

BOARD OF SUPERVISORS

REX BOHN  
First District  
ESTELLE FENNEL  
Second District  
MARK LOVELACE  
Chair - Third District  
VIRGINIA BASS  
Vice Chair - Fourth District  
RYAN SUNDBERG  
Fifth District



COUNTY STAFF

CHERYL DILLINGHAM  
Interim County Administrative  
Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
ACTION SUMMARY**

Tuesday, February 23, 2016

9:00 AM

Regular Meeting

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*Supervisor Rex Bohn and Supervisor Ryan Sundberg were absent from this meeting*

- A. SALUTE TO THE FLAG
- B. MODIFICATIONS TO THE AGENDA
- C. CONSENT CALENDAR

Board of Supervisors

1. Letter of Support for AB 1758 (Stone)--The Internet for All Now Act of 2016 (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter of support.

*A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:*

Aye: 3 - Estelle Fennell, Mark Lovelace, and Virginia Bass

2. Appreciation Letter to Gene Morris for Service on the Fish and Game Advisory Commission Representing District 4 (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 3 - Estelle Fennell, Mark Lovelace, and Virginia Bass

3. District 4 Appointment of James Allen to the Fish and Game Advisory Commission (Supervisor Virginia Bass)

**Recommendation:** That the Board receive and file the appointment from District 4 to the Fish and Game Advisory Commission.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 3 - Estelle Fennell, Mark Lovelace, and Virginia Bass

#### **Clerk of the Board**

4. Approval of the Action Summary - Meeting of February 9, 2016

**Recommendation:** That the Board of Supervisors approve the Action Summary for the meeting of February 9, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 3 - Estelle Fennell, Mark Lovelace, and Virginia Bass

#### **Code Enforcement Unit**

5. Special Assessments for Unpaid Administrative Penalties: Mike Simpson, A.P. 110-041-002; Justine Taylor, A.P. 110-041-010; Glenda Rasella, A.P. 510-281-002; and Stephen Combs, A.P. 205-271-016, 205-271-020 and 205-271-022

**Recommendation:** That the Board of Supervisors, pursuant to Humboldt County Code section 2131-8 (e), adopt the attached resolutions declaring a special assessment against each said real property for unpaid administrative penalties.

**This item was pulled for discussion.**

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 3 - Estelle Fennell, Mark Lovelace, and Virginia Bass

**County Administrative Office****6. New Appointments to the Humboldt County Workforce Development Board (HC-WDB)**

**Recommendation:** That the Board of Supervisors review the attached membership applications for the following community members: Ahn Fielding, Robyn Stalcup; and appoint Ahn Fielding and Robyn Stalcup to the HC-WDB for a term of two years effective immediately, in accordance with the HC-WDB bylaws.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 3 - Estelle Fennell, Mark Lovelace, and Virginia Bass

**7. Board's Strategic Framework for 2016**

**Recommendation:** That the Board of Supervisors adopt the attached Strategic Framework to guide county decision-making in 2016 and direct the County Administrative Officer to transmit the document to department heads.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 3 - Estelle Fennell, Mark Lovelace, and Virginia Bass

**Department of Health and Human Services: Administration****8. Authorize Temporary Increase in Pay for Whitney Williamson, Supervising Psychiatric Nurse Pursuant to Article 12.4.1 of the AFSCME Memorandum of Understanding (MOU)**

**Recommendation:** That the Board of Supervisors authorize temporary increase in pay for Supervising Psychiatric Nurse, Whitney Williamson, (Class 0920, Range 462) as though promoted to Assistant Director of Psychiatric Nursing (Class 0922, Range 482) beginning February 28, 2016 and continuing until the incumbent returns to the position.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 3 - Estelle Fennell, Mark Lovelace, and Virginia Bass

**9. Approval of Micah Hoffman, M.D. as Interim Chief of Inpatient Psychiatric Services Humboldt County Mental Health - Sempervirens**

**Recommendation:** That the Board of Supervisors, acting as the Governing Body of Sempervirens Psychiatric Health Facility, and on the recommendation of the Department of Health and Human Services - Mental Health, approve the appointment of Micah Hoffman, M.D. as Interim Chief of Inpatient Psychiatric Services of Humboldt County Mental Health-Sempervirens, effective February 13, 2016.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 3 - Estelle Fennell, Mark Lovelace, and Virginia Bass

