

BOARD OF SUPERVISORS

REX BOHN  
First District  
MICHELLE BUSHNELL  
Chair - Second District  
MIKE WILSON  
Vice Chair - Third District  
NATALIE ARROYO  
Fourth District  
STEVE MADRONE  
Fifth District



COUNTY STAFF

ELISHIA HAYES  
County Administrative Officer  
SCOTT MILES  
Interim County Counsel  
TRACY DAMICO  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**ACTION SUMMARY**

Tuesday, June 17, 2025

9:00 AM

Regular Meeting - Hybrid

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**A. ROLL CALL**

Present: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and  
Supervisor Steve Madrone  
Absent: 1 - Supervisor Michelle Bushnell

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**D. CONSENT CALENDAR**

*A motion was made by Supervisor Arroyo, seconded by Supervisor Madrone, to approve consent calendar. The motion carried with the following vote:*

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and  
Supervisor Steve Madrone

**Agricultural Commissioner**

25-746

1. Approval of Amendment No. 1 to Cooperative Agreement No. 24-0388-24-SF Sudden Oak Mortality Regulatory Program Contract and Supplemental Budget in the amount of \$5,100 (4/5th Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve Amendment No. 1 to Cooperative Agreement No. 24-0388-24-SF known as the Sudden Oak Mortality Regulatory Program contract with the California Department of Food and Agriculture (CDFA); and
2. Authorize the Chair to sign the amendment, and direct the Clerk of the Board to return the signed amendment to the Agricultural Commissioner's Office for further processing; and
3. Approve the attached supplemental budget for fiscal year (FY) 2024-25 in the amount of \$5,100 for the Agricultural Commissioner budget (1100-261) for (4/5th Vote Required); and
4. Grant a waiver from the provisions of the Nuclear Free Ordinance.

***A motion was made by Supervisor Arroyo, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Board of Supervisors**25-779

2. Retirement Resolution for Veronique Sempé

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the Retirement Resolution; and
2. Direct the Clerk of the Board send the resolution via interoffice mail, to Rachel Fuentes, CWS, 2430 Sixth St., Eureka.

***A motion was made by Supervisor Arroyo, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Clerk of the Board**25-793

3. Approval of the Action Summary - Meeting of June 3, 2025

**Recommendation:** That the Board of Supervisors:

1. Approve the Action Summary for the meeting of June 3, 2025, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

***A motion was made by Supervisor Arroyo, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-794

4. Approval of the Action Summary - Meeting of June 9, 2025

**Recommendation:** That the Board of Supervisors:  
1. Approve the Action Summary for the meeting of June 9, 2025, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

***A motion was made by Supervisor Arroyo, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

25-795

5. Approval of the Action Summary - Meeting of June 10, 2025

**Recommendation:** That the Board of Supervisors:  
1. Approve the Action Summary for the meeting of June 10, 2025, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

***A motion was made by Supervisor Arroyo, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Department of Health and Human Services: Administration**



25-576

6. Professional Services Agreement Renewal with Boys & Girls Club of the Redwoods Regarding the Implementation and Administration of the SMART Moves, SMART Girls and Passport to Manhood Programs with a Maximum Amount Payable of \$72,000

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Boys & Girls Club of the Redwoods regarding the implementation and administration of the SMART Moves, SMART Girls and Passport to Manhood programs in an amount not to exceed \$72,000 for the period of July 1, 2025, through June 30, 2026; and
2. Authorize the Department of Health and Human Services - Social Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with the Boys & Girls Club of the Redwoods, after review and approval by County Counsel, Risk Management, and the County Administrative Office; and
3. Find that paying Boys & Girls Club of the Redwoods in advance for the implementation and administration of the SMART Moves, SMART Girls, and Passport to Manhood programs pursuant to the terms and conditions of the attached professional services agreement will serve a public purpose by ensuring continuity of these programs to youth residing in Humboldt County; and
4. Authorize issuance of an advanced payment in the amount of \$72,000 to Boys & Girls Club of the Redwoods for the provision of the services required pursuant to the terms and conditions of the attached professional services agreement for the period of July 1, 2025, through June 30, 2026; and
5. Direct the Clerk of the Board to return one fully executed original copy of the attached professional services agreement with Boys & Girls Club of the Redwoods to the Department of Health and Human Services - Contract Unit for further processing.

