



COUNTY OF HUMBOLDT

For the meeting of: 9/24/2024

File #: 24-1342

To: Board of Supervisors

From: Aviation

Agenda Section: Consent

Vote Requirement: 4/5th

SUBJECT:

Supplemental Budget for California Redwood Coast-Humboldt County Airport (ACV) Budget Unit 3530-381 in the Amount of \$11,500 for Fiscal Year 2023-24 (4/5th Vote Required)

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve the Supplemental Budget (Attachment 1) to cover expenditures in the California Redwood Coast-Humboldt County Airport (ACV) Budget Unit (3530-381) for fiscal year (FY) 2023-24 (4/5th Vote Required).

STRATEGIC PLAN:

This action supports the following areas of your Board's Strategic Plan.

Area of Focus: Core Services/Other

Strategic Plan Category: 9999 - Core Services/Other

DISCUSSION:

During FY 2023-24, the Department of Aviation required an emergency valve box replacement for leaking restroom sinks and toilets in the amount of \$11,500. This expense was not anticipated, and therefore not budgeted. Consequently, the California Redwood Coast-Humboldt County Airport (ACV) budget has exceeded its allocation in the Fixed Asset category. To address this challenge, the Department of Aviation is seeking approval of the attached supplemental budget to augment expenditures by \$11,500.

SOURCE OF FUNDING:

Aviation Enterprise Fund (3530)

FINANCIAL IMPACT:

<i>Expenditures (3530381 8851))</i>	FY23-24
<i>Additional Appropriation Requested</i>	<u>\$11,500</u>
<i>Total Expenditures</i>	<u>\$11,500</u>

**Projected amounts are estimates and are subject to change.*

<i>Funding Sources (3530381)</i>	FY23-24
<i>Use of Fund Balance</i>	<u>\$11,500</u>
<i>Total Funding Sources</i>	<u>\$11,500</u>

**Projected amounts are estimates and are subject to change.*

Narrative Explanation of Financial Impact:

The California Redwood Coast-Humboldt County Airport (ACV) Budget Unit (3530-381) Fixed Asset Category, Arcata Airport Improvements Object Code, is currently overbudget and has exceeded the adopted budget by \$11,500. This supplemental budget requests to use fund balance to increase the Fixed Asset Category in FY 2023-24 in the amount of \$11,500.

STAFFING IMPACT:

There is no staffing impact.

OTHER AGENCY INVOLVEMENT:

N/A

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board could choose not to approve the attached Supplemental Budget to increase expenditures in the Fixed Asset category by \$11,500. However, this alternative is not recommended as expenditures cannot exceed appropriations in a budget unit.

ATTACHMENTS:

1. Supplemental Budget (3530381)

PREVIOUS ACTION/REFERRAL:

Meeting of: N/A

File No.: N/A