

Attachments: [Humboldt Bay Marathon Road Closure Resolution](#)

3. Informational Report on the Appointment of Tyler Martin to the Fish and Game Advisory Commission Representing District 3 (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors receive and file the report.

Attachments: [Appointment to the Fish and Game Advisory Commission](#)

4. Multi-Agency Juvenile Justice Coordinating Council Appointments (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors approve the updated roster and appointments to the Multi-Agency Juvenile Justice Coordination Council.

Attachments: [MAJJCC Appointments](#)

5. Resolution Declaring Saturday, September 2, 2017 as Bigfoot Days in Willow Creek (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors adopt the resolution and direct the Clerk of the Board to mail the certified copy of the Resolution to the Bigfoot Days Committee at P.O. Box 8, Willow Creek, CA 95573.

Attachments: [Resolution Declaring Bigfoot Days](#)

Clerk of the Board

6. Approval of the Action Summary - Meeting of July 25, 2017

Recommendation: That the Board of Supervisors approve the Action Summary for the meeting of July 25, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

Attachments: [Action Summary - Meeting of July 25, 2017](#)

Code Enforcement Unit

7. Additional Administrative Abatement Funding Transfer: John McDowell; 1680 Anderson Road, McKinleyville, California; AP# 508-291-007

Recommendation: That the Board of Supervisors authorize the additional costs of abatement to be advanced by the County of Humboldt, pursuant to Humboldt County Code section 351-31, and if unpaid by the property owner, that a lien be placed against the parcel in the amount of the costs of abatement pursuant to Humboldt County Code sections 351-33 to 351-44; authorize an additional transfer from the Code Enforcement Trust Fund, account #3440000, in the amount of \$3,745.70 to the County Counsel's revenue account #1100-121-631-130 to cover the additional costs of abatement; and to pay the expenses associated with the abatement out of account #1100-121-2-403.

Attachments: [Additional Administrative Abatement Funding Transfer](#)

County Administrative Office

8. Transfer of Code Enforcement from County Counsel to the Planning and Building Department

Recommendation: That the Board of Supervisors transfer the Code Enforcement Unit (CEU) from County Counsel (budget unit 121) to Current Planning (budget unit 277), reassign County Counsel Measure Z (budget unit 299) to Planning and Building and transfer the responsibility of the CEU Trust Fund (3440) to Planning and Building as of August 27, 2017; approve an appropriation transfer (Attachment I) to effectuate the transfer of Code Enforcement expenditures to Current Planning; transfer 4.0 Full-Time Equivalent (FTE) Investigator-Code Enforcement (class 0413, salary range 450) positions from County Counsel (budget unit 121) to Current Planning (budget unit 277) effective August 27, 2017; direct the Auditor-Controller to rename budget unit 299 from County Counsel Measure Z to Code Enforcement Measure Z; and provide additional direction to staff as appropriate.

Attachments: [Transfer of Code Enforcement](#)

9. Authorization to Negotiate Terms to Purchase Property Located at 286 Sprowl Creek Road, Garberville

Recommendation: That the Board of Supervisors authorize the County Administrative Officer and her designees to negotiate terms to purchase the property at 286 Sprowl Creek Road, Garberville, 95542, Assessor Parcel No. 032-091-014-000.

Attachments: [Authorization to Negotiate Terms to Purchase Property](#)

Department of Health and Human Services: Mental Health

10. First Amendment to the Professional Services Agreement with North Coast Substance Abuse Council, Inc. for Residential Alcohol and Drug Treatment and Counseling Services

Recommendation: That the Board of Supervisors approve, and authorize the Chair of the Board to execute the attached first amendment to the professional services agreement with North Coast Substance Abuse Council, Inc. regarding the provision of residential alcohol and drug treatment and counseling services for fiscal years 2016-2017 through 2018-2019; and direct the Clerk of the Board to return two (2) fully executed copies of the attached amendment to the Department of Health and Human Services - Contract Unit for further processing.

Attachments: [First Amendment to Agreement with North Coast Substance Abuse Council, Inc.](#)

11. First Amendment to the Professional Services Agreement with Alcohol Drug Care Services, Inc. for Residential Alcohol and Drug Treatment and Counseling Services

Recommendation: That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached first amendment to the professional services agreement with Alcohol Drug Care Services, Inc. regarding the provision of residential alcohol and drug treatment and counseling services for fiscal years 2016-2017 through 2018-2019; and direct the Clerk of the Board to return two (2) fully executed copies of the attached amendment to the Department of Health and Human Services - Contract Unit for further processing.

