

BOARD OF SUPERVISORS

REX BOHN
Vice-Chair - First District
MICHELLE BUSHNELL
Second District
MIKE WILSON
Third District
NATALIE ARROYO
Fourth District
STEVE MADRONE
Chair - Fifth District



COUNTY STAFF

ELISHIA HAYES
County Administrative Officer
SCOTT MILES
Interim County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR
AGENDA - Final-revised**

Tuesday, August 22, 2023

9:00 AM

Regular Meeting - Hybrid

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email cob@co.humboldt.ca.us or the ADA Coordinator at 844-365-0352 or by email at ada@co.humboldt.ca.us.

The Humboldt County Courthouse 4th Street entrances will be closed Monday, August 7, 2023, and are scheduled to reopen to normal business hours on Monday, September 11, 2023. The 5th Street entrance to the courthouse will remain open. Accessible parking is available on the 5th Street side of the Courthouse.

If you are unable to access the courthouse due to the closure of the 4th Street entrances remote/teleconferencing, live viewing of meetings is available on Access Humboldt as well as streaming of the meeting. Public comment can be made through Zoom or email.

REMOTE/TELECONFERENCE PARTICIPATION

Conference Line: 720 707 2699

Meeting ID: 851 7098 7882

Please note: Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom; however, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are to attend the meeting in person or submit your comment in writing in advance of the meeting.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment. Please turn off your TV or live stream to avoid delays.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record.

(Per Board of Supervisors' policy adopted on March 21, 1995.)

You may access the live stream of the meeting by using the following link:

<https://humboldt.legistar.com>

A. ROLL CALL

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

D. CONSENT CALENDAR

Agricultural Commissioner

[23-1128](#)

- 1. Approval of Cooperative Agreement No. 23-0446-000-SA, Nursery Inspection and Enforcement**

Program Contract in the Amount of \$3,348.00 (4/5th Vote Required)

- Recommendation:** That the Board of Supervisors:
1. Approve Standard Agreement No. 23-0446-000-SA, known as the Nursery Inspection and Enforcement Program contract with the California Department of Food and Agriculture (CDFA) in the amount of \$3,348.00;
 2. Authorize the Chair to sign the original agreement, and direct the Clerk of the Board to return all signed copies to the Agricultural Commissioner's office for further processing; and
 3. Grant a waiver from the provisions of the Nuclear Free Ordinance (4/5th Vote Required).

- Attachments:** [Staff Report](#)
[Cooperative Agreement No. 23-0446-000-SA.pdf](#)
[Executed CoOp Agreement 23-0446-000-SA.pdf](#)

Auditor/Controller[23-1145](#)

2. Final Distribution of Excess Proceeds from Tax Auction of February and March 2021

- Recommendation:** That the Board of Supervisors:
1. Approve the second and final distribution of excess proceeds resulting from the February and March 2021 public auction of parcels listed on Attachment 1 to the claimants and in the amounts listed for each parcel; and
 2. Direct the Clerk of the Board to provide the Humboldt County Auditor-Controller's Office with one (1) fully executed certified copy of the Board Order related to this item.

- Attachments:** [Staff Report](#)
[Excess Proceeds Claims - March 2021 Sale](#)

Aviation[23-1074](#)

3. Professional Services Agreement with Civix for Agreement and Financial Management Software Installation and Support

- Recommendation:** That the Board of Supervisors:
1. Approve and authorize the Director of Aviation to execute the attached Professional Services Agreement (PSA) with Civix for agreement and financial management software installation and support; and
 2. Authorize the Director of Aviation to execute any amendments and successor agreements, not to exceed \$2,404, after the review by County Counsel, Risk Management, and County Administrative Office.

- Attachments:** [Staff Report](#)
[Attachment 1: Software Analysis & Evaluations](#)
[Attachment 2: Professional Services Agreement](#)
[Attachment 3: Civix Software Proposal](#)

Board of Supervisors

[23-1108](#)

4. Reappoint Elizabeth Conner to the Humboldt County Housing Commission Representing the Third District (Supervisor Mike Wilson)

Recommendation: That the Board of Supervisors:
1. Receive and file the report.

