

BOARD OF SUPERVISORS

REX BOHN  
Chair - First District  
MICHELLE BUSHNELL  
Vice Chair - Second District  
MIKE WILSON  
Third District  
NATALIE ARROYO  
Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

ELISHIA HAYES  
County Administrative Officer  
SCOTT MILES  
Interim County Counsel  
TRACY DAMICO  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA - Final**

Tuesday, July 2, 2024

9:00 AM

Regular Meeting - Hybrid

---

The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us).

The Chamber is wheelchair accessible, the accessible entrance to the Courthouse is the 4th Street entrance. Accessible parking is available adjacent to the 4th Street entrance and on the 4th Street side of the K Street lot. If you are a person with a qualified disability, and need a modification or accommodation to participate in this meeting.

**REMOTE/TELECONFERENCE PARTICIPATION**

Conference Line: 720 707 2699

Meeting ID: 846 7572 4298

Please note: Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom; however, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are to attend the meeting in person or submit your comment in writing in advance of the meeting.

**Zoom Public Comment:**

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (\*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment. Please turn off your TV or live stream to avoid delays.

**Email Public Comment:**

To submit public comment to the Board please email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us), provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

You may access the live stream of the meeting by using the following link:

<https://humboldt.legistar.com>

**A. ROLL CALL****B. SALUTE TO THE FLAG****C. MODIFICATIONS TO THE AGENDA****D. CONSENT CALENDAR****Agricultural Commissioner**

[24-1000](#)

1. Approval of Cooperative Agreement No. 24-0195-000-SA in the Amount of \$480 for the Weighmaster Program Contract

***Recommendation:***

That the Board of Supervisors:

1. Approve Standard Agreement No. 24-0195-000-SA, known as the Weighmaster Enforcement Program contract with the California Department of Food and Agriculture-Division of Measurement Standards in

the amount of \$480;

2. Authorize the Chair to sign the original agreement, and direct the Clerk of the Board to return all signed copies to the Agricultural Commissioner's office for further processing; and
3. Grant a waiver from the provisions of the Nuclear Free Ordinance.

**Attachments:**

[Staff Report](#)

[Cooperative Agreement No. 24-0194-000-SA.pdf](#)

[Executed Cooperative Agreement.pdf](#)

[24-1026](#)

2. Supplemental Budget Request in the Amount of \$23,000 for Budget Unit 1100261, Agricultural Commissioner for Fiscal Year (FY) 2023-24 (4/5 Vote Required)

**Recommendation:**

That the Board of Supervisors:

1. Approve the attached supplemental budget of \$23,000 in the Agricultural Commissioner's budget (1100-261) for FY 2023-24. (4/5 Vote Required)

**Attachments:**

[Staff Report](#)

[Supplemental Budget form Agricultural Commissioner.pdf](#)

**Board of Supervisors**

[24-1055](#)

3. Certificate of Recognition in Honor of the Fortuna Garden Club's 100th Year Anniversary

**Recommendation:**

That the Board of Supervisors:

1. Ratify the Chair's signature on the Certificate of Recognition.

**Sponsors:**

Supervisor Bushnell

**Attachments:**

[Staff Report](#)

[Certificate of Recognition.pdf](#)

**Clerk of the Board**

[24-1044](#)

4. Approval of the Action Summary - Meeting of June 11, 2024

**Recommendation:**

That the Board of Supervisors:

1. Approve the Action Summary for the meeting of June 11, 2024, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

**Attachments:** [Staff Report](#)  
[Action Summary - June 11, 2024.pdf](#)  
[Minute Sheet.docx](#)  
[Action Summary - June 11, 2024.pdf](#)

[24-1056](#)

5. Approval of the Action Summary - Meeting of June 25, 2024

**Recommendation:** That the Board of Supervisors:  
1. Approve the Action Summary for the meeting of June 25, 2024, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

**Attachments:** [Staff Report](#)  
[Action Summary - June 25, 2024.pdf](#)  
[Minute Sheet.docx](#)  
[Action Summary - June 25, 2024.pdf](#)

### **County Administrative Office**

[24-966](#)

6. New Appointments to the Humboldt County Workforce Development Board

**Recommendation:** That the Board of Supervisors:  
1. Review the attached membership applications from Cody Freitas and Scott Thompson (attachments 1 and 2); and  
2. Appoint Cody Freitas and Scott Thompson to the Humboldt County Workforce Development Board for a two-year term effective immediately pursuant to Humboldt County Workforce Development Board Bylaws.