Attachments: [Staff Report](#)
[First Amendment to Services Agreement](#)
[Agreement with Alcohol Drug Care Services, Inc.](#)

12. First Amendment to the Professional Services Agreement with Willow Glen Care Center Regarding the Provision of Long-Term Residential Treatment Services

Recommendation: That the Board of Supervisors approve, and authorize the Board Chair to execute, the attached first amendment to the professional services agreement with Willow Glen Care Center regarding the provision of long-term residential treatment services to adults with mental illnesses for fiscal years 2016-17 through 2018-19; and direct the Clerk of the Board to return two (2) executed originals of the attached first amendment to the Department of Health and Human Services - Contract Unit.

Attachments: [First Amendment to the Professional Services Agreement](#)

13. Second Amendment to the Professional Services Agreement Dated June 28, 2016, by and between County of Humboldt and Crestwood Behavioral Health, Inc., for Fiscal Years 2016-17 through 2018-19

Recommendation: That the Board of Supervisors approve, and authorize the Board Chair to execute, the attached second amendment to the professional services agreement dated June 28, 2016, by and between County of Humboldt and Crestwood Behavioral Health, Inc., for fiscal years 2016-17 through 2018-19; and direct the Clerk of the Board to return two (2) executed originals of the attached second amendment to the Department of Health and Human Services - Contract Unit.

Attachments: [Staff Report](#)
[Second Amendment to the Professional Services Agreement](#)
[First Amendment to the Professional Services Agreement](#)
[Professional Services Agreement with Crestwood Behavioral Health, Inc.](#)

Department of Health and Human Services: Public Health

14. First Amendment to the Professional Services Agreement with Humboldt County Office of Education for Nutrition Education and Obesity Prevention Program

Recommendation: That the Board of Supervisors approve the first amendment to the Professional Service Agreement with the Humboldt County Office of Education (HCOE) to increase the total contract amount from \$78,636 to \$111,651 in Fund 1175, Budget Unit 433, Nutrition and Physical Activity for the term of October 1, 2016 through September 30, 2017; authorize the Chair of the Board to sign three (3) originals of the first amendment; and direct the Clerk of the Board to return two (2) fully executed originals of the first amendment to the Department of Health and Human Services DHHS - Contract Unit.

Attachments: [Staff Report](#)
[First Amendment to Agreement with Humboldt County Office of Education](#)
[Agreement with Humboldt County Office of Education](#)

15. Grant Agreement with First 5 Humboldt for the Nurse-Family Partnership Program July 1, 2017 through June 30, 2018

Recommendation: That the Board of Supervisors approve the Grant Agreement with First 5 Humboldt in the amount of \$66,805 for the term of July 1, 2017 to June 30, 2018; authorize the Chair of the Board to sign three (3) originals of the agreement; and direct the Clerk of the Board to return three (3) executed originals of the agreement to the Department of Health and Human Services DHHS - Contract Unit for forwarding to DHHS - Public Health.

Attachments: [Grant Agreement with First 5 Humboldt](#)

16. First Amendment to the Professional Services Agreement with Northern California Indian Development Council for Nutrition Education and Obesity Prevention Program Native American Pilot Project

Recommendation: That the Board of Supervisors approve the first amendment to the Professional Service Agreement with the Northern California Indian Development Council (NCIDC) to increase the total from \$18,000 to \$94,176 in Fund 1175, Budget Unit 433, Nutrition and Physical Activity for the term of February 2, 2017 through September 30, 2017; authorize the Chair of the Board to sign three (3) originals of the agreement; and direct the Clerk of the Board to return two (2) fully executed original agreements to the Department of Health and Human Services DHHS - Contract Unit.

Attachments: [Staff Report](#)
[First Amendment to Professional Services Agreement](#)
[Agreement for Northern California Indian Development Council](#)

17. Agreement with California Department of Public Health (CDPH) for Various Emergency Preparedness Programs

Recommendation: That the Board of Supervisors approve State Standard Agreement 17-10155 with the Emergency Preparedness Office of CDPH (EPO) for various Emergency Preparedness Programs in fund 1175, Budget Unit 455-Emergency Preparedness and Response for fiscal years (FY) 2017-22 in the amount of \$3,127,145; authorize the Chair of the Board to sign three (3) originals of both the attached agreement and certifications which include the Civil Rights Law Attachment, Contractor Certification Clause, Lobbying Certification and Non-Supplantation

Certification Form; authorize the Director of Public Health or designee to sign future amendments to agreement 17-10155 upon County Counsel and Risk Management review and approval; and direct the Clerk of the Board to return the signed documents and one (1) copy of the Board Motion to the Department Health and Human Services (DHHS) Contract Unit for transmittal to DHHS - Public Health.

Attachments: [Agreement with CDPH for Various Emergency Preparedness Programs](#)

18. Year End Supplemental Budget Request for Fiscal Year (FY) 2016-17 (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve the attached supplemental budget in Fund 1100, Budget Unit 490, Medical Care of the Department of Health and Human Services, Public Health.

