COUNTY OF HUMBOLDT

For the meeting of: July 19, 2016

Date: July 7, 2016

To: Board of Supervisors

From: Supervisor Estelle Fennell

Subject: Resolution from the City of Rio Dell Requesting Consolidation of the General Municipal Election with the Statewide General Election to be held on November 8, 2016.

RECOMMENDATION(S): That the Board of Supervisors approve request for consolidation with the condition that the City of Rio Dell reimburse the County for costs incurred pursuant to this request, and notify the Elections Department of the County to take any and all steps necessary for the holding of the consolidated election.

SOURCE OF FUNDING: City of Rio Dell

DISCUSSION: On July 5, 2016, the Rio Dell City Council passed Resolution No. 1301-2016 calling for consolidation of the General Municipal Election with the Statewide General Election to be held on November 8, 2016. The City of Rio Dell is requesting consolidation pursuant to Election Code Section 10403 and agrees to reimburse the County for all costs associated with the consolidated election.

FINANCIAL IMPACT: N/A

OTHER AGENCY INVOLVEMENT: City of Rio Dell.

ALTERNATIVES TO STAFF RECOMMENDATIONS: Board discretion.

ATTACHMENTS: Cover Letter and Resolution No. 1301-2016

Prepared by _____Kathy Hayes_____   Signature _Estelle R Fennell_____

REVIEW:				
Auditor _____	County Counsel _____	Personnel _____	Risk Manager _____	Other _____

TYPE OF ITEM:	BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
XX _____ Consent	Upon motion of Supervisor Fennell
_____ Departmental	Seconded by Supervisor Bass
_____ Public Hearing	And unanimously carried by those members present,
_____ Other _____	The Board hereby adopts the recommended action contained in this report.

PREVIOUS ACTION/REFERRAL:

Board Order No. _____

Meeting of: _____

Dated: July 19, 2016
Nikki Turner, Deputy Clerk of the Board

By: _____

675 Wildwood Avenue
Rio Dell, Ca 95562

July 6, 2016

Kathy Hayes
Clerk of the Board
County of Humboldt
825 5th St.
Eureka, CA 95501

This letter is to request the Humboldt County Board of Supervisors authorize the County of Humboldt Elections Department to include Rio Dell in the November 8, 2016 General Election for the City Council election.

At the regular City Council meeting held on July 5, 2016, the City Council approved Resolution 1301-2016 requesting the County of Humboldt Elections Department to include Rio Dell in the November 8, 2016 General Election. I have enclosed a certified copy of the resolution as requested.

If any further information is needed I may be contacted at 764-3532.

Sincerely,

Karen Dunham, CMC
City Clerk, City of Rio Dell

cc: Kelly Sanders, County Clerk/Registrar of Voters

RESOLUTION NO. 1301-2016

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIO DELL
ORDERING AND CALLING A GENERAL MUNICIPAL ELECTION TO
FILL TWO CITY COUNCIL SEATS; REQUESTING AND CONSENTING
TO CONSOLIDATION OF THE MUNICIPAL ELECTION WITH THE
GENERAL ELECTION TO BE HELD ON NOVEMBER 8, 2016;
REQUESTING THE SERVICES OF THE HUMBOLDT COUNTY
REGISTRAR OF VOTERS; PROVIDING FOR NOTICE OF
ELECTION; AND ADOPTING UNIFORM POLICIES
PERTAINING TO CANDIDATE STATEMENTS AND FEES**

WHEREAS, the term of two members of the City of Rio Dell City Council are due to expire and the positions must be filled; and

WHEREAS, the City Council has ordered a Municipal Election to be held on Tuesday, November 8, 2016 to fill those offices; and

WHEREAS, the California Elections Code Section 10002 and 10400 provides that the local governing body may request the Humboldt County Board of Supervisors to consolidate a general municipal election with the statewide general election; and

WHEREAS, the California Election Code Section 10002 requires the City to reimburse the County in full for the services performed upon presentation of a bill to the City by the County Elections Official; and

WHEREAS, the California Election Code Section 13307 requires that before the nominating period opens the City Council must determine whether a charge shall be levied against each candidate submitting a candidate's statement to be sent to the voters; and may determine whether the estimate must be paid in advance; and

WHEREAS, California Elections Code Section 12101 requires the publication of a notice of election; and
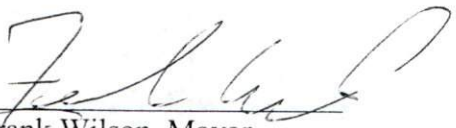
WHEREAS, the City Council of the City of Rio Dell is desirous of having the County of Humboldt Elections Department/Registrar of Voters provide certain services for the conduct of the general election to include the Rio Dell City Council election to be held on November 8, 2016.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIO DELL, CALIFORNIA that an election be held in accordance with the following specifications:

1. The City Council hereby calls for a general municipal election in and for the City of Rio Dell. The Election shall be held on Tuesday, November 8, 2016. The purpose of the election is to choose successors for the two expired 4 year terms on the Rio Dell City Council.

2. The Rio Dell City Council hereby requests and consents to the consolidation of this election with the statewide general election to be held on November 8, 2016.

3. The City Council hereby requests the Humboldt County Board of Supervisors to authorize the County of Humboldt Elections Department to conduct the general election to include the City Council election for the City of Rio Dell on November 8, 2016, including the publishing of all election materials, the mailing of sample ballots, the hiring of election officers, and the counting of ballots with the tally turned into the City Clerk of the City of Rio Dell for announcement of the results of the election.

4. The City hereby designates the hours of the polls are to be kept open shall be from 7:00 a.m. to 8:00 p.m.

5. The City agrees to reimburse the County for the actual costs incurred in conducting the election upon receipt of a bill stating the amount due as determined by the election official.

6. The City Council has determined that upon submittal of a Candidate's Statement to be printed in the sample ballot, that the candidate is responsible for the total cost for that printing as determined by the Humboldt County Election's Department; and that all costs are due and payable upon receipt of an invoice from the Election's Department to the City of Rio Dell. The Candidate's Statement is a voluntary statement and is limited to 200 words.

7. The City Clerk is hereby authorized and directed to publish a Notice of Election at the appropriate time, no earlier than July 4, 2016 and no later than July 18, 2016.

8. Upon passage of this resolution, the City Clerk is hereby directed to send a certified copy to the County Board of Supervisors and Humboldt County Elections/Registrar of Voters.
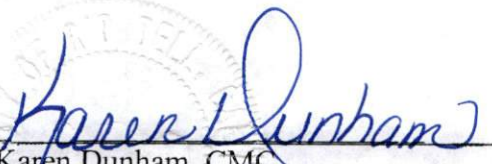
PASSED AND ADOPTED this 5th day of July, 2016 by the following vote:

AYES: **Wilson, Thompson, Garnes, Marks and Thompson**
NOES: **None**
ABSTAIN: **None**
ABSENT: **None**

Frank Wilson, Mayor

ATTEST:

I, Karen Dunham, City Clerk for the City of Rio Dell, State of California, hereby certify the above and foregoing to be a full, true and correct copy of Resolution No. 1301-2016 adopted by the City Council of the City of Rio Dell on July 5, 2016.

Karen Dunham, CMC
City Clerk, City of Rio Dell