

BOARD OF SUPERVISORS

REX BOHN
First District
ESTELLE FENNEL
Chair - Second District
MIKE WILSON
Vice Chair - Third District
VIRGINIA BASS
Fourth District
STEVE MADRONE
Fifth District



COUNTY STAFF

AMY S. NILSEN
County Administrative Officer
JEFFREY S. BLANCK
County Counsel
KATHY HAYES
Clerk of the Board

**BOARD OF SUPERVISORS
COUNTY OF HUMBOLDT
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

ACTION SUMMARY

Tuesday, April 14, 2020

9:00 AM

Regular Meeting

In accordance with Executive Order N-29-20 the Humboldt County Board of Supervisors meetings will be held virtually until further notice.

Email Public Comment:

To submit public comment to the Board please email cob@co.humboldt.ca.us, provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

Zoom Public Comment:

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call 346 248-7799 and enter meeting ID 829 339 668 then press star () 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call.*

When it is time for public comment on the item you wish to speak on, the Clerk of the Board of Supervisors staff will unmute your phone. You'll hear a prompt that will indicate your phone is unmuted. Staff will then ask you to state your name and begin your comments. You will have 3 minutes to comment.

*You may access the live stream of the meeting by using the following link:
<https://humboldt.legistar.com>*

A. SALUTE TO THE FLAG**B. MODIFICATIONS TO THE AGENDA****C. CONSENT CALENDAR****Board of Supervisors**

1. Letter of Appreciation for Vivienne Orcutt For Her Service on the Citizens' Advisory Committee on Measure Z Expenditures (Supervisor Steve Madrone)

Recommendation: That the Board of Supervisors:
1. Receive and file.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

2. Proclamation Recognizing Humboldt Sponsors (Supervisor Virginia Bass and Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors:
1. Adopt the proclamation.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

3. Proclaim April 6-12, 2020 as National Public Health Week in Humboldt County (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors:
1. Adopt the Proclamation.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

4. Appointment to the Fortuna Cemetery District (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors:
1. Appoint Michael McGrath to the Fortuna Cemetery District Board.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

5. Letter of Support to the California Public Utility Commission for Supplemental Funding to the Karuk Tribe for their Broadband Middle Mile and Last Mile Application (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors:

1. Authorize the Board Chair to sign a letter of support for the \$10,820,150 request from the California Advanced Service Fund (CASF) Infrastructure Account for the Karuk Tribe to complete the Klamath River Rural Broadband Initiative (KRRBI) Project in Humboldt County.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Clerk of the Board

6. Submittal of Supervisor's Monthly Expense Report on Meetings Pursuant to Government Code Section 53232.3(d)

Recommendation: That the Board of Supervisors:

1. Receive and file the report.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

7. Approval of the Action Summary - Meeting of March 17, 2020

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of March 17, 2020 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

8. Approval of the Action Summary - Special Meeting of March 26, 2020

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of March 26, 2020 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

9. Approval of the Action Summary - Special Meeting of April 6, 2020

Recommendation: That the Board of Supervisors:

1. Approve the Action Summary for the meeting of April 6, 2020 and authorize the Clerk of the Board and Board Chair to sign the minute book in accordance with California Government Code Section 25103.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

County Administrative Office**10. First Amendment to State Standard Agreement No. CCC-18-20008 Regarding Additional Funding for California Complete Count - Census 2020 Outreach Effort and Supplemental Budget (4/5 Vote Required)**

Recommendation: That the Board of Supervisors:

1. Approve, and ratify the County Administrative Officer's execution of, the attached opt-in letter allowing for additional funding to be received for the California Complete Count - Census 2020 outreach effort;
2. Approve, and authorize the County Administrative Officer, or a designee thereof, to execute, the attached first amendment to State Standard Agreement No. CCC-18-20008 with California Complete Count - Census 2020;
3. Authorize the County Administrative Officer, or a designee thereof, to execute any and all subsequent amendments to State Standard Agreement No. CCC-18-20008 with California Complete Count - Census 2020;
4. Authorize the County Administrative Officer, or a designee thereof, to execute any and all subsequent state standard agreements with California Complete Count - Census 2020; and
5. Approve the supplemental budget request for fiscal year 2019-20 in budget unit 1100-103 (4/5 vote required).

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

11. Request for Proposals for Workforce Innovation and Opportunity Act (WIOA) Rapid Response and Lay-Off Aversion Services

Recommendation: That the Board of Supervisors:

1. Approve the Request for Proposals (RFP) for WIOA Rapid Response (RR) and Lay-Off Aversion (LA) services;
2. Authorize county staff to circulate the attached RFP;
3. Authorize county staff to review the proposals in accordance with the criteria contained in the RFP, evaluate any proposal received, and select the proposal that best meets the needs of the county; and
4. Direct county staff to return to your Board to request approval of the selected proposal(s).

