



# COUNTY OF HUMBOLDT

For the meeting of: 3/26/2024

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File #: 24-331

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**To:** Board of Supervisors

**From:** Sheriff

**Agenda Section:** Consent

**Vote Requirement:** 4/5th

**SUBJECT:**

Supplemental Budget for FY2023-24 for Port Security Grant Humboldt County Sheriff's Office (HCSO) Patrol Boat (1100-221901) (4/5 vote required)

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Approve the Supplemental Budget in the amount of \$200,526 requested for budget unit 1100-221901 Port Security Grant (attachment 1) (4/5 vote required).

**SOURCE OF FUNDING:**

DHS Port Security Grant Award (1100-221901)  
HCSO State Asset Forfeiture (3642)

**DISCUSSION:**

In 2023, the Board of Supervisors awarded Request for Proposal (RFP) No. SHF-22 to North River Boats for the provision of the HCSO's Patrol Boat and Trailer. The boat has been delivered, and the payment is now due.

At the time of the award, the plan was to allocate the necessary funds for the total purchase price of a boat within the fiscal year (FY) 2023-24. The payment was to be made in two equal installments, with the first 50% due upon finalization of the hull build-out and inspection and the second 50% due upon the final delivery of the boat. However, due to supply chain issues, the delivery timeframe was delayed to the beginning of July 2024. Consequently, the first payment was budgeted for FY2023-24, with the expectation that the hull build-out and inspection would be completed by December 2023. The final payment was to be made upon delivery in July 2024, spanning two fiscal years.

The challenges in the supply chain were resolved expeditiously, surpassing initial expectations and resulting in the completion of the construction ahead of the revised schedule. Upon completion of a hull inspection, North River Boats waived the initial 50% payment requirement due to the faster-than-anticipated progress of the build. The vessel underwent successful sea trials, and HCSO accepted

delivery on March 5, 2024.

A request for a supplemental budget is required so full payment of the boat can be made in FY 2023-24.

FINANCIAL IMPACT:

| <b>Expenditures (1100,221901)</b>         | <b>FY23-24</b>    |
|---|-------------------|
| <b>Budgeted Expenses</b>                  | <u>223,598.00</u> |
| <b>Additional Appropriation Requested</b> | <u>200,526.00</u> |
| <b>Total Expenditures</b>                 | <u>424,124.00</u> |
| <b>Funding Sources (1100,221901)</b>      | <b>FY23-24</b>    |
| <b>General Fund</b>                       | <u>0</u>          |
| <b>State/Federal Funds</b>                | <u>236,250.00</u> |
| <b>Asset Forfeiture Fund Balance 3642</b> | <u>187,874.00</u> |
| <b>Total Funding Sources</b>              | <u>424,124.00</u> |

**Narrative Explanation of Financial Impact:**

As described in the discussion, the supplemental budget will increase appropriations by \$200,526.00 into FY 2023-24 to finalize payment for the boat. The supplemental budget will increase the federal revenue awarded by the DHS Port Security Grant (1100221901-4555) by \$167,698 and transfer in from asset forfeiture \$32,828. (3642).

STAFFING IMPACT:

N/A

STRATEGIC FRAMEWORK:

This action supports your Board’s Strategic Framework priority of seeking outside funding sources to benefit Humboldt County needs and to enforce laws and regulations to protect residents.

OTHER AGENCY INVOLVEMENT:

United States Department of Justice - Office of Justice Programs  
U.S. Department of Homeland Security

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Should the Board deny acceptance of the supplemental budget, HCSO would be obligated to relinquish the established grant funding and return the boat. This forfeiture of grant funds could negatively affect future grant requests from both the U.S. Department of Justice and the U.S. Department of Homeland Security.

ATTACHMENTS:

1. New Patrol Boat Payment Supplemental Transfer

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**PREVIOUS ACTION/REFERRAL:**

Board Order No.: D-28, D-19, D-28, D-25, D-10

Meeting of: 01/25/2022, 08/16/2022, 01/10/2023, 08/22/2023, 12/12/2023

File No.: 21-1402, 22-967, 23-1, 23-1154, 23-1569