Attachments: [Staff Report](#)
[Updated Roster.pdf](#)

[23-1164](#)

5. Proclaim September 2023 as National Recovery Month (Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:
1. Adopt the proclamation.

Attachments: [Staff Report](#)
[National Recovery Month.pdf](#)

[23-1166](#)

6. Appoint Dave Jackson to the Fortuna Fire Protection Board of Commissioners (Supervisor Michelle Bushnell)

Recommendation: That the Board of Supervisors:
1. Appoint Dave Jackson to the Fortuna Fire Protection Board of Commissioners.

Attachments: [Staff Report](#)
[Fortuna Fire Letter dated 81523.pdf](#)

Clerk of the Board

[23-1168](#)

7. Remove Madison Flynn from the Behavioral Health Board

Recommendation: That the Board of Supervisors:
1. Authorize the Chair to sign the Letter of Removal.

Attachments: [Staff Report](#)
[Exec Letter dated August 7, 2023.pdf](#)
[Letter of Removal.pdf](#)
[BHB signed bylaws 2.14.12.pdf](#)

[23-1170](#)

8. Approval of the Action Summary - Meeting of August 8, 2023

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of August 8, 2023, and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary - August 08, 2023.pdf](#)
[Minute Sheet.docx](#)
[Executed Action Summary - August 8, 2023.pdf](#)

[23-1171](#)

9. Approval of the Action Summary - Meeting of August 15, 2023

Recommendation: That the Board of Supervisors:
1. Approve the Action Summary for the meeting of August 15, 2023, and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

Attachments: [Staff Report](#)
[Action Summary - August 15, 2023.pdf](#)
[Minute Sheet.docx](#)
[Executed Action Summary - August 15, 2023.pdf](#)

County Administrative Office

[23-393](#)

10. Memorandum of Agreement Related to the Emergence of the Offshore Wind (OSW) Industry in Humboldt County and Supplemental Budgets (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Ratify the acceptance of \$1.5 million in funds from the California Employment Development Department;
2. Approve the attached supplemental budget in Fund 1120, Budget Unit 287 for Fiscal Year 2022-23 in the amount of \$210,000 (4/5 vote required; attachment 4);
3. Approve the attached supplemental budget in Fund 1120, Budget Unit 287

for Fiscal Year 2023-24 in the amount of \$467,500 (4/5 vote required; attachment 5); and

4. Direct the Chair of the Board, or designee, to execute a Memorandum of Agreement, on behalf of the County of Humboldt, with RWE and Vineyard Wind supporting Economic Development and Workforce planning activities and studies to help advance programs and services (attachment 2).

Attachments:

[Staff Report](#)

[Humboldt-RWE-VO Memo of Agmt 080123 1740 EXECUTION VERSION.pdf](#)

[Humboldt County offshore wind additional assistance grant application.pdf](#)

[Humboldt County offshore wind additional assistance grant modification.pdf](#)

[Hum OSW_AA grant 22-23 supplemental budget.xlsx](#)

[Hum OSW_AA grant 23-24 supplemental budget.xlsx](#)

[MOU - RWE Offshore Development and Vineyard Offshore.pdf](#)

[23-1137](#)

11. Memorandum of Understanding between the County Administrative Office, Economic Development Division and the Department of Planning and Building for the Project Trellis Local Equity Program

Recommendation:

That the Board of Supervisors:

1. Approve, and authorize the County Administrative Officer and Director of Planning and Building, or a designee thereof, to execute, the attached Memorandum of Understanding (MOU) (attachment 3) between the County Administrative Office, Economic Development Division and the Department of Planning and Building for the Project Trellis Local Equity Program in the amount of \$300,000 for the period of Jan. 1, 2023, through June 30, 2024; and
2. Authorize the County Administrative Officer and Director of Planning and Building, or a designee thereof, to execute any and all subsequent amendments to the attached MOU, after review and approval by County Counsel and Risk Management.

