

BOARD OF SUPERVISORS

REX BOHN
Chair - First District
MICHELLE BUSHNELL
Vice Chair - Second District
MIKE WILSON
Third District
NATALIE ARROYO
Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

ELISHIA HAYES
County Administrative Officer
SCOTT MILES
Interim County Counsel
TRACY DAMICO
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

ACTION SUMMARY

Tuesday, August 13, 2024

9:00 AM

Regular Meeting - Hybrid

A. ROLL CALL

Present: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and
Supervisor Natalie Arroyo
Absent: 1 - Supervisor Steve Madrone

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

J. Public Works - DEPARTMENT REPORTS

24-1103

3. Local Road Safety Plan

Recommendation: That the Board of Supervisors:

1. Receive the staff report on the completed Local Roadway Safety Plan;
2. Accept and File the Local Roadway Safety Plan; and
3. Direct Public Works to incorporate the recommendations in the Local Roadway Safety Plan for future safety projects within the County of Humboldt Roadway System.

At the request of the department and by order of the Chair; this item was pulled off of the agenda to be scheduled for the August 20, 2024 Board of Supervisors meeting.

D. CONSENT CALENDAR

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve the Consent Calendar. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

Agricultural Commissioner

24-1066

1. Approval of Cooperative Agreement No. 24-0087-000-SA Known as the California Organic Inspection Program Contract with the California Department of Food and Agriculture in the Amount of \$6,010.00

Recommendation: That the Board of Supervisors:

1. Approve Cooperative Agreement No. 24-0087-000-SA, known as the California Organic Inspections Program Contract between the County of Humboldt and the California Department of Food and Agriculture (CDFA);
2. Authorize the Chair to sign the original agreement and return all signed copies to the Agricultural Commissioner's office for further processing; and
3. Grant a waiver from the provisions of the Nuclear Free Ordinance.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

24-1100

2. Approval of Cooperative Agreement No. 24-0269-000-SA, Nursery Inspection Program Contract in the Amount of \$2,003.00

Recommendation: That the Board of Supervisors:

1. Approve Standard Agreement No. 24-0269-000-SA, known as the Nursery Inspection Program contract with the California Department of Food and Agriculture in the amount of \$2,003.00;
2. Authorize the Chair to sign the original agreement, and direct the Clerk of the Board to return all signed copies to the Agricultural Commissioner's office for further processing; and
3. Grant a waiver from the provisions of the Nuclear Free Ordinance.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

24-1187

3. Approval of New Cooperative Agreement No. 23-0529-011-SF, Known as the Pierce's Disease Control Program Contract in the Amount of \$9,319.38

Recommendation: That the Board of Supervisors:

1. Approve new Cooperative Agreement No. 23-0529-011-SF known as the Pierce's Disease Control Program contract between Humboldt County and the California Department of Food and Agriculture (CDFA);
2. Authorize the Chair to sign the original agreement and direct the Clerk of the Board to return all copies to the Agricultural Commissioner's office for further processing; and
3. Grant a waiver from the provisions of the Nuclear Free Ordinance.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

Auditor/Controller24-1138

4. Resolution Rescinding Resolution No. 73-108 to Eliminate the Revolving Petty Cash Fund for the Auditor-Controller's Office

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution rescinding Resolution No. 73-108 to eliminate the revolving petty cash fund for the Auditor-Controller's Office; and
2. Direct the Clerk of the Board to provide the Auditor-Controller's Office with one (1) fully executed, certified copy of the attached resolution.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

Board of Supervisors24-1135

5. Proclaim August 2024 as Coast Guard Month in Humboldt County

Recommendation: That the Board of Supervisors:

1. Adopt the proclamation.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

[24-1188](#)

6. Resolution Authorizing Road Closures for the Inaugural Southern Humboldt Classic Car Show

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the resolution
2. Email a copy of the executed resolution to the Director of the Southern Humboldt Business & Visitors Bureau at laura@shbvb.org

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

[24-1189](#)

7. Letter of Appreciation to Loren Furber for His Service on the Humboldt County Fish and Game Advisory Commission

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the letter of appreciation.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

Clerk of the Board

[24-1091](#)

8. Approval of the Redwood Coast Energy Authority's Amended Conflict of Interest Code

Recommendation: That the Board of Supervisors:

