

**BOARD OF SUPERVISORS**

REX BOHN  
First District  
ESTELLE FENNELL  
Chair - Second District  
MIKE WILSON  
Vice Chair - Third District  
VIRGINIA BASS  
Fourth District  
STEVE MADRONE  
Fifth District



**COUNTY STAFF**

AMY S. NILSEN  
County Administrative Officer  
JEFFERSON BILLINGSLEY  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT**

**825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

**Tuesday, December 15, 2020**

**9:00 AM**

**Regular Meeting**

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*In accordance with Executive Order N-29-20 the Humboldt County Board of Supervisors meetings will be held virtually until further notice.*

***Email Public Comment:***

*To submit public comment to the Board please email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us), provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.*

***Zoom Public Comment:***

*When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call 669-900-9128, enter Meeting ID 970 4260 3179 and press star (\*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

*When it is time for public comment on the item you wish to speak on, the Clerk of the Board of Supervisors staff will unmute your phone. You'll hear a prompt that will indicate your phone is unmuted. Staff will then ask you to state your name and begin your comment. You will have 3 minutes to comment.*

*You may access the live stream of the meeting by using the following link:  
<https://humboldt.legistar.com>*

*The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us)*

**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

**Board of Supervisors**

1. Resolution Recognizing Steve Werner on His Retirement (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the Resolution.

*A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

2. Resolution Recognizing Humboldt County Health Officer Dr. Teresa Frankovich (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the Resolution.

*A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

3. Recognition of Mercer-Fraser on their 150th Anniversary (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:

1. Recognize Mercer-Fraser on their 150th Anniversary.

*A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Clerk of the Board**

4. Submittal of Supervisor's Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

**A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

5. Vacancies on the Humboldt County Resource Conservation District

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

**A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

6. Letter of Appreciation to Gary Markegard for His Service on the Humboldt County Resource Conservation District

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letter of appreciation.

**A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

7. Vacancy on the Assessment Appeals Board

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

**A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

8. Approval of the Action Summary - Meeting of December 8, 2020

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of December 8, 2020 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**County Administrative Office**

9. Local Proposition 172 Fire District Allocations for Fiscal Year 2020-21 and Supplemental Budget (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair of the Board to execute agreements with Blue Lake, Ferndale, Fortuna, Garberville, Redway, Rio Dell and Samoa Fire Protection Districts, and Fieldbrook and Orleans Community Services Districts for revenue-sharing of the county's Fiscal Year 2020-21 Proposition 172 (Prop 172) funding;
2. Direct the Clerk of the Board to submit one executed copy of the agreement to the County Administrative Office for processing;
3. Approve the attached Supplemental Budget in fund 1100 budget unit 199 Contributions Other to carry forward Prop 172 allocations to fire districts approved in fiscal year (FY) 2019-20 into FY 2020-21 (4/5 vote required);
4. Authorize the Auditor-Controller to tender FY 2019-20 Prop 172 allocations to Fire Districts as approved by your Board on Jul. 7, 2020; and
5. Approve and authorize the County Administrative Officer, or a designee thereof, to execute any and all future agreements regarding the allocation of Prop 172 to local fire districts following Board approval of the fire district allocations.

***A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

10. Assignment of Acting Supervisor Out of Class Temporary Pay Assignment of Tyson Sanchez from Senior Information Technology (IT) Technician to IT Systems Supervisor

**Recommendation:** That the Board of Supervisors:

1. Approve the acting supervisor out of class temporary pay assignment of Tyson Sanchez from Senior IT Technician (Class 188, Range 445) to IT Systems Supervisor (Class 645, Range 468) pursuant to American Federation of State, Municipal and County Employees (AFSCME) Memorandum of Understanding section 12.4, retroactively from October 19, 2020.

