

BOARD OF SUPERVISORS

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**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS**

825 FIFTH STREET

EUREKA, CA 95501

SUPERVISORS' CHAMBER, FIRST FLOOR

AGENDA - Final

Tuesday, August 12, 2025

9:00 AM

Regular Meeting - Hybrid

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us.

The Chamber is wheelchair accessible, the accessible entrance to the Courthouse is the 4th Street entrance. Accessible parking is available adjacent to the 4th Street entrance and on the 4th Street side of the K Street lot. If you are a person with a qualified disability, and need a modification or accommodation to participate in this meeting.

REMOTE/TELECONFERENCE PARTICIPATION

Conference Line: 720 707 2699

Meeting ID: 845 1334 6129

Please note: Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom; however, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are to attend the meeting in person or submit your comment in writing in advance of the meeting.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment. Please turn off your TV or live stream to avoid delays.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

**You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>**

A. ROLL CALL

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

Aviation

[25-946](#)

- 1.** Adopt the Resolution Authorizing the Humboldt County Department of Aviation to Accept United States Department of Transportation (DOT) Federal Aviation Administration (FAA) Infrastructure Investment and Jobs Act (IIJA) Airport Infrastructure Grant (AIG) Offer No. 3-06-0010-062-2025 for California Redwood Coast-Humboldt County Airport (ACV) Rehabilitate Runway 14/32 Lighting System Phase 4

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution authorizing the Director of Aviation and/or Assistant County Administrative Officer, or a designee

thereof, to execute any and all documents necessary to secure and accept the attached Grant Offer for IJJA-AIG Grant No.

3-06-0010-062-2025 in the amount of \$1,385,617; and

2. Authorize the Director of Aviation and/or Assistant County Administrative Officer, or a designee thereof, to execute future amendments to IJJA-AIG Grant No. 3-06-0010-062-2025, after review by County Counsel, Risk Management and the County Administrative Office.

Attachments: [Staff Report](#)
 [Attachment 1 - Resolution](#) .pdf
 [Attachment 2 - FAA IJJA-AIG Grant Offer No. 3-06-0010-062-2025.pdf](#)

Board of Supervisors

[25-892](#)

2. Reappoint Larry Miller to Represent the Second District on the Humboldt County Human Rights Commission

Recommendation: That the Board of Supervisors:
 1. Receive and file the report.

Sponsors: Supervisor Bushnell

Attachments: [Staff Report](#)

[25-930](#)

3. Proclamation Supporting Access to Healthcare and Resources for Two-Spirit, Transgender, Gender Nonconforming and Intersex People in Humboldt County

Recommendation: That the Board of Supervisors:
 1. Adopt the proclamation.

Sponsors: Supervisor Arroyo and Supervisor Madrone

Attachments: [Staff Report](#)
 [Proclamation](#)

[25-957](#)

4. Adjourn in Memory of David Lindberg

Recommendation: That the Board of Supervisors:
 1. Adjourn in the memory of David Lindberg.

Sponsors: Supervisor Arroyo

Attachments: [Staff Report](#)
 [Certificate of Adjournment in Memory of David Lindberg](#)

Clerk of the Board

[25-914](#)

5. Approval of the Action Summary - Meeting of July 22, 2025

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of July 22, 2025, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

Attachments: [Staff Report](#)
 [Action Summary - July 22, 2025](#)
 [Minute Sheet](#)

[25-927](#)

6. Appoint New Members to the Humboldt County Fire Safe Council and Letter of Appreciation to Patti Pedigo for Service on the Humboldt County Fire Safe Council

Recommendation: That the Board of Supervisors:

1. Approve the recommended appointments to the Humboldt County Fire Safe Council; and
2. Authorize the Chair to sign a letter of appreciation for an outgoing Humboldt County Fire Safe Council member.

