



COUNTY OF HUMBOLDT

For the meeting of: 10/1/2024

File #: 24-1387

To: Board of Supervisors

From: Clerk/Recorder

Agenda Section: Consent

Vote Requirement: Majority

SUBJECT:

Biennial Conflict-of-Interest Code - School and Special Districts

RECOMMENDATION(S):

That the Board of Supervisors:

1. Receive staff report; and
2. Approve the changes being requested by school districts and special districts.

STRATEGIC PLAN:

This action supports the following areas of your Board's Strategic Plan.

Area of Focus: Core Services/Other

Strategic Plan Category: 9999 - Core Services/Other

DISCUSSION:

As the local Conflict-of-Interest Code reviewing body, the County of Humboldt is required under Government Code, Section 87306.5, to issue Biennial Notices to local agencies that are directed therein to review their Conflict-of-Interest Codes and to advise the County of Humboldt of any changes. Resulting changes in a local agency code are required to be submitted to the Board of Supervisors, who in accordance with Government Code, Section 87303, may: (1) approve proposed changes; (2) revise proposed changes and approve with the modified language; or (3) return proposed changes for revision and resubmission to your Board for review. If no changes are required, the local agency must advise the County in writing of the same.

On June 12, 2024, the Office of Elections notified districts that a biennial Conflict-of-Interest code review was required and requested districts to verify in writing whether the district determined that code changes were necessary. Attachment 1 summarizes responses received from school districts and special districts regarding necessity for code changes.

Code Changes

The below districts determined Conflict-of-Interest changes were necessary. Each district drafted proposed changes and submitted said changes to its governing district board for review and approval. Attachment 2 includes copies of each district's code with proposed changes for your Board's review and approval.

School Districts:

Humboldt County Office of Education

Klamath-Trinity Joint Unified School District

Special Districts:

Arcata Fire Protection District
Humboldt Bay Municipal Water District
Humboldt Community Services District
Humboldt No. 1 Fire Protection District
Loleta Community Services District
McKinleyville Community Services District
Scotia Community Services District

Other Districts:

Humboldt Bay Harbor, Recreation and Conservation District
Resort Improvement District No. 1

Code Review

The below districts are in the process of reviewing their Conflict-of-Interest codes to determine if changes are necessary.

School Districts:

Big Lagoon School District

No Code Changes

The below districts determined Conflict-of-Interest code changes were not necessary.

School Districts:

Arcata School District
Blue Lake Union School District
Bridgeville Elementary School District
Cuddeback Union School District
Cутten Elementary School District
Eureka City Schools
Fieldbrook Elementary School District
Fortuna Elementary School District
Fortuna Union High School District
Freshwater School District
Green Point School District
Kneeland Elementary School District
Mattole Unified School District
McKinleyville Union School District
Northern Humboldt Union High School District
Orick Elementary School District
Pacific Union School District
Peninsula Union School District
Scotia Union School District
South Bay Union School District
Southern Humboldt Joint Unified School District
Trinidad Union School District

Special Districts:

Big Lagoon Community Services District
Briceland Community Services District
Bridgeville Fire Protection District
Carlotta Community Services District
Ferndale Fire Protection District
Fieldbrook Glendale Community Services District

Fruitland Ridge Fire Protection District
Garberville Fire Protection District
Garberville Sanitary District
Jacoby Creek County Water District
Kneeland Fire Protection District
Manila Community Services District
Miranda Community Services District
Palmer Creek Community Services District
Phillipsville Community Services District
Redway Community Services District
Redway Fire Protection District
Rio Dell Fire Protection District
Riverside Community Services District
Telegraph Ridge Fire Protection District
Weott Community Services District
Willow Creek Community Services District

Other Districts:

North Humboldt Recreation and Parks District
Southern Humboldt Community Healthcare District

No Response

To date, the Office of Elections has received no written response to the Biennial Notice from the below districts.

School Districts:

Ferndale Unified School District
Garfield Elementary School District
Hydesville Elementary School District
Jacoby Creek School District
Loleta Union School District
Maple Creek Elementary School District
Rio Dell Elementary School District

Special Districts:

Myers Flat Fire Protection District
Patrick Creek Community Services District
Petrolia Fire Protection District
Westhaven Community Services District
Willow Creek Fire Protection District

SOURCE OF FUNDING:

There is no financial impact or funding required for Conflict-of-Interest Code changes.

FINANCIAL IMPACT:

Narrative Explanation of Financial Impact:

There is no financial impact or funding required for Conflict-of-Interest Code changes.

STAFFING IMPACT:

Narrative Explanation of Staffing Impact:

There is no staffing impact required for Conflict-of-Interest Code changes.

OTHER AGENCY INVOLVEMENT:

City and County School Districts

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City and County Community Services Districts
City and County Fire Districts
City and County Water Districts
Other County Districts

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board of Supervisors may return proposed changes for revision and resubmission to your Board for review.

ATTACHMENTS:

Attachment 1: District Response Summary
Attachments 2.01-2.12: Proposed Changes to Conflict-of-Interest Codes

PREVIOUS ACTION/REFERRAL:

Meeting of: 11/17/2024
File No.: #20-1396