



AGENDA ITEM NO.
C9

COUNTY OF HUMBOLDT

For the meeting of: February 13, 2018

Date: January 8, 2018
To: Board of Supervisors
From: Amy S Nilsen, County Administrative Officer *[Signature]*
Subject: Update of the Humboldt County Schedule of Fees and Charges

RECOMMENDATION(S):

That the Board of Supervisors approve an update to the County Fee Schedule (Attachment I) reflecting the passage of Senate Bill (SB) 190, Assembly Bill (AB) 1379 and Americans with Disabilities language, effective January 1, 2018.

SOURCE OF FUNDING:

General Fund

DISCUSSION:

On October 11, 2017, the Governor signed SB 190 thereby repealing the counties authority to charge specified fees to parents, guardians, and youth for a youth's involvement in the juvenile delinquency system, effective January 1, 2018. SB 190 repeals the county's authority to assess all juvenile fees in the delinquency system, including fees related to detention, legal representation, electronic monitoring, probation or home supervision and drug testing. Accordingly, it is recommended that the County Fee

Prepared by Elishia Hayes, Senior Administrative Analyst CAO Approval *[Signature]*

REVIEW:
Auditor _____ County Counsel _____ Human Resources _____ Other _____

TYPE OF ITEM:
 Consent
 Departmental
 Public Hearing
 Other _____

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
Upon motion of Supervisor *Bass* Seconded by Supervisor *Fennell*
Ayes *Bass, Fennell, Sundberg, Bohn, Wilson*
Nays _____
Abstain _____
Absent _____

PREVIOUS ACTION/REFERRAL:
Board Order No. _____
Meeting of: _____

and carried by those members present, the Board hereby approves the recommended action contained in this Board report.

Dated: *2/13/18*
By: *[Signature]*
Kathy Hayes, Clerk of the Board

Schedule be updated to reflect the removal of all appropriate juvenile probation fees collected by the Probation Department.

On October 11, 2017, the Governor signed AB 1379 thereby amending section 4467 of the Government Code to increase the fee for business license or an equivalent instrument or permit by \$3 effective January 1, 2018. AB 1379 mandates that the city, county or city and county shall retain 90 percent of fees collected under this section. The remaining amount of all fees collected under this section and not retained by the city, county or city and county shall be transmitted on a quarterly basis to the Division of the State Architect for deposit in the Disability Access and Education Revolving Fund. These funds shall be transmitted within 15 days of the last day of the fiscal quarter. Up to 75 percent of the collected funds in the Disability Access and Education Revolving Fund shall be used to establish and maintain oversight of the certified access specialist (CASp) program and to moderate the expense of CASp certification and testing. Therefore, staff recommends that the County Fee Schedule be updated to reflect an increase to the Business License Fee collected by the Treasurer Tax Collector.

Finally, in order to be consistent with Americans with Disabilities (ADA), language in the fees for Parks and Recreation is being updated from handicapped to disabled. Disabled is inclusive of all disabilities and considered to be the most appropriate term. As such, staff recommends that the County Fee Schedule be updated accordingly.

FINANCIAL IMPACT:

The estimated financial impact associated to the implementation of SB 190 is approximately \$45,000 annually in lost revenue. It is likely the full impact of this lost revenue may not be felt until fiscal year 2018-19 as debts ordered prior to SB 190 continue to be recovered.

The estimated financial impact associated to the implementation of AB 1379 is approximately \$6,600 in additional revenue annually, with 90 percent to be retained by the county for ADA improvements and the remaining portion to be transmitted to the Division of the State Architect for deposit in the Disability Access and Education Revolving Fund.

There is no financial impact for the change to the wording in the Parks and Recreation fees.

This action supports the Board's Strategic Framework by enforcing laws and regulations.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could chose not to approve the update to the County Fee Schedule. This is not recommended as these fees are set by state statute.

