

FEB 15 2022



CITIZENS' ADVISORY COMMITTEE ON ~~MEASURE Z~~ EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

APPLICATION FOR FUNDING

Agency Name: Humboldt County Sheriff's Office (HCSO) and Humboldt County Department of Health & Human Services- Behavioral Health (DHHS-BH)

Mailing Address: 507 F Street, Eureka CA 95501

Contact Person: Kelly Johnson, LCSW

Title: Senior Program Manager

Telephone: 707-407-9577

E-mail address: kjohnson@co.humboldt.ca.us

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2022-2023: \$ 1,287,090.00

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other, Describe: _____

3. Is this application a renewal or related to a project that has been funded by *Measure Z* in the past?
(check one) Yes No

4. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

Humboldt County Department of Health and Human Services- Behavioral Health (DHHS-BH) and several local law enforcement agencies participated in the Sequential Intercept Mapping (SIM) process January 23-24, 2018. A Sequential Intercept Model mapping is a workshop to develop a map that illustrates how people with behavioral health needs encounter and flow through the criminal justice system. Through the workshop, facilitators and participants identify opportunities for linkage to services and for prevention of further penetration into the criminal justice system.



The Humboldt County SIM findings indicated the number one priority was the addition of a behavioral health team who could co-respond with law enforcement.

In 2020, The Humboldt County Sheriff's Office (HCSO) received 2080 mental health calls for service. As of early December 2021, HCSO received 2143 mental health calls for service. Most of those calls (86.14%) were welfare check calls, many of which likely could have been handled by Behavioral Health staff. The remaining calls included suicidal subjects and/or led to a 5150 hold. Those types of calls could benefit from co-response. During the COVID-19 pandemic, Humboldt County has had a 163% increase in people placed on 5150 holds, which is negatively impacting our four local hospital emergency departments (EDs) since people on 5150 holds are being held in EDs while they wait for medical clearance. DHHS-BH Mobile Response Team rescinded 49% of holds written last year. Earlier intervention through co-response will likely decrease the number of unnecessary 5150 holds written by law enforcement.

By providing proactive co-response to mental health related calls for service we aim to:

- a. Increase the overall number of people with serious mental illness (SMI) diverted from the criminal justice system during co-response in the field.
- b. Decrease unnecessary arrests for people with behavioral health disorders.
- c. Decrease number of 5150 holds written by Law Enforcement.
- d. Increase number of people referred and linked to appropriate services in the community.

5. Please provide a brief description of the proposal for which you are seeking funding.

Mobile Intervention Services Team (MIST) Expansion:

MIST was previously funded from Measure Z as part of an award to the City of Eureka. The project has been successful and DHHS intends to make it available in more communities of Humboldt County, beyond Eureka and Arcata. MIST has expanded our partnerships to include Arcata Police Department (APD) and Humboldt County Sheriff's Office (HCSO) in unincorporated areas of the County.

MIST activities provide public safety by having clinical staff from DHHS-BH work together in the field to identify and engage people with serious mental illness and/or substance use disorders that have frequent contacts with law enforcement. The goal for participants is to obtain and retain stable housing and to engage in substance use disorder and/or mental health treatment.



DHHS-BH proposes to imbed Clinicians, Case Managers, and Peer Coaches into HCSO patrol operations to co-respond to potential mental health calls for service. Providing co-response staffing will allow for a proactive program that emphasizes treatment in the least restrictive manner through early intervention, case management, clinical care, peer support, and linkage with community-based partners. Co-response personnel will work directly with clients and their family members/natural supports to provide and link individuals to a wide range of appropriate services, both for immediate crisis service needs and post crisis service needs.

This request for funding includes two teams of three staff members to work two shifts a week to provide 7 day a week coverage, emergency shelter housing for up to 5 clients at a time provided by a contract provider, two vehicles for the staff members to use in co-response efforts, and radios to assist co-response staff in maintaining communication with HCSO personnel. See details in budget.

6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?

