

BOARD OF SUPERVISORS

REX BOHN  
Chair - First District  
MICHELLE BUSHNELL  
Vice Chair - Second District  
MIKE WILSON  
Third District  
NATALIE ARROYO  
Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

ELISHIA HAYES  
County Administrative Officer  
SCOTT MILES  
Interim County Counsel  
TRACY DAMICO  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT**

**825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, October 29, 2024

9:00 AM

Regular Meeting - Hybrid

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**A. ROLL CALL**

Present: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and  
Supervisor Steve Madrone  
Absent: 1 - Supervisor Michelle Bushnell

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**D. CONSENT CALENDAR**

*A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve the Consent Calendar. The motion carried with the following vote:*

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and  
Supervisor Steve Madrone  
Absent: 1 - Supervisor Michelle Bushnell

**Board of Supervisors**

[24-1476](#)

1. Certificates of Recognition for the Henderson Center Kiwanis Annual Women in Business Luncheon

**Recommendation:** That the Board of Supervisors:  
1. Ratify the Chair's signature on the Certificates of Recognition.

**A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Michelle Bushnell

### **Child Support Services**

#### [24-1391](#)

2. Annual Renewal of Plan of Cooperation between Humboldt County Information Technology Division and the North Coast Regional Department of Child Support Services (NCRDCSS) for Fiscal Year (FY) 2024-25

**Recommendation:** That the Board of Supervisors:  
1. Approve, and authorize the NCRDCSS Director, or a designee thereof, and the County Administrative Officer (CAO), to execute the attached Plan of Cooperation after review by County Counsel.

**A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Michelle Bushnell

### **Clerk of the Board**

#### [24-1480](#)

3. Submittal of Supervisors' Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the report.

**A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Michelle Bushnell

#### [24-1498](#)

4. Approval of the Action Summary - Meeting of October 22, 2024

**Recommendation:** That the Board of Supervisors:  
1. Approve the Action Summary for the meeting of October 22, 2024, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

***That the Board of Supervisors:***

**1. Approve the Action Summary for the meeting of October 22, 2024, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.**

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Michelle Bushnell

**County Administrative Office****[24-1397](#)**

5. Final Acceptance of the Auditor-Controller Office Tenant Improvement Project, Project Number 2023-101 and Supplemental Budget for the Auditor-Controller Budget (1100111) in the Amount of \$41,307 for Fiscal Year 2024-25 (4/5 Vote Required)

***Recommendation:*** That the Board of Supervisors:

1. Accept the completion of the Humboldt County Auditor-Controller's Office Tenant Improvement Project, Project Number 2023-101;
2. Authorize the Purchasing Agent to sign the Notice of Completion for the project; and
3. Approve the Supplemental Budget for the Auditor-Controller budget (1100111) in the amount of \$41,307 Fiscal Year (FY) 2024-25 (4/5 Vote Required).

***A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Michelle Bushnell

**[24-1446](#)**

6. Approval of the Headwaters Fund Board's Recommended Loan of \$2,000,000 to the Southern Humboldt Community Health Care District using the Revolving Loan Fund and the Community Investment Fund and Supplemental Budget for the Headwaters Community Investment Fund in the amount of \$1,200,000 (4/5 Vote Required)

- Recommendation:** That the Board of Supervisors:
1. That the Board of Supervisors approve the Headwaters Fund Board's recommended Revolving Loan Fund (RLF) loan of up to \$800,000 as part of a total participation loan of \$2,000,000 to provide short term financing for working capital to the Southern Humboldt Community Healthcare District (SHCHD) (4/5 Vote Required);
  2. Approve the Headwaters Fund Board's recommended Community Investment Fund (CIF) loan of up to \$1,200,000;
  3. Approve the Supplemental Budget (Attachment 1) for the Headwaters Community Investment Fund in the amount of \$1,200,000 (4/5 Vote Required);
  4. Authorize utilization of the existing Master Participation Agreement between County of Humboldt and Redwood Region Economic Development Commission (RREDC) for administration of the RLF for the CIF loan component of the transaction with all interest earned on the Headwaters Fund (HWF) participation over RREDC's match remitted in full to the Headwaters Fund (Attachment 2);
  5. Authorize the County Administrative Officer to sign the Participation Certificates with SHCHD and RREDC (Attachments 3 & 4); and
  6. Authorize the County Administrative Officer or their designee to sign future participation agreements so long as they fall at or below the \$800,000 threshold limit allowed in the Revolving Loan Fund Manual (Attachment 5).