Attachments: [Year End Supplemental Budget Request](#)

Department of Health and Human Services: Social Services

19. Approve Appropriation Transfer in Fund 1110 to Increase/Decrease Appropriation in Fiscal Year 2016-17 (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve an appropriation transfer in Fund 1110 to increase/decrease appropriations per Attachment A in fiscal year 2016-17.

Attachments: [Appropriation Transfer in Fund 1110](#)

20. Professional Services Agreement with California Youth Connection Regarding the Provision of Consultation and Technical Support Services Pertaining to Implementation of Humboldt County Transition Age Youth Collaboration for Fiscal Year 2017-2018

Recommendation: That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached professional services agreement with California Youth Connection regarding the provision of consultation and technical support services pertaining to implementation of Humboldt County Transition Age Youth Collaboration for fiscal year 2017-2018; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached professional services agreement to the Department of Health and Human Services - Contract Unit for further processing.

Attachments: [Professional Services Agreement with California Youth Connection](#)

District Attorney

21. Advanced Step Increase for Lawrence Truitt, Deputy District Attorney IV (Extra Help) (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve an retroactive advanced step increase for Lawrence Truitt, Deputy District Attorney IV (class 0602, position X1) from Step 1A (range 521) to Step E (range 521), effective the beginning of the pay period following approval, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 Vote Required); and provide an approved item reflecting the advance step increase to the Human Resources and Payroll departments.

Attachments: [Advanced Step Increase for Deputy District Attorney IV](#)

Planning and Building Department

22. Supplemental Budget for Cannabis Services (BU 268) in Fiscal Year 2016-17 (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve the attached supplemental budget in Fund 1100, Budget Unit 268, Cannabis Services Division of the Planning and Building Department.

Attachments: [Supplemental Budget for Cannabis Services](#)

Public Works

23. First Amendment to the Inter-Departmental Memorandum of Understanding between the Department of Health and Human Services and the Public Works Department for Maintenance and Custodial Services and Budget Adjustment

Recommendation: That the Board of Supervisors approve, and authorize the appropriate county officials to execute, the attached First Amendment to the Inter-Departmental Memorandum of Understanding between the Department of Health and Human Services and the Public Works Department for the latter's provision of maintenance, custodial and weekday callback services; approve the allocation of two full-time Laborer positions (class 0266, salary range 285) in Facilities Management Budget Unit 162; direct the County Administrative Office per the Memorandum of Understanding with the American Federation of State, County and Municipal Employees, section 14.1 On Call Assignment, to approve on-call duty for one Public Works Maintenance Mechanic position Monday through Thursday; approve the attached budget adjustment in Facilities Management Budget Unit 162; and direct other county departments utilizing such maintenance, custodial and weekday callback services to reimburse the Public Works Department for any callout and/or afterhours services.

Attachments: [First Amendment to the Inter-Departmental MOU](#)

24. Federal Aviation Administration (FAA) Airport Improvement Program Grant Offer for Garberville Airport

Recommendation: That the Board of Supervisors authorize the Public Works Director, or a Deputy Public Works Director as an alternate, to execute the Airport Improvement Program (AIP) project grant offer; AIP Project Number 3-06-0092-011-2017, Garberville Airport (016); Obstruction Mitigation Plan Study and Aeronautical Survey.

Attachments: [FAA Airport Improvement Program Grant Offer for Garberville Airport](#)

25. Bridge Preventative Maintenance Program Projects at North Fork Mad River Bridge (4C-026) on Maple Creek Road (5L100) Post Mile 1.32 and Honeydew Bridge (40-055) on Mattole Road (3D010) Post Mile 0.0, Federal Aid Project Number BRLS-5904(118); Contract Number 214118

Recommendation: That the Board of Supervisors approve the plans and specifications; direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, September 19, 2017, at 2:00 pm.

Attachments: [Bridge Preventative Maintenance Program Projects](#)
[Proof of Publication](#)

26. High Reflectivity Striping Project on Freshwater Road (6F060) at Post Mile 0.0 to 3.0 and Kneeland Road (6F060) at Post Mile 27.0 to 37.0, Federal Aid Project Number BRLS-5904(136); Contract Number 214100

Recommendation: That the Board of Supervisors approve the plans and specifications; direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, September 19, 2017, at 2:00 pm.

Attachments: [High Reflectivity Striping Project on Freshwater Road](#)
[Proof of Publication](#)

27. Retroactive Compensation for Wayne Tomasini, Road Maintenance Worker III, as Road Maintenance Supervisor (4/5 Vote Required)

Recommendation: That the Board of Supervisors authorize retroactive compensation for Wayne Tomasini, for three (3) pay periods, while he performed the additional duties of a Road Maintenance Supervisor (4/5 vote required).

