



COUNTY OF HUMBOLDT

For the meeting of: 4/14/2026

File #: 26-310

To: Board of Supervisors

From: Public Works

Agenda Section: Consent

Vote Requirement: Majority

SUBJECT:

Bid Authorization for Humboldt County Correctional Facility Re-Roofing Project, County of Humboldt Project No. 162826

RECOMMENDATION(S):

That the Board of Supervisors:

1. Receive the plans and specifications prepared by Humboldt County Department of Public Works; and
2. Authorize the Clerk of the Board to advertise the above-mentioned project, pursuant to Section 22037 of the California Public Contract Code, with bids to be opened on May 12, 2026, at 2:00 PM.

STRATEGIC PLAN:

This action supports the following areas of your Board’s Strategic Plan.

Area of Focus: Workforce & Operational Excellence

Strategic Plan Category: 3002 - Invest in county facilities

DISCUSSION:

This Project includes re-roofing the Humboldt County Correctional Facility (HCCF).

The existing roof system has experienced numerous leaks for years and has resulted in ongoing maintenance and replacement of finishes, as well as occasional disruption to facility operations.

The existing roof is over 28 years old and failing. The facility has about 31,200 square feet of roof with 12 separate roof decks. The existing roof system will be removed. New tapered insulation will maintain good drainage and provide energy efficiency for the building. The new 80-mil thermoplastic roof covering will include a 25-year warranty. Additional work includes replacement of roof drains; installation of new maintenance walkways; and install new skylight over housing areas. The work will be performed during regular hours, without impacting the ongoing use and operations. As the roof work is performed, a temporary protection will be applied at the cessation of each workday, to prevent water infiltration. Removal of the entire existing roof will be required. Appropriate demolition and removal of materials is included in the scope of work.

SOURCE OF FUNDING:

Capital Projects (3562170), Deferred Maintenance (3464), General Fund (1100243)

FINANCIAL IMPACT:

<i>Expenditures (3562 170)</i>	FY25-26	FY26-27 Projected*
<i>Budgeted Expenses</i>	<u>\$50,000</u>	<u>\$1,700,000</u>

Additional Appropriation Requested		
Total Expenditures	<u>\$50,000</u>	<u>\$1,700,000</u>

*Projected amounts are estimates and are subject to change.

Funding Sources (3562 170)	FY25-26	FY26-27 Projected*
General Fund		<u>\$500,000</u>
Finance Plan	<u>\$50,000</u>	<u>\$1,150,000</u>
Deferred Maintenance		<u>50,000</u>
Use of Fund Balance		
Contingencies		
Total Funding Sources	<u>\$50,000</u>	<u>1,700,000</u>

*Projected amounts are estimates and are subject to change.

Narrative Explanation of Financial Impact:

Actual budget numbers for the Humboldt County Correctional Facility Re-Roofing Project will not be known until the project has officially bid. The project cost estimate is \$1,750,000. Funding for this project in the amount of \$50,000 is included in the Capital Projects (3562170) fiscal year 2025-26 budget. \$1,700,000 will be included in the projected Fiscal 2026-27 budget in Capital Projects (3562170). Funds in the amount of \$1,200,000 have been reserved in the 2020 Amended Finance Plan. A General Fund contribution of \$500,000 is budgeted in the Sheriff's Correctional Facility budget (1100243) as a contribution to Capital Projects. Additional funding in the amount necessary following opening of bids will come from the Deferred Maintenance fund (3464).

STAFFING IMPACT:

Narrative Explanation of Staffing Impact:

Bid & construction administration for this project is planned to use current staff, therefore there is no anticipated staffing impact.

OTHER AGENCY INVOLVEMENT:

Humboldt County Sheriff's Office

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board could choose to not authorize the Humboldt County Correctional Re-Roofing Project, Project No. 162826 to go out for bid. However, this is not recommended as water infiltration into the facility disrupts housing conditions, damages interior finishes, furniture, and equipment, and exacerbates harmful environmental conditions such as mold growth. Moreover, not proceeding with this project will require continued periodic remedial repairs as new roof leaks appear.

ATTACHMENTS:

Construction Plans Dated: Mar. 24, 2026
 Construction Specifications Dated: Mar. 24, 2026

PREVIOUS ACTION/REFERRAL:

Meeting of: N/A
 File No.: N/A