



# COUNTY OF HUMBOLDT

For the meeting of: March 22, 2016

Date: March 17, 2016  
To: The Honorable Board of Supervisors  
From: Ana Hartwell, Deputy Clerk of the Board of Supervisors  
Subject: **Approval of the Action Summary – Meeting of March 15, 2016**

RECOMMENDATION: That the Board of Supervisors approve the Action Summary for the meeting of March 15, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

SOURCE OF FUNDING: General Fund

DISCUSSION: The Action Summary from the meeting of March 15, 2016 is attached. This Action Summary encompasses all actions taken by the Board of Supervisors at their March 15, 2016 meeting.

FINANCIAL IMPACT: None

OTHER AGENCY INVOLVEMENT: None

ALTERNATIVES TO STAFF RECOMMENDATIONS: Direct the Clerk of the Board to prepare a corrected Action Summary, if necessary.

ATTACHMENT(S): Action Summary

Prepared by Ana Hartwell, Deputy Clerk of the Board

CAO Approval: Amy Wesen

**REVIEW:**

Auditor \_\_\_\_\_ County Counsel \_\_\_\_\_ Personnel \_\_\_\_\_ Risk Manager \_\_\_\_\_ Other \_\_\_\_\_

**TYPE OF ITEM:**

- Consent
- Departmental
- Public Hearing
- Other \_\_\_\_\_

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT**

Upon motion of Supervisor Fennell Seconded by Supervisor Bass

- Ayes Sundberg, Fennell, Lovelace, Bohn, Bass
- Nays \_\_\_\_\_
- Abstain \_\_\_\_\_
- Absent \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: March 22, 2016

By: Ana Hartwell  
Ana Hartwell, Deputy Clerk of the Board

BOARD OF SUPERVISORS

REX BOHN  
First District  
ESTELLE FENNELL  
Second District  
MARK LOVELACE  
Chair - Third District  
VIRGINIA BASS  
Vice Chair - Fourth District  
RYAN SUNDBERG  
Fifth District



COUNTY STAFF

CHERYL DILLINGHAM  
Interim County Administrative  
Officer  
JEFFREY S. BLANCK  
County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
ACTION SUMMARY**

Tuesday, March 15, 2016

9:00 AM

Regular Meeting

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**A. SALUTE TO THE FLAG**

**B. MODIFICATIONS TO THE AGENDA**

**C. CONSENT CALENDAR**

**Board of Supervisors**

1. Certificates of Recognition for Soroptimist International of Eureka and Humboldt Bay (Supervisor Rex Bohn and Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors ratify authorization for the Chair to sign the Certificates.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

2. Letter of Support for HR 4656 (Huffman): Bipartisan Legislation to End Wrongful Postal Facilities Closures (Supervisor Mark Lovelace)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter of support.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg



3. Letter of Support for Senate Bill 867 (Roth) - Emergency Medical Services Funding (Supervisor Ryan Sundberg)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter of support.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

4. Appreciation Letter to Mike Goldsby for Service on the Multi-Agency Juvenile Justice Coordinating Council (MAJJCC) (Supervisor Mark Lovelace)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the letter of appreciation.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

5. 2016 Operating Budget for the Humboldt County Fair (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors approve the 2016 Operating Budget for the Humboldt County Fair as submitted.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

### **Clerk of the Board**

6. Approval of the Action Summary - Meeting of March 8, 2016

**Recommendation:** That the Board of Supervisors approve the Action Summary from the meeting of March 8, 2016 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**County Administrative Office**

7. FY 2015-16 Unspent Measure Z Budget Adjustments Totaling \$197,827

**Recommendation:** That the Board of Supervisors approve budget adjustment (Attachment 2) in the amount of \$63,214 to the Fire Chiefs' Association of Humboldt County to maintain emergency services through the end of FY 2015-16 for service gap areas in the Highway 299 corridor; and approve budget adjustment (Attachment 2) in the amount of \$134,613 to Humboldt County Public Works Aviation Division for security services at the California Redwood Coast-Humboldt County Airport (ACV) that are mandated by the Transportation Security Administration (TSA).

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**District Attorney**

8. Budget Adjustment and Donation of District Attorney Vehicle to the Humboldt County Motor Pool

**Recommendation:** That the Board of Supervisors approve and establish a fixed asset account in budget unit 205 District Attorney (attachment 1): 1100-205-8777 Vehicle-Auto (1) 2016 Chevrolet Equinox; and approve the donation of one (1) 2016 Chevrolet Equinox from the District Attorney's Office to the Humboldt County Motor Pool

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Public Works**

9. Extension of Extra-Help Hours - Roads Heavy Equipment (3540330) (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors extend Jack Nicolai extra-help employment hours from 960 to a maximum of 1,502 hours for FY 2015-16 pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

10. Supplemental Budget for Water Management (1100251), (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors adopt the attached supplemental budget for Fiscal Year 2015-16.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg



**Recorder/County Clerk/Elections**

11. Approval of LiveBallot Software Agreement with Democracy Live, Inc.

**Recommendation:** That the Board of Supervisors authorize the County Clerk/Recorder/Registrar of Voters or her designee to execute the attached contract with Democracy Live, Inc. to carry out the purpose of the Board's order.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**Sheriff**

12. Authorization for Acceptance of Fiscal Year 2016-2017 Boating Safety and Enforcement Financial Aid Program Agreement from California Department of Parks and Recreation

**Recommendation:** That the Board of Supervisors authorize the Chair to sign four (4) copies of the Boating Safety and Enforcement Financial Aid Program Agreement with the California Department of Parks and Recreation, Division of Boating and Waterways for Fiscal Year 2016-2017 (Attachment 1); authorize the Sheriff to execute all the necessary reimbursement claims, applications, contracts, and agreements and amendments thereto, in the name of the County of Humboldt, and all other documents required by California Department of Parks and Recreation for participation in the Boating Safety and Enforcement Financial Aid Program; and direct the Clerk of the Board to return signed copies of the agreement to the Sheriff's Office. Attention: Norma Lorenzo for submittal to funding agency no later than March 25, 2016.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

13. Temporary Allocation of Eight (8) Senior Correctional Deputy Positions (salary class 421, salary range 363)

**Recommendation:** That the Board of Supervisors authorize eight (8) temporary Senior Correctional Deputy position allocations (salary class 421, salary range 363) in Budget Unit 1100-243 to become effective with the pay period beginning March 27, 2016 and ending July 17, 2016.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**D. SPECIAL PRESENTATIONS****Board of Supervisors**

1. Proclaim March, 2016 as Prescription Drug Abuse Awareness Month in Humboldt County (Supervisor Virginia Bass)

**Recommendation:** That the Board of Supervisors Adopt the Proclamation.

**A motion was made by Supervisor Bass, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

2. Resolution Honoring Rochelle Trochtenberg on Her Appointment as the State of California's Foster Care Ombudsperson (Supervisor Estelle Fennell)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Resolution.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

3. Tsunami Preparedness Week Proclamation and Presentation (Supervisor Ryan Sundberg)

**Recommendation:** That the Board of Supervisors adopt the proclamation, hear the presentation, and take appropriate action, if required.

**A motion was made by Supervisor Sundberg, seconded by Supervisor Fennell, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

4. National Surveyor's Week Proclamation (Supervisor Rex Bohn)

**Recommendation:** That the Board of Supervisors adopt the Proclamation.

**A motion was made by Supervisor Bohn, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

5. Soroptimist International Humboldt Bay 30th Anniversary Resolution (Supervisor Mark Lovelace)

**Recommendation:** That the Board of Supervisors authorize the Chair to sign the Resolution.

**A motion was made by Supervisor Fennell, seconded by Supervisor Sundberg, that the recommendations be approved. The motion carried by the following vote:**

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**E. MATTERS SET FOR TIME CERTAIN****F. ITEMS PULLED FROM CONSENT**



**G. MATTERS INITIATED BY BOARD MEMBERS****H. DEPARTMENT REPORTS****Public Works**

1. Introduction of Ordinance: Amending Sections 422-7 Relating to Speed Limit in Hydesville, Amending Sections 431-65 Relating to Parking in the McKinleyville, and Amending Sections 435-3 Relating to Establishment of Class II Bicycle Lanes in Eureka to Title IV of the Humboldt County Code

**Recommendation:** That the Board of Supervisors introduce the attached ordinance by title and waive the first reading; set the ordinance for adoption on March 22, 2016 or at least one week away; direct the Clerk of the Board to publish the pre-adoption summary of the ordinance and to post certified copy of the full text of the proposed ordinance in the office of the Clerk of the Board, both publication and posting to be done at least five (5) days prior to the board meeting at which the ordinance will be adopted. [Government Code Section 25124 (b)(1)]; direct the Clerk of the Board, within 15 days after adoption of the ordinance, to publish a post-adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance, and to post in the office of the Clerk of the Board a certified copy of the full text of the adopted ordinance and amendments along with the names of those Supervisors voting for and against the Ordinance [Government Code Section 25124 (b)(1)]; and direct Humboldt County Public Works to file the attached Notice of Exemption with the Humboldt County Clerk in accordance with the California Environmental Quality Act.

***A motion was made by Supervisor Sundberg, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:***

Aye: 5 - Rex Bohn, Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

**I. CLOSED SESSION**

*Supervisor Rex Bohn left the meeting.*

**J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.****K. ADMINISTRATIVE ABATEMENT HEARINGS**

## L. PUBLIC HEARINGS

### Planning and Building Department

1. Boyle Forests, LP Lot Line Adjustment and Joint Timber Management Plan Application; Case Numbers LLA-15-031, JTMP-15-006; Assessor Parcel Numbers 215-151-001 et seq.; Whitethorn Area (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors open the Public Hearing and receive the staff report and public testimony; find the project to be exempt from environmental review pursuant to Sections 15061(b)(3) and 15305 of the State CEQA Guidelines, approve the Joint Timber Management Plan (JTMP) and Guide (Attachment B) for the Boyle Forests, LP and Barnum Timber Company, LP holdings prepared pursuant to Section 51119.5 of the California Government Code (C.G.C.), make all the required findings (Attachment D) and approve the Boyle Forests, LP Lot Line Adjustment to result in two parcels of 120 and 160 acres, and approve the division of an assessor parcel zoned Timberland Production Zone (TPZ) for which a Declaration of Covenants, Conditions and Restrictions (Declaration) (Attachment A) has been executed and for which the aforementioned JTMP and Guide has been prepared. (Note: A 4/5th vote is required.); direct the Planning Division staff to record the Declaration with the JTMP and the Notice of Lot Line Adjustment and Certificate of Subdivision Compliance; direct the Clerk of the Board to give notice of the decision to owners, the County Assessor's Office and any other interested party; and close the Public Hearing.

**A motion was made by Supervisor Fennell, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:**

Aye: 4 - Estelle Fennell, Mark Lovelace, Virginia Bass, and Ryan Sundberg

Not 1 - Rex Bohn

Present:

## M. AFTERNOON DISCUSSION ITEMS

### Board of Supervisors

1. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters

## N. ADJOURNMENT

*Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.*



Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

**BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.**

**County of Humboldt Web Site: <http://humboldt.gov/>**

I, ANA HARTWELL, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

ANA HARTWELL

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California


  
\_\_\_\_\_  
March 15, 2016



MINUTES  
TUESDAY, MARCH 15, 2016  
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, March 22, 2016, with the vote as shown below.

AYES: Supervisors: Sundberg, Fennell, Lovelace, Bohn, Bass  
NAYS: Supervisors: n/a  
ABSENT: Supervisors: n/a

  
\_\_\_\_\_  
ANA HARTWELL  
Deputy Clerk of the Board

  
\_\_\_\_\_  
MARK LOVELACE  
Chair of the Board