**10. Allocate One Social Worker Supervisor II in Budget Unit 511**

**Recommendation:** That the Board of Supervisors approve the allocation of one (1.00 FTE) Social Worker Supervisor II (job class 0714, salary range 461) position in budget unit 511; effective immediately upon Board approval.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 3 - Estelle Fennell, Mark Lovelace, and Virginia Bass

**Department of Health and Human Services: Mental Health****11. Agreement between Humboldt County and Crestwood Behavioral Health Inc., Pathways for Fiscal Years 2015-16,2016-17 and 2017-18**

**Recommendation:** That the Board of Supervisors approve the Agreement between Humboldt County and Crestwood Behavioral Health Inc., Pathways for Fiscal Years 2015-16, 2016-17 and 2017-18; authorize the Chair to execute three (3) originals of the Agreement effective December 21, 2015; and direct the Clerk of the Board to return two (2) executed originals of the Agreement to the DHHS-Contract Unit for forwarding to DHHS-Mental Health.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 3 - Estelle Fennell, Mark Lovelace, and Virginia Bass

**Department of Health and Human Services: Public Health****12. Agreement between County of Humboldt and California Department of Public Health for Older Adult Falls Prevention for Fiscal Years (FY) 2015-16 and 2016-17**

**Recommendation:** That the Board of Supervisors approve and authorize the Chair to sign four (4) originals of the Agreement between County of Humboldt and California Department of Public Health (CDPH) for the Older Adult Falls Prevention Grant in the amount of \$59,678 for the period beginning January 1, 2016 through June 30, 2017; direct the Clerk of the Board to return three (3) signed originals of the Agreement and one (1) copy of the Board Order to the Department of Health and Human Services (DHHS) -Contracts Unit for transmittal to DHHS-Public Health; and authorize the Director of Public Health or designee to sign any subsequent amendments and documents directly related to Agreement number 15-10830.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that this Informational Report be approved. The motion carried by the following vote:**

Aye: 3 - Estelle Fennell, Mark Lovelace, and Virginia Bass

**Department of Health and Human Services: Social Services**

13. Approval of the Memorandum of Understanding for the California Department of Social Services Work Number Express Service Agreement

**Recommendation:** That the Board of Supervisors approve the attached Memorandum of Understanding for participation in the California Department of Social Services (CDSS) Work Number Express Service Agreement; grant a waiver of the Nuclear Free Ordinance; authorize the Chairperson to execute four (4) originals of the Memorandum of Understanding; and direct the Clerk of the Board to route three (3) fully executed originals of the Memorandum of Understanding to the DHHS-Contract Unit for forwarding to DHHS-Social Services Administration.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 3 - Estelle Fennell, Mark Lovelace, and Virginia Bass

**Public Works**

14. Construction of Red Cap Road (8Q100) P.M. 0.00 to 0.30 (Phase 1); Project No.: RPSTPLE-5904(128); Contract No.: 321606

**Recommendation:** That the Board of Supervisors authorize the Director of Public Works to sign Contract Change Orders Number 2, 3 and 4 for the total amount of \$45,706.58; and direct the Auditor-Controller to transfer \$40,427.58 to 1200321-0313 per the attached appropriation transfer.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 3 - Estelle Fennell, Mark Lovelace, and Virginia Bass

15. Second Amendment to the Agreement for Bridge Design Services to Replace Big Rock Gulch Bridge (4C-U7) on Red Cap Road (8Q100) Post Mile 0.30; Project No.: BRLO-5904(I13); Contract No.: 594021

**Recommendation:** That the Board of Supervisors approve the Second Amendment to the Agreement for Bridge Design Services to replace Big Rock Gulch Bridge (4C-117) on Red Cap Road for the amount of \$69,029; and direct the Clerk of the Board to return two executed originals of the Second Amendment to the Agreement to the Department of Public Works.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 3 - Estelle Fennell, Mark Lovelace, and Virginia Bass

**Treasurer/Tax Collector****16. Compliance Updating of the County of Humboldt 401(a) Money Purchase Plan**

**Recommendation:** That the Board of Supervisors adopt Board Resolution No. \_\_\_\_ (Attachment 1) to approve and adopt the revised Money Purchase Plan Adoption Agreement for bringing the County of Humboldt 401(a) Plan into compliance with all interim legislative amendments (e.g., the Pension Protection Act of 2006 (PPA)) and requirements specified in other applicable IRS guidance since the last IRS required restatement; review the attached Governmental Volume Submitter Money Purchase Plan Adoption Agreement (Attachment 2) and Authorize the Treasurer-Tax Collector, as Plan Administrator of the 401(a), to sign the agreement on behalf of the County; and review the Summary Plan Description for the Humboldt County 401(a) Plan dated 1-1-2016 (Attachment 3).

