

**BOARD OF SUPERVISORS**

REX BOHN  
Vice-Chair - First District  
ESTELLE FENNELL  
Second District  
MIKE WILSON  
Third District  
VIRGINIA BASS  
Fourth District  
RYAN SUNDBERG  
Chair - Fifth District



**COUNTY STAFF**

AMY S. NILSEN  
County Administrative Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA**

Tuesday, October 16, 2018

9:00 AM

Regular Meeting

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

*These matters are routine in nature and are usually approved by a combined single vote.*

**Agricultural Commissioner**

1. Approval of Cooperative Agreement No. 18-0295-024-SF Sudden Oak Mortality Regulatory Program Contract

***Recommendation:*** That the Board of Supervisors approve Cooperative Agreement No. 18-0295-024-SF known as the Sudden Oak Mortality Regulatory Program contract with the California Department of Food and Agriculture; authorize the Chair to sign the original agreement and one copy of the cover page; direct the Clerk of the Board to return the signed agreement to the Agricultural Commissioner's Office for further processing; and grant a waiver from the provisions of the Nuclear Free Ordinance.

*Attachments:*        [Staff Report](#)  
                              [Sudden Oak Mortality Agreement 18-19](#)

### **Board of Supervisors**

2. “The Great California SHAKE OUT” Proclamation (Supervisor Estelle Fennell)

*Recommendation:*    That the Board of Supervisors adopt the Proclamation.

*Attachments:*        [Staff Report](#)  
                              [ShakeOut.pdf](#)

3. Fortuna Kiwanis 2018 Business Woman of the Year and Woman of Distinction Certificates (Supervisor Estelle Fennell)

*Recommendation:*    That the Board of Supervisors ratify authorization for the Chair to sign the Certificates.

*Attachments:*        [Staff Report](#)  
                              [Fortuna Kawanis Business Woman Annual Luncheon and Award Certificates.pdf](#)

### **Clerk of the Board**

4. Quarterly Report of Current and Projected Vacancies on Humboldt County Appointed Boards, Committees, and Commissions

*Recommendation:*    That the Board of Supervisors receive and file the report.

*Attachments:*        [Staff Report](#)  
                              [Vacancies.pdf](#)

5. Approval of the Action Summary - Meeting of October 9, 2018

*Recommendation:*    That the Board of Supervisors approve the Action Summary for the meeting of October 9, 2018 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

*Attachments:*        [Staff Report](#)  
                              [Action Summary 10-9-18.pdf](#)

County Administrative Office

6. Accessibility Upgrades at Fortuna Veterans Hall located at 1426 Main Street, Fortuna and Supplemental Budget (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors receive and approve the plans and specifications for the Fortuna Veterans Hall Americans with Disabilities Act (ADA) Project; authorize the Clerk of the Board to advertise the above-referenced project, pursuant to Section 22037 of the California Public Contract Code, with bids to be opened on November 20, 2018; and adopt the supplemental budget depicted below for the ADA Compliance budget unit (4/5 Vote Required).

Revenue		
3552-152-9101	Transfer In (from ADA trust)	\$194,000
Expenditure		
3552-152-8934	Fortuna Veterans Building	\$194,000

**Attachments:** [Staff Report](#)  
[Fortuna Veterans Hall ADA Specs](#)  
[Fortuna Vets Hall ADA Mods FULL SET - 2ND REVIEW 9-14-2018](#)  
[Proof of Publication.pdf](#)

7. Bid Authorization for Americans with Disabilities Act (ADA) Department of Justice (DOJ) Consent Decree Barrier Removal at Freshwater Park, 3100 Freshwater Road, Eureka (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors receive and approve the plans and specifications for Freshwater Park Americans with Disabilities Act (ADA) Project; authorize the Purchasing Agent to sign the National Joint Powers Alliance (NJPA), now known as Sourcewell, cooperative purchasing agreement with Landscape Structures, Inc. for inclusive playground equipment and ground covering at Freshwater Park; authorize the Clerk of the Board to advertise the above-referenced project, pursuant to Section 22037 of the California Public Contract Code, with bids to be open on November 13, 2018; and approve the budget adjustment request in the amount of \$115,958. (4/5 Vote Required)

**Attachments:** [Staff Report](#)  
[Specifications for ADA improvements at Freshwater Park](#)  
[Architectural Plans for ADA improvements at Freshwater Park](#)  
[Landscape Structures, Inc. Contract](#)  
[2014 Freshwater County Park Playground Reno Project Study](#)  
[Request for Budget Adjustment](#)  
[Proof of Publication.pdf](#)

8. Revised Information Technology Website Accessibility Policy

**Recommendation:** That the Board of Supervisors adopt the attached revised Information Technology Website Accessibility Policy.

