

BOARD OF SUPERVISORS

REX BOHN  
Vice-Chair - First District  
MICHELLE BUSHNELL  
Second District  
MIKE WILSON  
Third District  
NATALIE ARROYO  
Fourth District  
STEVE MADRONE  
Chair - Fifth District



COUNTY STAFF

ELISHIA HAYES  
County Administrative Officer  
SCOTT MILES  
Interim County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
ACTION SUMMARY**

Tuesday, August 22, 2023

9:00 AM

Regular Meeting - Hybrid

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**A. ROLL CALL**

Present: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**D. CONSENT CALENDAR**

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve the Consent Agenda. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Agricultural Commissioner**

23-1128

1. Approval of Cooperative Agreement No. 23-0446-000-SA, Nursery Inspection and Enforcement Program Contract in the Amount of \$3,348.00 (4/5th Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve Standard Agreement No. 23-0446-000-SA, known as the Nursery Inspection and Enforcement Program contract with the California Department of Food and Agriculture (CDFA) in the amount of \$3,348.00;
2. Authorize the Chair to sign the original agreement, and direct the Clerk of the Board to return all signed copies to the Agricultural Commissioner's office for further processing; and
3. Grant a waiver from the provisions of the Nuclear Free Ordinance (4/5th Vote Required).

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### Auditor/Controller

23-1145

2. Final Distribution of Excess Proceeds from Tax Auction of February and March 2021

**Recommendation:** That the Board of Supervisors:

1. Approve the second and final distribution of excess proceeds resulting from the February and March 2021 public auction of parcels listed on Attachment 1 to the claimants and in the amounts listed for each parcel; and
2. Direct the Clerk of the Board to provide the Humboldt County Auditor-Controller's Office with one (1) fully executed certified copy of the Board Order related to this item.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### Aviation

23-1074

3. Professional Services Agreement with Civix for Agreement and Financial Management Software Installation and Support

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize the Director of Aviation to execute the attached Professional Services Agreement (PSA) with Civix for agreement and financial management software installation and support; and
2. Authorize the Director of Aviation to execute any amendments and successor agreements, not to exceed \$2,404, after the review by County Counsel, Risk Management, and County Administrative Office.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Board of Supervisors**23-1108

4. Reappoint Elizabeth Conner to the Humboldt County Housing Commission Representing the Third District (Supervisor Mike Wilson)

**Recommendation:** That the Board of Supervisors:  
1. Receive and file the report.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1164

5. Proclaim September 2023 as National Recovery Month (Supervisor Steve Madrone)

**Recommendation:** That the Board of Supervisors:  
1. Adopt the proclamation.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1166

6. Appoint Dave Jackson to the Fortuna Fire Protection Board of Commissioners (Supervisor Michelle Bushnell)

**Recommendation:** That the Board of Supervisors:  
1. Appoint Dave Jackson to the Fortuna Fire Protection Board of Commissioners.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Clerk of the Board**23-1168

7. Remove Madison Flynn from the Behavioral Health Board

**Recommendation:** That the Board of Supervisors:  
1. Authorize the Chair to sign the Letter of Removal.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1170

8. Approval of the Action Summary - Meeting of August 8, 2023

*Recommendation:* That the Board of Supervisors:

1. Approve the Action Summary for the meeting of August 8, 2023, and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1171

9. Approval of the Action Summary - Meeting of August 15, 2023

*Recommendation:* That the Board of Supervisors:

1. Approve the Action Summary for the meeting of August 15, 2023, and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### County Administrative Office

23-393

10. Memorandum of Agreement Related to the Emergence of the Offshore Wind (OSW) Industry in Humboldt County and Supplemental Budgets (4/5 Vote Required)

*Recommendation:* That the Board of Supervisors:

1. Ratify the acceptance of \$1.5 million in funds from the California Employment Development Department;
2. Approve the attached supplemental budget in Fund 1120, Budget Unit 287 for Fiscal Year 2022-23 in the amount of \$210,000 (4/5 vote required; attachment 4);
3. Approve the attached supplemental budget in Fund 1120, Budget Unit 287 for Fiscal Year 2023-24 in the amount of \$467,500 (4/5 vote required; attachment 5); and
4. Direct the Chair of the Board, or designee, to execute a Memorandum of Agreement, on behalf of the County of Humboldt, with RWE and Vineyard Wind supporting Economic Development and Workforce planning activities and studies to help advance programs and services (attachment 2).