***A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**County Counsel**

11. Annual Resolutions Authorizing New Chair and Vice-Chair of the Board of Supervisors for 2021 to take all Acts Necessary to Act as Chair and Vice-Chair, Including Authorized Signatures on Necessary Documents on Financial Transactions

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached three resolutions authorizing the new Chair Virginia Bass, and new Vice-Chair Mike Wilson of the Board of Supervisors to take all acts necessary to act as Chair and Vice-Chair, including authorized signatures on necessary documents of financial transactions for acceptance and consent to grants and real property, and authorize the Chair to sign said resolutions.

**A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Administration**

12. Professional Services Agreement with the Betty Kwan Chinn Homeless Foundation Regarding the Provision of Emergency Shelter, Case Management and Supportive Services to Individuals and Families Who Are Experiencing Homelessness in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with the Betty Kwan Chinn Homeless Foundation regarding the provision of emergency shelter, case management and supportive services to individuals and families who are experiencing homelessness in Humboldt County for the period of Aug. 1, 2020 through June 30, 2021;
2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with the Betty Kwan Chinn Homeless Foundation, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with the Betty Kwan Chinn Homeless Foundation to the Department of Health and Human Services - Contract Unit for further processing.

**A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**13. Appoint Veronica Meggerson and Megan Blanchard to the First Five Humboldt Commission**

**Recommendation:** That the Board of Supervisors:

1. Approve the appointment of Veronica Meggerson and Megan Blanchard to the First Five Humboldt Commission.

***A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Behavioral Health**

**14. Approval of Paul Bugnacki, LCSW, as Clinical Director and Hospital Administrator of Humboldt County Behavioral Health - Sempervirens Psychiatric Health Facility**

**Recommendation:** That the Board of Supervisors:

1. Adopts the statements of qualifications and duties pertaining to the position of Clinical Director and Hospital Administrator;
2. Acting as the Governing Body of Sempervirens Psychiatric Health Facility, approve the appointment of Paul Bugnacki, LCSW, as Clinical Director and Hospital Administrator of Humboldt County Behavioral Health Sempervirens Psychiatric Health Facility, effective October 2, 2020; and
3. Directs the Clerk of the Board to forward one (1) certified copy of the Board Report to the Department of Health and Human Services ("DHHS") - Contract Unit for transmittal to DHHS - Behavioral Health Administration.

***A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**15. Application Process for Mental Health Services Act Prevention and Early Intervention Program - Local Implementation Agreements Regarding the Provision of Professional Services Intended to Reduce the Impact of Mental Illness within Humboldt County**

**Recommendation:** That the Board of Supervisors:

1. Approve the attached Mental Health Services Act Prevention and Early Intervention Program - Local Implementation Agreement Application Package;
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to utilize application packages that are substantially similar to the attached application package, after review and approval by County Counsel, Risk Management and the County Administrative Office;
3. Approve the attached local implementation agreement templates regarding the provision of professional services intended to reduce the impact of mental illness within Humboldt County;
4. Authorize the Department of Health and Human Services - Behavioral Health Director to execute local implementation agreements that are substantially similar to the attached local implementation agreement templates, and any and all subsequent amendments thereto, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
5. Direct the Clerk of the Board to return one certified copy of the Board Order pertaining to this item to the Department of Health and Human Services - Contract Unit.

***A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**16. Professional Services Agreement with the Humboldt County Office of Education Regarding the Continued Development of a Multi-Tiered System of Support Coalition within Humboldt County**

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached memorandum of understanding with the Humboldt County Office of Education regarding the continued development of a Multi-Tiered System of Support Coalition within Humboldt County for the period of July 1, 2020 through June 30, 2021;
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any subsequent amendments to the attached memorandum of understanding with the Humboldt County Office of Education after review, and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached memorandum of understanding with the Humboldt County Office of Education to the Department of Health and Human Services - Contract Unit for further processing.

***A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

17. Memorandum of Understanding with Partnership HealthPlan of California Regarding Implementation of a Behavioral Health Integration Incentive Program in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached memorandum of understanding with Partnership HealthPlan of California;
2. Approve, and authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute, the attached memorandum of understanding with Partnership HealthPlan of California regarding implementation of a Behavioral Health Integration Incentive Program in Humboldt County for the period of Jan. 1, 2021 through Dec. 31, 2022; and
3. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached memorandum of understanding with Partnership HealthPlan of California, after review and approval by County Counsel, Risk Management and the County Administrative Office.

