



COUNTY OF HUMBOLDT

For the meeting of: July 25, 2017

Date: July 5, 2017

To: Board of Supervisors

From: *P* Thomas K. Mattson, Public Works Director

Subject: Amendments to Agreement With The KPA Group for Consultant Services for California Redwood Coast-Humboldt County Airport, Airport Rescue and Fire Fighting Facility Design, Project No. 919212

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve and ratify the attached first amendment to the agreement, as executed by the Public Works Director prior to the approval of this Agenda Item, for consultant services with The KPA Group, Inc. regarding the provision of design services for the Airport Rescue and Fire Fighting Facility that will be located at the California Redwood Coast – Humboldt County Airport; and
2. Approve, and authorize the Chair to execute, the attached second amendment to the agreement for consultant services with The KPA Group, Inc. regarding the provision of design services for the Airport Rescue and Fire Fighting Facility that will be located at the California Redwood Coast – Humboldt County Airport; and
3. Direct the Clerk of the Board to return three (3) original copies of the attached second amendment to the Department of Public Works for further processing.

SOURCE OF FUNDING:

Aviation Capital Projects - Airport Improvement Program 3-06-0010-042 and Aviation Division.

Prepared by Thomas Mattson/tlh

CAO Approval *Karen Clower*

REVIEW:	<i>tlh</i>	DHHS	Human Resources	<i>KEG</i>	County Counsel	<i>JS</i>
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TYPE OF ITEM:

Consent

Departmental

Public Hearing

Other

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT

Upon motion of Supervisor *Wilson* Seconded by Supervisor *Fennell*

Ayes *Fennell, Sundberg, Wilson*

Nays

Abstain

Absent *Bass, Bohm*

PREVIOUS ACTION/REFERRAL:

Board Order No. C-21

Meeting of: 6/20/2017

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: *July 25, 2017*

By: *Bobbie Ebersole*
Kathy Hayes, Clerk of the Board

DISCUSSION:

On June 14, 2016, the Humboldt County Board of Supervisors authorized the design of the Airport Rescue and Fire Fighting Facility Building Project. On June 20, 2017, the Humboldt County Board of Supervisors authorized bidding the project for construction. The construction project will include 8,910 square feet of new building that is designed to accommodate the airport's firefighter staff, vehicle bays to support a class IV, striker vehicle as well as other emergency response vehicles and equipment. Construction will also include all associated site work necessary for a full and complete project.

The attached first amendment added time to the term of the agreement to prevent its expiration. The original term of the agreement seemed adequate at the time of execution, but delays in the progress of the work caused the term of the agreement to be insufficient. The potential of the agreement expiring was overlooked until just before the expiration date. Therefore rather than allowing the agreement to expire and re-writing an entirely new agreement, the Public Work Director executed a first amendment to prevent further delays to the work in progress. The Department now recommends that the Board ratify the amendment. The additional time extending the term of the agreement has no material effect on the scope of work or fee. The need for additional time is due to project coordination issues that are not the fault of the consultant.

The attached second amendment adds special federal specifications preparation and bidding assistance to the scope of work set forth in the agreement with The KPA Group, Inc. Special federal specification provisions and associated requirements are defined by the Federal Aviation Administration and are necessary to the bidding and award process. Including additional work in the agreement for consultant services with The KPA Group, Inc. will allow for better coordination of activities during bidding and award.

As compensation for such additional work, the attached second amendment also increases the maximum amount payable to The KPA Group, Inc. by Thirty Five Thousand Dollars (\$35,000.00), for a total contract amount of Two Hundred Eighty Five Thousand Dollars (\$285,000.00).

FINANCIAL IMPACT:

Funds for the project have been incorporated into the Fiscal Year 2017-18 budget at revenue line 3539170-532053 and expenditure line 3539170-8851. The first and second amendments to The KPA Group consultant services agreement have no financial impact to the current authorized budget. The design and administration costs are budgeted in the overall project budget. The requested action will have no effect on the General Fund.

The recommended action conforms to the Board of Supervisors' Strategic Framework Core Roles of providing for and maintaining county infrastructure.

OTHER AGENCY INVOLVEMENT:

Federal Aviation Administration

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board of Supervisors may choose not to approve and ratify the attached first amendment to the agreement for consultant services with The KPA Group. This alternative is not recommended because failure to ratify the amendment would result in expiration of the agreement and project delay. The Board of Supervisors may choose not to approve the attached second amendment to the agreement. This

alternative is not recommended since including special services in the above-referenced agreement will allow for better coordination during bidding and award activities of the project.

ATTACHMENTS:

1. First Amendment to the Agreement for Consultant Services with The KPA Group, Inc.
2. Second Amendment to the Agreement for Consultant Services with The KPA Group, Inc. (four (4) originals)
3. Original Agreement for Consultant Services with The KPA Group, Inc.