

BOARD OF SUPERVISORS

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ESTELLE FENNEL  
Second District  
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VIRGINIA BASS  
Chair - Fourth District  
RYAN SUNDBERG  
Vice-Chair - Fifth District



COUNTY STAFF

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County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA**

Tuesday, July 25, 2017

9:00 AM

Regular Meeting

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a combined single vote.*

**Agricultural Commissioner**

1. Approval of Cooperative Agreement No. 17-0229-000-SA, Petroleum Products Compliance Contract in the Amount of \$4,725.00

**Recommendation:** That the Board of Supervisors approve Standard Agreement No. 17-0229-000-SA, known as the Petroleum Products Program Contract with the California Department of Food and Agriculture; authorize the Chair to sign the original agreement, one copy of the cover page, and direct the Clerk of the Board to return all copies to the Agriculture Department for further processing; and grant a waiver from the provisions of the Nuclear-Free Ordinance.

**Attachments:** [Cooperative Agreement No. 17-0229-000-SA](#)

2. Approval of Cooperative Agreement No. 17-0036-000-SA, Nursery Inspection Program Contract in the Amount of \$1,765.00

**Recommendation:** That the Board of Supervisors approve Standard Agreement No. 17-0036-000-SA, known as the Nursery Inspection and Enforcement Program contract with the California Department of Food and Agriculture in the amount of \$1,765.00; authorize the Chair to sign the original agreement, one copy of the cover page, and direct the Clerk of the Board to return all signed copies to the Agricultural Commissioner's office for further processing; and grant a waiver from the provisions of the Nuclear Free Ordinance.

**Attachments:** [Cooperative Agreement No. 17-0036-000-SA](#)

3. Approval of Cooperative Agreement No. 17-0168-000-SA California Organic Program Contract with the California Department of Food and Agriculture in the Amount of \$8,480.00

**Recommendation:** That the Board of Supervisors approve Cooperative Agreement No. 17-0168-000-SA, known as the California Organic Program Contract between Humboldt County and the California Department of Food and Agriculture; authorize the Chair to sign the original agreement and one copy of the cover page, and return all copies to the Agricultural Commissioner's Office for further processing; and grant a waiver from the provisions of the Nuclear Free Ordinance.

**Attachments:** [Cooperative Agreement No. 17-0168-000-SA](#)

### **Board of Supervisors**

4. Proclamation with the City of Eureka Recognizing Eureka Police Chief Andy Mills for His Service (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors ratify authorization for the Chair to sign the Proclamation.

**Attachments:** [Eureka Police Chief Andy Mills Proclamation](#)

5. Letter of Support for Coast Seafood's Request before the California Coastal Commission for an Extension of Their Existing Permit (Supervisor Mike Wilson)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter of support.

**Attachments:** [Letter of Support for Coast Seafood](#)  
[Public Comment](#)

6. Consider Resolution in Support of the Greater Farallones and Cordell Bank National Marine Sanctuaries as Supported by Marin, Mendocino and Sonoma Counties (Supervisor Mike Wilson)

**Recommendation:** That the Board of Supervisors consider a resolution in support of the Greater Farallones and Cordell Bank National Marine Sanctuaries.

**Attachments:** [Greater Farallones and Cordell Bank National Marine Sanctuaries Resolution](#)

7. Informational Report on the Appointment of Wes Moore to the Fish and Game Advisory Commission Representing District 3 (Supervisor Mike Wilson)

**Recommendation:** That the Board of Supervisors receive and file the report.

**Attachments:** [Appointment of Wes Moore to the Fish and Game Advisory Commission](#)

### **Clerk of the Board**

8. Approval of the Action Summary - Meeting of July 18, 2017

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of July 18, 2017 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**Attachments:** [Action Summary - Meeting of July 18, 2017](#)

### **County Administrative Office**

9. Operating Agreement with Humboldt Lodging Alliance

**Recommendation:** That the Board of Supervisors approve the attached Agreement for Services between the County of Humboldt and the Humboldt Lodging Alliance for operation of the Humboldt County Tourism Business Improvement District (HCTBID); authorize the Chair to sign two copies of the Agreement; and direct the Clerk of the Board to return one copy to the Humboldt Lodging Alliance.