Behavioral health services funded by MediCal, Medicare and private insurance are available from the County. In July of 2019, Drug MediCal began funding substance use disorder treatment, including detox. The gaps covered by this request are related to staffing and housing since participants are often homeless and to support the work of outreach and clinical staff that will be working with law enforcement officers. Housing may be short-term (such as motels or supervised group living) to get participants off the streets immediately while other housing and treatment is being arranged; may be transitional for persons that require stability and supervision while participating in treatment to be successful; may be transitional with aftercare for persons leaving 30-day residential treatment to avoid a return to the street and relapse into addiction; or, may be financial assistance to cover security deposits, application fees and temporary rental assistance so participants will obtain permanent housing. MIST staff will provide linkages to the DHHS HOME Program for linking to an appropriate county housing project.

Humboldt County Board of Supervisors have made affordable housing a priority for the County. The State is releasing substantial funding to build more housing and to address the multiple issues of persons experiencing homelessness. DHHS expects to make use of these funds and to reduce dependence on Measure Z.



7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

The early co-response pilot project of MIST was a collaborative program with the Eureka Police Department and focused on homeless outreach from 2015-2020. The staffing was funded by Mental Health Services Act (MHSA) Innovations funding. The program was successful but was retired in June 2020 due to a limit of five years of funding. In July 2020, DHHS-BH was awarded funding through a contract with the Department of State Hospitals (DSH) to provide Mental Health Diversion services. In March of 2021, the City of Arcata allocated CARES Act funding to support MIST staff to provide co-response services with the Arcata Police Department (APD) four days a week.

The DSH Mental Health Diversion contract has a narrow focus that only allows DHHS-BH to accept referrals from the courts based on a narrow scope of criteria after individuals have already been arrested for crimes. The City of Arcata CARES Act funding only supports MIST in serving the City of Arcata. Measure Z funding would allow MIST to expand services throughout Humboldt County to a broader range of people.

8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?

MIST activities are part of the DHHS efforts to reduce the numbers of individuals and families experiencing homelessness in Humboldt County. MIST focuses on the difficult population of people with severe mental illnesses that require extraordinary effort to engage and often have substance use disorders. DHHS is very active in developing housing opportunities and grant funding to support housing stability for low and very low-income residents. Currently DHHS receives funding from HUD, Mental Health Services Act (MHSA), Department of State Hospitals (DSH), and State sources for CalWORKS families and persons existing on General Relief while waiting for SSI. This project will give the County a lead on the federal and state rollout of the 988 crisis response line that is on the horizon.



9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

MIST does require the cooperation of Law Enforcement entities. DHHS has been exploring the expansion of MIST during the past year and has started working closely with Arcata Police Department and the HCSO. MIST staff will be equipped with radios and electronic information to better collaborate with law enforcement to provide the right levels of interventions in the field.

Arcata House Partnership (AHP) has agreed to partner with DHHS-BH to provide emergency shelter housing services including the following:

Emergency shelter for up to 5 people (three 1-bed rooms and one 2-bed room), in an accessible fully furnished house with living room, bathroom, modified kitchen (no stove), laundry, and yard. Electricity, gas, water and sewer and trash will be provided. On street parking if needed.

- MIST team will maintain occupancy
- AHP housing support will include:
 - staff from 4 pm – 8 am daily.
 - Training and support to learn how to live in a shared space, daily tasks to maintain the cleanliness and safety of a home and learning basic living skills.
 - \$100 per month per person while people do not have Cal fresh for basic necessities like special shampoo, soap, snacks etc.
 - Work with MIST team who will provide connection and referral to supportive services and entrance into the Homeless Management Information System (HMIS) if required.
 - Three meals a day will be provided. Continental breakfast that is prepared on site, sack lunch as requested, and hot meal will be delivered to the house daily. Each room will have a small refrigerator in it for individual use. The refrigerator in the kitchen will be used for the daily lunch or dinner meal provided.
 - Each person will be provided with a set of sheets, comforter, blanket, pillow, and towels when they move in.
 - AHP staff will meet with MIST team at least once weekly.