***A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:***

- Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone
- Absent: 1 - Supervisor Michelle Bushnell

**Department of Health and Human Services: Behavioral Health**

[24-1422](#)

8. New Professional Services Agreement with Feather House Sober Living, LLC in the Amount of \$551,550 Regarding the Provision of Low Barrier Social Model Housing and Supportive Services to Eligible Medi-Cal Beneficiaries

- Recommendation:** That the Board of Supervisors:
1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Feather House Sober Living, LLC regarding the provision of low barrier social model housing and supportive services to eligible Medi-Cal beneficiaries who are receiving outpatient substance use disorder treatment as part of the Substance Use Block Grant Program for the period of Oct. 29, 2024, through June 30, 2027;
  2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Feather House Sober Living, LLC, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
  3. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with Feather House Sober Living, LLC to the Department of Health and Human Services ? Contract Unit for further processing.

***A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Michelle Bushnell

[24-1425](#)

**9. Memorandum of Understanding with Partnership HealthPlan of California Regarding the Coordination of Mental Health Services in Humboldt County**

- Recommendation:** That the Board of Supervisors:
1. Approve, and authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute the attached memorandum of understanding with Partnership HealthPlan of California regarding the coordination of mental health services in Humboldt County;
  2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached memorandum of understanding with Partnership HealthPlan of California, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
  3. Direct the Clerk of the Board to return one fully executed original copy of the attached memorandum of understanding with Partnership HealthPlan of California to the Department of Health and Human Services - Contract Unit for further processing

***A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Michelle Bushnell

[24-1440](#)

**10. Reappointment to the Humboldt County Behavioral Health Board**

**Recommendation:** That the Board of Supervisors:

1. Reappoint Laura Montagna to the Humboldt County Behavioral Health Board for a three-year term.

**A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Michelle Bushnell

[24-1453](#)

**11. Memorandum of Understanding with Partnership HealthPlan of California Regarding the Coordination of Drug Medi-Cal Substance Use Disorder Services in Humboldt County**

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute, the attached memorandum of understanding with Partnership HealthPlan of California regarding the coordination of Drug Medi-Cal substance use disorder services in Humboldt County; and
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached memorandum of understanding with Partnership HealthPlan of California, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one fully executed original copy of the attached memorandum of understanding with partnership HealthPlan of California to the Department of Health and human Services - Contract unit for further processing.

**A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:**

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Michelle Bushnell

[24-1478](#)

**12. Request for Budget Transfer for Fiscal Year (FY) 2023-24 in the Amount of \$350,073 in the Department of Health and Human Services (DHHS) - Behavioral Health Substance Use Disorder Budget 1180-425 (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors:

1. Approve the Request for Budget Transfer for FY 2023-24 in the Amount of \$350,073 in the DHHS - Behavioral Health Substance Use Disorder Budget 1180-425 (4/5 Vote Required).

**A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff**

**recommendations. The motion carried with the following vote:**

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Michelle Bushnell

**Department of Health and Human Services: Public Health**

[24-1459](#)

13. Accept Donation of \$4,000.00 from the American Automobile Association (AAA) Child Passenger Safety (CPS) Donation Program and Supplemental Budget for the Department of Health and Human Services (DHHS) - Public Health CPS Program (1175420001) in the amount of \$4,000 for Fiscal Year (FY) 2024-25 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Accept a donation of \$4,000 from the AAA for the Child Passenger Safety Donation Program;
2. Authorize the DHHS - Public Health Director, or a designee thereof, to sign the AAA Child Passenger Safety (CPS) Donation Program Award Letter (Attachment 1);
3. Authorize the DHHS - Public Health Director, or a designee thereof, to accept and sign all subsequent donations from AAA, reporting donations of \$200 or more to the Board as required by county policy;
4. Approve the attached supplemental budget (Attachment 2) in the amount of \$4,000 for FY 2024-25 for DHHS - Public Health CPS Program (1175420001) (4/5 Vote Required); and
5. Direct the Clerk of the Board to return one certified copy of the Board Order relating to this item to DHHS - Public Health.