**Attachments:** [Staff Report](#)  
[Revised Information Technology Accessibility Policy Attachment](#)  
[County of Humboldt Web Standards and Style Guide Attachment](#)  
[Voluntary Product Accessibility Template® \(VPAT®\) Version 2.0](#)

9. Bid Authorization for the Americans with Disabilities Act (ADA) Department of Justice (DOJ) Consent Decree Barrier Removal at the Humboldt County Correctional Facility Medical Unit

**Recommendation:** That the Board of Supervisors receive and approve the plans and specifications for Humboldt County Correctional Facility Medical Unit Americans with Disabilities Act (ADA) Project; and authorize the Clerk of the Board to advertise the above-referenced project, pursuant to Section 22037 of the California Public Contract Code, with bids to be open on November 20, 2018.

**Attachments:** [Staff Report](#)  
[Architectural Plans for ADA improvements for the Humboldt County Correctional Facility](#)  
[Specifications for ADA improvements for the Humboldt County Correctional Facility](#)  
[Proof of Publication.pdf](#)

**County Clerk/Recorder/Registrar of Voters**

10. Approval of HART InterCivic Agreement and KNOWiNK Master Software License and Services Agreement

**Recommendation:** That the Board of Supervisors authorize the County Clerk, Recorder and Registrar of Voters, or her designee, to execute the attached agreement with HART InterCivic, and Master Software License and Services Agreement with KNOWiNK to carry out the purpose of the Board's order.

*Attachments:*        [Staff Report](#)  
                              [Poll Pad Quote](#)

**Department of Health and Human Services: Administration**

11. Grant Agreement with First 5 Humboldt for the Nurse-Family Partnership Program July 1, 2018 through June 30, 2019

*Recommendation:* That the Board of Supervisors approve the Grant Agreement with First 5 Humboldt in the amount of \$60,125.00 for the term of July 1, 2018 to June 30, 2019; authorize the Chair of the Board to sign three (3) originals of the agreement; and direct the Clerk of the Board to return three (3) executed originals of the agreement to the Department of Health and Human Services (DHHS), Contract Unit for forwarding to DHHS-Public Health.

*Attachments:*        [Staff Report](#)  
                              [First 5 Agreement 2018-19](#)

**Department of Health and Human Services: Mental Health**

12. Professional Services Agreement with Diamond Drugs, Inc. Regarding the Provision of Pharmaceutical and Prescription Monitoring Services

*Recommendation:* That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Diamond Drugs, Inc. regarding the provision of pharmaceutical and prescription monitoring services for the period of July 1, 2018 through June 30, 2020; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached professional services agreement to the Department of Health and Human Services - Contract Unit.

*Attachments:*        [Staff Report](#)  
                              [FY 18-19 Diamond Drugs Pharmaceutical Services Agreement.pdf](#)  
                              [PS\\_Cnty\\_Humboldt\\_CA](#)

13. First Amendment to the Professional Services Agreement with Helios Healthcare, LLC, Doing Business as Idylwood Care Center, Regarding the Provision of Long-Term Residential Skilled Nursing and Mental Health Treatment Services

*Recommendation:* That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached first amendment to the professional services agreement with Helios Healthcare, LLC, doing business as Idylwood Care Center, regarding the provision of long-term residential skilled nursing and mental health treatment

services to adults with mental illnesses for the period of July 1, 2016 through June 30, 2019; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached first amendment to the Department of Health and Human Services - Contract Unit for further processing.

***Attachments:***

[Staff Report](#)

[Helios Healthcare A01](#)

[Helios Healthcare FY 16-19](#)

[Helios 2018 All California Counties](#)

[Helios 2018 Additional Insured Endorsement](#)

[Helios 2018 Subrogation Waiver Endorsement](#)

14. Fourth Amendment to the Professional Services Agreement with Crestwood Behavioral Health, Inc. Regarding the Provision of Long-Term Residential Mental Health Treatment Services

***Recommendation:*** That the Board of Supervisors approve, and authorize the Chair of the Board to execute, the attached fourth amendment to the professional services agreement with Crestwood Behavioral Health, Inc. regarding the provision of long-term residential mental health treatment services to adults with mental illnesses for the period of July 1, 2016 through June 30, 2019; and direct the Clerk of the Board to return two (2) fully executed original copies of the attached fourth amendment to the Department of Health and Human Services - Contract Unit for further processing.

