



COUNTY OF HUMBOLDT

For the meeting of: 2/5/2019

File #: 19-72

To: Board of Supervisors

From: Public Works

Agenda Section: Consent

SUBJECT:

Supplemental Budget for Motor Pool-Reserve Fiscal Year 2018-19 (4/5 Vote Required)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve the attached supplemental budget for Fiscal Year (FY) 2018-19

SOURCE OF FUNDING:

Motor Pool-Reserve 3500351

DISCUSSION:

Motor Pool replaces a portion of the vehicle fleet yearly. During the FY 2017-18, there were 14 vehicles that arrived later than usual, causing some of the vehicle purchases to occur in FY 2018-19. The \$449,106 in funding for the vehicles was not “rolled” over to FY 2018-19 when the budget was adopted, causing a shortfall in planned expenditures by \$449,106. In addition, in this current fiscal year, four vehicles will be purchased using the National Auto Fleet Group agreement, now known as Sourcewell. The Sourcewell purchases facilitate a lower price, but the agreement purchase does not accommodate trade-ins. An increase of \$5,000 is required to cover the initial purchase price with Sourcewell. The four trade-ins in question, will then be sold at auction at a later date, with the proceeds going to revenue.

FINANCIAL IMPACT:

The total amount required for the supplemental budget is \$454,106. There is no impact to the General Fund.

Funding from FY 2017-18 was not expended as anticipated, due to the vehicles arriving late, leaving an unanticipated surplus of \$449,106 in the Motor Pool Reserve Fund (Fund No. 3500). There is currently a balance of \$9,815,914 in Fund No. 3500). Adoption of the supplemental budget will utilize that unexpended surplus to pay for the late-arriving vehicles, plus an additional \$5,000 needed to cover the trade-ins, in FY 2018-19.

File #: 19-72

STRATEGIC FRAMEWORK:

This action supports your Board's Strategic Framework by providing for and maintaining infrastructure

OTHER AGENCY INVOLVEMENT:

Auditor, Purchasing

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board may choose not to approve the supplemental request. This is not recommended as the funding was previously allocated and fleet replacement vehicles will need to be paid for this current year.

ATTACHMENTS:

- 1) Supplemental Budget

PREVIOUS ACTION/REFERRAL:

Board Order No.: N/A

Meeting of: N/A

File No.: N/A