10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no: Yes No **YES**

If you checked yes, detail those expenses here:

DHHS-BH Personnel

Class

No.	Class Description	FTE
916	Supervising Mental Health Clinician	1.00
576B	Peer Coach II	2.00
907	Mental Health Case Manager	2.00
909B	Mental Health Clinician II	2.00

Proposed Emergency Shelter

Program (Contract)

\$340,216

Equipment upgrade/replacements
over time.



REQUIRED ATTACHMENTS

Include the following with your application, making sure to limit your responses to one page, per section. Responses longer than the maximum, may not be read by committee members or considered as part of your application

Proposal Narrative: Brief description of your request for Measure Z funds – Please explain how it is an essential service or improves public safety. (one page maximum)

Prior Year Results: If your request is a continuation of a program funded with Measure Z in prior fiscal years, please provide the results of implementation. (one page maximum)

Program Budget: Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding.

I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct

DATE: 2/15/2022

SIGNATURE: K Johnson

SUBMIT YOUR COMPLETE APPLICATION TO:

Humboldt County Citizens' Advisory Committee on Measure Z Expenditures
c/o County Administrative Office
825 Fifth Street, Suite 112
Eureka, CA 95501-1153

Exhibit E

PROPOSED BUDGET

Agency Name: Humboldt County Sheriff's Office (HCSO) and Dept. of Health and Human Services-Behavioral Health (DHHS-BH)
Coordinator/Contact: Kelly Johnson, LCSW
Address: 507 F Street, Eureka CA 95501
Phone: (707) 407-9577

Descriptions	Costs	Requested Budget
A. Personnel Costs		
Title: Supervising Mental Health Clinician Salary and Benefits Salary \$97,032.00, Health, Life Dental, SUI, PERS, FICA \$47,549.19 (per 1.0 FTE)	1.0 FTE 144,581.19	\$144,581
Title: Peer Coach II Salary and Benefits Salary \$36,504.00, Health, Life Dental, SUI, PERS, FICA \$24,826.98 (per 1.0 FTE)	2.0 FTE 122,661.96	\$122,662
Title: Mental Health Case Manager Salary and Benefits Salary \$47,798.4, Health, Life Dental, SUI, PERS, FICA \$29,066.90 (per 1.0 FTE)	2.0 FTE 153,730.60	\$153,731
Title: Mental Health Clinician II Salary and Benefits Salary \$77,916.80, Health, Life Dental, SUI, PERS, FICA \$40,373.35 (per 1.0 FTE)	2.0 FTE 236,580.30	\$236,580
Title: Senior Program Manager (Project Director) Salary and Benefits Salary \$114,961.60, Health, Life Dental, SUI, PERS, FICA \$54,279.96 (per 1.0 FTE)	0.2 FTE 33,848.31	\$33,848
Title: Administrative Analyst II Salary and Benefits Salary \$59,820.80, Health, Life Dental, SUI, PERS, FICA \$33,580.11 (per 1.0 FTE)	0.2 FTE 18,680.18	\$18,680
Total Personnel:		710,082.54
Personnel duties description:		
Deployment of clinical and case management in a co-responder model with local law enforcement. This collaboration between system partners and communities will provide behavioral health treatment in the least restrictive manner, screening for suicidality, crisis de-escalation and resolution. Peer support, discharge planning, safety planning, and linkage to medical and behavioral health services following a crisis event. Two Case Managers, two Mental Health Clinicians and two Peer Coach positions will meet deliverables to build capacity for the integration of mental health into the law enforcement system.		
Staffing, including managerial, supervisory and administrative staff to support the Co-Responder Direct Service Implementation as well as Capacity-Building Activities. Senior Program Manager will serve as project lead on coordination of service strategies, steering accomplishment of deliverables and conducting meetings with Law Enforcement; Supervising Mental Health Clinician to provide support to clinical, case management and peer staff to reinforce success in client care outcomes and deliverables; Administrative Analyst for data collection, evaluation, report production and development and coordination of trainings.		
B. Operational Costs (Rent, Utilities, Phones, etc.)		
Title: DHHS-BH Operational Description: Communications	7,500.00	\$7,500
Title: MIST Co-responders Description: Staff Development & Training	6,900.00	\$6,900
Title: DHHS-BH Indirect Description: 10% de minimis	71,008.25	\$71,008
Title: Proposed Emergency Shelter Program (Contracted) Description: Housing Support Worker	223,787.70 340,216.46	\$340,216
Supervision	15,000.00	
Rent	24,000.00	
Utilities	17,000.00	
Food / food cards	14,000.00	
Household	6,000.00	
Maintenance	9,500.00	
Admin - 10%	30,928.76	
Title: Description:		
Total Operating Costs:		425,624.71
C. Consumables/Supplies (Supplies and Consumables should be separate)		
Title: DHHS-BH Operational Description: Office supplies	7,500.00	\$7,500
Title: DHHS-BH Operational Description: Household supplies	750.00	\$750
Title: Power Inverter - 2 @ \$50/each Description:	100.00	\$100
Title: Motorola APX 6000Li radios - 3 each @ \$1,840.25 Description:	5,520.75	\$5,521