***A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Department of Health and Human Services: Public Health**

18. Women, Infants and Children (WIC) Memorandum of Understanding (MOU) Regarding Registered Dietitian Services Provided to County of Del Norte

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Memorandum of Understanding (MOU) between County of Humboldt's Public Health (PH) WIC program and County of Del Norte's PH WIC program for the period of Jan. 1, 2021 through April 30, 2021;
2. Authorize the Department of Health & Human Services (DHHS) - Public Health Director or designee to sign the MOU;
3. Authorize the DHHS - Public Health Director or designee to sign future amendments and documents directly related to the MOU upon County Counsel and Risk Management review and approval; and
4. Direct the Clerk of the Board to return one copy of the certified agenda item to DHHS - Public Health.

***A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone



**Department of Health and Human Services: Social Services**

19. First Amendment to Software License and Support Services Agreement with JUMP Technology Services, L.L.C. Regarding the Provision, Support and Maintenance of an Electronic Case Management System

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached first amendment to the software license and support services agreement with JUMP Technology Services, L.L.C. regarding the provision, support and maintenance of an electronic case management system for the period of July 1, 2019 through June 30, 2021;
2. Authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the software license and support services agreement with JUMP Technology Services, L.L.C., after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached first amendment to the software license and support services agreement with JUMP Technology Services, L.L.C. to the Department of Health and Human Services - Contract Unit for further processing.

***A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**District Attorney**

20. Acceptance of Grant Funding Made Available by the California Department of Insurance through the Workers' Compensation Insurance Fraud Program and Supplemental Budget Approval (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Humboldt County District Attorney, or a designee thereof, to execute any and all documents necessary to secure, accept and reapply for grant funding made available by the California Department of Insurance through the Workers' Compensation Insurance Fraud Program;
2. Approve the attached supplemental budget in Fund 1100, Budget Unit 205, District Attorney (4/5 vote required); and
3. Direct the Clerk of the Board to return a certified copy of the attached resolution to the District Attorney's Office for further processing and submission to the California Department of Insurance.

***A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

21. Acceptance of Grant Funding Made Available by the California Department of Insurance through the Automobile Insurance Fraud Program and Supplemental Budget Approval (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Humboldt County District Attorney, or a designee thereof, to execute any and all documents necessary to secure, accept and reapply for grant funding made available by the California Department of Insurance through the Automobile Insurance Fraud Program;
2. Approve the attached supplemental budget in Fund 1100, Budget Unit 205, District Attorney (4/5 vote required); and
3. Direct the Clerk of the Board to return a certified copy of the attached resolution to the District Attorney's Office for further processing and submission to the California Department of Insurance.

*A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

### **Human Resources**

22. Designation of Humboldt County's Primary and Alternative Representative to the Public Risk Solutions and Management (PRISM) Board of Directors

**Recommendation:** That the Board of Supervisors:

1. Approve the delegation of the Director of Human Resources as the primary representative to the PRISM Board of Directors and the Assistant Director of Human Resources, as alternate, effective immediately.

*A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

23. Extension of Extra-Help Hours - Personnel (130) (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Extend Carolann Aggeler extra-help employment of 960 hours to a maximum of 1,680 hours for Fiscal Year 2020-2021 pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 Vote Required).

*A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:*

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

24. Approval of a Side Letter of Agreement with the American Federation of State, County, and Municipal Employees (AFSCME) Local 1684 for Units 1-4

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Chair of the Board, County Administrative Officer and Human Resources Director to sign a Side Letter of Agreement with the AFSCME Units 1-4 regarding Holiday Pay.