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1137

11. Memorandum of Understanding between the County Administrative Office, Economic Development Division and the Department of Planning and Building for the Project Trellis Local Equity Program

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the County Administrative Officer and Director of Planning and Building, or a designee thereof, to execute, the attached Memorandum of Understanding (MOU) (attachment 3) between the County Administrative Office, Economic Development Division and the Department of Planning and Building for the Project Trellis Local Equity Program in the amount of \$300,000 for the period of Jan. 1, 2023, through June 30, 2024; and
2. Authorize the County Administrative Officer and Director of Planning and Building, or a designee thereof, to execute any and all subsequent amendments to the attached MOU, after review and approval by County Counsel and Risk Management.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Department of Health and Human Services: Administration**

23-1124

12. Grant Agreement with the City of Eureka Regarding Renovation of the Emergency Shelter Facilities Known as the Blue Angel Village

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached grant agreement with the City of Eureka regarding renovation of the emergency shelter facilities known as the Blue Angel Village in an amount not to exceed One Hundred Fifteen Thousand Dollars (\$115,000.00) for the period of August 1, 2023, through June 30, 2024;
2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached grant agreement with the City of Eureka, after review and approval by County Counsel, Risk Management, and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached grant agreement with the City of Eureka to the Department of Health and Human Services - Contract Unit for further processing.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1129

13. Professional Services Agreement with Arcata House Partnership Regarding the Provision of Permanent Housing, Case Management and Supportive Services to Individuals and Families who are Experiencing Homelessness in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Arcata House Partnership regarding the provision of permanent housing, case management and supportive services to individuals and families who are experiencing homelessness in Humboldt County in an amount not to exceed Seven Hundred Forty-Two Thousand One Hundred Fifty-Eight Dollars and Thirty-One Cents (\$742,158.31) for the period of July 1, 2023, through September 30, 2024;
2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Arcata House Partnership, after review and approval by County Counsel, Risk Management, and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with Arcata House Partnership to the Department of Health and Human Services - Contract Unit for further processing.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1139

14. Authorize one-time payment for Shao-Lan Lew-Smith for Previous Time Volunteered for Additional Shifts for Department of Health and Human Services (DHHS) Child Welfare Services (CWS)

**Recommendation:** That the Board of Supervisors:

1. Authorize an exception to Humboldt County Compensation Plan for Designated Management & Confidential Employees (M&C), section 8, and the Humboldt County Salary Resolution, section 9A (11), by authorizing 27 hours of overtime pay for M&C employee Shao-Lan Lew-Smith.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Department of Health and Human Services: Social Services**

23-1152

15. Resolution Authorizing Acceptance of Funding Made Available by the California Department of Social Services through the Community Care Expansion Preservation Program and Supplemental Budget Request (4/5 Vote Required)

*Recommendation:* That the Board of Supervisors:

1. Adopt the attached resolution which authorizes the Department of Health and Human Services Director, or a designee thereof, to execute and deliver Program Funding Agreement Number 7480-CACCE-CP\_2057\_HUMBOLDT-01-G with HORNE as successor for Advocates for Human Potential, Inc. as the third-Party Administrator for the Community Care Expansion Preservation Program, along with any and all other agreements, certifications, attestations and documents, including, without limitation, any and all agreements with other entities, and any and all amendments thereto, that are required or deemed necessary or appropriate to evidence and secure funding made available by the California Department of Social Services through the Community Care Expansion Preservation Program and the County of Humboldt's obligations related thereto;
2. Approve the attached supplemental budget request in the amount of Four Hundred Fifty Thousand Six Hundred Seven Dollars (\$450,607.00) for Department of Health and Human Services - Social Services budget unit 1160-511 (4/5 Vote Required); and
3. Direct the Clerk of the Board to return one (1) fully executed certified copy of the attached resolution to the Department of Health and Human Services - Contract Unit for further processing.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### Human Resources