**Attachments:** [Operating Agreement with Humboldt Lodging Alliance](#)

**County Clerk/Recorder/Registrar of Voters**

10. Resolution from Blue Lake Fire Protection District Requesting Consolidation of the Special Election with Humboldt County's Consolidated Districts Election on November 7, 2017, and Placing the Special Tax Measure on the Ballot

**Recommendation:** That the Board of Supervisors approve the request for election consolidation with the condition that Blue Lake Fire Protection District reimburse the County of Humboldt for costs incurred pursuant to this request, and request that the clerk of the board forward the signed board order and copy of Blue Lake Fire Protection District resolution #2017-1 to the Humboldt County Office of Elections.

**Attachments:** [Resolution from Blue Lake Fire Protection District](#)

11. Resolution Requesting Election for Confirming Conducting Authority Proceedings and Ordering a Reorganization Consisting of Formation of the Peninsula Community Services District and Dissolution of the Samoa Peninsula Fire Protection District; and Requesting Consolidation with the Consolidated District Election to be Held on November 7, 2017

**Recommendation:** That the Board of Supervisors direct the Registrar of Voters to conduct, and give notice of, an election for a reorganization consisting of formation of the Peninsula Community Services District and dissolution of the Samoa Peninsula Fire Protection District; consolidate this election with the Consolidated District Election to be held on November 7, 2017; direct the Samoa Peninsula Fire Protection District (Peninsula Community Services District) to reimburse the County of Humboldt for costs incurred pursuant to this request; and request the Clerk of the Board forward the signed Board Order and copy of LAFCo's Resolutions, No. 17-08 and 17-09 (Attachments 1 and 2, respectively), to the Humboldt County Office of Elections.

**Attachments:** [Resolution Requesting Election, Peninsula Community Services District](#)

12. Resolution from Resort Improvement District No. 1 and Shelter Cove Sewer and Other Facilities Maintenance District No. 1 Requesting Consolidation of the Special Election with Humboldt County's Consolidated Districts Election on November 7, 2017, and Placing the Special Tax Measure on the Ballot

**Recommendation:** That the Board of Supervisors approve the request for election consolidation with the condition that Resort Improvement District No. 1 and Shelter Cove Sewer and Other Facilities Maintenance District No. 1 reimburse the County of Humboldt for costs incurred pursuant to this request, and request that the clerk of the board forward the signed board order and copy of Resort Improvement District No. 1 and Shelter Cove Sewer and Other Facilities Maintenance District No. 1 resolution #17-08 to the Humboldt County Office of Elections.

**Attachments:** [Resolution from Resort Improvement District No. 1 and Shelter Cove Sewer](#)

**13. Resolution Requesting Election to Propose a Renewal of Voter-Approved Funding with Existing Tax Rate**

**Recommendation:** That the Board of Supervisors direct the Registrar of Voters to conduct, and give notice of, an election to propose renewal of the voter-approved funding with existing tax rate; consolidate this election with the Consolidated District Election to be held on November 7, 2017; direct Southern Humboldt Community Healthcare District to reimburse the County of Humboldt for costs incurred pursuant to this request; and request the Clerk of the Board forward the signed Board Order and copy of Southern Humboldt Community Healthcare District Resolution No. 17:12 (Attachment 1), to the Humboldt County Office of Elections.

**Attachments:** [Resolution to Continue Voter-Approved Funding](#)

**Department of Health and Human Services: Administration**

**14. Agreement with Boys & Girls Club of the Redwoods to Provide the "SMART Moves", "SMART Girls", and "Passport to Manhood" Programs for FY 2017-2018**

**Recommendation:** That the Board of Supervisors approve the agreement with Boys & Girls Club of the Redwoods to assist the Department of Health and Human Services (DHHS) to provide the "SMART Moves", "SMART Girls", and "Passport to Manhood" programs for FY 2017-2018; authorize the Chair of the Board to execute three (3) originals of the agreement (Attachment 1); and direct the Clerk of the Board to route two (2) fully executed originals of the agreement to the DHHS-Contract Unit for forwarding to DHHS Administration.

**Attachments:** [Agreement with Boys & Girls Club of the Redwoods](#)

**15. Professional Services Agreement with McKinleyville Community Collaborative Regarding the Provision of Administrative Capacity Building Services for Fiscal Year 2017-2018**

**Recommendation:** That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached professional services agreement with McKinleyville Community Collaborative regarding the provision of administrative capacity building services for fiscal year 2017-2018; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached professional services agreement to the Department of Health and Human Services - Contract Unit for further processing.