***A motion was made by Supervisor Arroyo, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Human Resources**

25-742

8. Memorandum of Understanding (MOU) with Willow Creek Fire Safe Council to Add them as an Additional Named Covered Party (ANCP) to the County's Primary Compensation Program (PWC) and Excess Workers Compensation Program (EWC)

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to sign the attached MOU (Attachment A) with the Willow Creek Fire Safe Council regarding adding them as an additional named covered party to the county's PWC and EWC programs in the amount of \$200 per volunteer per fiscal year for the period of a minimum of 3 years; and
- Approve the attached Resolution (Attachment B) for adding Willow Creek Fire Safe Council to the county's PWC and EWC policies as an ANCP; and
2. Allow the Willow Creek Fire Safe Council to withdraw from the ANCP program at the end of a fiscal year with a 12-month notice unless the Board of Supervisors authorizes an earlier withdrawal date; and
3. Adopt the current \$200 per fiscal year rate per volunteer for Willow Creek for FY 2025-2026; and
4. Approve and sign the attached Office of Self-Insured Plans (OSIP) application (Attachment C) and return executed copy to Risk Management for processing; and
5. Authorize the Risk Manager to send out notice to the Willow Creek Fire Safe Council that it is eligible to participate in the county's PWC and EWC policies; and
6. Authorize the Human Resources Director to execute any and all subsequent amendments to the attached MOU with Willow Creek Fire Safe Council, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
7. Direct the Clerk of the Board to return one fully executed original copy of the attached Memorandum of Understanding with Willow Creek Fire Safe Council to the Risk Management Division for further processing.

***A motion was made by Supervisor Arroyo, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Planning and Building Department**



25-564

9. Authorization for the Director of Humboldt County Planning and Building Department to Execute an Amendment to the Professional Services Agreement Between the County of Humboldt and TruePoint Solutions LLC for Continued On-Call Support to Enhance the Accela Civic Platform in the total Amount of \$130,336

**Recommendation:** That the Board of Supervisors:

1. Receive the staff report; and
2. Authorize the Director of Planning and Building to execute the attached amendment to the professional services agreement with TruePoint Solutions LLC for continued on-call Accela Automation support services in a total amount not to exceed \$130,336; and
3. Authorize the Director of Planning and Building, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with TruePoint Solutions LLC, after review and approval by County Counsel, Risk Management, and the County Administrative Office so long as any increase in compensation does not equal or exceed 10% of the maximum amount payable.

***A motion was made by Supervisor Arroyo, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Public Works**25-729

10. Agreement with the Humboldt Transit Authority and the Humboldt County Association of Governments Regarding the Provision of Region-Wide Dial-A-Ride Services (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached agreement with the Humboldt Transit Authority and the Humboldt County Association of Governments (4/5 Vote Required); and
2. Approve, and authorize the Chair of the Board to execute, the attached agreement with the Humboldt Transit Authority and the Humboldt County Association of Governments regarding the provision of region-wide Dial-A-Ride services for the period of July 1, 2025, through June 30, 2026; and
3. Direct the Clerk of the Board to return one (1) fully executed original copies of the attached agreement to the Department of Public Works for further processing.

***A motion was made by Supervisor Arroyo, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Sheriff**25-777

11. Supplemental Budget for 1100-243 Correctional Facility for Additional Security Cameras in the Amount of \$24,200 (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve a supplemental budget (Attachment 1) to establish the fixed asset line in the amount of \$24,200 in Fiscal Year (FY) 2024-25 for additional cameras to be added to the existing camera system for the Correctional Facility in budget unit 1100-243 (4/5 Vote Required).

**A motion was made by Supervisor Arroyo, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:**

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**Treasurer/Tax Collector**25-673

12. Professional Services Agreement with Linebarger Goggan Blair & Sampson, LLP (LGBS) for Third Party Debt Collection Services (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached agreement with LGBS for third party debt collection services (4/5 Vote Required); and
2. Direct the Clerk of the Board to submit an executed original of the attached agreement to the Humboldt County Treasurer-Tax Collector's Office - Revenue Recovery Division.