Attachments: [Staff Report](#)
 [Willow Creek Fire Safe Council Nomination Letter](#)
 [Letter of Appreciation to Patti Pedigo](#)

County Administrative Office

[25-556](#)

7. Headwaters Fund Board Recommendation of Competitive Grant Slate, Authorization to Initiate Write Off for Singing Trees Loan and Clarification of Loan Signatory Authority

Recommendation: That the Board of Supervisors:

1. Approve the recommended slate of competitive Grant Fund awards for fiscal year (FY) 2025-26 and authorize the County Administrative Officer, or designee, to execute the grant agreements and any subsequent amendments, after approval by Risk Management and County Counsel; and

2. Authorize the Auditor Controller to write off \$8,562.87 due to the default on loan 826-01-01 and direct staff to support necessary steps; and

3. Authorize the County Administrative Officer, or designee, to execute loan participation agreements, and any subsequent amendments, for all loans up to \$800,000 administered under the current Loan Agreements and Master Participation Agreements.

Attachments:

[Staff Report](#)

[Headwaters Fund Competitive Grant Scores](#)

[Headwaters Fund Competitive Grants Draft Agreements](#)

[North Edge Letter RE Write Off](#)

[25-835](#)

8. Final Acceptance of the Humboldt County Courthouse Restrooms Americans with Disabilities Act (ADA) Modification Project, Project Number 2020-102

Recommendation:

That the Board of Supervisors:

1. Accept the completion of the Humboldt County Courthouse Restrooms ADA Modification Project, Project Number 2020-102; and
2. Authorize the Purchasing Agent, or a designee thereof, to execute the Notice of Completion for the Humboldt County Courthouse Restrooms ADA Modification Project; and
3. Direct the Clerk of the Board to provide the County Administrative Office - ADA Compliance Team with one fully executed certified copy of the Board order related to this item.

Attachments:

[Staff Report](#)

[Notice-of-Completion CHRR](#)

[25-894](#)

9. Adopt the Fiscal Year 2025-26 Voluntary Separation Incentive Program and Designation List

Recommendation:

That the Board of Supervisors:

1. Adopt the fiscal year (FY) 2025-26 Voluntary Separation Incentive Program (VSIP) and designation list (Attachment 4); and
2. Authorize the County Administrative Office (CAO) to update the designation list, to be ratified by the Board of Supervisors at the mid-year budget report, should there be changes.

Attachments: [Staff Report](#)
[VSIP 2025-26 Program Plan](#)
[VSIP 2025-26 Resignation Form](#)
[VSIP 2025-26 Waiver Form](#)
[VSIP 2025-26 Department Designation List](#)

[25-936](#)

10. Adopt Resolution and Ratify Policy for the Distribution of Tickets and Passes

Recommendation: That the Board of Supervisors:
1. Adopt the resolution and ratify the policy for the Distribution of Tickets and Passes.

Attachments: [Staff Report](#)
[Resolution Humboldt County Tickets and Passes. Policy docx.docx](#)
[2025-08 Humboldt County Distribution of Tickets and Passes.docx](#)

Department of Health and Human Services: Administration

[25-893](#)

11. Allocate 1.0 Full Time Equivalent (FTE) Program Coordinator position and 1.0 FTE Health Education Specialist I/II position for DHHS Public Health Branch - Health Communities Division, Substance Use Prevention (SUP) Program

Recommendation: That the Board of Supervisors:
1. Allocate 1.0 FTE Program Coordinator position (job class 1425, salary range 451) in budget 1175-400 effective the pay period following Board approval; and
2. Allocate 1.0 FTE Health Education Specialist I/II position (job class 1595A/B, salary range 402/435) in budget 1175-414 effective the pay period following Board approval.

Attachments: [Staff Report](#)
[25-694](#)

12. Renewal of the Professional Services Agreement with the University of California, Davis Regarding the Provision of Training Services to the Department of Health and Human Services Staff not to exceed the amount of \$166,005.00

Recommendation: That the Board of Supervisors:
1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached professional services agreement with the University of California, Davis; and

2. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with the University of California, Davis regarding the provision of training services to Department of Health and Human Services staff in an amount not to exceed \$166,005 for the period of July 1, 2025 through June 30, 2026; and
3. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with the University of California, Davis, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with the University of California, Davis to the Department of Health and Human Services - Contract Unit for further processing.

