

BOARD OF SUPERVISORS

REX BOHN
First District
MICHELLE BUSHNELL
Second District
MIKE WILSON
Third District
VIRGINIA BASS
Chair - Fourth District
STEVE MADRONE
Vice Chair - Fifth District



COUNTY STAFF

ELISHIA HAYES
County Administrative Officer
SCOTT MILES
Interim County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

ACTION SUMMARY

Tuesday, April 26, 2022

9:00 AM

Regular Meeting - Hybrid

A. ROLL CALL

Present: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,
Supervisor Virginia Bass, and Supervisor Steve Madrone

Absent: 0

B. SALUTE TO THE FLAG

C. MODIFICATIONS TO THE AGENDA

DEPARTMENT REPORTS

DHHS: Behavioral Health

3. Request for Proposals No. DHHS2021-07 Regarding the Provision of Recovery Residences as Part of the Behavioral Health Integration Incentive Program

Recommendation: That the Board of Supervisors:

1. Receive and file the proposal submitted in response to Request for Proposals No. DHHS2021-07 regarding the provision of recovery residences as part of the Behavioral Health Integration Incentive Program;
2. Approve the selection of Feather House Sober Living as the organization to provide recovery residences as part of the Behavioral Health Integration Incentive Program;
3. Authorize the Department of Health and Human Services - Behavioral Health Director, or a designee thereof, to enter into contract negotiations with Feather House Sober Living regarding the provision of recovery residences as part of the Behavioral Health Integration Incentive Program.

By Order of the Chair, this item was pulled from the agenda to be brought back to an undetermined date in the future.

D. CONSENT CALENDAR

Approval of the Consent Agenda

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve the Consent Calendar. The motion carries with the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

Board of Supervisors

3. Certificated of Recognition for Soroptimist International of Eureka (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:

1. Ratify the authorization for the Chair to sign the Certificates

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

4. Certificates of Recognition Honoring the League of Woman Votes Outstanding Community Service (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:

1. Ratify the Chairs signature.

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

5. Resolution for Temporary Road Closures for the Old Timers Parade in Orleans on June 19, 2022 (Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:

1. Adopt the Resolution and direct the Clerk of the Board to mail a certified copy to Penny Jennings Eckert, Permitting Officer, Orleans Community Service Club, P.O. Box 181, Orleans, CA 95556.

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

Clerk of the Board

6. Submittal of Supervisors' Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

Recommendation: That the Board of Supervisors:

1. Receive and file the Supervisors' Monthly Expense Report.

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

7. Approval of the Action Summary - Meeting of April 12, 2022

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of April 12, 2022 and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

8. Approval of the Action Summary - Meeting of April 15, 2022

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of April 15, 2022 and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

9. Approval of the Action Summary - Meeting of April 19, 2022

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of April 19, 2022 and authorize the Clerk of the Board and the Board Chair to sign the minute book in accordance with California Governmental Code Section 25103.

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

County Administrative Office

10. Adoption of Ordinance Amending Humboldt County Code §§ 261.5-1 et seq., Relating to the Regulation of Parking in Designated County Parking Lots

Recommendation: That the Board of Supervisors:

1. Adopt the attached Ordinance No. _____, amending Humboldt County Code ??261.5-1 et seq.
2. Direct the Clerk of the Board, within 15 days after adoption, to publish a post adoption summary of the ordinance with the names of the Supervisors voting for and against the ordinance and direct the Clerk to post in the office of the Clerk of the Board a certified copy of the full text of the ordinance.

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

Human Resources

11. Implementation of Senate Bill (SB) 114 Supplemental Paid Sick Leave and Authorization to Implement Future State and Federally Mandated Benefits Related to COVID-19

Recommendation: That the Board of Supervisors:

1. Adopt a Resolution Implementing the California Supplemental Paid Sick Leave (SPSL) retroactive to Jan. 1, 2022, and Delegating Authority to the Human Resources Director to Implement Future State and Federally Mandated Benefits Related to COVID-19, After Review with the Employee Policy Group and Employee Representation Groups as Required by the Meyers-Milias-Brown Act.