**A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

25. Ratification of Side Letters of Agreement with All Bargaining Groups for December 24, 2020 Holiday

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Chair of the Board, County Administrative Officer and Human Resources Director to sign Side Letters of Agreement with the following bargaining groups for a December 24, 2020 holiday:
  - \* American Federation of State, County, and Municipal Employees (AFSCME) Units 1-4 (Attachment #1) amending Article 20.
  - \* County Attorney's Association (CAA) Unit 5 (Attachment #2) amending Article 13.
  - \* Humboldt Deputy Sheriff's Organization (HDSO), Law Enforcement Non-Management Unit 6 (Attachment 3) amending Article 19.
  - \* HDSO, Law Enforcement Management (LEM) Unit 7 (Attachment #4) amending Article 17.
  - \* Management & Confidential (M&C) Employees Units 8 & 9 (Attachment#5) amending Article 6.
  - \* Elected & Appointed Department Heads Unit 10 & 11 (Attachment #6)

**A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

### **Planning and Building Department**

26. Adoption of Ordinance approving the Development Agreement between the Samoa Pacific Group and the County of Humboldt

APNs: 401-031-055, 401-031-070

Case No.: DA-17-001; Application No. 13646

**Recommendation:** That the Board of Supervisors:

1. Adopt Ordinance No. \_\_\_\_\_ approving the Development Agreement between the Samoa Pacific Group and the County of Humboldt.

**A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

27. Pre-Qualification List of Contractors and Consultants to Assist the Code Enforcement Unit with Performing County Abatements

**Recommendation:** That the Board of Supervisors:

1. Receive and accept the recommended pre-qualification list for contractors and consultants to perform abatement of various public nuisances;
2. Authorize the Director of Planning and Building to execute professional service agreements with the prequalified contractors and consultants for the purpose of performing County abatement of nuisance properties in a form substantially similar to the professional services agreement attached hereto as Attachment C;
3. Authorize the Director of Planning and Building to sign any modifications and/or amendments and documents relating to the agreements as may be required upon review and approval of County Counsel and Risk Management; and
4. Authorize the Director of Planning and Building to execute any and all future task order agreements with qualified contractors for the purpose of establishing project specific terms and details after review and approval of County Counsel and Risk Management.

***A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Probation**

28. Award Recommendation for Juvenile Delinquency Prevention Grant

**Recommendation:** That the Board of Supervisors:

1. Accept the recommendation of the Merit Review Committee to award funds for the Juvenile Delinquency Prevention Grant.

***A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

29. Semi-Annual Humboldt County Sanctuary Ordinance Report- Probation Department

**Recommendation:** That the Board of Supervisors:

1. Receive the report as required by ordinance.

***A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**Public Works**

30. Approval of Second Option to Extend the Lease at 2420 Sixth Street for the Department of Child Support Services

**Recommendation:** That the Board of Supervisors:

1. Approve exercising the second option to extend the lease at 2420 Sixth Street, Eureka, with Humboldt Partners, for the period of Jan. 1, 2021, through Dec. 31, 2025.

**A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

31. Allocation of Senior Environmental Analyst in Natural Resources Planning Division

**Recommendation:** That the Board of Supervisors:

1. Approve the allocation of one 1.0 full time equivalent (FTE) senior environmental analyst position (salary range 433, class 520) in the Natural Resources Planning Division (budget unit 289) of Public Works effective the pay period following Board approval; and
2. Approve the attached appropriation transfer.

**A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

32. Second Amended Planning Agreement for the Potter Valley Project and Memorandum of Understanding for Cost Sharing for Integrated Licensing Process Consultant

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached Second Amended Planning Agreement for the Potter Valley Project;
2. Approve, and authorize the Chair of the Board to execute, the attached Memorandum of Understanding for Cost Sharing for Integrated Licensing Process Consultant;
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached Second Amended Planning Agreement for the Potter Valley Project to the Department of Public Works - Environmental Services for further processing; and
4. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached Memorandum of Understanding ("MOU") for Cost Sharing for Integrated Licensing Process Consultant to the Department of Public Works - Environmental Services for further processing.