Attachments:

[Staff Report](#)

[Memorandum of Understanding.pdf](#)

[Restated Memorandum of Understanding.pdf](#)

[EcDev and Planning MOU.docx](#)

Department of Health and Human Services: Administration

[23-1124](#)

12. Grant Agreement with the City of Eureka Regarding Renovation of the Emergency Shelter Facilities Known as the Blue Angel Village

Recommendation:

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached grant

agreement with the City of Eureka regarding renovation of the emergency shelter facilities known as the Blue Angel Village in an amount not to exceed One Hundred Fifteen Thousand Dollars (\$115,000.00) for the period of August 1, 2023, through June 30, 2024;

2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached grant agreement with the City of Eureka, after review and approval by County Counsel, Risk Management, and the County Administrative Office; and

3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached grant agreement with the City of Eureka to the Department of Health and Human Services - Contract Unit for further processing.

Attachments:

[Staff Report](#)

[Grant Agreement with the City of Eureka Regarding Renovation of the Emergenc Executed Agreement with the City of Eureka.pdf](#)

[23-1129](#)

13. Professional Services Agreement with Arcata House Partnership Regarding the Provision of Permanent Housing, Case Management and Supportive Services to Individuals and Families who are Experiencing Homelessness in Humboldt County

Recommendation:

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Arcata House Partnership regarding the provision of permanent housing, case management and supportive services to individuals and families who are experiencing homelessness in Humboldt County in an amount not to exceed Seven Hundred Forty-Two Thousand One Hundred Fifty-Eight Dollars and Thirty-One Cents (\$742,158.31) for the period of July 1, 2023, through September 30, 2024;

2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Arcata House Partnership, after review and approval by County Counsel, Risk Management, and the County Administrative Office; and

3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with Arcata House Partnership to the Department of Health and Human Services - Contract Unit for further processing.

Attachments:

[Staff Report](#)

[Professional Services Agreement with Arcata House Partnership Regarding the Pr Executed Agreement with Arcata House.pdf](#)

[23-1139](#)

14. Authorize one-time payment for Shao-Lan Lew-Smith for Previous Time Volunteered for Additional Shifts for Department of Health and Human Services (DHHS) Child Welfare Services (CWS)

Recommendation: That the Board of Supervisors:
1. Authorize an exception to Humboldt County Compensation Plan for Designated Management & Confidential Employees (M&C), section 8, and the Humboldt County Salary Resolution, section 9A (11), by authorizing 27 hours of overtime pay for M&C employee Shao-Lan Lew-Smith.

Attachments: [Staff Report](#)

Department of Health and Human Services: Social Services

[23-1152](#)

15. Resolution Authorizing Acceptance of Funding Made Available by the California Department of Social Services through the Community Care Expansion Preservation Program and Supplemental Budget Request (4/5 Vote Required)

Recommendation: That the Board of Supervisors:
1. Adopt the attached resolution which authorizes the Department of Health and Human Services Director, or a designee thereof, to execute and deliver Program Funding Agreement Number 7480-CACCE-CP_2057_HUMBOLDT-01-G with HORNE as successor for Advocates for Human Potential, Inc. as the third-Party Administrator for the Community Care Expansion Preservation Program, along with any and all other agreements, certifications, attestations and documents, including, without limitation, any and all agreements with other entities, and any and all amendments thereto, that are required or deemed necessary or appropriate to evidence and secure funding made available by the California Department of Social Services through the Community Care Expansion Preservation Program and the County of Humboldt's obligations related thereto;
2. Approve the attached supplemental budget request in the amount of Four Hundred Fifty Thousand Six Hundred Seven Dollars (\$450,607.00) for Department of Health and Human Services - Social Services budget unit 1160-511 (4/5 Vote Required); and
3. Direct the Clerk of the Board to return one (1) fully executed certified copy of the attached resolution to the Department of Health and Human Services - Contract Unit for further processing.

Attachments: [Staff Report](#)
[Resolution Authorizing Acceptance of CCE Preservation Program Funding \(8-10-CCE Preservation PFA Humboldt 2023 04 11 \(003\) Signed C.B. \(003\)](#)
[Supplemental Budget CCE](#)
[Resolution No. 23-119.pdf](#)

Human Resources

[23-1068](#)

16. Amendments to the Board of Supervisors Code of Conduct

Recommendation: That the Board of Supervisors:
1. Approve amendments to the Board of Supervisors Code of Conduct and Ethics.