***Attachments:***

[Staff Report](#)

[Crestwood Behavioral Health A04](#)

[Crestwood A03 FY 18-19](#)

[Crestwood \(A02\) FY 16-19](#)

[Crestwood \(A01\) FY 16-19](#)

[Crestwood FY 16-19](#)

[CBHI 2018 All California Counties](#)

[CBHI 2018 Additional Insured Endorsement](#)

[CBHI 2018 Subrogation Waiver Endorsement](#)

***Department of Health and Human Services: Social Services***

15. Agreement with The Betty Kwan Chinn Homeless Foundation to Assist with CalFresh Outreach and Support Activities

***Recommendation:*** That the Board of Supervisors approve the agreement with The Betty Kwan Chinn Homeless Foundation to assist the Department of Health and Human Services (DHHS) to increase utilization of CalFresh benefits by eligible

households in an amount not to exceed \$107,721.00; authorize the Chair to execute three (3) originals of the agreement (Attachment 1); and direct the Clerk of the Board to route two (2) fully executed originals of the agreement to the Department of Health and Human Services (DHHS)-Contract Unit for forwarding to DHHS-Social Services Administration.

**Attachments:** [Staff Report](#)  
[CF Outreach Betty Chinn combined agreement FY18-19.pdf](#)  
[Certificate](#)

### **Human Resources**

16. Revisions to Memorandum of Understanding between the County of Humboldt and American Federation of State, County, and Municipal Employees Local 1684 effective October 1, 2017 through and inclusive to December 31, 2020

**Recommendation:** That the Board of Supervisors authorize the Chair of the Board of Supervisors to execute the revised Memorandum of Understanding between the County of Humboldt and the American Federation of State, County and Municipal Employees (AFSCME) Local 1864 for Units 1-4; and adopt Resolution No. \_\_\_\_\_ (attached) approving the revised Memorandum of Understanding between the county and AFSCME Local 1864 for Units 1-4.

**Attachments:** [Staff Report](#)  
[AFSCME MOU 2017 - 2020 final - revised \(2018 10 11\)](#)  
[AFSCME MOU 2017 - 2020 with track changes - revised \(2018 10 11\)](#)  
[Resolution 18-104.pdf](#)  
[Classification and Revised Salary Range List](#)

### **Public Works**

17. Notice of Intent to Transfer Property to McKinleyville Community Services District (APN 508-401-066) (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors find that the property known as Assessor's Parcel Number (APN) 508-401-066 is not required for County's use; and direct the Clerk of the Board via Public Works Land Use Division to publish in a local newspaper of general circulation on October 17, 2018, a notice of the County's intent to transfer property pursuant to Government Code Section 25365. (See Attachment 1) (4/5 Vote Required)

*Attachments:*        [Staff Report](#)  
                              [Attachment 1 - Notice of Intent](#)  
                              [Attachment 2 - Assessor Parcel Map](#)  
                              [Attachment 3 - Book 25 of Maps Pages 48 - 51](#)  
                              [Attachment 4 - MCSDs Acceptance of Property](#)  
                              [Proof of Publication](#)

18. Annual Report for Fiscal Year (FY) 2017-18 Regarding Drainage Facility Improvements and Drainage Fees in the McKinleyville Drainage Area (Fund 3706)

*Recommendation:* That the Board of Supervisors adopt the resolution accepting the report and adopting findings related to Drainage Fees in the McKinleyville Drainage Area. (Attachment A)

*Attachments:*        [Staff Report](#)  
                              [Resolution 18-105.pdf](#)  
                              [ATTACHMENT B - County Code.docx](#)

19. Exercise the Third Option to Extend the Leases for Three (3) Modular Units Located at 638 West Clark Street, Eureka, with Performance Modular, Inc.

*Recommendation:* That the Board of Supervisors approve the Department of Health and Human Services (DHHS) - Social Services' request to exercise the third option to extend the leases for three (3) modular units located at 638 West Clark Street, Eureka with Performance Modular, Inc. for the period of December 1, 2018 through November 30, 2019; authorize Public Works - Real Property Division to send a notice to Lessor that the county is exercising the third option to extend the leases; and direct the Clerk of the Board to return one (1) executed agenda item to Public Works - Real Property Division.