23-1068

#### 16. Amendments to the Board of Supervisors Code of Conduct

*Recommendation:* That the Board of Supervisors:

1. Approve amendments to the Board of Supervisors Code of Conduct and Ethics.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1105

#### 17. Policy Statement Resolution Encouraging and Supporting the Maximization of Telework

*Recommendation:* That the Board of Supervisors:

1. Adopt the attached resolution making a policy statement related to the use of Telework.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### Planning and Building Department

23-1107

18. Request for Proposals No. PLN2023-03 regarding the McKinleyville Town Center Environmental Impact Report (EIR)

*Recommendation:* That the Board of Supervisors:

1. Approve and authorize the Humboldt County Planning and Building Department (HCPB) to advertise and distribute the attached request for proposal (RFP) soliciting proposals from qualified contractors to prepare an environmental impact report (EIR) in accordance with California Environmental Quality Act (CEQA) guidelines for the next phase of the McKinleyville Town Center project; and
2. Authorize staff to review the proposals in accordance with the criteria contained in the RFP, evaluate any proposal received, and select the proposal that best meets the needs of the county; and
3. Direct staff to return to your Board for approval of award and execution of professional services agreement.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1140

19. Transfer from Contingencies to Code Enforcement Abatement Budget Unit 1100269101 for Fiscal Year (FY) 2022-23 and FY 2023-24 (4/5 Vote Required)

*Recommendation:* That the Board of Supervisors:

1. Approve the attached appropriation transfer (Attachment 1) to transfer General Fund contingencies in the amount of \$190,000.00 to fund code enforcement abatement costs in FY 2022-23 in budget unit 1100-269101 (4/5 Vote Required); and
2. Approve the attached appropriation transfer (Attachment 2) to transfer General Fund contingencies in the amount of \$310,000 to fund code enforcement abatement costs in FY 2023-24 in budget unit 1100-269401 (4/5 Vote Required).

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### Probation

23-854

20. Professional Services Agreement with Fieldware, LLC. for Remote Check-In and Automated Notification Services



**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize Interim Chief Probation Officer, Coral Sanders to execute, the attached professional services agreement with the Fieldware, LLC. regarding remote check-in and automated notification services not to exceed \$150,000 for the period of fiscal years 2023-24 through 2025-26; and
2. Authorize the Interim Chief Probation Officer, or Chief Probation Officer, to execute any and all subsequent amendments to the attached professional services agreement with Fieldware, after review and approval by County Counsel, Risk Management and the County Administrative Office.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-856

21. Professional Services Agreement with Boys and Girls Club of the Redwoods, Teen Court for Juvenile Diversion Services and associated Supplemental Budget (4/5ths Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve and authorize Interim Chief Probation Officer, Coral Sanders, to execute the attached professional services agreement with the Boys and Girls Club, Teen Court regarding juvenile diversion services in the amount of \$232,619 for the period of July 1, 2023 through June 30, 2026;
2. Authorize the Interim Chief Probation Officer, Coral Sanders, to execute any and all subsequent amendments to the attached professional services agreement with Boys and Girls Club of the Redwoods, Teen court after review and approval by County Counsel, Risk Management and the County Administrative Office;
3. Approve the attached supplemental budget for Probation Budget Unit 202 in the amount of \$75,180.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:**

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### Sheriff

23-814

22. Fiscal Year 2022-23 Equitable Sharing Agreements and Certifications (ESAC)

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair of the Board of Supervisors and the Sheriff to sign the ESAC for Fiscal Year (FY) 2022-23 for CA0120000 Humboldt County Sheriff's Office and any revisions to the ESAC for FY 2022-23 to account for year-end interest postings or adjustments; and
2. Authorize the Deputy Director of Sheriff's Administration or their designee to submit the ESAC and any revisions to the ESAC electronically to the Department of Justice (DOJ) and Department of Treasury (DOT) on behalf of the Chair of the Board and Sheriff.