Attachments: [Staff Report](#)
[Redline Version - Amended Code of Conduct](#)
[Clean Version - Amended Code of Conduct](#)

[23-1105](#)

17. Policy Statement Resolution Encouraging and Supporting the Maximization of Telework

Recommendation: That the Board of Supervisors:
1. Adopt the attached resolution making a policy statement related to the use of Telework.

Attachments: [Staff Report](#)
[Telework Resolution](#)
[Resolution No. 23-120.pdf](#)

Planning and Building Department

[23-1107](#)

18. Request for Proposals No. PLN2023-03 regarding the McKinleyville Town Center Environmental Impact Report (EIR)

Recommendation: That the Board of Supervisors:
1. Approve and authorize the Humboldt County Planning and Building Department (HCPB) to advertise and distribute the attached request for proposal (RFP) soliciting proposals from qualified contractors to prepare an environmental impact report (EIR) in accordance with California Environmental Quality Act (CEQA) guidelines for the next phase of the McKinleyville Town Center project; and
2. Authorize staff to review the proposals in accordance with the criteria contained in the RFP, evaluate any proposal received, and select the proposal that best meets the needs of the county; and
3. Direct staff to return to your Board for approval of award and execution of professional services agreement.

Attachments: [Staff Report](#)
[1. RFP No. PLN2023-03 - McKinleyville Town Center EIR](#)
[1.A - RFP Signature Affidavit](#)
[1.B - Reference-Data-Sheet](#)
[1.C Exhibit 1 Example of Standard Agreement Terms and Conditions](#)

[23-1140](#)

19. Transfer from Contingencies to Code Enforcement Abatement Budget Unit 1100269101 for Fiscal Year (FY) 2022-23 and FY 2023-24 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the attached appropriation transfer (Attachment 1) to transfer General Fund contingencies in the amount of \$190,000.00 to fund code enforcement abatement costs in FY 2022-23 in budget unit 1100-269101 (4/5 Vote Required); and
2. Approve the attached appropriation transfer (Attachment 2) to transfer General Fund contingencies in the amount of \$310,000 to fund code enforcement abatement costs in FY 2023-24 in budget unit 1100-269401 (4/5 Vote Required).

Attachments: [Staff Report](#)
[Attachment 1 - App Transfer FY22-23 Nuisance - Contingencies](#)
[Attachment 2 - App Transfer FY23-24 Nuisance - Contingencies](#)

Probation

[23-854](#)

20. Professional Services Agreement with Fieldware, LLC. for Remote Check-In and Automated Notification Services

Recommendation: That the Board of Supervisors:

1. Approve, and authorize Interim Chief Probation Officer, Coral Sanders to execute, the attached professional services agreement with the Fieldware, LLC. regarding remote check-in and automated notification services not to exceed \$150,000 for the period of fiscal years 2023-24 through 2025-26; and
2. Authorize the Interim Chief Probation Officer, or Chief Probation Officer, to execute any and all subsequent amendments to the attached professional services agreement with Fieldware, after review and approval by County Counsel, Risk Management and the County Administrative Office.

Attachments: [Staff Report](#)
[Fieldware 2023-2026 \(vendor signed\)_RM.pdf](#)
[23-24 COI - Humboldt County Probation Department.pdf](#)
[CERT22-23_2768639_Humboldt County Pr_3571195.pdf](#)

[23-856](#)

21. Professional Services Agreement with Boys and Girls Club of the Redwoods, Teen Court for Juvenile Diversion Services and associated Supplemental Budget (4/5ths Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve and authorize Interim Chief Probation Officer, Coral Sanders, to execute the attached professional services agreement with the Boys and Girls Club, Teen Court regarding juvenile diversion services in the amount of

- \$232,619 for the period of July 1, 2023 through June 30, 2026;
2. Authorize the Interim Chief Probation Officer, Coral Sanders, to execute any and all subsequent amendments to the attached professional services agreement with Boys and Girls Club of the Redwoods, Teen court after review and approval by County Counsel, Risk Management and the County Administrative Office;
 3. Approve the attached supplemental budget for Probation Budget Unit 202 in the amount of \$75,180.