**Attachments:** [Staff Report](#)  
[Cody Freitas Application](#)  
[Scott Thompson Application](#)

[24-1035](#)

7. Resolution Regarding Changes in County of Humboldt Public Office Hours

**Recommendation:** That the Board of Supervisors:  
1. Adopt the attached resolution regarding changes in County of Humboldt public office hours.

**Attachments:** [Staff Report](#)  
[Updated Public Service Hours Resolution with Library Attachment.docx](#)  
[Resolution No. 24-76.pdf](#)

**Department of Health and Human Services: Administration****24-1021**

8. Renewed Professional Services Agreement in the Amount of \$197,625 with the University of California, Davis Regarding the Provision of Training Services to the Department of Health and Human Services Staff

**Recommendation:**

That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached professional services agreement with the University of California, Davis;
2. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with the University of California, Davis regarding the provision of training services to Department of Health and Human Services staff in an amount not to exceed \$197,625 for the period of July 1, 2024, through June 30, 2025;
3. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with the University of California, Davis, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with the University of California, Davis to the Department of Health and Human Services - Contract Unit for further processing.

**Attachments:**

[Staff Report](#)

[Professional Services Agreement with the University of California, Davis Regarding the Provision of Training Services to the Department of Health and Human Services - Executed Agreement with Regents of University of California - FY 24-25.pdf](#)

**24-1023**

9. Approval of First Modification to Lease for 80 West 3rd Street, Eureka

**Recommendation:**

That the Board of Supervisors:

1. Approve and authorize the Chair of the Board to execute the first lease modification with 80 West Third Eureka, LLC.; and
2. Authorize County of Humboldt Department of Health and Human Services Director, or authorized designee, to execute any subsequent modifications, amendments to, or extensions of, the Lease Agreement executed on Sept. 12, 2023, with 80 West Third Eureka, LLC., after review and approval by County Counsel, Risk Management and the County Administrative Office.

**Attachments:** [Staff Report](#)  
[Approval of First Modification to Lease for 80 West 3rd Street, Eureka.](#)  
[Attach 2 - 2024-9-12 Lease Agreement 80 W 3rd and Exhibits](#)  
[2024-6-11 Exhibit D - Consultant Contract Terms and Conditions Updated](#)  
[Executed Lease - 80 West Third Eureka, LLC - FY23\\_24 through 24\\_25.pdf](#)

**Department of Health and Human Services: Behavioral Health**

[24-885](#)

10. Professional Services Agreement with Transitional Residential Treatment Facilities, Inc. in the Amount of \$3,723,750 Regarding the Provision of Long-Term Residential Behavioral Health Treatment Services

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Transitional Residential Treatment Facilities, Inc. regarding the provision of long-term residential behavioral health treatment services to adults with severe mental illnesses in an amount not to exceed Three Million Seven Hundred Twenty-Three Thousand Seven Hundred Fifty Dollars (\$3,723,750.00) for the period of July 1, 2024 through June 30, 2027;
2. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Transitional Residential Treatment Facilities, Inc., after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with Transitional Residential Treatment Facilities, Inc. to the Department of Health and Human Services - Contract Unit for further processing.

