

**BOARD OF SUPERVISORS**

REX BOHN  
First District  
MICHELLE BUSHNELL  
Second District  
MIKE WILSON  
Vice Chair - Third District  
VIRGINIA BASS  
Chair - Fourth District  
STEVE MADRONE  
Fifth District



**COUNTY STAFF**

AMY S. NILSEN  
County Administrative Officer  
JEFFERSON BILLINGSLEY  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, April 13, 2021

9:00 AM

Regular Meeting - Virtual

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*In accordance with Executive Order N-29-20 the Humboldt County Board of Supervisors meetings will be held virtually until further notice.*

***Email Public Comment:***

*To submit public comment to the Board please email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us), provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.*

***Zoom Public Comment:***

*When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call 669-900-9128, enter Meeting ID 975 9795 4301 and press star (\*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

*When it is time for public comment on the item you wish to speak on, the Clerk of the Board of Supervisors staff will unmute your phone. You'll hear a prompt that will indicate your phone is unmuted. Staff will then ask you to state your name and begin your comment. You will have 3 minutes to comment.*

*You may access the live stream of the meeting by using the following link:  
<https://humboldt.legistar.com>*

***The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us)***

## **A. ROLL CALL**

*Present: Supervisor Virginia Bass, Chair; Supervisor Rex Bohn; Supervisor Steve Madrone; Supervisor Michelle Bushnell*

*Absent: Supervisor Mike Wilson, Vice Chair*

*Staff Present: Amy Nilsen, County Administrative Officer; Jefferson Billingsley, County Counsel; and Ryan Sharp, Deputy Clerk of the Board*

## **B. SALUTE TO THE FLAG**

## **C. MODIFICATIONS TO THE AGENDA**

## **D. CONSENT CALENDAR**

### **Board of Supervisors**

1. Soroptimist International of Humboldt Bay Awards (Supervisor Rex Bohn)

***Recommendation:*** That the Board of Supervisors:

1. Authorize the chair to sign the certificates.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

2. Letter of Support to Congressman Huffman for the Community Project Funding for the Virtual Behavioral Health Integration Project at Providence St. Joseph Hospital (Supervisor Rex Bohn)

***Recommendation:*** That the Board of Supervisors:

1. Ratify the Chair's signature.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

**Clerk of the Board**

3. Quarterly Report of Current and Projected Vacancies of Humboldt County Appointed Boards, Committees, and Commission through June 31, 2021

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

4. Adoption of Assessment Appeals Updated Rules

**Recommendation:** That the Board of Supervisors:

1. Adopt the Updated Assessment Appeals Board Rules.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

5. Letter of Appreciation for Valletta Molofsky for her Service on the Behavioral Health Board

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letter of appreciation.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

6. Notice of Vacancy on the Behavioral Health Board

**Recommendation:** That the Board of Supervisors:

1. Receive and file.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

**7. Approval of the Action Summary - Special Meeting of April 2, 2021**

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of April 2, 2021 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

**8. Approval of the Action Summary - Meeting of April 6, 2021**

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of April 6, 2021 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

**County Administrative Office****9. Project Trellis Committee Recommendations for the Grant Fund Awards in the Fiscal Year 2020-21 Grant Round**

**Recommendation:** That the Board of Supervisors:

1. Approve the slate of Cannabis Business Micro-Grant Awards recommended for approval by the Project Trellis Committee and staff (Attachment 1 - Attachment 16); and
2. Authorize the County Administrative Officer, or designee, to sign the grant agreements when completed, after review and approval by County Counsel and Risk Management.

***This item was pulled to be brought back at a later date.***

**10. Resolution Authorizing the State of California Cannabis Equity Act Grant Funding**

**Recommendation:** That the Board of Supervisors:

1. Adopt Resolution No. \_\_\_\_\_ authorizing the State of California Cannabis Equity Act Grant Funding; and
2. Authorize the County Administrative Officer to execute the grant agreement and any subsequent amendments with the Governor's Office of Business and Economic Development for equity grant funding.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

**11. Access Humboldt Board of Directors Appointment**

**Recommendation:** That the Board of Supervisors:

1. Appoint Chris Cooper, Humboldt County Director of Library Services, as the county representative on the Access Humboldt Board of Directors.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

**12. Appointment to the Humboldt County Workforce Development Board (WDB)**

**Recommendation:** That the Board of Supervisors:

1. Review the attached membership application for John McGinnis; and
2. Appoint John McGinnis to the WDB for a 2-year term effective immediately and pursuant to the WDB bylaws.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

**Department of Health and Human Services: Administration****13. Partnership HealthPlan of California Commission Appointment**

**Recommendation:** That the Board of Supervisors:

1. Appoint Jed Rudd to represent Humboldt County on the Partnership HealthPlan of California Board of Commissioners.

**A motion was made by Supervisor Bushnell, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

14. Deallocation of Mental Health Case Manager, Mental Health Clinician and Supervising Mental Health Clinician, and allocation of Community Health Outreach Worker and Program Coordinator