Attachments:[Staff Report](#)[1100-202 TC Exp-75K.xlsx](#)[Revised Contract.pdf](#)[Probation Contract \\$75K-8.4.23.pdf](#)[812022-23 GLIABACUMBDO 712022 -23 WC Certificate Master - County of H](#)**Sheriff**[23-814](#)**22. Fiscal Year 2022-23 Equitable Sharing Agreements and Certifications (ESAC)****Recommendation:**

That the Board of Supervisors:

1. Authorize the Chair of the Board of Supervisors and the Sheriff to sign the ESAC for Fiscal Year (FY) 2022-23 for CA0120000 Humboldt County Sheriff's Office and any revisions to the ESAC for FY 2022-23 to account for year-end interest postings or adjustments; and
2. Authorize the Deputy Director of Sheriff's Administration or their designee to submit the ESAC and any revisions to the ESAC electronically to the Department of Justice (DOJ) and Department of Treasury (DOT) on behalf of the Chair of the Board and Sheriff.

Attachments:[Staff Report](#)[HCSO FY 2022-23 ESAC](#)[Executed Equitable Sharing Agreement and Certification.pdf](#)[23-1138](#)**23. Agreement for Autopsy Services with Neil Kushner, M.D.****Recommendation:**

That the Board of Supervisors:

1. Approve the Personal Services Agreement between Neil Kushner, M.D. and the County of Humboldt (Attachment 1) to provide autopsy services for fiscal year (FY) 2023-24; and Authorize the Chair of the Board to sign the agreement and all amendments, extensions or revisions for the term of the agreement.

Attachments:[Staff Report](#)[Personal Services Agreement.pdf](#)[Executed PSA - Neil Kushner, MD.pdf](#)

[23-1148](#)

24. Termination of Local Emergency: 2022 December Ferndale Earthquake

Recommendation: That the Board of Supervisors:
1. Pass the attached resolution and terminate the local emergency proclaimed for the 2022 December Ferndale Earthquake.

Attachments: [Staff Report](#)
[Termination of Local Emergency- 2022 December Ferndale Earthquake.docx](#)
[Resolution No. 23-121.pdf](#)

[23-1154](#)

25. Edward Byrne Memorial Justice Assistance Grant (JAG) Program Local Award 2023 Application Review and Authorization of the Chair to Sign the Certifications and Assurances by the Chief Executive of the Applicant Unit of Local Government

Recommendation: That the Board of Supervisors:
1. Review application and attachments for the JAG Program Local Award 2023 (Attachments 1-3);
2. Approve and authorize the Chair to sign the Certifications and Assurances by the Chief Executive of the Applicant Unit of Local Government (Attachment 4); and
3. Direct the Clerk of the Board to return completed and signed copy of the Certifications and Assurances by the Chief of the Applicant Unit of Local Government (Attachment 4) to the Sheriff's Office, Attention: Julie Martin, for submittal to funding agency.

Attachments: [Staff Report](#)
[HCSO FY23 Byrne JAG Local Budget for Agenda](#)
[HCSO FY23 Byrne JAG Local Certifications and Assurances](#)
[HCSO FY23 Byrne JAG Local Grant Package Application](#)
[HCSO FY23 Byrne JAG Local Proposal Narrative](#)
[Executed Certifications and Assurances.pdf](#)

E. ITEMS PULLED FROM CONSENT

F. PUBLIC COMMENT ON NON-AGENDA ITEMS

G. MATTERS SET FOR TIME CERTAIN

Public Works

[23-1151](#)

1. 11:00 AM - McKinleyville Multimodal Connections Project Report

- Recommendation:** That the Board of Supervisors:
1. Receive a staff report and consultant presentation on the completed McKinleyville Multimodal Connections Project (MMCP);
 2. Accept and File the Report; and
 3. Direct Public Works to incorporate the recommendations in the report on future projects within the MMCP planning area.