***A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Michelle Bushnell

[24-1464](#)

14. Annual Certification of Compliance for the California Children's Services and Health Care Program for Children in Foster Care Programs for Fiscal Year 2024-25

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair of the Board to execute the attached certification statements for the California Children's Services and Health Care Program for Children in Foster Care; and
2. Direct the Clerk of the Board to return two fully executed original copies of the attached certification statements to the Department of Health and Human Services - Public Health Contract Coordinator for submission to the California Department of Health Care Services.

***A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:***

- Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone
- Absent: 1 - Supervisor Michelle Bushnell

### **Planning and Building Department**

#### **24-1481**

15. Submission of a Grant Application Up to \$3.3 Million to the California Department of Housing and Community Development (HCD) for a Community Development Block Grant (CDBG) for the 2024 Notice of Funding Availability (NOFA)

- Recommendation:** That the Board of Supervisors:
1. Adopt the resolution (Attachment 2) to:
    - a. Approve application for funding to be submitted to HCD for the 2024 CDBG program in an amount not to exceed \$3.3 million to fund a senior center within an affordable senior housing development, and
    - b. Authorize and direct the Planning and Building Department Director to execute, in the name of the County of Humboldt, the application, the standard agreement, and all other documents required by HCD for participation in the CDBG Program, and any amendments.
    - c. Authorize the Planning and Building Director to execute an agreement with the City of Eureka and/or the Housing Authority of the City of Eureka in relation to this grant, after approval by Risk Management, County Counsel and the County Administrative Office.

***A motion was made by Supervisor Arroyo, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:***

- Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone
- Absent: 1 - Supervisor Michelle Bushnell

### **E. ITEMS PULLED FROM CONSENT**

#### **County Administrative Office**

#### **24-1488**

7. Informational Report on the Humboldt County Sheriff's Office Oversight Work Group

- Recommendation:** That the Board of Supervisors:
1. Receive and file the report.

***A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried with the following vote:***

### **F. PUBLIC COMMENT ON NON-AGENDA ITEMS**

### **G. MATTERS SET FOR TIME CERTAIN**



**Board of Supervisors**[24-1482](#)

1. 9:30 AM - Report from Rural Counties Representatives of California President, Patrick Blacklock Regarding the Golden State Natural Resources Forest Resiliency Demonstration Project

**Recommendation:** That the Board of Supervisors:

1. Receive and file the report regarding Golden State Resource's Forest Resiliency Demonstration project; and
2. Consider authorizing the Chair of the Board to sign the attached letter to Golden State Natural Resources requesting that the public comment period for the draft Environmental Impact Report related to the Forest Resiliency Demonstration Project be extended to ninety (90) days and that additional opportunities for public input on this environmental document be provided.
3. Take other action or provide direction as appropriate.

***A motion was made by Supervisor Wilson, seconded by Supervisor Bohn, to approve staff recommendations. The motion carried by the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Absent: 1 - Supervisor Michelle Bushnell

[24-1502](#)

2. 11:00 AM - (CLOSED SESSION) Conference with Legal Counsel - Pursuant to Government Code Section 54954.5 and 54957 to Consider Public Employee Appointment for the Position of the Aviation Director.

***No reportable action***

**County Counsel**[24-1445](#)

3. 11:00 AM - (CLOSED SESSION) Conference with Legal Counsel – Anticipated Litigation: Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (one potential case)

***No reportable action***

**H. PUBLIC HEARINGS (None Scheduled)****I. MATTERS INITIATED BY BOARD (None Scheduled)****J. DEPARTMENT REPORTS (None Scheduled)****K. CLOSED SESSION (See Matters For Time Certain)****L. ADJOURNMENT**

*I, Kaleigh Maffei, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled meeting of the Humboldt County Board of Supervisors held in Eureka California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

*Kaleigh Maffei  
Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.*

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10/29/2024