ATTACHMENTS:

1. Updated Portion of the Fiscal Year 2017-18 County Fee Schedule

2017-18 HUMBOLDT COUNTY SCHEDULE OF FEES AND CHARGES

Attachment I

DEPARTMENT	SERVICE OR CHARGE	EXISTING FEE	CURRENT FEE	CHANGE	PERCENTAGE CHANGE
112 Treasurer-Tax Collector	Miscellaneous:				
	Personnel/specialized Assistance research (per hour)	\$69.00	\$69.00	NONE	NONE
	Fee unpaid negotiable paper:				
	Treasurer	\$18.87	\$18.87	NONE	NONE
	Tax Collector	\$32.88	\$32.88	NONE	NONE
	All other departments	\$10.00	\$10.00	NONE	NONE
	Mobile home tax clearance certificate update	\$36.00	\$36.00	NONE	NONE
	Copy fee:				
	Computer form	\$1.00	\$1.00	NONE	NONE
	From microfiche	\$3.00	\$3.00	NONE	NONE
	First page	\$1.00	\$1.00	NONE	NONE
	Each additional document	\$0.50	\$0.50	NONE	NONE
	Auction:				
	Information packet (mailed)	\$12.00	\$12.00	NONE	NONE
	Microfiche (plus research charge where applicable):				
	Per fiche	\$2.00	\$2.00	NONE	NONE
	Business license:				
	Application fee	\$37.00	\$40.00	\$3.00	8.1%
	Duplicate license	\$9.00	\$9.00	NONE	NONE
	License list	\$27.00	\$27.00	NONE	NONE
	Renewal fee	\$10.00	\$13.00	\$3.00	30.0%
	Delinquent fee	\$21.00	\$21.00	NONE	NONE
	Delinquent tax:				
	Initiation and/or reinstatement of delinquent tax installment plan	\$153.00	\$153.00	NONE	NONE
	Custom parcel split, per parcel created	\$51.75	\$51.75	NONE	NONE
	Redemption fee	\$31.50	\$31.50	NONE	NONE
	Initiation of 4-pay installment payment plan	\$141.00	\$141.00	NONE	NONE
	Current & delinquent tax:				
	Undivided interest application	\$163.75	\$163.75	NONE	NONE
	Segregation application	\$163.75	\$163.75	NONE	NONE
Tax defaulted subject to sale	\$291.00	\$291.00	NONE	NONE	
Reminder Notice (per parcel)	\$8.00	\$8.00	NONE	NONE	
Road improvement district (per parcel)	\$5.00	\$5.00	NONE	NONE	
Assessment billing fee	\$5.00	\$5.00	NONE	NONE	
Subdivision bonds:					

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DEPARTMENT	SERVICE OR CHARGE	EXISTING FEE	CURRENT FEE	CHANGE	PERCENTAGE CHANGE
112 Treasurer-Tax Collector	Fees per parcel	\$83.00	\$83.00	NONE	NONE
	Unsecured tax:				
	Lien release fee	\$6.00	\$6.00	NONE	NONE
	Redemption fee	\$29.00	\$29.00	NONE	NONE
	Treasurer:				
	Stop payments	\$30.00	\$30.00	NONE	NONE
	Domestic/international wire	\$30.00	\$30.00	NONE	NONE
	Paying Agent (per year)	\$291.00	\$320.00	\$29.00	10.0%
	DMV unsecured vessel registration hold	\$1.00	\$1.00	NONE	NONE
	Certified Letter Fee	\$8.00	\$8.00	NONE	NONE
	Seizure/Serving Fee	\$45.00	\$45.00	NONE	NONE
	Tax Roll Data Request Fee	\$200.00	\$200.00	NONE	NONE
234 Juvenile Hall	Food and lodging (per day)	\$30.00		DELETE	
	JAWS-administrative Fee	\$10.00		DELETE	
235 Probation	Adult Probation supervision fees (per case/per month)	\$106.00	\$89.00	(\$17.00)	-16.0%
	Adult presentence report costs (per report):				
	Felony Report	\$815.00	\$633.00	(\$182.00)	-22.3%
	Misdemeanor presentence report	\$313.00	\$284.50	(\$28.50)	-9.1%
	Misdemeanor incident report	\$94.00	\$94.90	\$0.90	1.0%
	Supplemental report (per report)	\$220.00	\$150.00	(\$70.00)	-31.8%
	Adult administrative fee for restitution collection	15% of total	15% of total	NONE	NONE
	Adult domestic diversion certification	\$250 Maximum	\$250 Maximum	NONE	NONE
	Civil/Special Investigations:				
	Step-parent adoption	\$700.00 Maximum	\$700.00 Maximum	NONE	NONE
	Collection fee (Not paid in installments)	\$30 Maximum	\$30 Maximum	NONE	NONE
	Collection fee (Paid in installments)	\$75 Maximum	\$75 Maximum	NONE	NONE
	Juvenile home detention (electronic monitoring)/Supervision Fee:				
	Monthly supervision fee	\$117.50		DELETE	
	Radio Monitoring:				
	Land line Monitoring-per day	\$3.00		DELETE	
	Cellular Monitoring- per day	\$6.40		DELETE	
	GPS Monitoring:				
	Passive Monitoring- per day	\$5.50		DELETE	
	Hybrid Monitoring- per day	\$5.70		DELETE	
	Active Monitoring- per day	\$8.60		DELETE	

