



COUNTY OF HUMBOLDT

For the meeting of: 7/13/2021

File #: 21-926

To: Board of Supervisors

From: County Administrative Office

Agenda Section: Consent

SUBJECT:

Deallocation of Information Technology Technician Position and Allocation of Information Technology Systems Supervisor Position

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve the deallocation of 1.0 full-time equivalent Information Technician II position (class 0189, salary range 432) in budget unit 3550-118 to be effective the pay period following Board approval; and
2. Approve the allocation of 1.0 full-time equivalent Information Technology Systems Supervisor position (class 0645, salary range 468) in budget unit 3550-118 to be effective the pay period following Board approval.

SOURCE OF FUNDING:

Information Technology Fund (3550)

DISCUSSION:

In recent years, the County of Humboldt's use of, and reliance upon, technology has substantially increased. Thus, the responsibilities and functions required of the Information Technology Systems Supervisor have increased in both volume and breadth. In addition to supervising Information Technology Technicians and Systems Administrators, the Information Technology Systems Supervisor is responsible for managing, coordinating and facilitating hardware deployments, telephony, network operations and user support. As a result, the Information and Technology Division is requesting the deallocation of 1.0 full-time equivalent Information Technology Technician II position (class 0189, salary range 432) and the allocation of 1.0 full-time equivalent Information Technology Systems Supervisor position (class 0645, salary range 468) in budget unit 3550-118 to be effective the pay period following Board approval.

FINANCIAL IMPACT:

The deallocation of 1.0 full-time equivalent Information Technology Technician II position will result in annual salary and benefits savings of Eighty-Four Thousand Four Hundred Sixty-Nine Dollars (\$84,469.00). The allocation of 1.0 full-time equivalent Information Technology Systems Supervisor

position will result in an annual salary and benefits increase of One Hundred Thousand Eight Hundred Thirty-Eight Dollars (\$100,838.00). The recommended allocation and deallocation will result in a net salary and benefits increase of Sixteen Thousand Three Hundred Sixty-Nine Dollars (\$16,369.00) in Fund 3550.

Expenditure appropriations related to the recommended allocation and deallocation have been included in the fiscal year 2021-2022 budget for Information Technology budget unit 3550-118. As result, the recommended allocation and deallocation will not impact the Humboldt County General Fund.

STRATEGIC FRAMEWORK:

The recommended actions support the Board of Supervisors' Strategic Framework by providing for and maintaining technological infrastructure.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board may choose not to approve the recommended allocation and deallocation. However, this alternative is not recommended as it would have a negative impact on the Information Technology Division's ability to efficiently and effectively serve County of Humboldt employees.

ATTACHMENTS:

None

PREVIOUS ACTION/REFERRAL:

Board Order No.: N/A

Meeting of: N/A

File No.: N/A