**Attachments:** [Professional Services Agreement with McKinleyville Community Collaborative](#)

16. Authorize Temporary Increase in Pay for Naoko Rivera, Accounting Systems Analyst Pursuant to Article 12.4.1 of the AFSCME Memorandum of Understanding (MOU)

**Recommendation:** That the Board of Supervisors authorize temporary increase in pay for Accounting Systems Analyst, Naoko Rivera, (Class 0692, Range 412) as though promoted to Fiscal Officer (Class 0185, Range 419) beginning August 7, 2017 and continuing until the position is filled.

**Attachments:** [Temporary Increase in Pay for Accounting Systems Analyst](#)

### **Department of Health and Human Services: Mental Health**

17. Memorandum of Understanding with Redwood Coast Regional Center Regarding the Provision of Mental Health Services to Clients with Developmental Disabilities

**Recommendation:** That the Board of Supervisors approve the attached Memorandum of Understanding, regarding the provision of mental health services to individuals that have been diagnosed with developmental disability and mental illness, between the County of Humboldt and Redwood Coast Regional Center; authorize the Interim Director of the Humboldt County Department of Health and Human Services - Mental Health ("DHHS - Mental Health") to execute the attached Memorandum of Understanding with Redwood Coast Regional Center; and authorize the DHHS - Mental Health Director, or a designee thereof, to sign future amendments to the attached Memorandum of Understanding, after review and approval by County Counsel, Risk Management and the County Administrative Officer.

**Attachments:** [MOU with Redwood Coast Regional Center](#)

### **Human Resources**

18. Revision to the Amendment of the Memorandum of Understanding between the County and the American Federation of State, County and Municipal Employees, Local 1684 to Adopt the New Classification of Public Health Microbiologist Trainee and the Revised Classification and Salary of Public Health Microbiologist I/II

**Recommendation:** That the Board of Supervisors adopt the new 40 hour per week classification of Public Health Microbiologist Trainee (class 0525, salary range 370, unit 04) into the classification plan effective December 18, 2016; adopt the revised classification and salary range of Public Health Microbiologist I/II (class 0526, salary range 402/421, unit 04) effective December 18, 2016; adopt Resolution No. \_\_\_\_ (attached) approving the Amendment to Appendix A of the Memorandum of Understanding between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME), Local 1684 to include the new classification of Public Health Microbiologist Trainee (class 0525, salary range 370) and the revised classification and salary of Public Health Microbiologist I/II (class 0526, salary range 402/421, unit 04), effective December 18, 2016.

*Attachments:*        [Revision to the Amendment of the MOU](#)

19. Adopt Resolution Amending Resolution No. 16-10 Regarding the Adoption of the Compensation Plan for Management and Confidential Employees and Elected and Appointed Department Heads for Fiscal Years 2015-2016 and 2016-2017

*Recommendation:* That the Board of Supervisors adopt Resolution No. \_\_\_\_\_, (attached) approving the Amendment to Attachment 1 of Exhibit A of the Compensation Plan for Management and Confidential and Elected and Appointed Department Heads for fiscal years 2015-2016 and 2016-2017 to include the classification of County Payroll Services Manager (class 0107, salary range 467, employee unit 08) in the classification plan; include the classification of Assistant County Payroll Services Manager (class 0104, salary range 437, bargaining unit 08) in the classification plan; include the classification of Auditor-Controller Payroll Specialist I/II (class 0223, salary range 365/380, bargaining unit 9) in the classification plan; remove the classification of Payroll/Position Control Manager (class 0113, salary range 427) from the classification plan; and remove the classification of Assistant Payroll/Position Control Manager (class 0108, salary range 397) from the classification plan effective April 23, 2017.

*Attachments:*        [Resolution Amending Resolution No. 16-10](#)

### **Planning and Building Department**

20. Allocate 1.0 FTE Senior Planner to Budget Unit 277

*Recommendation:* That the Board of Supervisors approve the allocation of 1.0 FTE Senior Planner to BU 277 class 0630 range 433 effective July 2, 2017.