**Recommendation:** That the Board of Supervisors:

1. Approve the deallocation of four (4) full time equivalent (FTE) 1.0, Mental Health Case Manager I/II (salary range 362/390, class 0907A/B) position 01, 02, 03 and 04, in budget unit (BU) 1170-426;
2. Approve the deallocation of two (2) FTE 1.0, Mental Health Clinician I/II (salary range 430/460, class 0909A/B) position 01 and 02, in BU 1170-426;
3. Approve the deallocation of one (1) FTE 1.0, Supervising Mental Health Clinician (salary range 484, class 0916) position 01, in BU 1170-426;
4. Approve the allocation of one (1) FTE 1.0, Program Coordinator (salary range 427, class 1425) in BU 1170-426; and
5. Approve the allocation of two (2) FTE 1.0, Community Health Outreach Worker I/II (salary range 342/370, class 0511A/B) in BU 1170-426; effective the pay period following Board approval.

***This item was pulled for discussion.***

***A motion was made by Supervisor Bushnell, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:***

Aye: 3 - Virginia Bass, Michelle Bushnell, and Steve Madrone

Not 1 - Rex Bohn

Present:

**Department of Health and Human Services: Public Health**

15. Memorandum of Agreement between County of Trinity and County of Humboldt Pertaining to Assistance Provided in Connection with the August Complex Fire

**Recommendation:** That the Board of Supervisors:

1. Approve the Memorandum of Agreement (MOA) between County of Trinity and the County of Humboldt Pertaining to Assistance Provided under California Health and Medical Emergency Operations Manual; and
2. Authorize the Department of Health and Human Services (DHHS) - Public Health Director to sign the MOA.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

**Planning and Building Department**

16. Approve Request for Disbursement to McKinleyville Community Services District from Quimby Coastal Park Dedication Funds

**Recommendation:** That the Board of Supervisors:

1. Receive the Board report;
2. Find that the McKinleyville Community Services District (MCSD) is a public agency that provides recreational services and opportunities on a community-wide basis;
3. Find that the funds will be used in a manner consistent with Quimby Act requirements;
4. Authorize release of \$14,000 from Trust Fund 3707 (Quimby Coastal Park Dedication Fund) for improvements to the Hiller Sports site parking lot; and
5. Authorize release of \$5,000 from Trust Fund 3713 (Quimby Inland Park Dedication Fund) for new flooring in the McKinleyville Activity Center.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

**Public Works**

17. Approval of First Option to Extend the Lease for the Elections Office at 2426 6th Street

**Recommendation:** That the Board of Supervisors:

1. Approve the First Option to Extend the Lease with Lessor Humboldt Partners for the Elections Office at 2426 6th Street, Eureka.

***A motion was made by Supervisor Bushnell, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

18. Consultant Services Agreement with Lender's Construction Services, LLC Regarding the Provision of Construction Administration and Project Inspection Services for the Humboldt County Community Corrections Re-Entry Resource Center Construction Project (Project Number 170223)

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached consultant services agreement with Lenders Construction Services, LLC regarding the provision of construction administration and project inspection services for the Humboldt County Community Corrections Re-Entry Resource Center Construction Project in an amount not to exceed One Million Three Hundred Thousand Dollars (\$1,300,000) for the period of Apr. 13, 2021 through Nov. 22, 2023;
2. Authorize the Public Works Director, or a designee thereof, to execute any and all subsequent amendments to the attached consultant services agreement with Lenders Construction Services, LLC, after review and approval by County Counsel, Risk Management and the County Administrative Office;
3. Authorize the Public Works Director, or a designee thereof, to issue a notice to proceed with the provision of construction administration and project inspection services for the Humboldt County Community Corrections Re-Entry Resource Center Construction Project to Lenders Construction Services, LLC; and
4. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached consultant services agreement with Lenders Construction Services, LLC to the Department of Public Works Department for further processing.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

## E. PUBLIC COMMENT ON NON-AGENDA ITEMS

## F. SPECIAL PRESENTATIONS

## G. ITEMS PULLED FROM CONSENT

## H. MATTERS INITIATED BY BOARD MEMBERS

## I. DEPARTMENT REPORTS

### Planning and Building Department

1. Code Enforcement Unit Annual Report

**Recommendation:** That the Board of Supervisors:

1. Receive the Code Enforcement Unit's annual report.

*A motion was made by Supervisor Madrone, seconded by Supervisor Bushnell, to receive the report. The motion carried by the following vote:*