1. Approve the Redwood Cost Energy Authority's Amended Conflict of Interest Code.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

[24-1211](#)

9. Approval of the Action Summary - Meeting of July 23, 2024

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of July 23, 2024, and authorize the Clerk of the Board and the Board Chair to sign the Minute Book in accordance with California Governmental Code Section 25103.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

County Administrative Office

24-1064

10. Professional Services Agreement with Development Group, Inc. Regarding the Provision of Technological Support Services

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Development Group, Inc. regarding the provision of technological support services, in an amount not to exceed One Hundred Fifteen Thousand Nine Hundred Forty-Two Dollars and Sixty-Eight Cents (\$115,942.68), for the period of September 1, 2024 through August 31, 2025;
2. Authorize the County Administrative Officer, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Development Group, Inc., after review and approval by County Counsel and Risk Management; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with Development Group, Inc. to the County Administrative Office - Information Technology Division for further processing.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

24-1099

11. Adopt the Fiscal Year 2024-25 Voluntary Separation Incentive Program and Designation List

Recommendation: That the Board of Supervisors:

1. Adopt the Fiscal Year (FY) 2024-25 Voluntary Separation Incentive Program (VSIP) and designation list; and
2. Authorize the County Administrative Office (CAO) to update the designation list, to be ratified by the Board of Supervisors at the mid-year budget report.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

[24-1165](#)

12. Renewal of Palo Alto Firewall Licensing

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Humboldt County Purchasing Agent, or a designee thereof, to execute any purchase orders related to the acceptance of the attached quote for the renewal of Palo Alto Firewall licenses for the period of August 28, 2024, through August 31, 2027; and
2. Direct the Clerk of the Board to provide the Information Technology Division of the County Administrative Office with one (1) fully executed certified copy of the Board order related to this item.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

County Clerk/Recorder/Registrar of Voters

[24-1173](#)

13. Resolution for the Consolidation and Performance of Election Services by the Registrar of Voters of Humboldt County (4/5th Vote Required)

Recommendation: That the Board of Supervisors:

1. Authorize the resolution for consolidation and performance of services by the Registrar of Voters in elections to be held within Humboldt County (4/5th Vote Required).

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

Department of Health and Human Services: Administration

[24-1111](#)

14. Professional Services Agreement with Arcata House Partnership Regarding the Provision of Drop-in Center, Case Management and Supportive Services to Individuals and Families Who Are Experiencing Homelessness in Humboldt County

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Arcata House Partnership regarding the provision of drop-in center, case management and supportive services to people experiencing homelessness in Humboldt County, in an amount not to exceed \$332,210.67 for the period of Dec. 1, 2023, through Nov. 30, 2025;
2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Arcata House Partnership, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached professional services agreement with Arcata House Partnership to the Department of Health and Human Services - Contract Unit for further processing.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

24-1113

15. Professional Services Agreement with Redwood Community Action Agency Regarding the Provision of Rental Assistance, Case Management and Supportive Services to Youth Who Are Experiencing Homelessness in Humboldt County

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached professional services agreement with Redwood Community Action Agency regarding the provision of rental assistance, case management and supportive services to people experiencing homelessness in Humboldt County in an amount not to exceed \$219,066.59, for the period of July 1, 2024, through June 30, 2025.
2. Authorize the Department of Health and Human Services Director, or a designee thereof, to execute any and all subsequent amendments to the attached professional services agreement with Redwood Community Action Agency, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
3. Direct the Clerk of the Board to return 1 fully executed original copy of the attached professional services agreement with Redwood Community Action Agency to the Department of Health and Human Services - Contract Unit for further processing.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

24-1145

16. Authorize a Temporary Increase in Pay for Casey Gleason, Eligibility Specialist III, Pursuant to Section 12.4.1 of the American Federation of State, County and Municipal Employees (AFSCME) Memorandum of Understanding (MOU)

Recommendation: That the Board of Supervisors:

1. Authorize a temporary increase in pay for Eligibility Specialist III, Casey Gleason (class 1731C, range 424, position 96) as though promoted to Eligibility Supervisor (class 1729, range 454) beginning Aug. 3, 2024, and continuing until the incumbent returns.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

[24-1190](#)