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Department of Health and Human Services: Social Services

12. First Amendment to the Professional Services Agreement with Olin Jones Regarding the Development of Policies and Procedures Relating to the Assessment and Investigation of Child Abuse Referrals

Recommendation: That the Board of Supervisors:

1. Approve, and authorize the Chair of the Board to execute, the attached first amendment to the professional services agreement with Olin Jones regarding the development of policies and procedures relating to the assessment and investigation of child abuse referrals;
2. Authorize the Department of Health and Human Services - Child Welfare Services Director, or a designee thereof, to exercise the first and second options to extend the professional services agreement with Olin Jones for two additional one-year terms in an amount not to exceed \$180,481.00 for each additional one-year term;
3. Authorize the Department of Health and Human Services - Child Welfare Services Director, or a designee thereof, to execute any and all subsequent amendments to the professional services agreement with Olin Jones, after review and approval by County Counsel, Risk Management and the County Administrative Office; and
4. Direct the Clerk of the Board to return one fully executed original copy of the attached first amendment to the professional services agreement with Olin Jones to the Department of Health and Human Services - Contract Unit for further processing.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Human Resources**13. Amendment to Agreement with Liebert Cassidy Whitmore**

Recommendation: That the Board of Supervisors:

1. Approve an amendment to the agreement with Liebert Cassidy Whitmore for legal services extending the term to encompass fiscal year 2020-21 and increasing the amount from \$150,000 to \$450,000.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Public Works**14. Accept Completed Contract for Pedestrian Safety Crossing Project; Federal Project Number HSIPL-5904(150); Contract Number 216100**

Recommendation: That the Board of Supervisors:

1. Ratify the Director of Public Works to sign Contract Change Order Number 1-S1 for the total amount of \$1,930.50;
2. Ratify the Director of Public Works to sign Contract Change Order Number 2 for the total amount of \$2,000.00;
3. Accept the completed contract, including all change orders approved by the Public Works Department, between GR Sundberg, Inc., and Humboldt County for construction of Pedestrian Safety Crossing Project; and
4. Approve the final claim for payment, as submitted by the Public Works Department to the Auditor/Controller, in the amount of \$4,720.50, which will bring the total amount paid to 100% of the contract.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

15. Resolution Approving and Adopting Phase IV of the North Coast Resource Partnership Plan

Recommendation: That the Board of Supervisors:

1. Approve and adopt the resolution for Phase IV of the North Coast Resource Partnership Plan.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

16. Purchase of One (1) Troxler 5850v2 Gyrotory Compactor

Recommendation: That the Board of Supervisors:

1. Authorize the purchase one (1) Troxler 5850v2 Gyrotory Compactor;
2. Authorize the Purchasing Agent to enter into a purchase agreement with Troxler Electronic Laboratories, Inc.; and
3. Direct the Auditor-Controller to transfer \$40,058 from 1200321-2118 to 1200321-8986 per the attached appropriation transfer.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

Sheriff**17. Approval of Negotiated Contract of Jail Management Systems with Beacon Software Solutions, INC**

Recommendation: That the Board of Supervisors:

1. Approve the Service Agreement for the Humboldt County Correctional Facility (HCCF) jail management system with Beacon Software Solutions, INC;
2. Authorize the Chair of the Board to sign three original copies of the service agreement (Attachment 1);
3. Authorize the Sheriff, Correctional Captain, or Deputy Director of Sheriff's Administration, to sign all amendments, extensions, revisions or termination of the agreement; and
4. Direct the Clerk of the Board to return the signed agreements to HCCF, Attn: Captain Duane Christian.

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

18. Supplemental Budget for the Homeland Security Grant Program FFY 2017

Recommendation: That the Board of Supervisors:

1. Approve the Budget Transfer request from budget unit 1100-221 Sheriff Operations to 1100-221810 - Homeland Security Grant Program (Attachment 1).

A motion was made by Supervisor Wilson, seconded by Supervisor Bass, that the recommendations be approved. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

D. ITEMS PULLED FROM CONSENT**E. PUBLIC COMMENT ON NON-AGENDA ITEMS****F. SPECIAL PRESENTATIONS****G. MATTERS INITIATED BY BOARD MEMBERS**

H. DEPARTMENT REPORTS**County Administrative Office**

1. Fiscal Year 2019-20 Measure Z Year-End Projections, Fiscal Year 2020-21 Measure Z Citizens' Advisory Committee Recommendations, Measure Z Carry Forward Policy and 10-year Measure Z Revenue and Salary Forecast

Recommendation: That the Board of Supervisors:

1. Approve the request from the Department of Health and Human Services, Social Services to carry forward Measure Z funds from fiscal year (FY) 2019-20 into FY 2020-21 to fund a software upgrade that was delayed beyond FY 2019-20;
2. Review and approve the Measure Z Carry Forward Funding Policy (Attachment I);
3. Review and provide direction on the recommendations from the Measure Z Citizens' Advisory Committee contained in Attachment II for FY 2020-21; and
4. Receive and discuss the financial forecast of Measure Z revenue and salary expenses over the next 10 years.