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

Public Works

12. Authorization to Terminate License for use of Office Space at 1450 Hiller Road, McKinleyville, with Grace Good Shepherd Church

Recommendation: That the Board of Supervisors:

1. Approve the termination of the License with Grace Good Shepherd Church for use of premises at 1450 Hiller Road, McKinleyville; and
2. Authorize Public Works to transmit the 30-Day Termination Notice Letter (Attachment F) to Grace Good Shepherd Church.

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

13. Approval of Second Option to Extend the Lease for the Elections Office at 2426 6th Street, Eureka.

Recommendation: That the Board of Supervisors:

1. Approve the second option to extend the lease with lessor, Humboldt Partners, for the Elections Office at 2426 6th Street, Eureka.

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

14. First Amendment to the Consultant Services Agreement with Mark Thomas and Company, Inc., Regarding the Provision of Professional Design Engineering Services for the Garberville Complete Streets Project and the Redway Drive/Redwood Drive Intersection Highway Safety Improvement Project

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached first amendment to the consultant services agreement with Mark Thomas and Company, Inc., regarding the provision of professional design engineering services for the Garberville Complete Streets Project and the Redway Drive/Redwood Drive Intersection Highway Safety Improvement Project; and
2. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached first amendment to the consultant services agreement with Mark Thomas and Company, Inc., to the Department of Public Works for further processing.

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

15. Rental Agreement for Use of the Conference Room by the Public at the Garberville Campus Complex

Recommendation: That the Board of Supervisors:

1. Approve the Rental Agreement for the use of the Conference Room by the public at the Garberville Campus Complex located at 715 Cedar Street, Garberville;
2. Authorize the Public Works Director to execute the Rental Agreements; and
3. Authorize the use of multipurpose Conference Room by users without proof of general liability insurance, if used during normal business hours.

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

16. Americans with Disabilities Curb Ramp Improvements Project (Phase 2)

Recommendation: That the Board of Supervisors:

1. Approve the attached plans and specifications for the Americans with Disabilities (ADA) Curb Ramp Improvements Project (Phase 2); and
2. Direct the Clerk of the Board to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code, with bids to be opened on Tuesday, May 24, 2022, at 2:00 p.m.

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

17. Change Order Authorization for Storm Damage Repairs to Mattole Road (F3C010) Post Mile 5.00; Project Number ER-32L0 (118), Contract Number 217224 (4/5 Vote Required)

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Public Works Director to execute, the attached change order to contract number 217224 for the total amount of \$291,976.05 (4/5 Vote Required).

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

19. Right of Way Contract for Temporary Construction Easement for State Highway 101 5th Street Sidewalk Improvement Project - 825 5th Street, Eureka

Recommendation: That the Board of Supervisors:

1. Approve the Right of Way Contract for a Temporary Construction Easement (TCE) behind the sidewalk of the Sheriff's exit driveway;
2. Authorize the Chair of the Board to sign two originals of the TCE; and
3. Direct the Clerk of the Board to return two originals to Public Works, Real Property - for transmittal to Caltrans

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

20. Resolution Approving Annual Revisions to the County of Humboldt Maintained Road System for Fiscal Year 2021-2022

Recommendation: That the Board of Supervisors:

1. Adopt the attached resolution approving annual revisions to the County of Humboldt Maintained Road System for fiscal year 2021-22; and
2. Direct the Clerk of the Board to provide certified copies of the Board Order and attached resolution to the Department of Public Works for submittal to the California Department of Transportation.

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

E. SPECIAL PRESENTATIONS

F. ITEMS PULLED FROM CONSENT

1. Proclaim April 24-30, 2022 as National Crime Victims' Rights Week in Humboldt County (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:

1. Adopt the proclamation.

A motion was made by Supervisor Bushnell, seconded by Supervisor Wilson, that the recommendations be approved. The motion carried by the following vote:

2. Recognition of the Child Abuse Service Team (CAST) for 26 Years of Dedicated Service (Supervisor Virginia Bass)

Recommendation: That the Board of Supervisors:
1. Adopt the Proclamation

A motion was made by Supervisor Bass, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

18. Appointment of Joan Carr as County Surveyor

Recommendation: That the Board of Supervisors:
1. Appoint Joan Carr as County Surveyor at Step E effective June 26, 2022

By Order of the Chair, this item was pulled from the Consent Calendar to be brought back to an undetermined date in the future.

