



COUNTY OF HUMBOLDT

AGENDA ITEM NO.

C-8

For the meeting of: February 23, 2016

Date: February 2, 2016

To: Board of Supervisors

From: Connie Beck, Interim Director *CB*  
Department of Health and Human Services

Subject: Authorize Temporary Increase in pay for Whitney Williamson, Supervising Psychiatric Nurse pursuant to Article 12.4.1 of the AFSCME Memorandum of Understanding (MOU)

RECOMMENDATION(S):

That the Board of Supervisors:

1. It is recommended that the Board of Supervisors authorize temporary increase in pay for Supervising Psychiatric Nurse, Whitney Williamson, (Class 0920, Range 462) as though promoted to Assistant Director of Psychiatric Nursing (Class 0922, Range 482) beginning February 28, 2016 and continuing until the incumbent returns to the position.

SOURCE OF FUNDING:

Mental Health Fund

DISCUSSION:

The current Assistant Director of Psychiatric Nursing assigned has been on approved leave since January 23, 2016. On January 31, 2016 Ms. Williamson assumed the principle duties of the Assistant Director of Psychiatric Nursing in accordance with Section 12.4.1 of the AFSCME Memorandum of Understanding for a total of 20 consecutive days; which ends February 27, 2016. The Department of Health and Human

Prepared by Yvonne Winter, Deputy Director - ES

CAO Approval *Eushia Hayes*

REVIEW: Auditor *MEM* County Counsel \_\_\_\_\_ Personnel *CB* Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

TYPE OF ITEM:  
 Consent  
 Departmental  
 Public Hearing  
 Other \_\_\_\_\_

PREVIOUS ACTION/REFERRAL:

Board Order No. \_\_\_\_\_

Meeting of: \_\_\_\_\_

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT**  
Upon motion of Supervisor Fennell Seconded by Supervisor Bass  
Ayes Fennell, Lovelace, Bass  
Nays \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent Sundberg, Bohn

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: Feb. 23, 2016  
By: *Kathy Hayes*  
Kathy Hayes, Clerk of the Board

Services is requesting that the Board of Supervisors approve continuance of the acting supervisor salary until the incumbent returns.

FINANCIAL IMPACT:

The temporary assignment of 1.0 FTE Supervising Psychiatric Nurse to 1.0 FTE Assistant Director of Psychiatric Nursing is calculated to cost \$429.74 for salary and benefits per pay period, not to exceed Three Thousand Eight Hundred Sixty-Eight Dollars (\$3,868.00) for FY 2015-16. This additional expenditure will be reimbursed through Federal Financial Participation for service delivery to Medi-Cal beneficiaries, Mental Health Services Act and Behavioral Health Realignment.

Approving this recommendation will support the Board's Strategic Framework by providing and maintaining infrastructure and by creating opportunities for improved safety and health.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

None are recommended

ATTACHMENTS:

Assignment of Supervisor Duties 12.4.1



Administration  
Phillip R. Crandall, DHHS Director  
507 F Street, Eureka, CA 95501  
phone: (707) 441-5400 | fax: (707) 441-5412

Date: January 26, 2016  
To: Whitney Williamson, Supervising Psychiatric Nurse  
From: Connie Beck, Interim Director  
RE: Assignment of Supervisor's Duties

RECEIVED  
JAN 28 2016  
PERSONNEL DEPT.

In accordance with Section 12.4.1 of the MOU, I am assigning you the principal duties of an Assistant Director of Psychiatric Nursing as the current Assistant Director of Psychiatric Nursing is on an approved leave of absence. This assignment is effective January 31, 2016 and ending February 27, 2016; a period of 20 work days.

During this time, you will be compensated at the rate you would receive were you promoted to the Assistant Director of Psychiatric Nursing class. Should the assignment continue beyond 20 consecutive workdays, a request will be made to the Board of Supervisors to extend your additional compensation until the current Assistant of Psychiatric Nursing returns from approved leave.

I appreciate your willingness to assume this role and encourage you to contact me should you have any questions or concerns throughout this assignment.

  
\_\_\_\_\_  
Connie Beck, Interim Director

  
\_\_\_\_\_  
Dan Fulks, Human Resources Director



Mental Health  
phone: (707) 268-2990  
fax: (707) 476-4049

Public Health  
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fax: (707) 268-2126

Social Services  
phone: (707) 476-4700  
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