A motion was made by Supervisor Bohn, seconded by Supervisor Wilson, to approve staff recommendations, approve the Measure Z committee's recommendations and form an ad hoc committee of Supervisor Bohn and Supervisor Wilson for grant funds for small organizations. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

2. Modifications to Board Meeting Schedule - Calendar Year 2020

Recommendation: That the Board of Supervisors:

1. Consider a modification to the Board Meeting Schedule for Calendar Year 2020 in response to the Covid-19 emergency; and
2. Make other modifications as necessary.

A motion was made by Supervisor Bohn, seconded by Supervisor Bass, to approve staff recommendations to modify the Board meeting schedule for the months of April and May. The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

3. Resolution Relating to Updated Employee Procedures and Leave Accruals in Response to COVID-19 and the Family First Coronavirus Response Act

Recommendation: That the Board of Supervisors:

1. Adopt Resolution 20-____ relating to updated employee procedures and leave accruals in response to COVID-19 and the Family First Coronavirus Response Act.

A motion was made by Supervisor Wilson, seconded by Supervisor Madrone, to approve staff recommendations with the modification to remove the sentence from the second now therefore, "If an employee currently receives hazard pay under any applicable memorandum of understanding they may elect to receive either hazard or emergency response pay, but not both." The motion carried by the following vote:

Aye: 5 - Rex Bohn, Estelle Fennell, Virginia Bass, Mike Wilson, and Steve Madrone

I. PUBLIC HEARINGS

J. DISCUSSION ITEMS

K. MATTERS SET FOR TIME CERTAIN

DHHS: Public Health

1. 9:15 a.m. - Update on Local Conditions Surrounding COVID-19

Recommendation: That the Board of Supervisors:

1. Receive a report from Department of Health & Humans Services (DHHS) - Public Health and other county staff regarding the current status of novel coronavirus (COVID-19) in Humboldt County.

Approved per order of the Chair.

Board of Supervisors - Closed Session

2. 12:00 p.m. - A conference with legal counsel pursuant to Government Code section 54956.9(d)(1) in the matter of Craig S. Lehman v. County of Humboldt et al., Respondents, and Emerald Triangle Group, et al., Real Parties in Interest, case number CV2000200.

The Board of Supervisors met in conference with legal counsel pursuant to Government Code section 54956.9(d)(1) in the matter of Craig S. Lehman v. County of Humboldt et al., Respondents, and Emerald Triangle Group, et al., Real Parties in Interest, case number CV2000200. There was no action to report.

3. 12:00 p.m. - A conference with legal counsel pursuant to Government Code section 54956.9(d)(1) in the matter of Jeffrey S. Blanck v. County of Humboldt et al. – case number 1:19-cv-3055.

The Board of Supervisors met in conference with legal counsel pursuant to Government Code section 54956.9(d)(1) in the matter of Jeffrey S. Blanck v. County of Humboldt et al. – case number 1:19-cv-3055. There was no action to report.

- 4. 12:00 p.m. - Pursuant to Government Code sections 54954.5 and 54957, to consider a Public Employee Performance Evaluation for the position of the County Counsel.

The Board of Supervisors met in conference pursuant to Government Code sections 54954.5 and 54957, to consider a Public Employee Performance Evaluation for the position of the County Counsel. There was no action to report.


L. ADJOURNMENT

I, RYAN SHARP, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above entitled meeting of the Humboldt County Board of Supervisors held in Eureka, California.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.

RYAN SHARP

Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California




APRIL 15, 2020



MINUTES
TUESDAY, APRIL 14, 2020
Regular Session

The Honorable Board of Supervisors of the County of Humboldt met in regular session on the above date within the Humboldt County Courthouse, Eureka, California. The minutes of this meeting were approved on Tuesday, April 28, 2020 with the vote as shown below.

AYES: Supervisors: Fennell, Bohn, Madrone, Wilson, Bass
NAYS: Supervisors: --
ABSENT: Supervisors: --
ABSTAIN: Supervisors: --



RYAN SHARP
Deputy Clerk of the Board



ESTELLE FENNELL
Chair of the Board