Attachments: [Staff Report](#)
[FY 25-26 UC Davis Training Services Agreement executed](#)

Department of Health and Human Services: Public Health

[25-865](#)

13. Memorandum of Understanding Templates for the County of Humboldt, Department of Health and Human Services, Public Health, Maternal, Child and Adolescent Health to provide Certified Child Passenger Safety Trainings

Recommendation: That the Board of Supervisors:

1. Approve the attached Memorandum of Understanding templates for use by and between the County of Humboldt and local community-based agencies to secure facilities and grant permission for staff to participate in Nationally Certified Child Passenger Safety Trainings; and
2. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to execute the attached Memorandum of Understanding templates to form agreements with local community-based agencies; and
3. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to execute any and all

subsequent amendments, certifications, attestations, and documents directly associated with the attached Memoranda of Understanding by and between the County of Humboldt and local community-based agencies after review and approval by County Counsel, Risk Management, and the County Administrative Office; and

4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one Certified copy of the Board Order pertaining to this item.

Attachments:

[Staff Report](#)

[Memorandum of Understanding Template for the County of Humboldt](#)
[CPS MOU Independent Instructor Agreement Template 07.07.25.doc](#)
[CPS MOU Independent Technician Template 07.07.25.docx](#)

[25-916](#)

- 14.** Retroactively Approve the Memorandum of Understanding with Partnership HealthPlan of California Regarding the Coordination of Targeted Case Management in Humboldt County for Fiscal Year 2024-25

Recommendation:

That the Board of Supervisors:

1. Retroactively approve the attached Memorandum of Understanding by and between Partnership HealthPlan of California and County of Humboldt; and
2. Retroactively authorize the Department of Health and Human Services - Public Health Branch Director, or a designee thereof, to execute the attached Memorandum of Understanding by and between Partnership HealthPlan of California and County of Humboldt; and
3. Authorize the Department of Health and Human Services - Public Health Branch Director, or a designee thereof, to execute any and all subsequent amendments, certifications, attestations, and documents directly associated with the attached Memorandum of Understanding by and between Partnership HealthPlan of California and County of Humboldt after review and approval by County Counsel, Risk Management, and the County Administrative Office; and
4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one certified copy of the

Board Order pertaining to this item.

Attachments:

[Staff Report](#)

[County-Based Targeted Case Management MOU](#)

[25-917](#)

15. California Department of Public Health Future of Public Health Allocation for Fiscal Year 2025-26 in the Amount of \$926,739

Recommendation:

That the Board of Supervisors:

1. Accept the California Department of Public Health Future of Public Health Allocation for Fiscal Year 2025-26 in the amount of \$926,739; and
2. Authorize the Department of Health and Human Services - Public Health Branch Director, or designee thereof, to execute the attached California Department of Public Health Future of Public Health Funding Annual Certification; and
3. Authorize the Department of Health and Human Services - Public Health Branch Director, or designee thereof, to execute the attached California Department of Public Health Future of Public Health Funding Acknowledgement of Allocation Letter; and
4. Authorize the Department of Health and Human Services - Public Health Branch Director, or designee thereof, to execute any and all subsequent amendments, certifications, attestations, and documents directly associated with the attached California Department of Public Health Future of Public Health Allocation for Fiscal Year 2025-26 after review by Risk Management, County Counsel and the County Administrative Office; and
5. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one Certified Copy of the Board Order pertaining to this item.

Attachments:

[Staff Report](#)

[California Department of Public Health Future of Public Health Allocation](#)
[CDPH Future of Public Health Funding Annual Certification](#)
[CDPH Future of Public Health Funding Acknowledgment of Allocation](#)

[25-933](#)

16. State Standard Agreement from the California Department of Public Health for the Women, Infants and Children Program in the Amount of \$3,972,588

Recommendation:

That the Board of Supervisors:

1. Accept grant award with the California Department of Public Health for \$3,972,588 for the term of Oct. 1, 2025, through September 30, 2028 for the Women, Infants and Children program; and
2. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to execute the attached State Standard Agreement 25-10173 for Federal Fiscal Years 2025-26 through 2027-28; and
3. Authorize the Department of Health and Human Services - Public Health Director, or a designee thereof, to execute any and all subsequent amendments, certifications, attestations, and documents directly associated with the attached State Standard Agreement 25-10173, after review and approval by County Counsel, Risk Management, and the County Administrative Office; and
4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one certified copy of the Board Order pertaining to this item.