Exhibit E

PROPOSED BUDGET

Agency Name: Humboldt County Sheriff's Office (HCSO) and Dept. of Health and Human Services-Behavioral Health (DHHS-BH)
Coordinator/Contact: Kelly Johnson, LCSW
Address: 507 F Street, Eureka CA 95501
Phone: (707) 407-9577

Descriptions	Costs	Requested Budget
Title: Laptop Computers and Docking Stations - 6 each @\$1,560.00 Description:	9,360.00	\$9,360
Total Consumable/Supplies:		\$23,231
D. Transportation/Travel (Local and Out-of-County should be separate)		
Title: DHHS-BH Operational Description: Mileage	38,152.00	\$38,152
Title: Description:		
Title: Description:		
Total Transportation/Travel Costs:		\$38,152
E. Fixed Assets		
Title: Vehicle - all wheel drive SUV - 2 each @\$45,000 Description:	90,000.00	\$90,000
Title: Description:		
Title: Description:		
Title: Description:		
Total Other Costs:		\$90,000
Budget Total:		<u>1,287,090.00</u>

EXHIBIT F

Exhibit F - Measure Z - Proposed Invoice

Agency Name: HCSO and DHHS-BH
Coordinator/Contact: Kelly Johnson, LCSW
Address: 507 F Street, Eureka, CA 95501
Phone: 707-407-9577

Invoice Date: _____

Invoice # MZ- _____

Invoice Period: _____

Description	Cost	Total Amount Due
Personnel Costs (Wages and Benefits)	\$710,082.54	
Operational Costs (Rent, Utilities, Phones, etc.)	\$425,624.71	
Consumables/Supplies (Supplies and Consumables should be separate)	\$23,230.75	
Transportation/Travel (Local and out of county should be separate)	\$38,152.00	
Other (Indirect Costs, Contracts, etc.)	\$90,000.00	
		\$1,287,090.00

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the expenditures are in accordance with the approved Agreement cited for services provided under the provision of that agreement. Full justification and backup records for the expenditures are maintained in our office at the address indicated.

Signature: K. Johnson Date: 2/15/2022

Print Name: Kelly Johnson, LCSW Title: Senior Program Manager

Approved by County Administrative Office: _____ Date: _____

Humboldt County Administrative Office
825 Fifth Street, Room 112
Eureka Ca 95501



cao@co.humboldt.ca.us
(707) 445-7266

EXHIBIT F

Exhibit F - Measure Z - Proposed Invoice

Agency Name: HCSO and DHHS-BH
Coordinator/Contact: Kelly Johnson, LCSW
Address: 507 F Street, Eureka, CA 95501
Phone: 707-407-9577

Invoice Date: _____

Invoice # MZ- _____

Invoice Period: _____

Description	Cost	Total Amount Due
Personnel Costs (Wages and Benefits)	\$710,082.54	
Operational Costs (Rent, Utilities, Phones, etc.)	\$425,624.71	
Consumables/Supplies (Supplies and Consumables should be separate)	\$23,230.75	
Transportation/Travel (Local and out of county should be separate)	\$38,152.00	
Other (Indirect Costs, Contracts, etc.)	\$90,000.00	
		\$1,287,090.00

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the expenditures are in accordance with the approved Agreement cited for services provided under the provision of that agreement. Full justification and backup records for the expenditures are maintained in our office at the address indicated.