**A motion was made by Supervisor Bass, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**D. ITEMS PULLED FROM CONSENT**

**E. PUBLIC COMMENT ON NON-AGENDA ITEMS**

**F. SPECIAL PRESENTATIONS**

**G. MATTERS INITIATED BY BOARD MEMBERS**

**Board of Supervisors**

1. Discussion Related to Limiting Short-term Vacation Rentals for all but Documented Essential Personnel During the Pandemic through an Emergency Ordinance (which requires a 4/5 Vote) or through a Public Health Order (Supervisor Steve Madrone)

***Recommendation:*** That the Board of Supervisors:

1. Consider limiting short-term vacation rentals for all but documented essential personnel during the Pandemic through an Emergency Ordinance (4/5 vote required) or through a Public Health Order.

***There was no action taken on this item.***

**H. DEPARTMENT REPORTS****County Administrative Office****1. Adoption of the 2021 Legislative Platform**

**Recommendation:** That the Board of Supervisors:

1. Review the changes made to the legislative platform statement regarding Richardson Grove proposed at the Dec. 8 meeting and provide input and direction on those platforms (Attachment 1);
2. Review the changes made to the legislative platform statement regarding invasive weed management proposed at the Dec. 8 meeting and provide input and direction on those platforms (Attachment 2);
3. Review the changes made to the legislative platform statement regarding Redwood Creek proposed at the Dec. 8 meeting and provide input and direction on those platforms (Attachment 3);
4. Provide input and direction to staff as desired on state and federal policy issues to receive priority advocacy services;
5. Adopt the proposed state and federal legislative platforms (Attachment 5), incorporating any changes desired by the Board, as the final platforms for 2021;
6. Direct the County Administrative Officer (CAO) to submit the final version to the county's state delegation, federal congressional representatives, Governor Gavin Newsom, the incoming presidential administration, and the county's lobbyists and member associations; and
7. Authorize and direct the CAO to advocate as needed to support the county's legislative platform, and resolutions adopted by the Board, during 2021.

***A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve the legislative platform with staff changes to the invasive weed management funding and Redwood Creek levee rehabilitation and estuary restoration, to remove the Richardson Grove item, and to direct department staff to work with HCTAYC to review changes on the legislative platform to be brought back at a future date. The motion carried by the following vote:***

***Aye: 4 - Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone***

***Nay: 1 - Rex Bohn***

***A motion was made by Supervisor Bohn, seconded by Supervisor Bass, to accept the platform for the Richardson Grove item as stated with the additional wording "the county would confirm that there would be no old growth redwood trees effected in the construction." The motion carried by the following vote:***

**Aye: 3 - Rex Bohn, Estelle Fennell, and Virginia Bass**

**Nay: 2 - Mike Wilson, and Steve Madrone**

**County Counsel**

2. Request of the Auditor-Controller for Outside Counsel Representation

**Recommendation:** That the Board of Supervisors:

1. Deliberate on the request of the Auditor-Controller.

*A motion was made by Supervisor Wilson, seconded by Supervisor Bass, to authorize the Chair of the Board to sign a legal services agreement for individual representation of the Elected Auditor-Controller, Karen Paz Dominguez, regarding the investigation discussed in the agenda items of December 8th and 15th in an amount not to exceed 15,000 dollars upon selection of appropriate representation for the services and agreement review by the office of County Counsel. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Estelle Fennell, Virginia Bass, and Mike Wilson

Nay: 1 - Steve Madrone



## I. PUBLIC HEARINGS

### Planning and Building Department

1. Hooven Zone Reclassification (4/5 Vote Required)  
Case Number ZR-17-008, Assessor Parcel Number 511-501-002  
McKinleyville Area