- Attachments:**
- [Staff Report](#)
 - [MMCP Report 2023-3-25](#)
 - [MMCP Appendices 2023-3-25](#)
 - [MMCP 2023-8-22 Slides](#)

County Counsel

- [23-1172](#)
- 2. 12:00 PM - Closed Session - Conference with Legal Counsel – Anticipated Litigation: Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (3 potential case)”
[23-1175](#)
- 3. 12:00 PM - Closed Session - Conference with Legal Counsel - pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Cathie Childs v. County of Humboldt, et al., Case No. 1:23-cv-02836-RMI
[23-1176](#)
- 4. 12:00 PM - Closed Session - Conference with Legal Counsel - pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of County of Humboldt v Cathie Childs, et al., Humboldt County Superior Court Case No. CV2300847
[23-1183](#)
- 5. 12:00 PM - Closed Session - Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Southern Humboldt Community Healthcare District v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV2201351

H. MATTERS INITIATED BY BOARD MEMBERS

I. DEPARTMENT REPORTS

County Administrative Office

- [23-1089](#)
- 1. Project Trellis Local Equity Program Update Regarding Program Modifications Mandated by The Governor’s Office of Economic Development

- Recommendation:** That the Board of Supervisors:

1. Approve and direct staff to modify the Humboldt County Local Equity Program Manual V2.1 (Attachment 1) to replace current eligibility requirements with those required by the Governor's Office of Economic Development;
2. Authorize the County Administrative Officer to execute the 2022 grant award contract (Attachment 3); and
3. Provide direction to staff on how to proceed with regard to applying for Project Trellis LEP funding in Fall 2023 considering modifications needed to sustain state funding.

Attachments:[Staff Report](#)[2022 Local Equity Program \(LEP\) Manual V2.1 amendment.pdf](#)[5-5-23 Local Equity Program Review Memo-Humboldt County.pdf](#)[5-31-23 CEG-2023-556-County of Humboldt.pdf](#)**Human Resources**[23-1012](#)

2. Adopt the Resolution to Initiate a Conversion Process from an Interagency Merit System (IMS) to an Approved Local Merit System (ALMS) for Merit System Services (MSS)

Recommendation:

That the Board of Supervisors:

1. Adopt the resolution (Attachment #5) to initiate the conversion process for the County of Humboldt from an Interagency Merit System to an Approved Local Merit System for Merit System Services (MSS) positions;
2. Authorize the Director of Human Resources to finalize all documents required by the California Department of Human Resources (CalHR) to advance the Approved Local Merit System (ALMS) County Conversion process;
3. Allocate a 1.0 full-time equivalent (FTE) Human Resources Analyst I/II (BU 130, Job Class #0684A/B) position in the Human Resources department; and
4. Approve the Board Chairperson to sign a letter of concern to the California Department of Human Resources (CalHR) regarding Merit System Services (MSS) recruitment process changes that took effect January 1, 2023, and request the Clerk of the Board mail this letter once approved. (Attachment #4)

Attachments:[Staff Report](#)[CalHR MSS County Conversion Process from Interagency Merit System to Approved](#)[CalHR Material Request Form \(MRF\) Local Agency Personnel System Review](#)[Overview of CalHR Recruitment Timeframes](#)[BOS Letter of Concern To Director of CalHR.pdf](#)[Resolution](#)[Resolution No. 23-122.pdf](#)[Executed letter of Concern.pdf](#)**Planning and Building Department**

[23-1072](#)

3. Allocation of Water Quality Improvement Grant Funds from the Friends of the Eel River Mitigation and Remediation Grant Fund and Supplemental Budget in FY 2023/2024 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Receive and consider the staff report and grant applications (Attachment 1), and accept public comment; and
2. Approve the attached supplemental budget for budget unit 1200-325, Public Works Road Maintenance for \$287,008 (Attachment 2) (4/5 Vote Required); and
3. Approve the allocation to the Department of Public Works Road Maintenance by approving the attached resolution (Attachment 3).

Attachments:

- [Staff Report](#)
- [ATTACHMENT 1a Delaney](#)
- [ATTACHMENT 1b Sprowl Creek](#)
- [ATTACHMENT 1c Aldebaran's Gaze](#)
- [ATTACHMENT 1d Eagle Creek](#)
- [ATTACHMENT 2 - Supplemental Budget for Staff Recommendation](#)
- [ATTACHMENT 3 - Board Resolution Staff Recommendation](#)
- [ATTACHMENT 4 - Supplemental Budget for Alternative Recommendation No.1](#)
- [ATTACHMENT 5 - Board Resolution Alternative Recommendation Number 1](#)
- [Resolution No. 23-123.pdf](#)

J. PUBLIC HEARINGS**K. CLOSED SESSION (See Matters set for Time Certain)****L. ADJOURNMENT**