



# COUNTY OF HUMBOLDT

For the meeting of: 11/13/2018

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File #: 18-1493

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To: Board of Supervisors

From: Human Resources

SUBJECT:

Amendment of the July 1, 2017 - June 30, 2020 Compensation Plan for Management & Confidential Employees to Include the New Classification of Code Enforcement Manager

RECOMMENDATION(S):

That the Board of Supervisors adopt the new classification of Code Enforcement Manager (class 0663, salary range 475, unit 08) into the classification plan; and adopt Resolution No. \_\_\_\_\_ (attached) approving the amendment to Attachment 1 of the July 1, 2017 - June 30, 2020 Compensation Plans for Management & Confidential Employees to include the new job class of Code Enforcement Manager (class 0663, salary range 475, unit 08) effective the first full pay period following approval by the Board.

SOURCE OF FUNDING:

Planning, Budget Unit 277

DISCUSSION:

The recommendation included in this agenda item concern the continued reorganization of the Planning and Building Department - Code Compliance/Enforcement operations and the proposed addition of a Code Enforcement Manager to serve as oversight for major functions and activities of the Code Compliance/Enforcement Division and its staff. The perpetual changing demands and growth in services provided by Code Compliance/Enforcement support the need for the new job class of Code Enforcement Manager, which will support and build upon the continue efforts in the reorganization of the Planning and Building Department.

FINANCIAL IMPACT:

There is no financial impact for adopting the new job class of Code Enforcement Manager. The Planning and Building Department will present information on the financial impact of a new allocation for this position when they choose to do so.

The items before you support your Board's strategic framework by managing resources to ensure sustainability and investing in county employees.

OTHER AGENCY INVOLVEMENT:

Planning and Building Department

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board may choose not to approve the adoption of the new job classification of Code Enforcement Manager. However, this is not recommended as it will have a negative impact on the Planning and Building Departments ability to meet the needs of the community.

ATTACHMENTS:

- Resolution No. \_\_\_\_\_
- Job specification for Code Compliance/Enforcement Manager

PREVIOUS ACTION/REFERRAL:

Board Order No.: N/A

Meeting of: N/A