17. Approval of an Exception to the Hiring Freeze to hire 2.0 Full-Time Equivalent (FTE) for the Behavioral Health Branch of the Department of Health & Human Services

Recommendation: That the Board of Supervisors:

1. Approve an exception to the Fiscal Year (FY) 2024-25 hiring freeze to hire 1.0 FTE Senior Administrative Analyst (class 1626, salary range 459) in budget unit 1170-424 for the Behavioral Health branch of DHHS;
2. Approve an exception to the Fiscal Year (FY) 2024-25 hiring freeze to hire 1.0 FTE Program Manager (class 0934, salary range 533) in budget unit 1170-424 for the Behavioral Health branch of DHHS.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

[24-1203](#)

18. Approval of Lease with Hoopa Valley Tribe at 68 Orchard Street, Hoopa

Recommendation: That the Board of Supervisors:

1. Approve the lease with Hoopa Valley Tribe at 68 Orchard Street, Hoopa;
2. Authorize the Board Chair to sign two (2) original leases; and
3. Direct the Clerk of the Board to return one (1) executed original lease to Public Works - Real Property.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

Department of Health and Human Services: Public Health**24-1133**

19. Approval to Complete Agreement Funding Application for Title V Maternal and Child Health Block Grant Core Funding and Title XIX Funding to Improve the Health and Well-Being of Mothers, Infants, Children, and Youth, Including Children with Special Health Care Needs and Their Families

Recommendation: That the Board of Supervisors:

1. Authorize the Public Health Director, or designee thereof, to execute fiscal year (FY) 2024-25 Agreement Funding Application (AFA) in the estimated maximum amount of \$337,129, Agency Information Form, and Attestation of Compliance with the Requirements for Enhanced Title XIX Federal Financial Participation Rate Reimbursement for Skilled Professional Medical Personnel and their Direct Clerical Support Staff;
2. Authorize the Public Health Director, or designee thereof, to execute all subsequent amendments, and any other agreements, allocations, certifications, attestations, and documents directly related to the attached AFA, including subcontracts, after review of County Counsel, Risk Management, and the County Administrative Office; and
3. Direct the Clerk of the Board to return one (1) copy of the certified Board report to the DHHS - Contract Unit.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

24-1140

20. Grant Agreement between California Department of Public Health, Office of AIDS and the Public Health Communicable Disease Program for HIV/AIDS Surveillance in the Amount of \$56,415

Recommendation: That the Board of Supervisors:

1. Approve Grant Agreement # 24-10279 with California Department of Public Health (CDPH), Office of AIDS in the amount of \$56,415 for the period of July 1, 2024, through June 30, 2029;
2. Authorize the Director of Public Health, or designee to electronically sign grant agreement # 24-10279, Contractor Certification Clause (CCC 04/2017) and of the Civil Rights Form; and
3. Authorize the Director of Public Health, or designee, to sign any subsequent amendments or documents directly related to Grant Agreement # 24-10279 upon County Counsel, Risk Management, and County Administrative Office (CAO) review and approval.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and
Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

Human Resources

[24-259](#)

21. Position Allocation Modifications for the Library

Recommendation: That the Board of Supervisors:

1. Modify the 37.5-hour Bookmobile Library Assistant (class 0112, salary range 369) to a 40-hour Bookmobile Library Assistant (class 0112, salary range 382) in the classification system effective the pay period following Board approval;
2. Modify the 37.5-hour Library Shipping Clerk (class 0156, salary range 325) to a 40-hour Library Shipping Clerk (class 0156, salary range 338) in the classification system effective the pay period following Board approval;
3. Modify the 37.5-hour Library Assistant I (class 0157A, salary range 325) to the 40-hour Library Assistant I (class 0157A, salary range 338) classification system effective the pay period following Board approval;
4. Modify the 37.5-hour Library Assistant II (class 0157B, salary range 335) to the 40-hour Library Assistant II (class 0157B, salary range 348) in the classification system effective the pay period following Board approval;
5. Abolish the 37.5-hour Program Coordinator (class 0436, salary range 438) in the classification system effective the pay period following Board approval;
6. Reallocate 1.0 FTE 37.5-hour Program Coordinator (class 0436, salary range 438) to 1.0 FTE 40-hour Program Coordinator (class 1425, salary range 451) the pay period following Board approval;
7. Approve the transfer of 1.0 FTE 37.5-hour Program Coordinator (class 0436, salary range 438), currently occupied by Kevin Johnson, to a 1.0 FTE 40-hour Program Coordinator (class 1425, salary range 451) effective the pay period following Board approval;
8. Modify the 37.5-hour Senior Library Assistant (class 0657, salary range 364) to the 40-hour Senior Library Assistant (class 0657, salary range 377) in the classification system effective the pay period following Board approval;
9. Increase the 0.7 FTE 37.5-hour Senior Library Assistant (class 0657, salary range 364) to a 1.0 FTE 40-hour Senior Library Assistant (class 0657, salary range 377) the pay period following Board approval;
10. Modify the 37.5-hour Librarian I (class 0653A, salary range 374) to the 40-hour Librarian I (class 0653A, salary range 387) in the classification system effective the pay period following Board approval;
11. Modify the 37.5-hour Librarian II (class 0653B, salary range 401) to the 40-hour Librarian II (class 0653B, salary range 414) in the classification system effective the pay period following Board approval;
12. Allocate 1.0 full time equivalent (FTE) Librarian I/II position (class 0653A/B, salary range 387/414) in BU 621, fund 1500 effective the pay period following Board approval;
13. Modify the 37.5-hour Supervising Librarian (class 0658, salary range 443) to the 40-hour Supervising Librarian (class 0658, salary range 456) in the classification system effective the pay period following Board approval;
14. Adopt the resolution (Attachment 1) approving the amendment to the 2022-2024 Memorandum of Understanding Between the County of Humboldt and the American Federation of State, County, and Municipal Employees (AFSCME) Local 1684;
15. Deallocate 1.0 FTE Library Division Manager position (class 0652, salary range 502) in BU 621, fund 1500 effective the pay period following Board approval;
16. Adopt the Amended Compensation Schedule effective July 21, 2024; and
17. Adopt the Compensation Schedule effective Aug. 18, 2024.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

[24-1081](#)

22. Abolish the 37.5-hour Laboratory Technician I/II (37.5 hour) (Class 0571A/B) from the Classification System, Allocate 1.0 FTE Laboratory Technician I/II (40 hour) (Class 1571A/B) and Transfer the Incumbents into the Newly Allocated Positions

Recommendation: That the Board of Supervisors:

1. Abolish the 37.5-hour Laboratory Technician I/II (37.5) (class 0571A/B) from the classification system effective July 21, 2024;
2. Approve the deallocation of 1.0 full-time equivalent (FTE) 37.5-hour Laboratory Technician I/II (37.5)(class 0571A/B, salary range 344/364) effective April 2, 2022;
3. Approve the allocation of one 1.0 FTE Laboratory Technician (40 hour) (class 1571A/B, salary range 357/377) effective April 3, 2022;
4. Approve the transfer of Kelsey McMahan from a 1.0 37.5-hour Laboratory Technician II (class 0571B) to a 1.0 FTE Laboratory Technician II (class 1571B) effective April 3, 2022.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

[24-1175](#)

23. Supplemental Budget for the Liability Budget Unit (3524-354) in the Amount of \$500,000 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve the attached supplemental budget in the Liability budget (3524-354) for Fiscal Year (FY) 2024-25 (4/5 Vote required)

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

Planning and Building Department

[24-1110](#)

24. Summarily Approve Nuisance Abatement Assessment on Property Located at 2050 Simmons Rd, Eureka, CA 95503

Recommendation: That the Board of Supervisors:

1. Summarily approve the proposed Nuisance Abatement Assessment for 18CEU-154 on the property located at 2050 Simmons Rd, Eureka, CA 95503 (APN 300-093-014-000) in the amount of \$27,688.81 in accordance with Title III, Division 5, Chapter 2, section 351-21 Summary Approval of Proposed Assessment.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

Public Works

24-1129

25. Accept Completed Contract for Americans with Disabilities Act Curb Ramp Improvements Project (Phase 3)

Recommendation: That the Board of Supervisors:

1. Accept the completed contract, including all change orders approved by the Public Works Department, between GR Sundberg, Inc., and Humboldt County for construction of the Americans with Disabilities Act Curb Ramp Improvements Project (Phase 3); and
2. Approve the final claim for payment, to be submitted by the Public Works Department to the Auditor-Controller, in the amount of \$298.92, which will bring the total amount paid to 100% of the contract.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

24-1171

26. Bid Authorization for the Ferndale Veterans Memorial Building HVAC Upgrades Project, Project #170250 and Supplemental Budget for Capital Projects, 3562170, in the Amount of \$373,208 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Receive the plans and specifications pertaining to the Ferndale Veterans Memorial Building Heating, Ventilation and Air Conditioning (HVAC) Upgrades Project, Project Number 170250;
2. Authorize the Clerk of the Board to advertise the Ferndale Veterans Memorial Building HVAC Upgrades Project, pursuant to Section 22037 of the California Public Contract Code on Aug. 13, 2024, with bids to be opened on Sept. 10, 2024, at 2:00 PM; and
3. Approve the attached supplemental budget for Capital Project budget unit 3562170 in the amount of \$373,208 for fiscal year (FY) 2024-25 (4/5 Vote Required).

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

Sheriff

24-1191

27. Resolution Terminating the Existence of a Local Emergency Due to the Failure of Centerville Road

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the resolution terminating the Local Emergency Due to the Failure of Centerville Rd.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried with the following vote:

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

E. ITEMS PULLED FROM CONSENT

F. PUBLIC COMMENT ON NON-AGENDA ITEMS

G. MATTERS SET FOR TIME CERTAIN

Board of Supervisors (Closed Session)

24-1065

1. 11:00 AM - Conference with Labor Negotiator - Pursuant to Government Code Section 54957.6 it is the Intention of the Board of Supervisors to Meet in Closed Session to Review the County's Position and Instruct its Designated Labor Negotiator. Labor Negotiators: Elishia Hayes, Zachary O'Hanen, and Jack Hughes. Employee Organizations (Represented and Unrepresented): SEIU/In-Home Support Services, American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs 11:00 AM - Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs Organization (Law Enforcement Management Unit), Appointed Department Heads, and Management and Confidential employees

There was no reportable action

County Counsel (Closed Session)

24-1144

2. 11:00 AM - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d)

(1) to Discuss Existing Litigation in the Case of Yurok Indian Housing Authority v. County of Humboldt, Humboldt County Superior Court Case No. CV2401392

The Board voted 4-0 to authorize County Counsel to defend the case of Yurok Indian Housing Authority v. County of Humboldt, Humboldt County Superior Court Case No. CV2401392

[24-1147](#)

3. 11:00 AM - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d) (1) to Discuss Existing Litigation in the Case of Christopher Mitchell v. County of Humboldt, Case No. 3:24-cv-03845-RFL

The Board voted 4-0 to authorize County Counsel to defend the case of Christopher Mitchell v. County of Humboldt, Case No. 3:24-cv-03845-RFL

[24-1192](#)

4. 11:00 AM - Conference with Legal Counsel – Pursuant to Government Code Section 54956.9(d) (1) to Discuss Existing Litigation in the Case of Michael Glen Moss v. City of Eureka, et al., Humboldt County Superior Court Case No. CV2400648

The Board voted 4-0 to authorize the Risk Manager to enter into agreement with Liebert, Cassidy and Whitmore to defend the case of Michael Glen Moss v. City of Eureka, et al., Humboldt County Superior Court Case No. CV2400648.

County Administrative Office

[24-1168](#)

5. 1:00 PM - City of Arcata Compensation Agreement for the Disposal of the Little Lake and Happy Valley Properties

Recommendation: That the Board of Supervisors:

1. Receive a presentation from the City of Arcata on the proposed compensation agreement;
2. Approve the compensation agreement terms sheet with the City of Arcata for the disposal of the Little Lake and Happy Valley properties for the County of Humboldt and County Library Share; and
3. Authorize the County Administrative Officer, or a designee thereof, to draft the compensation agreement based on the attached terms sheet and execute the compensation agreement, upon approval by County Counsel and Risk Management.