Attachments:[Staff Report](#)[State of California State Standard Agreement #25-10173](#)[State Standard 25-10173 Contract Exhibits](#)[25-945](#)

- 17.** Accela Subscription Services and Support Agreement with Carahsoft Technology Corporation in the Amount of \$345,112.80

Recommendation:

That the Board of Supervisors:

1. Approve the attached Accela Subscription Services and Support Agreement under the General Services Administration Multiple Award Schedule by and between the County of Humboldt and Carahsoft Technology Corporation for Fiscal Year 2025-26 through Fiscal Year 2029-30; and
2. Authorize the Department of Health and Human Services - Public Health Branch Director, or designee thereof, to execute the attached Accela Subscription and Support Agreement under the General Services Administration Multiple Award Schedule by and between the County of Humboldt and Carahsoft Technology Corporation for Fiscal Year 2025-26 through Fiscal Year 2029-30; and

3. Authorize the Department of Health and Human Services - Public Health Branch Director, or designee thereof, to execute any and all subsequent amendments, certifications, attestations, and documents directly associated with the attached Accela Subscription Services and Support Agreement under the General Services Administration Multiple Award Schedule by and between the County of Humboldt and Carahsoft Technology Corporation for Fiscal Year 2025-26 through Fiscal Year 2029-30 after review and approval by County Counsel, Risk Management, and the County Administrative Office; and
4. Direct the Clerk of the Board to provide the Department of Health and Human Services - Contract Unit with one certified copy of the Board Order pertaining to this item.

Attachments: [Staff Report](#)
[Accela Subscription Services and Support Agreement Under GSA MA:](#)
[Accela Governmental at Carahsoft Price Quotation](#)

Human Resources

[25-889](#)

18. Supplemental Budget for the Purchased Insurance Budget Unit (3528-358) in the Amount of \$260,000 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the attached supplemental budget in the Purchased Insurance Budget (3528-358) for Fiscal Year (FY) 2025-26 (4/5 Vote Required).

Attachments: [Staff Report](#)
[Supplemental Budget Purchased Insurance FY 25-26.pdf](#)
[GL Summary 358.pdf](#)

[25-911](#)

19. Ratification of the 2025-2026 Memorandum of Understanding (MOU) Between the County of Humboldt and the American Federation of State, County & Municipal Employees, AFL-CIO Local 1684 Representation Units 1 - 4 (AFSCME)

Recommendation: That the Board of Supervisors:

1. Approve and authorize the Chair of the Board of Supervisors to execute the Memorandum of Understanding with the AFSCME Units 1 - 4 (Attachment 1); for the term of 2025-2026 for the MOU

between the County of Humboldt and AFSCME Units 1 - 4; and
2. Adopt Resolution (Attachment 2) approving the execution of the Memorandum of Understanding between the County of Humboldt and AFSCME Units 1 - 4.

Attachments: [Staff Report](#)
[Resolution](#)
[Appendix A](#)
[AFSCME MOU 2025 Final - union signed](#)

[25-921](#)

20. Supplemental Budget for the Liability Insurance Budget Unit (3524-354) in the Amount of \$200,000 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Approve the attached supplemental budget for the Liability Insurance Budget (3524-354) for Fiscal Year (FY) 2024-2025 (4/5 Vote Required).

