



## COUNTY OF HUMBOLDT

AGENDA ITEM NO.

**C-15**

For the meeting of: October 21, 2014

Date: October 14, 2014

To: Board of Supervisors

From:  Thomas K. Mattson, Public Works Director

Subject: **APPROPRIATION TRANSFER FOR REMOVAL OF AIRSPACE OBSTRUCTIONS FROM TREES NEAR THE ARCATA-EUREKA AIRPORT ACV**

**RECOMMENDATIONS:** That the Board of Supervisors approve and authorize the attached Appropriation Transfer to provide for the budget necessary for tree topping and obstruction removal near the Arcata-Eureka Airport.

**DISCUSSION:** The Federal Aviation Administration (FAA) advised the Department of Public Works that obstruction from trees into Federal airspace exists at several coordinates located near Arcata-Eureka Airport (ACV). FAA imposed flight restrictions for flights at ACV until the obstructions were removed or lowered. These obstructions were verified by County Surveyor crews. The obstructions located on County property have been removed or lowered by Airport Service Workers while the obstructions located on private property were identified to the land owners by Public Works staff. In an effort to regain unrestricted flight status at ACV, and thus continue generating airport revenue, a contract with State licensed contractor Charleston Tree Service was executed on September 29, 2014 to remove or reduce the height of the obstructions identified by FAA. The contract is capped at \$45,000.

Expense line item 2550 Maintenance – Landing Areas is currently budgeted at \$18,000 and has been depleted due to unforeseen landing maintenance costs. The appropriation transfer requests that the amounts allocated in fixed asset lines 8091 Sewer System at \$43,125 and 8851 Arcata Airport Improvement at \$19,000 be transferred to expense line 2550 in anticipation of additional work relating to this FAA-requirement. The Sewer System and Arcata Airport Improvement projects may be deferred to next fiscal year.

Prepared by Erin D. Damm, Real Property Agent I

CAO Approval 

**REVIEW:**

Auditor  County Counsel \_\_\_\_\_ Human Resources \_\_\_\_\_ Other \_\_\_\_\_

**TYPE OF ITEM:**

☒ Consent  
☐ Departmental  
☐ Public Hearing  
☐ Other \_\_\_\_\_

**PREVIOUS ACTION/REFERRAL:**

Board Order No. \_\_\_\_\_

Meeting of: \_\_\_\_\_

**BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT**

Upon motion of Supervisor Sundberg Seconded by Supervisor Bass

Ayes Sundberg, Lovelace, Bohn, Fennell, Bass  
Nays \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: Oct. 21, 2014

By: 

Kathy Hayes, Clerk of the Board

FINANCIAL IMPACT:

The contract with Charleston Tree Service is capped at \$45,000. Additional work is anticipated to complete the obstruction project and the Department will return to the Board for additional fund transfer requests as needed.

This item conforms to the Board of Supervisor's Core Roles of providing for and maintaining infrastructure by ensuring unimpeded travel access at the local commercial and conformance to FAA requirements.

OTHER AGENCY INVOLVEMENT: Federal Aviation Administration

ALTERNATIVES TO STAFF RECOMMENDATIONS: No alternatives are recommended.

ATTACHMENTS: None

COUNTY OF HUMBOLDT  
REQUEST FOR BUDGET TRANSFER/ADJUSTMENT

# A \_\_\_\_\_

DEPARTMENT: Arcata-Eureka Airport (ACV)

DEPARTMENT #: 381

DATE: 10/21/2014

1.) The reason for this budget transfer request is:

- |                                     |   |
|-------------------------------------|---|
| <input type="checkbox"/>            | Transfer within expenditure/revenue category (with Auditor Approval)        |
| <input type="checkbox"/>            | Transfer between expenditure/revenue category (with CAO & Auditor Approval) |
| <input type="checkbox"/>            | Increase/decrease Intrafund Transfer account (with Board Approval)*         |
| <input type="checkbox"/>            | Transfer to or from Contingencies (with Board Approval)*                    |
| <input type="checkbox"/>            | Increase/decrease budget unit appropriation (with Board approval)*          |
| <input type="checkbox"/>            | Establish/transfer funds in Fixed Assets <\$10,000 (CAO & Auditor Approval) |
| <input checked="" type="checkbox"/> | Establish/transfer funds in Fixed Assets >\$10,000 (with Board Approval)*   |

2.) TRANSFER FROM:

<u>Orgkey</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
3530381	8091	Sewer System	\$ 43,125.00
3530381	8851	Arcata Airport Improvements	\$ 19,000.00

TRANSFER TO:

<u>Orgkey</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Amount</u>
3530381	2550	Maintenance-Landing Areas	\$ 62,125.00

3.) In the space below, state (a) reason for transfer request, (b) reason why there are sufficient balances in affected accounts, and (c) why transfer cannot be delayed until next budget year.

To provide funding for FAA-required tree obstruction removal located near the Arcata-Eureka Airport ACV.

4.) Department Authorization:

(signed) 

5.) Account balances verified by Auditor-Controller

Date 10/15/14

(signed) 

6.) ☐ /Approved ☐ /Not approved ☒ /Recommended ☐ /Not recommended

County Administrative Officer:

Date \_\_\_\_\_ (signed) \_\_\_\_\_

INSTRUCTIONS

SEND ORIGINAL REQUEST FOR BUDGET TRANSFER DIRECTLY TO THE AUDITOR-CONTROLLER.