Approve staff recommendation

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

H. PUBLIC HEARINGS

Planning and Building Department

[24-1109](#)

1. Zone Reclassification to Rezone Approximately 1,557 Acres on 14 Parcels from Agriculture Exclusive with a 160-acre Minimum Parcel Size (AE-B-5(160)) and Unclassified Zoning into Timberland Production Zone (TPZ)

Recommendation: That the Board of Supervisors:

1. Introduce an Ordinance (Amending Section 311-7 of the Humboldt County Code by Rezoning Property in the Larabee Valley Area) by title and waive further reading; and
2. Open the public hearing, receive, and consider the staff report, the Planning Commission's recommendation and accept public comment;
3. Close the public hearing;
4. Adopt the resolution (Attachment 1) finding the zoning change exempt from further CEQA review and making the required findings for approval;
5. Adopt the Ordinance (Attachment 4) to approve the Zone Reclassification of 1,557 acres on Assessor's Parcels: 210-105-003-000, 210-106-014-000, 210-106-015-000, 210-122-004-000, 210-250-006-000, 208-163-003-000, 210-072-003-000, 210-072-004-000, 210-073-001-000, 210-105-004-000, 210-106-016-000, 210-121-002-000, 210-122-003-000, and 210-126-001-000;
6. Direct the Clerk of the Board to give notice of the decision to Cottrell Ranch LLC, the Planning and Building Department, and any other interested party.

Approve staff recommendations.

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

I. MATTERS INITIATED BY BOARD

Board of Supervisors

24-1176

1. Recognition of Humboldt County's Information Technology Professionals for Exemplary Work and Dedication During the CrowdStrike Emergency

Recommendation: That the Board of Supervisors:

1. Recognize Humboldt County's Information Technology professionals for their exemplary work and dedication during the CrowdStrike emergency; and
2. Present Certificates of Appreciation.

Approve Staff recommendations

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

24-1212

2. Letter Opposing Assembly Bill 2223 (Aguilar-Curry) Unless Amended

Recommendation: That the Board of Supervisors:

1. Authorize the Chair to sign the attached letter opposing Assembly Bill 2223 unless amended.

Approve Staff recommendations

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

J. DEPARTMENT REPORTS

County Administrative Office

24-1170

1. Fiscal Year 2023-24 Grand Jury Responses: "Humboldt County Facilities: Owning vs. Leasing" and "Humboldt County Custody & Corrections Facilities" and Formation of a Humboldt County Sheriff's Office Oversight Work Group

Recommendation: That the Board of Supervisors:

1. Review and modify as necessary the proposed Grand Jury responses from the Board of Supervisors (Attachments 2 and 4);
2. Approve the documents, as may be modified, as the response;
3. Direct the Clerk of the Board, within 5 working days, to submit two copies of all attached responses to the County Clerk/Recorder, together with a copy of the original report; and
4. Direct the Clerk of the Board, within 5 working days, to submit two copies of attached responses to the Clerk of the Court, one of which will be forward to the State Archivist, together with a copy of the original report.
5. Provide direction on the formation of a Humboldt County Sheriff's Office Oversight Work Group.

Approve staff recommendations with the following addition:

1. **Formation of a Humboldt County Sheriff's Office Oversight Work Group comprised of Supervisor Arroyo and Supervisor Bushnell.**

Aye: 4 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

Planning and Building Department

24-1102

2. Twinkle Acres General Plan Amendment and Zoning Reclassification Petition PLN-2024-18952

- Recommendation:** That the Board of Supervisors:
1. Take public comment; and
 2. Adopt the attached resolution (Attachment 1) to find the petition is not in the public interest and deny the petition; and
 3. Direct staff to initiate work on an ordinance addressing rural visitor serving uses and glamping to be completed by the end of Fiscal Year 24-25.
 4. Direct the Clerk of the Board to give notice of the decision to the applicant and any other interested party.

A motion was made by Supervisor Bushnell, seconded by Supervisor Arroyo, to approve staff recommendations. The motion carried by the following vote:

Aye: 3 - Supervisor Rex Bohn, Supervisor Mike Wilson, and Supervisor Natalie Arroyo

Absent: 1 - Supervisor Steve Madrone

Recused: 1 - Supervisor Michelle Bushnell

Public Works

K. CLOSED SESSION (See Matters Set for Time Certain)

L. ADJOURNMENT

I, NIKKI TURNER, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

NIKKI TURNER

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California



August 13, 2024