Attachments: [Staff Report](#)
[354 Supplemental Budget 7.24.25.pdf](#)
[GLsummary Liability.pdf](#)

Probation

[25-925](#)

21. Fiscal Year 2024-25 Supplemental Budget for Probation Budget Unit 202 - Juvenile Justice Crime Prevention Act in the Amount of \$235,914 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Approve the attached supplemental budget in the amount of \$235,914 for the Juvenile Justice Crime Prevention Act Budget Unit (1100-202). (4/5 Vote Required)

Attachments: [Staff Report](#)
[1100-202 FFF Grant Ext 236K](#)

Public Works

[25-671](#)

22. Donation of Equipment to Heavy Equipment (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Approve the donation of one (1) Crane Truck and one (1) Dump Truck with Transfer Trailer to the County Heavy Equipment for

capitalization, maintenance, and insurance purposes. (4/5 Vote Required)

Attachments: [Staff Report](#)
[25-851](#)

23. Option to Extend the Lease Agreement with Six Rivers Investments Regarding Use of Warehouse Space Located at 3530 Broadway, Eureka, California

Recommendation: That the Board of Supervisors:

1. Approve the option to extend the lease agreement with Six Rivers Investments regarding use of warehouse space located at 3530 Broadway, Eureka, California to Nov. 30, 2028; and
2. Authorize the Humboldt County Public Works Director, or designee, to exercise the option to extend the lease agreement with Six Rivers Investments regarding use of warehouse space located at 3530 Broadway, Eureka, California; and
3. Direct the Clerk of the Board to provide the Humboldt County Public Works - Real Property Division with one (1) fully executed certified copy of the Board Order relating to this item.

Attachments: [Staff Report](#)
[Lease Agreement with Six Rivers Investments for Use of Warehouse](#) ;
[Option to Extend the Lease Agreement with Six Rivers Investments for](#)

Sheriff

[25-910](#)

24. Semi-Annual Submission of Data Pertaining to Immigration and Customs Enforcement (ICE) Access as Outlined in Measure K

Recommendation: That the Board of Supervisors:

1. Receive the Sheriff's Office 2025 Measure K semi-annual data.

Attachments: [Staff Report](#)
[2025 Semiannual Measure K Data Report](#)

E. ITEMS PULLED FROM CONSENT

F. PUBLIC COMMENT ON NON-AGENDA ITEMS

[25-973](#)

1. Public Comment

Attachments: [Public Comment Non Agenda Items](#)

G. MATTERS SET FOR TIME CERTAIN (None Scheduled)

H. PUBLIC HEARINGS (None Scheduled)

I. DEPARTMENTAL REPORTS

Clerk of the Board

[25-871](#)

1. Consider Changes to the Humboldt County Fish & Game Advisory Commission

Recommendation: That the Board of Supervisors:

1. Receive and file the report; and
2. Consider changing the number of commission members; and
3. Discuss and consider other desired changes; and
4. Direct the Clerk of the Board to return with an Ordinance to formalize any changes to the Humboldt County Fish & Game Advisory Commission.

Attachments: [Staff Report](#)
[Attachment 1: Ordinance 682](#)
[Attachment 2: Ordinance 1660](#)
[Attachment 3: Ordinance 1665](#)
[Attachment 4: Ordinance 2050](#)
[Attachment 5: Humboldt County Code Chapter 4](#)

J. MATTERS INITIATED BY BOARD (None Scheduled)

K. CLOSED SESSION

Board of Supervisors

[25-928](#)

1. Conference with Real Property Negotiators – Pursuant to Government Code Section 54956.8 to grant authority to its negotiators regarding the price and terms of payment for the purchase of real property located at 4325 Broadway, Eureka, California 95501 (Assessor Parcel Number 302-171-039). The County's negotiators are identified as: Tom Mattson, Humboldt County Public Works Director, and any duly authorized designees thereof. The parties with whom the County may negotiate are identified as: John McNellis and any duly authorized designees thereof

[25-915](#)

2. Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the Director of Aviation

[25-939](#)

3. Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the Director of Agricultural Commissioner

[25-940](#)

4. Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the Director of Public Defender

[25-941](#)

5. Pursuant to Government Code Sections 54954.5 and 54957 to Consider a Public Employee Performance Evaluation for the Position of the County Administrative Officer

County Counsel[25-942](#)

6. Conference with Legal Counsel – Anticipated Litigation: Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (one potential case)

L. ADJOURNMENT