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone



**J. PUBLIC HEARINGS****K. DISCUSSION ITEMS****L. MATTERS SET FOR TIME CERTAIN****Public Works**

1. 9:00 a.m. - Resolution by the Airports Land Use Commission adopting the Initial Study/Negative Declaration for 2021 Humboldt County Airport Land Use Compatibility Plan (ALUCP); establishing the Airport Influence Area for Samoa Field Airport; adopting the 2021 Airport Land Use Compatibility Plan; and affirming the 1993 Airport Land Use Compatibility Plan remains valid for the Hoopa Airport

**Recommendation:** That the Board of Supervisors:

1. Adjourn as the Humboldt County Board of Supervisors;
2. Convene as the Governing Board of the Humboldt County Airport Land Use Commission and consider the following agenda:
  - a. Public comment on items not on the Airport Land Use Commission agenda.
  - b. Receive and review both the Initial Study/Negative Declaration for 2021 Humboldt County Airport Land Use Compatibility Plan (Attachment 1) and the 2021 Airport Land Use Compatibility Plan (Attachment 2).
  - c. Public comment.
  - d. Adopt a Resolution (Attachment 5) that:
    - i. Adopts the Negative Declaration prepared in accordance with the California Environmental Quality Act (CEQA) on the 2021 ALUCP for the California Redwood Coast - Humboldt County Airport, Dinsmore Airport, Garberville Airport, Kneeland Airport, Murray Field Airport, Rohnerville Airport, Samoa Field Airport, and Shelter Cove Airport
    - ii. Establishes the Airport Influence Area for Samoa Field Airport.
    - iii. Adopts the 2021 ALUCP for the California Redwood Coast - Humboldt County Airport, Dinsmore Airport, Garberville Airport, Kneeland Airport, Murray Field Airport, Rohnerville Airport, Samoa Field Airport, and Shelter Cove Airport.
    - iv. Affirms that the 1993 ALUCP is still valid for Hoopa Airport.
3. Adjourn as the Governing Board of the Humboldt County Airport Land Use Commission; and
4. Reconvene as the Humboldt County Board of Supervisors.

***A motion was made by Supervisor Madrone, seconded by Supervisor Bushnell, that the recommendations approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

**Human Resources**

2. 1:30 p.m. - Adoption of a New Job Classification of Assistant County Administrative Officer/Chief Financial Officer; Approval and Allocation of 1.0 FTE Assistant County Administrative Officer/Chief Financial Officer in Budget Unit 103, County Administrative Office/Management and Budget Team effective immediately; and Approval and Adoption of an Amended and Retitled Job Classification of Assistant County Administrative Officer/Chief Operating Officer

**Recommendation:** That the Board of Supervisors:

1. Receive and file a staff report;
2. Approve the re-organization of the County Administrative Office to include Assistant County Administrative Officer with an emphasis on an organization-wide operational management and Assistant County Administrative Officer/Chief Financial Officer with an emphasis on countywide budget and finance administration and management;
3. Approve and adopt a new job classification of Assistant County Administrative Officer/Chief Financial Officer (class 0805, salary range 620, unit 08) into the salary range and classification plan effective immediately;
4. Approve and adopt the amended and retitled job classification of Assistant County Administrative Officer/Chief Operating Officer (class 0601, salary range 620, unit 08) into the salary range and classification plan effective immediately;
5. Adopt Resolution No. \_\_\_\_\_ approving the amendment to the Compensation Plan between the County of Humboldt and Management and Confidential Employees; and
6. Allocate 1.0 full-time equivalent (FTE) Assistant County Administrative Officer/Chief Financial Officer (class 0805, salary range 620, Unit 08) in budget unit 103, County Administrative Office/Management and Budget Team, and reallocate Assistant County Administrative Officer (class 0601, salary range 580, unit 08) to Assistant County Administrative Officer/Chief Operating Officer (class 0601, salary range 620, unit 08) in budget unit 103, County Administrative Office/Management and Budget Team, effective immediately.

***A motion was made by Supervisor Bohn, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:***

Aye: 4 - Rex Bohn, Virginia Bass, Michelle Bushnell, and Steve Madrone

**M. CLOSED SESSION**

1. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Gammariello v. Moore, D.N.D. Case No. 5:20-cv-2583-VKD.

***The Board of Supervisors met in conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Gammariello v. Moore, D.N.D. Case No. 5:20-cv-2583-VKD. There was no action to report.***

2. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of HUMMAP v. Humboldt County, Humboldt Superior Court Case No. CV 180425, A160161, A160264.

*The Board of Supervisors met in conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of HUMMAP v. Humboldt County, Humboldt Superior Court Case No. CV 180425, A160161, A160264. There was no action to report.*

3. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Northcoast Environmental Center, et al. v. County of Humboldt, Humboldt Superior Court Case No. CV 2100518.

*This item was pulled to be brought back at a later date.*

## N. ADJOURNMENT

*I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

*RYAN SHARP*

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California*

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*April 14, 2021*