



COUNTY OF HUMBOLDT

AGENDA ITEM NO.
E-3

For the meeting of: January 17, 2017

Date: December 12, 2016
To: Board of Supervisors
From: Supervisor Virginia Bass
Subject: Resolution Recognizing Cheryl Dillingham, Assistant County Administrative Officer on her Retirement

RECOMMENDATION(S): That the Board of Supervisors authorize the Chair to sign the Resolution.

SOURCE OF FUNDING: N/A

DISCUSSION: The Board would like to extend their best wishes to Cheryl Dillingham on her retirement and sincerely thank her for her hard work and dedication to the citizens of Humboldt County.

FINANCIAL IMPACT: N/A

OTHER AGENCY INVOLVEMENT: N/A

ALTERNATIVES TO STAFF RECOMMENDATIONS: Board discretion.

ATTACHMENTS: Resolution of Recognition.

Prepared by Kathy Hayes

Signature Virginia Bass

REVIEW: Auditor _____ County Counsel _____ Personnel _____ Risk Manager _____ Other _____

TYPE OF ITEM:
 Consent
 Special Presentation
 Departmental
 Public Hearing
 Other Special Presentation (5 minutes)


BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
Upon motion of Supervisor Bass
Seconded by Supervisor Fennell
And unanimously carried by those members present,
The Board hereby adopts the recommended action contained in this report.

PREVIOUS ACTION/REFERRAL:

Board Order No. _____

Meeting of: _____

Dated: January 17, 2017
Nikki Turner, Deputy Clerk of the Board
By: Bde Eberst



**RESOLUTION
OF THE
BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT**

WHEREAS, Cheryl Dillingham began her career with the Humboldt County Auditor Controller's Office as an Account Clerk I on April 6, 1987 and advanced to Account Clerk II on March 9, 1988; and

WHEREAS, on January 9, 1995 Cheryl was promoted to Accountant/Auditor I and then advanced to Accountant/Auditor II on January 12, 1997; and

WHEREAS, on August 31, 1998 Cheryl transferred from the Auditor Controller's Office to Public Works when she was promoted to Business Manager; and

WHEREAS, on September 22, 2003 Cheryl was promoted to Deputy Public Works Director of General Services; and

WHEREAS, on January 14, 2008 Cheryl transferred to the Auditor Controller's Office when she was promoted to Deputy Auditor Controller; and

WHEREAS, on March 21, 2010 Cheryl transferred to the County Administrative Office when she was promoted to Deputy County Administrative Officer; and

WHEREAS, on January 22, 2012 Cheryl was promoted to Assistant County Administrative Officer; and

WHEREAS, on July 6, 2012 Cheryl received recognition from the Senior Executive Institute for her completion of an intensive two week leadership program designed for local government managers to learn leadership, organizational development and decision making skills; and

WHEREAS, Cheryl was appointed by the Board of Supervisors to serve as Interim County Administrative Officer from January 30, 2016 until April 10, 2016 upon which time she resumed her duties as Assistant County Administrative Officer; and

WHEREAS, on January 20, 2017 Cheryl Dillingham will retire from the Humboldt County Administrative Office after 30 years of service; and

WHEREAS, Cheryl Dillingham has been an impeccable Assistant County Administrative Officer who has an immense amount of knowledge and ability to provide answers to the most obscure of inquiries. Her dedication to the county and her staff has been exemplary. Her laughter and great sense of humor will be seriously missed by so many.

NOW, THEREFORE, BE IT RESOLVED, that the Humboldt County Supervisors, hereby commends and thanks Cheryl Dillingham for her dedicated 30 years of service to the citizens of Humboldt County and wishes her a long, productive and very well deserved retirement.

Dated: January 17, 2017

Virginia Bass
Virginia Bass, Chair