G. MATTERS INITIATED BY BOARD MEMBERS

Board of Supervisors

1. Consider the Formation of a Transient Occupancy Tax (TOT) Work Group (Supervisor Michelle Bushnell)

Recommendation: That the Board of Supervisors:
1. Consider the Formation of a Transient Occupancy Tax (TOT) Work Group.

A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

2. Memo from County Department Heads and Recommendations from the Workforce Development Board related to the duties and responsibilities of the Auditor Controller (Supervisor Bushnell and Supervisor Bass)

Recommendation: That the Board of Supervisors:
1. Consider the letter from County Department Heads and the recommendations from the Workforce Development Board from their meeting of April 1, 2022, and take appropriate action as necessary.

A motion was made by Supervisor Bushnell, seconded by Supervisor Bohn, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

H. DEPARTMENT REPORTS

County Administrative Office

1. Operational Realignment of Payroll Operations Services and Professional Services Agreement with CliftonLarsenAllen (CLA) for Payroll Audit Services

Recommendation: That the Board of Supervisors:

1. Consider Operational Realignment of Payroll Operations and Professional Services Agreement with CliftonLarsenAllen (CLA) for Payroll Audit Services; and
2. Authorize the County Administrative Officer (CAO), or designee thereof, to pursue and execute a letter of engagement and professional services agreement with CliftonLarsenAllen (CLA) in the amount of \$259,000 for payroll auditing services described in Attachment 1, after review and approval by County Counsel and Risk Management; and
3. Authorize the CAO, or designee thereof, to execute any and all subsequent amendments to the agreement with CLA, after review and approval by County Counsel and Risk Management; and
4. Direct the CAO to return with any supplemental budgets and personnel allocations necessary to effectuate the Board's direction.

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

2. Fiscal Year 2021-22 Measure Z Year-End Projections, and Fiscal Year 2022-23 Measure Z Citizens' Advisory Committee Recommendations

Recommendation: That the Board of Supervisors:

1. Review and provide direction on the priority list from the Measure Z Citizens' Advisory Committee contained in Attachment 1 for Fiscal Year 2022-23.

A motion was made by Supervisor Madrone, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

Sheriff

4. Update on Local Conditions Surrounding Drought

Recommendation: That the Board of Supervisors:

1. Receive a verbal report from the Humboldt County Drought Task Force regarding the current status and impacts of drought in Humboldt County.

A motion was made by Supervisor Wilson, seconded by Supervisor Bushnell, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Virginia Bass, and Steve Madrone

M. CLOSED SESSION

1. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Shawn L. Perrot v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV2200313

The Board met in conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Shawn L. Perrot v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV2200313. The Board voted 4-1 (Ayes: Supervisors: Madrone, Wilson, Bushnell and Bass NAYS: Supervisor: Bohn) to authorize the Risk Manager to enter into agreement with the Mitchell Law Firm for the defense of the case of Shawn L. Perrot v. County of Humboldt, et al., Humboldt County Superior Court Case No. CV2200313

2. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Teresa Miranda, et al. v. April Showers, et al., Humboldt County Superior Court Case No. CV2200137

The Board met in conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Teresa Miranda, et al. v. April Showers, et al., Humboldt County Superior Court Case No. CV2200137. There was no reportable action.

3. Conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Candis Danielson v. Donald Mehrtens, et al., Humboldt County Superior Court Case No. CV2200262

The Board met in conference with Legal Counsel – pursuant to Government Code Section 54956.9(d)(1) to discuss existing litigation in the case of Candis Danielson v. Donald Mehrtens, et al., Humboldt County Superior Court Case No. CV2200262. There was no reportable action

I. PUBLIC HEARINGS

J. DISCUSSION ITEMS

K. MATTERS SET FOR TIME CERTAIN

L. PUBLIC COMMENT ON NON-AGENDA ITEMS - 1:30 PM

N. ADJOURNMENT

I, NIKKI TURNER, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

NIKKI TURNER

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California

April 26, 2022