**A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff**

*recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1138

23. Agreement for Autopsy Services with Neil Kushner, M.D.

*Recommendation:* That the Board of Supervisors:

1. Approve the Personal Services Agreement between Neil Kushner, M.D. and the County of Humboldt (Attachment 1) to provide autopsy services for fiscal year (FY) 2023-24; and Authorize the Chair of the Board to sign the agreement and all amendments, extensions or revisions for the term of the agreement.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1148

24. Termination of Local Emergency: 2022 December Ferndale Earthquake

*Recommendation:* That the Board of Supervisors:

1. Pass the attached resolution and terminate the local emergency proclaimed for the 2022 December Ferndale Earthquake.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

23-1154

25. Edward Byrne Memorial Justice Assistance Grant (JAG) Program Local Award 2023 Application Review and Authorization of the Chair to Sign the Certifications and Assurances by the Chief Executive of the Applicant Unit of Local Government

*Recommendation:* That the Board of Supervisors:

1. Review application and attachments for the JAG Program Local Award 2023 (Attachments 1-3);
2. Approve and authorize the Chair to sign the Certifications and Assurances by the Chief Executive of the Applicant Unit of Local Government (Attachment 4); and
3. Direct the Clerk of the Board to return completed and signed copy of the Certifications and Assurances by the Chief of the Applicant Unit of Local Government (Attachment 4) to the Sheriff's Office, Attention: Julie Martin, for submittal to funding agency.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone

## E. ITEMS PULLED FROM CONSENT

**F. PUBLIC COMMENT ON NON-AGENDA ITEMS****G. MATTERS SET FOR TIME CERTAIN****Public Works**23-1151

1. 11:00 AM - McKinleyville Multimodal Connections Project Report

*Recommendation:* That the Board of Supervisors:

1. Receive a staff report and consultant presentation on the completed McKinleyville Multimodal Connections Project (MMCP);
2. Accept and File the Report; and
3. Direct Public Works to incorporate the recommendations in the report on future projects withing the MMCP planning area.

*A motion was made by Supervisor Madrone, seconded by Supervisor Wilson, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**County Counsel**23-1172

2. 12:00 PM - Closed Session - Conference with Legal Counsel – Anticipated Litigation: Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (3 potential case)''

*The Board voted unanimously to approve the initiation in 3 cases. The specific actions, defendants and other involved parties shall, once formally commenced, be disclosed upon inquiry, unless to do so, would jeopardize the County's ability to effectuate service of process on one or more unserved parties or that to do so would jeopardize the County's ability to conclude existing settlement negotiations to its advantage as set forth in Government Code Section 54957.1(a)(2)*

23-1175

3. 12:00 PM - Closed Session - Conference with Legal Counsel - pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Cathie Childs v. County of Humboldt, et al., Case No. 1:23-cv-02836-RMI

*There was no reportable action*

23-1176

4. 12:00 PM - Closed Session - Conference with Legal Counsel - pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of County of Humboldt v Cathie Childs, et al., Humboldt County Superior Court Case No. CV2300847

*There was no reportable action*

23-1183

5. 12:00 PM - Closed Session - Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Southern Humboldt Community Healthcare District v. County of Humboldt, et al., Humboldt County Superior

Court Case No. CV2201351

*There was no reportable action*

## H. MATTERS INITIATED BY BOARD MEMBERS

### I. DEPARTMENT REPORTS

#### County Administrative Office

23-1089

1. Project Trellis Local Equity Program Update Regarding Program Modifications Mandated by The Governor's Office of Economic Development

*Recommendation:* That the Board of Supervisors:

1. Approve and direct staff to modify the Humboldt County Local Equity Program Manual V2.1 (Attachment 1) to replace current eligibility requirements with those required by the Governor's Office of Economic Development;
2. Authorize the County Administrative Officer to execute the 2022 grant award contract (Attachment 3); and
3. Provide direction to staff on how to proceed with regard to applying for Project Trellis LEP funding in Fall 2023 considering modifications needed to sustain state funding.