*Attachments:*        [Staff Report](#)  
                              [Exhibit 1](#)  
                              [Exhibit 2](#)  
                              [Exhibit 3](#)

20. Request to Approve the Second Amendment to the Lease with A&K Investments, LLC for property at 507 F Street, Eureka

*Recommendation:* That the Board of Supervisors approve and authorize the Chair to execute the Second Amendment to extend the Lease Term at 507 F Street, Eureka with A&K Investments, LLC through September 30, 2023; direct the Clerk of the Board to return one (1) executed Second Amendment to Public Works - Real

Property Division - for transmittal to the Lessor; and direct the Clerk of the Board to return one executed agenda item to Public Works - Real Property Division.

**Attachments:** [Staff Report](#)  
[Attachment 1](#)  
[Attachment 2](#)  
[Attachment 3](#)  
[Attachment 4](#)  
[Second Amendment to Lease.pdf](#)

**21. Consultant Services Agreement with Bender Rosenthal Incorporated Regarding the Provision of On-Call Professional Appraisal Services**

**Recommendation:** That the Board of Supervisors approve the selection of Bender Rosenthal Incorporated as the consulting firm to provide on-call professional appraisal services; approve and authorize the Chair of the Board to execute three (3) original copies of the attached consultant services agreement with Bender Rosenthal Incorporated; authorize the Public Works Director to execute any and all future task orders issued pursuant to the terms and conditions of the attached consultant services agreement; and direct the Clerk of the Board to return two (2) executed original copies of the attached consultant services agreement to the Department of Public Works for further processing.

**Attachments:** [Staff Report](#)  
[Attachment 1 - Contract for On-Call Appraisal Services.pdf](#)  
[Attachment 1A- Insurance Policy](#)  
[Attachment 1B - Certificate of Insurance](#)

**22. Exercise Option to Extend the Term of the Lease of Suite A at 555 H Street, Eureka**

**Recommendation:** That the Board of Supervisors approve exercising the first option to extend the term of the Lease of Suite A at 555 H Street, Eureka with PWM, Inc. and Fred Lundblade through November 30, 2019; and authorize Public Works - Real Property Division to send a notice to Lessor that the county is exercising the first option to extend the term of the Lease through November 30, 2019.

**Attachments:** [Staff Report](#)  
[Attachment 1](#)

**23. Lease at 404 H Street, Eureka**

**Recommendation:** That the Board of Supervisors authorizes the lease payment of Seven Thousand

Seven Hundred Forty Seven Dollars and Eight Nine Cents (\$7,747.89) per month for 404 H Street, Eureka with Elaine Joyce Foote Revocable Trust on a month to month basis, effective December 1, 2018; and authorize Public Works - Real Property Division to send a notice to lessor that the county is continuing the lease at the higher amount on a month to month basis.

**Attachments:** [Staff Report](#)  
[Attachment 1 - Lease dated December 6, 2011](#)  
[Attachment 2 - Lease Insurance modifications](#)  
[Attachment 3 - First of two options to extend the lease term](#)  
[Attachment 4 - Second and final option to extend the lease term](#)

**24. Extension of Extra-Help Hours Madaras- Roads Engineering (321) (4/5 Vote Required)**

**Recommendation:** That the Board of Supervisors extend William Madaras extra-help employment hours 960 hours to a maximum of 1,920 hours for fiscal year 2018-2019 pursuant to Section 7 of the Humboldt County Salary Resolution. (4/5 Vote Required)

**Attachments:** [Staff Report](#)

**25. Lease Agreement with Humboldt County Fair Association**

**Recommendation:** That the Board of Supervisors approve and authorize the Chair of the Board to sign the attached lease; and direct the Clerk of the Board to return two (2) executed originals to Public Works Real Property for transmittal to the Association.

**Attachments:** [Staff Report](#)  
[Attachment 1](#)  
[Lease](#)  
[Public Comment](#)

## **D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

*This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.*

Public Comment Sign-In Sheet and Handouts

**Attachments:** [Public Comment Sign-In Sheet and Handouts.pdf](#)

## **E. SPECIAL PRESENTATIONS**

**F. MATTERS SET FOR TIME CERTAIN****G. ITEMS PULLED FROM CONSENT****H. MATTERS INITIATED BY BOARD MEMBERS****Board of Supervisors**

1. Status Update on the TERRA-GEN Humboldt Wind Energy Project (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors hear a status update on the TERRA-GEN Humboldt Wind Energy Project.

**Attachments:** [Staff Report](#)

**I. DEPARTMENT REPORTS****J. PUBLIC HEARINGS****K. DISCUSSION ITEMS****L. CLOSED SESSION****M. ADJOURNMENT**

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*

*Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)*

*The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.*

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldt.gov/>**