



COUNTY OF HUMBOLDT

For the meeting of: 9/24/2024

File #: 24-943

To: Board of Supervisors

From: County Administrative Office

Agenda Section: Consent

Vote Requirement: Majority

SUBJECT:

Appropriation Transfer for County Administrative Office ADA Compliance Budget, 3552152, in the Amount of \$540,415 for Fiscal Year (FY) 2023-24

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve an appropriation transfer within the ADA Compliance budget ,3552152, in the amount of \$540,415 for FY 2023-24.

STRATEGIC PLAN:

This action supports the following areas of your Board's Strategic Plan.

Area of Focus: Core Services/Other

Strategic Plan Category: 3002 - Invest in county facilities

DISCUSSION:

At the end of each FY, budgets must be within appropriation. The attached appropriation transfer will move funds between budgeted fixed asset line items and out of the fixed asset category to cover increased Central Services charges in the ADA Compliance budget, 3552152, for FY 2023-24.

The Jail Shower Project was not included in the adopted FY 2023-24 budget, however due to shifting timelines for the project, construction was not completed until FY 2023-24. The Courthouse Modifications fixed asset includes the Courthouse 4th Street Project and the Courthouse Restrooms project both of which experienced increased expenditures not included in the FY 2023-24 budget due to executed change orders.

The attached appropriation transfer will move sufficient funds to cover the category overages.

SOURCE OF FUNDING:

ADA Internal Service Fund 3552152
2020 Amended Finance Plan

FINANCIAL IMPACT:

Narrative Explanation of Financial Impact:

If approved, the attached Appropriation Transfer will move funds within the ADA Compliance budget, 3552152, for a total of

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\$540,415 to cover overages in the fixed asset line items Courthouse Modifications and Correctional Facility ADA as well as Central Services in the Other Charges category. There are sufficient appropriations available in the fixed asset line for County Owned Improvements to cover the budget overages due to the carry forward of budgeted projects into FY 2024-25.

STAFFING IMPACT:

None

Narrative Explanation of Staffing Impact:

None

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board of Supervisors may choose not to approve the recommendation. However, this is not recommended as budgets must be within appropriation at FY year-end.

ATTACHMENTS:

Attachment 1 - Budget Appropriation Transfer

PREVIOUS ACTION/REFERRAL:

Meeting of: N/A

File No.: N/A