**A motion was made by Supervisor Arroyo, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried with the following vote:**

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**E. ITEMS PULLED FROM CONSENT****Department of Health and Human Services: Social Services**

25-719

7. Professional Services Agreement Renewal with Redwood Community Services, Inc. Regarding the Provision of Mobile Response, Stabilization and Supportive Services to Current and Former Foster Children and Youth as Part of the Humboldt County Family Urgent Response System in the Amount of \$450,796

***Recommendation:*** That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Redwood Community Services, Inc. the amount of \$450,796 for the period of July 1, 2025, through June 30, 2026; and
2. Authorize, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Redwood Community Services, Inc., after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with Redwood Community Services, Inc. to the DHHS - Contract Unit for further processing.

***A motion was made by Supervisor Arroyo, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:***

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**F. PUBLIC COMMENT ON NON-AGENDA ITEMS**25-805

1. Public Comment

**G. MATTERS SET FOR TIME CERTAIN (None Scheduled)****H. PUBLIC HEARINGS****Planning and Building Department**



25-708

1. Revocation of Nine Cannabis Permits Due to Unpaid Measure S Taxes  
(PLN-10424-SP, PLN-11402-CUP, PLN-11582-CUP, PLN-12042-SP, PLN-12488-SP,  
PLN-12756-ZCC, PLN-12776-SP, PLN-12806-SP, and PLN-16141-CUP)

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolutions (Attachments 1-9), which do the following:
  - a. Finds the permits have been exercised contrary to the terms and conditions of approval; and
  - b. Revoke the nine Permits per Section 312-14 of the Humboldt County Code; and
  - c. Direct the Clerk of the Board to provide a certified board order to the Planning and Building staff to be included with the notification of decision to the appropriate parties.

*A motion was made by Supervisor Wilson, seconded by Supervisor Arroyo, to approve staff recommendations with the following amendments:*

- *Approval of eight (8) of the nine (9) revocation resolutions, excluding PLN-10424, which shall be brought back at a date uncertain; and*
- *Direction to staff to return with a future agenda item that includes recommendations and/or modifications to payment plans, as well as additional options to assist with permit transfers.*

*The motion carried by the following vote:*

Aye: 4 - Supervisor Rex Bohn, Supervisor Mike Wilson, Supervisor Natalie Arroyo, and Supervisor Steve Madrone

**I. DEPARTMENTAL REPORTS (None Scheduled)**

**J. MATTERS INITIATED BY BOARD (None Scheduled)**

**K. CLOSED SESSION**

**Board of Supervisors**

25-786

1. Conference with Real Property Negotiators – Pursuant to Government Code Section 54956.8 to grant authority to its negotiators regarding the price and terms of payment for the purchase of real properties located at 515 J Street, Eureka, California 95501 (Assessor Parcel Number 001-193-007). The County's negotiators are identified as: Public Works Director or designees of. The parties with whom the County may negotiate are identified as: Jon Stone and Larry O. Doss and any duly authorized agents thereof.

*No reportable actions taken.*

**County Counsel**

25-734

2. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Bear River Band of Rohnerville Rancheria Tribe, et al. v. California Department of Social Services, et al., Case No. 4:23-cv-01809-HSG

*No reportable actions taken.*

#### L. ADJOURNMENT

*I, KALEIGH MAFFEI, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California,*

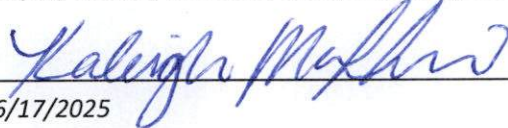
*do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled*

*meeting of the Humboldt County Board of Supervisors held in Eureka California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

KALEIGH MAFFEI

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.*


  
6/17/2025

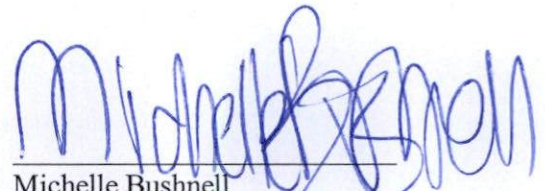


MINUTES  
Tuesday, June 17, 2025

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, June 24, 2025, with the vote as shown below.

AYES:	Supervisors:	--	Arroyo, Bohn, Bushnell, Madrone, and Wilson
NAYS:	Supervisors:	--	None
ABSENT:	Supervisors:	--	None
ABSTAIN:	Supervisors:	--	None

  
Kaleigh Maffei  
Deputy Clerk of the Board

  
Michelle Bushnell  
Chair of the Board