*A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations (Option 1) as amended below:*

1. Approve and direct staff to modify the Humboldt County Local Equity Program Manual V2.1 to replace current eligibility requirements with those required by the Governor's Office of Economic Development;
  2. Authorize the County Administrative Officer to execute the 2022 grant award contract;
  3. Continue to apply for funding in 2023;
  4. Direct staff to draft a letter regarding rural communities to send to the governor; and
  5. Authorize Supervisors Bushnell and Arroyo to review and approve the letter prior to sending out
- The motion carried by the following vote:*

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

Nay: 1 - Supervisor Mike Wilson

#### Human Resources

23-1012

2. Adopt the Resolution to Initiate a Conversion Process from an Interagency Merit System (IMS) to an Approved Local Merit System (ALMS) for Merit System Services (MSS)

**Recommendation:** That the Board of Supervisors:

1. Adopt the resolution (Attachment #5) to initiate the conversion process for the County of Humboldt from an Interagency Merit System to an Approved Local Merit System for Merit System Services (MSS) positions;
2. Authorize the Director of Human Resources to finalize all documents required by the California Department of Human Resources (CalHR) to advance the Approved Local Merit System (ALMS) County Conversion process;
3. Allocate a 1.0 full-time equivalent (FTE) Human Resources Analyst I/II (BU 130, Job Class #0684A/B) position in the Human Resources department; and
4. Approve the Board Chairperson to sign a letter of concern to the California Department of Human Resources (CalHR) regarding Merit System Services (MSS) recruitment process changes that took effect January 1, 2023, and request the Clerk of the Board mail this letter once approved. (Attachment #4)

*A motion was made by Supervisor Bohn, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:*

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### Planning and Building Department

23-1072

3. Allocation of Water Quality Improvement Grant Funds from the Friends of the Eel River Mitigation and Remediation Grant Fund and Supplemental Budget in FY 2023/2024 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Receive and consider the staff report and grant applications (Attachment 1), and accept public comment; and
2. Approve the attached supplemental budget for budget unit 1200-325, Public Works Road Maintenance for \$287,008 (Attachment 2) (4/5 Vote Required); and
3. Approve the allocation to the Department of Public Works Road Maintenance by approving the attached resolution (Attachment 3).

*A motion was made by Supervisor Bushnell, seconded by Supervisor Bohn, to approve staff recommendations as listed in Alternative 1 recommendations:*

- a. Approve the attached supplemental budget for budget unit 1100-282-910, Friends of the Eel River Budget, for \$39,109 and 1200-325, Public Works Road Maintenance Fund for \$247,899 (Attachment 4) (4/5 vote required);
- b. Approve the grant applications in Alternative Recommendation Number 1 from the Mitigation and Remediation Fund Awards by approving the attached Resolution; and
- c. Authorize the Director of the Planning and Building Department to execute the grant agreements after review and approval by County Counsel and Risk Management. The motion carried by the following vote:

Aye: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

### J. PUBLIC HEARINGS

### K. CLOSED SESSION (See Matters set for Time Certain)

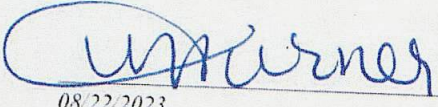
**L. ADJOURNMENT**

I, NIKKI TURNER, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled meeting of the Humboldt County Board of Supervisors held in Eureka California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

NIKKI TURNER

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.

  
08/22/2023



MINUTES  
TUESDAY, August 22, 2023

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, September 12, 2023 with the vote as shown below.

|          |              |  |
|----------|--------------|--|
| AYES:    | Supervisors: | -- Bohn, Bushnell, Madrone, Wilson, Arroyo |
| NAYS:    | Supervisors: | --   |
| ABSENT:  | Supervisors: | --   |
| ABSTAIN: | Supervisors: | --   |

Nikki Turner  
Deputy Clerk of the Board

Steve Madrone  
Chair of the Board