



COUNTY OF

For the meeting of: 8/23/202

File #: 22-640

To: Board of Supervisors

From: Public Works

Agenda Section: Consent

SUBJECT:

Lease Agreement with the California Department of General Services - Real Estate Services Division Regarding the California Department of Tax and Fee Administration's Continued Use of Room 130 at 825 Fifth Street in Eureka, California

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached lease agreement with the California Department of General Services - Real Estate Services Division regarding the California Department of Tax and Fee Administration's continued use of Room 130 at 825 Fifth Street in Eureka, California for the period of May 1, 2022 through April 30, 2030; and
2. Direct the Clerk of the Board to return three (3) fully executed original copies of the attached lease agreement with the California Department of General Services Real Estate Services Division to the Real Property Division of the Humboldt County Department of Public Works for further processing.

SOURCE OF FUNDING:

General Fund (1100)

DISCUSSION:

On June 5, 2018, the Humboldt County Board of Supervisors ("Board") approved a lease agreement with the California Department of General Services - Real Estate Services Division regarding the use of Room 130 at 825 Fifth Street in Eureka, California to provide public services related to the collection of cannabis cultivation licensing taxes. The lease agreement with the California Department of General Services - Real Estate Services Division expired April 30, 2022, and is on an automatic month to month holdover term.

The attached lease agreement with the California Department of General Services - Real Estate Services Division will allow the California Department of Tax and Fee Administration to continue its use of Room 130 at 825 Fifth Street for the period of May 1, 2022 through April 30, 2030. The attached lease agreement with the California Department of General Services - Real Estate Services Division comes to the Board after the start date thereof due to inadvertent delays that occurred during contract development process.

FINANCIAL IMPACT:

Lease payments made by the State of California will increase annually by two percent (2%), starting with the first month's payment of Nine Hundred Twenty-Six Dollars and Thirty-Three Cents (\$926.33), retroactive to May 1, 2022. This is a nominal increase for all State Leases. The lease payments received by the County of Humboldt will total Ninety-Five Thousand Four Hundred Eight Dollars and Sixty-Four Cents (\$95,408.64) during the term of the attached lease agreement with the California Department of General Services - Real Estate Services Division and will be deposited into the General Fund (1100888).

STRATEGIC FRAMEWORK:

The recommended actions support the Board of Supervisors' Strategic Framework by providing community-appropriate levels of service.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board may choose not to approve the attached lease agreement with the California Department of General Services - Real Estate Services Division regarding the California Department of Tax and Fee Administration's continued use of Room 130 at 825 Fifth Street in Eureka, California. However, this alternative is not recommended as public service by the State would have to be provided elsewhere and would not be in proximity to the County Treasurer - Tax Collector, which benefits both departments.

ATTACHMENTS:

1. Lease Agreement with the California Department of General Services - Real Estate Services Division Regarding the California Department of Tax and Fee Administration's Use of Room 130 at 825 Fifth Street in Eureka, California dated February 14, 2018
2. Lease Agreement with the California Department of General Services - Real Estate Services Division Regarding the California Department of Tax and Fee Administration's Continued Use of Room 130 at 825 Fifth Street in Eureka, California
3. Exhibit A - Office Quarters, Project No 9897
4. Exhibit B - Short Form Specifications, Project No. 9897
5. Exhibit C - Short Form Administration Requirements Project No. 9897

PREVIOUS ACTION/REFERRAL:

Board Order No.: C-11

Meeting of: June 5, 2018

File No.: