



COUNTY OF HUMBOLDT

For the meeting of: 5/7/2019

File #: 19-535

To: Board of Supervisors
From: DHHS: Social Services
Agenda Section: Consent

SUBJECT:

First Amendment to the University of California, Davis Training Contract for Eligibility Services for Fiscal Year (FY) 2018-19

RECOMMENDATION(S):

That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached First Amendment to the Professional Services Agreement with the University of California, Davis (UC Davis), increasing the amount payable from \$136,000 to \$195,000 in order to add a supervisory training series for FY 2018-19; and
2. Direct the Clerk of the Board to route the fully executed amendment to the Department of Health and Human Services (DHHS) - Contract Unit for further processing.

SOURCE OF FUNDING:

Social Services Fund 1160

DISCUSSION:

DHHS-Social Services has been contracting with UC Davis for the provision of federal- and state-required annual training since 1990. On July 10, 2018 (Item C-13), your Board approved the current agreement with UC Davis to provide eligibility training for DHHS-Social Services eligibility workers.

The amendment appearing before your Board today provides an additional 14 units over the current fiscal year, for a supervisory training series for DHHS employees on-site at DHHS-Social Services. Training offered by UC Davis is developed for, and directly relevant to, the needs and issues facing staff employed in the eligibility division of DHHS-Social Services. The agreement with UC Davis has proven to be a reliable and cost-effective source of training that meets DHHS' needs.

Accordingly, DHHS-Social Services recommends that the Board of Supervisors approve and authorize the Chair of the Board to execute the first amendment to the agreement with UC Davis to provide supervisory training for DHHS employees.

FINANCIAL IMPACT:

The costs associated with the amendment will increase the maximum contract from \$136,000.00 to \$195,500, an increase of \$59,500. The contract and amendment with UC Davis resides in Fund 1160, Budget Unit 511 to provide Eligibility Services training. A budget adjustment is not being requested at this time, as there is sufficient appropriation in Budget Unit 511 to accommodate this request. DHHS-Social Services Finance will include this contract in the proposed budget for FY 2019-20. There is no impact to the General Fund.

STRATEGIC FRAMEWORK:

This action supports your Board's Strategic Framework by investing in county employees .

OTHER AGENCY INVOLVEMENT:

None.

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Board discretion.

ATTACHMENTS:

1. First Amendment to the Professional Services Agreement with UC Davis for Fiscal Year 2018-19
2. Professional Services Agreement with UC Davis for Fiscal Year 2018-19

PREVIOUS ACTION/REFERRAL:

Board Order No.: C-13

Meeting of: 07/10/18

File No.: 18-824, 19-535