Signature: _____ Date: _____

Print Name: Kelly Johnson, LCSW Title: Senior Program Manager

Approved by County Administrative Office: _____ Date: _____

Humboldt County Administrative Office
825 Fifth Street, Room 112
Eureka Ca 95501



cao@co.humboldt.ca.us
(707) 445-7266

Proposal Narrative: Brief description of your request for *Measure Z* funds – Please explain how it is an essential service or improves public safety. (*one page maximum*)

DHHS-BH does not currently have a countywide co-responder program that is able to respond to the needs of people with severe mental health disorders that have frequent contacts with law enforcement. HCSO is committed to working collaboratively with DHHS-BH to implement a countywide co-responder program. DHHS-BH has established relationships with several other community providers including substance use disorder treatment programs, medical clinics, emergency departments, and Tribes. These relationships will be beneficial in identifying people experiencing crises in the community that have not been brought to the attention of law enforcement.

Many community members who contact emergency services due to a mental health crisis need better access to appropriate services including substance use disorder services, community housing support, social services, medical care, and outpatient mental health treatment. Co-responders can provide an evaluation and facilitate rapid access to these kinds of resources, decreasing the need for admission to acute services and freeing up law enforcement to return to their other duties. The addition of Case Managers and Peer Coaches who can follow up and transport individuals needing community services will allow an even more effective linking of services for underserved community members.

The addition of co-response personnel is expected to prevent the need for additional crisis interventions, prevent the need for ongoing engagement with law enforcement, mitigate unnecessary expenditures of law enforcement, and reduce the number of encounters between law enforcement and persons experiencing behavioral health crises resulting in arrests and jail time.

DHHS-BH proposes to schedule a Clinician, Case Manager and Peer Coach 10 hours a day, 7 days a week to co-respond with HCSO. Most mental health calls for service in 2020-2021 occurred between 10:00 AM and 9:00 PM and we aim to provide staffing during those hours. DHHS-BH has six licensed clinicians throughout the department that are trained in Crisis Negotiations. The co-response team will utilize the crisis clinicians on an as needed basis until we are able to hire dedicated clinicians for the co-response team allowing us a rapid start when we are awarded the funds. DHHS-BH staff will be equipped with iPhones to access team clinicians for real-time consultation in the field.

When HCSO receives mental health related calls they will dispatch a DHHS-BH co-response staff person to respond to the call if it is during program operation hours. HCSO personnel can make referrals to the DHHS-BH co-response staff for calls received after program operation hours to follow up during program operation hours. DHHS-BH co-response staff will consist of Case Managers and Peer Coaches. They will have access to licensed clinicians trained in Crisis Negotiations, Trauma Informed Care and crisis intervention when needed. Case Managers and Peer Coaches will assist individuals with linking to appropriate services proactively or after a crisis for follow-up care. MIST staff will be equipped with radios to stay in contact with HCSO when in out of cell coverage areas. When hired, the new clinicians will also be trained in Crisis Negotiations, suicide and violence risk assessments and Trauma Informed Care approaches.

The outlying areas in Eastern, Northern, and Southern Humboldt are lacking services. Many of the local Tribes in Humboldt County are in the outlying areas. These populations, especially tribal youth, have a higher percentage rate of crises and a state of emergency has been declared for the suicide of youth in these underserved and difficult to reach outlying areas. HCSO has few personnel dedicated to the outlying areas. DHHS-BH has developed relationships with several Tribes and community providers in the outlying areas. We will leverage those relationships to assist us in identifying individuals in the outlying areas needing assistance from the co-response team. Additionally, HCSO has cross deputized law enforcement officers in three Tribal Police Departments. The co-response team will work to develop collaborative relationships with those departments to better serve our Tribal communities.