Attachments: [Retroactive Compensation for Wayne Tomasini](#)

28. Improvement Plans Portion of Bald Hills Road Post Mile 13.46 to 16.05 for Yurok Tribe; Federal Aid Project Number: CA FLAP TR 10099(1); Contract Number: 321609

Recommendation: That the Board of Supervisors approve the plans and specifications; and direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on

Tuesday, September 19, 2017, at 2:00 pm.

Attachments: [Improvement Plans Portion of Bald Hills Road](#)
[Proof of Publication](#)

Sheriff

29. Fiscal Year 2016-17 Supplemental Budget Adjustment Request #1 for Coroner/Public Administrator Budget Unit 272 (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve supplemental budget adjustment request #1 in Budget Unit 272 Coroner/Public Administrator to allow for increased costs of autopsies and forensic medical services in fiscal year budget 2016-17 (4/5 vote required).

Attachments: [Supplemental Budget Adjustment Request](#)

30. Fiscal Year 2016-17 Supplemental Budget Adjustment Request #1 for Animal Control Budget Unit 278 (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve supplemental budget adjustment request #1 in Budget Unit 278 Animal Control to allow for increased costs in fiscal year budget 2016-17 (4/5 vote required).

Attachments: [Supplemental Budget Adjustment Request](#)

31. Authorize Temporary Increase in Pay for Senior Correctional Deputy, Delia Garcia, Pursuant to Article 12.4.1 of the AFSCME Memorandum of Understanding (MOU)

Recommendation: That the Board of Supervisors authorize temporary increase in pay for Senior Correctional Deputy, Delia Garcia (Class 0421, Range 377) as though promoted to Supervising Correctional Deputy (Class 0420, Range 417) effective with the pay period beginning August 13, 2017 and continuing until the incumbent returns to work.

Attachments: [Temporary Increase in Pay for Senior Correctional Deputy](#)

Treasurer/Tax Collector

32. Request of a Supplemental Budget Adjustment for the 2016-17 Fiscal Year (4/5th Vote Required)

Recommendation: That the Board of Supervisors approve a supplemental budget adjustment for budget unit 1100109 for an additional \$701.00 for fiscal year 2016-17.

Attachments: [Supplemental Budget Adjustment](#)

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

1. Public Comment Sign-In Sheet and Handouts

Attachments: [Public Comment Sign-In Sheet and Handouts](#)

E. SPECIAL PRESENTATIONS

Board of Supervisors

1. Retirement Resolution for Senior Correctional Deputy Jeff Jordan Commending Him on Twenty-Two plus Years of Service to Humboldt County (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors authorize the Chair to sign the Resolution.

Attachments: [Retirement Resolution for Deputy Jeff Jordan](#)

F. MATTERS SET FOR TIME CERTAIN

G. ITEMS PULLED FROM CONSENT

H. MATTERS INITIATED BY BOARD MEMBERS

1. Ad Hoc Committee Recommendations for a Civil Rights Diversity Resolution (Supervisor Estelle Fennell and Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors consider adopting a Civil Rights Diversity Resolution.

Attachments: [Civil Rights Diversity Resolution](#)
[Civil Rights Diversity Resolution - Spanish Version](#)
[Ad Hoc Committee Recommendations for a Civil Rights Diversity Resolution](#)
[Public Comment](#)

I. DEPARTMENT REPORTS

County Administrative Office

1. Responses to 2016-17 Grand Jury Reports: Child Welfare in Humboldt; Responding in Time to Help Our At-Risk Children; Unfunded Pensions; Consolidation of Sheriff/Coroner

Recommendation: That the Board of Supervisors review and modify as necessary the proposed Grand Jury responses from the Department of Health & Human Services (Attachments 2 and 4), Board of Supervisors and County Administrative Office, under the appointment authority of the Board of Supervisors (Attachment 7); receive reports from the Sheriff (Attachments 5 and 9); approve the documents, as may be modified, as the response; direct the Clerk of the Board, within five working days, to submit the final response with an accompanying Board Order to the 2016-17 Grand Jury and the Presiding Judge of the Superior Court; and direct the Clerk of the Board, within five working days, to submit two copies of all responses to the County Clerk/Recorder, one of which will be forwarded to the State Archivist, together with a copy of the original report.

Attachments: [Staff Report](#)
[Child Welfare in Humboldt - Grand Jury Report](#)
[Child Welfare in Humboldt - DHHS Response](#)
[Responding in Time - Grand Jury Report](#)
[Responding in Time - DHHS Response](#)
[Responding in Time - Sheriff Response](#)
[Unfunded Pensions - Grand Jury Report](#)
[Unfunded Pensions - BOS, CAO, DHHS Response](#)
[Consolidation of Sheriff and Coroner - Grand Jury Report](#)
[Consolidation of Sheriff and Coroner - Sheriff Response](#)

J. PUBLIC HEARINGS

K. DISCUSSION ITEMS

L. CLOSED SESSION

M. ADJOURNMENT

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>