



COUNTY OF HUMBOLDT

For the meeting of: 6/3/2025

File #: 25-678

To: Board of Supervisors

From: Agricultural Commissioner

Agenda Section: Consent

Vote Requirement: Majority

SUBJECT:

Approval of Cooperative Agreement No. 25-0116-000-SA, Certified Farmer's Market Inspection contract with the California Department of Food and Agriculture in the Amount of \$440.00.

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve Cooperative Agreement No. 25-0116-000-SA, known as the Certified Farmer's Market Inspection Program contract with the California Department of Food and Agriculture (CDFA) in the amount of \$440; and
2. Authorize the Chair to sign the original agreement and direct the Clerk of the Board to return all signed copies to the Agricultural Commissioner's office for further processing; and
3. Grant a waiver from the provisions of the Nuclear Free Ordinance.

STRATEGIC PLAN:

This action supports the following areas of your Board's Strategic Plan.

Area of Focus: Core Services/Other

Strategic Plan Category: 9999 - Core Services/Other

DISCUSSION:

The Agricultural Commissioner's office receives annual subventions from CDFA to offset the local cost of enforcing certain state-mandated programs. CDFA's Direct Marketing Program provides opportunities for California farmers to market their raw products directly to consumers, by providing exemptions from standardization program requirements including minimum size, labeling, standard pack, and container requirements. The direct marketing program consists of registrations of certified market locations (Farmer's Markets), and producers certified to sell at those locations. Cooperative Agreement No. 25-0116-000-SA provides funding for inspections and investigations related to violations of direct marketing program requirements for agricultural products offered for sale at certified farmer's markets (CFM) and participating producer cultivation sites. Per the agreement, allowable expenses include but are not limited to CFM growing ground and storage site inspections, verification of declared acreage, crop type and production amounts consistent with producer certificate declarations, and inventory inspections of commodities offered for sale at certified locations. Each year, multiple CFMs are operated throughout Humboldt County where residents can purchase fresh local produce directly from the producers.

The waiver from the provision of the Nuclear Free Ordinance is requested since the State of California will not modify its cooperative agreements to accommodate local ordinances.

SOURCE OF FUNDING:

CDFA-General Fund 1100-261-525740

FINANCIAL IMPACT:

<i>Expenditures (1100, 261)</i>	FY25-26	FY26-27 Projected*
<i>Budgeted Expenses</i>	<u>\$440.00</u>	<u>\$440.00</u>
<i>Additional Appropriation Requested</i>		
<i>Total Expenditures</i>	<u>\$440.00</u>	<u>\$440.00</u>

**Projected amounts are estimates and are subject to change.*

<i>Funding Sources (Fund, Budget Unit)</i>	FY25-26	FY26-27 Projected*
<i>General Fund</i>		
<i>State/Federal Funds</i>	<u>\$440.00</u>	<u>\$440.00</u>
<i>Fees/Other</i>		
<i>Use of Fund Balance</i>		
<i>Contingencies</i>		
<i>Total Funding Sources</i>	<u>\$440.00</u>	<u>\$440.00</u>

Projected amounts are estimates and are subject to change.*Narrative Explanation of Financial Impact:**

Cooperative Agreement No. 25-0116-000-SA provides \$440 for certified farmers' market enforcement activities in fiscal year (FY) 2025-26. Humboldt County will be reimbursed based on monthly invoices for actual costs incurred for investigations and associated inspections pre-approved by CDFA. Activities billable under the agreement include inspection and investigatory work including follow-up inspections, administrative costs related to enforcement, mileage, and travel time, contracting for hearing officers, and costs related to case closure. Revenue and expenditure accounts were included in the proposed FY 2025-26 budget for Agriculture (1100-261).

STAFFING IMPACT:**Narrative Explanation of Staffing Impact:**

There is no additional impact on current staffing as duties are part of the current workload.

OTHER AGENCY INVOLVEMENT:

N/A

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board could choose not to approve this agreement, however, that is not recommended as it would prevent the Agricultural Commissioner's Office from receiving reimbursement for these activities.

ATTACHMENTS:

1. Cooperative Agreement No. 25-0116-000-SA

PREVIOUS ACTION/REFERRAL:

Meeting of: October 1, 2024

File No.: 24-1365