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 3 - Estelle Fennell, Mark Lovelace, and Virginia Bass

**D. SPECIAL PRESENTATIONS****Board of Supervisors**

1. Proclaim the Week of February 21st through February 27th, 2016 as Engineer's Week in Humboldt County (Supervisor Mark Lovelace)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 3 - Estelle Fennell, Mark Lovelace, and Virginia Bass

2. Stanford School of Medicine Presentation on Efforts to Recruit Qualified Medical Professionals on the North Coast (Supervisor Ryan Sundberg)

**Recommendation:** That the Board of Supervisors hear the presentation and take appropriate action, if required.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 3 - Estelle Fennell, Mark Lovelace, and Virginia Bass

**E. MATTERS SET FOR TIME CERTAIN****F. ITEMS PULLED FROM CONSENT****G. MATTERS INITIATED BY BOARD MEMBERS****H. DEPARTMENT REPORTS**

**I. CLOSED SESSION****J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.****K. ADMINISTRATIVE ABATEMENT HEARINGS****Code Enforcement Unit**

1. Administrative Abatement Hearing. Neoma Pettit and the Estate of Neel Pettit. 370 Indianola Road, Bayside, California, AP# 402-032-033

**Recommendation:** That the Board of Supervisors, pursuant to Humboldt County Code sections 351-21 and 351-22, open the hearing; hold an administrative hearing to determine whether a public nuisance exists on the subject property; adopt the attached Findings of Nuisance and Order of Abatement consistent with the evidence presented at the hearing; and close the hearing.

*A motion was made by Supervisor Fennell, seconded by Supervisor Bass, to approve staff recommendations and extend the deadline for completion of the abatement to 60 days instead of 30 days. The motion carried by the following vote:*

Aye: 3 - Estelle Fennell, Mark Lovelace, and Virginia Bass

**L. PUBLIC HEARINGS****M. AFTERNOON DISCUSSION ITEMS****Board of Supervisors**

2. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

**N. ADJOURNMENT**

*I, ANA HARTWELL, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

ANA HARTWELL

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California

  
February 23, 2016



MINUTES  
TUESDAY, FEBRUARY 23, 2016  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, March 1, 2016, with the vote as shown below.

AYES: Supervisors: Sundberg, Fennell, Lovelace, Bohn, Bass  
NAYS: Supervisors: n/a  
ABSENT: Supervisors: n/a

  
\_\_\_\_\_  
ANA HARTWELL  
Deputy Clerk of the Board

  
\_\_\_\_\_  
MARK LOVELACE  
Chair of the Board





**COUNTY OF HUMBOLDT**

For the meeting of: March 1, 2016

Date: February 24, 2016  
 To: The Honorable Board of Supervisors  
 From: Ana Hartwell, Deputy Clerk of the Board of Supervisors  
 Subject: **Approval of the Action Summary – Meeting of February 23, 2016**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of February 23, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of February 23, 2016 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their February 23, 2016 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Ana Hartwell, Deputy Clerk of the Board

CAO Approval: Amy Rosen

**REVIEW:**

Auditor \_\_\_\_\_ County Counsel \_\_\_\_\_ Personnel \_\_\_\_\_ Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

**TYPE OF ITEM:**

- Consent
- Departmental
- Public Hearing
- Other \_\_\_\_\_

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT**

Upon motion of Supervisor Fennell Seconded by Supervisor Bass

- Ayes Sundberg, Fennell, Lovelace, Bohn, Bass
- Nays \_\_\_\_\_
- Abstain \_\_\_\_\_
- Absent \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: March 1, 2016

By: Ana Hartwell  
 Ana Hartwell, Deputy Clerk of the Board