**Recommendation:** That the Board of Supervisors:

1. Introduce Ordinance No. \_\_\_\_ (Attachment 2) by title and waive further reading;
2. Open the public hearing, receive and consider the staff report, the Planning Commission's findings and accept public comments;
3. Close the public hearing;
4. Consider the Addendum to the Environmental Impact Report (EIR) for the Humboldt County General Plan, State Clearinghouse No. 2007012089, adopted by the Board of Supervisors on October 23, 2017 pursuant to the California Environmental Quality Act;
5. Make the necessary findings approving the proposed zone reclassification and adopt by 4/5ths vote Resolution No. \_\_\_\_ (Attachment 1) and Ordinance No. \_\_\_\_ (Attachment 2), amending Section 311-7 of Humboldt County Code by reclassifying, through a ten-year non-renewal, approximately 20 acres of Timberland Production Zone (TPZ) into Agriculture General with a Special Building Site combining zone that specifies a 5-acre minimum parcel size (AG-B-5(5));
6. Direct the Clerk of the Board to record Certification of Rezoning (Notice of Timberland Production Zone Status) (Attachment 3) on the parcels pursuant to Sections 51117 and 51141 of the California Government Code, after attaching a copy of the fully executed Ordinance (Attachment 2);
7. Direct the Clerk of the Board to publish a summary of the Ordinance within 15 days after the adoption of the Ordinance;
8. Direct the Clerk of the Board to give notice of the decision to the applicant, the Assessor's office, County Counsel, the Planning Division, and any other interested party; and
9. Direct Planning staff to prepare and file a Notice of Determination pursuant to the California Environmental Quality Act.

***A motion was made by Supervisor Bass, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

2. Continuation of a Scheduled Hearing for Revocation of the Approved Bear Butte Farms, LLC Conditional Use Permit (PLN-11676-CUP) Allowing 21,780 Square Feet of Existing Outdoor Cannabis Cultivation on Assessor's Parcel Number (APN) 221-230-003

**Recommendation:** That the Board of Supervisors:

1. Continue the hearing on revocation to a date uncertain.

***A motion was made by Supervisor Bohn, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

**J. DISCUSSION ITEMS****K. MATTERS SET FOR TIME CERTAIN****Board of Supervisors**

1. 9:00 a.m. - Assemblymember Wood End of the Year Wrap Up (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors:

1. Hear the presentation and take appropriate action, if required.

***There was no action taken on this item.***

**Board of Supervisors - Closed Session**

2. 10:00 a.m. - Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(2) & (e)(2) Letter from attorney Cyndy Day-Wilson regarding judicial action to seek appointment of outside counsel.

***The Board of Supervisors met in conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(2) & (e)(2) Letter from attorney Cyndy Day-Wilson regarding judicial action to seek appointment of outside counsel. There was no action to report.***

**Clerk of the Board**

3. 12:00 p.m. - Recognition of Supervisor Estelle Fennell as Chair of the Humboldt County Board of Supervisors by California State Senator Mike McGuire

**Recommendation:** That the Board of Supervisors:

1. Hear the presentation and take appropriate action as needed.

***There was no action taken on this item.***

**L. CLOSED SESSION**

1. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(2) & (e)(3) to discuss a claim filed by on behalf of E. Schwenk.

***The Board of Supervisors met in conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(2) & (e)(3) to discuss a claim filed by on behalf of E. Schwenk. The Board voted unanimously to deny the claim as untimely.***

2. Pursuant to Government Code section 54954.5 and 54957 to consider a Public Employee Performance Evaluation for the position of Aviation Director.

***The Board of Supervisors met in conference pursuant to Government Code section 54954.5 and 54957 to consider a Public Employee Performance Evaluation for the position of Aviation Director. There was no action to report.***

3. Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiators. Labor negotiators: Kelly Barns, Elishia Hayes and Jack Hughes. Employee Organizations (represented and unrepresented): American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Elected and Appointed Department Heads, and Management and Confidential employees.

*The Board of Supervisors met in conference with Labor Negotiator - Pursuant to Government Code section 54957.6 the Board of Supervisors met in closed session to review the County's position and instruct its designated labor negotiators. Labor negotiators: Kelly Barns, Elishia Hayes and Jack Hughes. Employee Organizations (represented and unrepresented): American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Elected and Appointed Department Heads, and Management and Confidential employees. There was no action to report.*

## M. ADJOURNMENT

*I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

*RYAN SHARP*

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*

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*DECEMBER 16, 2020*