*Attachments:*        [Allocate 1.0 FTE Senior Planner to Budget Unit 277](#)

### **Public Works**

21. Approval of Mary Court Subdivision, APN 017-061-038, Eureka Area

*Recommendation:* That the Board of Supervisors accept and approve the subdivision map for filing with the County Recorder; accept the dedications to the County of Humboldt of Mary Court and Parcels E, F, H, I, and M for Public Utility Easement only; Parcel C for Non-Vehicular Access Easement; Parcel G for Public Sidewalk and Public Utility Easement; and Parcel J for Public Utility Easement; reject Mary Court for Public Road purposes, and Parcel H for Public Sidewalk purposes; direct the Clerk of the Board to sign the subdivision map on behalf of the Board of Supervisors; authorize the Chair of the Board of Supervisors to execute the Conveyance and Agreement; and direct the Clerk of the Board to transmit the Subdivision Map and the Conveyance and Agreement to the County Recorder.

*Attachments:*        [Mary Court Subdivision, APN 017-061-038, Eureka Area](#)

22. Rehabilitation of Jacoby Creek Bridge (4C-124) on Brookwood Drive (4K250) Post Mile 0.12; Federal Aid Project Number: BRLO-5904 (126); Contract Number: 594124

**Recommendation:** That the Board of Supervisors receive and file the bids for Rehabilitation of Jacoby Creek Bridge (4C-124) on Brookwood Drive (4K250) P.M. 0.12; reject all bid proposals; and direct the Department of Public Works Engineering staff to investigate possible cost savings, increasing the federal funding and re-advertise the project to a larger audience.

**Attachments:** [Rehabilitation of Jacoby Creek Bridge](#)

23. Amendments to Agreement with The KPA Group for Consultant Services for California Redwood Coast-Humboldt County Airport, Airport Rescue and Fire Fighting Facility Design, Project No. 919212

**Recommendation:** That the Board of Supervisors approve and ratify the attached first amendment to the agreement, as executed by the Public Works Director prior to the approval of this Agenda Item, for consultant services with The KPA Group, Inc. regarding the provision of design services for the Airport Rescue and Fire Fighting Facility that will be located at the California Redwood Coast - Humboldt County Airport; approve, and authorize the Chair to execute the attached second amendment to the agreement for consultant services with The KPA Group, Inc. regarding the provision of design services for the Airport Rescue and Fire Fighting Facility that will be located at the California Redwood Coast - Humboldt County Airport; and direct the Clerk of the Board to return three (3) original copies of the attached second amendment to the Department of Public Works for further processing.

**Attachments:** [Staff Report](#)  
[Second Amendment to Agreement](#)  
[First Amendment to Agreement](#)  
[Original Agreement](#)  
[Certificate of Liability Insurance](#)

24. Consent to Change in Control of Eel River Disposal Company, Inc. Regarding All Their Solid Waste Collection Franchise and Transfer Station Agreements

**Recommendation:** That the Board of Supervisors approve, and authorize the Chair of the Board of Supervisors, to execute the attached Consent to Change in Control of Eel River Disposal Company, Inc. regarding the Solid Waste Collection Franchise Agreement for the Fortuna and Ferndale areas, Weott and Myers Flat areas, Seven Southern Container sites, Redway Transfer Station and Recycling Center and Willow Creek area, of the County of Humboldt; and direct the Clerk of the Board to return two fully-executed originals of the attached Consent to Change in Control to the Department of Public Works for distribution.

**Attachments:** [Consent to Change in Control of Eel River Disposal Company, Inc.](#)



**D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

**1. Public Comment Sign-In Sheet and Handout**

**Attachments:**      [Public Comment Sign-In Sheet and Handout](#)

**E. SPECIAL PRESENTATIONS****F. MATTERS SET FOR TIME CERTAIN****G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****I. DEPARTMENT REPORTS****Agricultural Commissioner****1. Update on Track and Trace Procurement**

**Recommendation:** That the Board of Supervisors receive an update from the Agricultural Commissioner on the state track and trace program, and provide direction to the Agricultural Commissioner on implementing a local track and trace program.

**Attachments:**      [Update on Track and Trace Procurement](#)

**J. ADMINISTRATIVE ABATEMENT HEARINGS****K. PUBLIC HEARINGS****L. DISCUSSION ITEMS****M. CLOSED SESSION****N. ADJOURNMENT**

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldt.gov/>**