**Attachments:** [Staff Report](#)  
[Transitional Residential Treatment Facs Transitional Residential Treatment Facility Inc. 47985](#)  
[TRTF Ins COI Effective 23-24](#)  
[Revised FY 24-25 TRTF Residential Treatment Services Agreement \(6-9-24\) \(sm\) \\_rm](#)  
[Executed Agreement - Transitional Residential Treatment Facilites, Inc.pdf](#)

**Human Resources**

[24-984](#)

11. Adopt the County of Humboldt Workplace Violence Prevention Plan

**Recommendation:** That the Board of Supervisors:

1. Adopt the County of Humboldt Workplace Violence Prevention Plan

(WVPP); and

2. Authorize the Director of Human Resources to make amendments to the WVPP.

**Attachments:** [Staff Report](#)  
[Workplace Violence Prevention Plan](#)

[24-1014](#)

12. Renewal of Professional Services Agreement in the Amount of \$548,598.80 with Government Jobs, INC. DBA NEOGOV

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Board Chair to execute, a services agreement with NEOGOV in the amount of \$548,598.80 to continue Applicant Tracking and Learning Management services; and
2. Authorize the Director of Human Resources to execute any future amendments to the services agreement with NEOGOV that do not cumulatively exceed an additional \$50,000 upon approval by Risk Management, County Counsel and the County Administrative Office.

**Attachments:** [Staff Report](#)  
[NEOGO Service Agreement \[NSA-v050724\]](#)  
[NEOGO Signed - County of Humboldt \(CA\)](#)  
[Executed Agreement - NEOGOV.pdf](#)

[24-1029](#)

13. Renewal of Professional Services Agreement with Liebert Cassidy Whitmore (LCW) in the amount of \$225,000

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair of the Board of Supervisors to execute a professional services agreement with LCW in an amount of \$225,000

**Attachments:** [Staff Report](#)  
[LSA Humboldt LCW FY24-25](#)  
[Executed Agreement - Liebert, Cassidy, Whitmore - FY2024-25.pdf](#)

### **Public Works**

[24-949](#)

14. Consultant Services Agreement with Ghirardelli Associates, Inc., Regarding the Provision of On-Call Professional Construction Management Services

**Recommendation:** That the Board of Supervisors:

1. Approve the selection of Ghirardelli Associates, Inc. as the consulting firm to provide on-call professional construction management services;

2. Approve and authorize the Chair of the Board to execute, the attached consultant services agreement with Ghirardelli Associates, Inc. regarding the provision of on-call professional construction management services;
3. Authorize the Public Works Director, or a designee thereof, to execute any and all future task orders issued pursuant to the terms and conditions of the attached consultant services agreement with Ghirardelli Associates, Inc., after review and approval by County Counsel, County Administrative Office and Risk management; and
4. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached consultant services agreement with Ghirardelli Associates, Inc. to the Department of Public Works for further processing.

**Attachments:**[Staff Report](#)[Final Ranking On-Call CM RFQ No. DPW2024-001 dated Mar. 11 2023.pdf](#)[Consultant Services Agreement with Ghirardelli Associates, Inc.pdf](#)[Certificate of Insurance for Ghirardelli Associates, Inc.pdf](#)[Executed Agreement - Ghirardelli Associates.pdf](#)**Sheriff**[24-1032](#)

15. Approval of an Exception to the Hiring Freeze to Hire 1.0 Full-Time Equivalent (FTE) for the Sheriff's Civil Division

**Recommendation:**

That the Board of Supervisors:

1. Approve an exception to the Fiscal Year (FY) 2024-25 hiring freeze to hire 1.0 FTE Senior Legal Office Assistant (Class 0168, Salary Range 377) for the Humboldt County Sheriff's Office (HCSO) Civil Division.

**Attachments:**[Staff Report](#)**E. ITEMS PULLED FROM CONSENT****F. PUBLIC COMMENT ON NON-AGENDA ITEMS****G. MATTERS SET FOR TIME CERTAIN (NONE SCHEDULED)****H. PUBLIC HEARINGS (NONE SCHEDULED)****I. MATTERS INITIATED BY BOARD (NONE SCHEDULED)****J. DEPARTMENT REPORTS (NONE SCHEDULED)****K. CLOSED SESSION (NONE SCHEDULED)**

**L. ADJOURNMENT**