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DEPARTMENT	SERVICE OR CHARGE	EXISTING FEE	CURRENT FEE	CHANGE	PERCENTAGE CHANGE
235 Probation	Adult community service work:				
	0-50 hours	\$96.50	\$95.20	(\$1.30)	-1.3%
	51-100 hours	\$159.00	\$158.50	(\$0.50)	-0.3%
	101-150 hours	\$243.00	\$241.50	(\$1.50)	-0.6%
	151+ hours	\$306.00	\$305.00	(\$1.00)	-0.3%
	Sealing of records:				
	Juvenile (26+ years)	\$150 Maximum	\$150 Maximum	NONE	NONE
	Adult	\$150 Maximum	\$150 Maximum	NONE	NONE
	Juvenile Probation supervision fee (ability to pay considered)	\$100.00		DELETE	
	Application for exclusion from disclosure	\$55.00	\$63.30	\$8.30	15.1%
	Interstate Compact Application Fee	\$165.00	\$136.00	(\$29.00)	-17.6%
	Transfer Out of County Fee	\$111.00	\$111.00	NONE	NONE
	Adult home detention (Jail Alternative) supervision monthly supervision fee (22+ years)	\$110.00	\$81.50	(\$28.50)	-25.9%
	VICAP monitoring- per day	\$5.70	\$5.70	NONE	NONE
	Speaker ID monitoring- per day	\$2.20	\$2.20	NONE	NONE
	Drug testing urine analysis (22+ years)	\$5.00	\$5.00	NONE	NONE
254 Regional Facility	Food and lodging (per day)	\$30.00		DELETE	
713 Parks & Recreation	Camping fees (per night/per vehicle) (maximum 10 persons per site):				
	Van Duzen and A.W. Way	\$25.00	\$25.00	NONE	NONE
	Samoa	\$25.00	\$25.00	NONE	NONE
	Big Lagoon	\$25.00	\$25.00	NONE	NONE
	Clam Beach	\$25.00	\$25.00	NONE	NONE
	Domestic Animals (per night)	\$2.00	\$2.00	NONE	NONE
	Electrical hook-up (per night)	\$10.00	\$10.00	NONE	NONE
	Hikers on foot and bicyclist (per person/per night) (children, under 12, free with adult)	\$10.00	\$10.00	NONE	NONE
	Additional overnight vehicles*--Big Lagoon, Samoa, A.W. Way Park--*maximum one (1) per site	\$5.00	\$5.00	NONE	NONE
	Additional overnight vehicles*--Van Duzen Park--*maximum one (1) per site	\$5.00	\$5.00	NONE	NONE
	*Defined as any motorized conveyance(s) driven into park under its own power				
	Day Use Fees (per vehicle):				
	Van Duzen and	\$5.00	\$5.00	NONE	NONE
	Freshwater (4/1-10/31)	\$5.00	\$5.00	NONE	NONE
	Freshwater (11/1-3/31)	No Charge	No Charge	NONE	NONE
	A.W. Way	\$5.00	\$5.00	NONE	NONE

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DEPARTMENT	SERVICE OR CHARGE	EXISTING FEE	CURRENT FEE	CHANGE	PERCENTAGE CHANGE
713 Parks & Recreation	Big Lagoon	\$5.00	\$5.00	NONE	NONE
	Day Use Fees: walk in (per person) Van Duzen Park only	\$2.00	\$2.00	NONE	NONE
	Day Use Fees: school recreation program/bus (per person)	\$0.25	\$0.25	NONE	NONE
	Day Use Fees: domestic animals, Van Duzen Park only	\$2.00	\$2.00	NONE	NONE
	Reserved group use (Freshwater):				
	Gazebo area (Friday-Sunday)	\$250.00	\$250.00	NONE	NONE
	Gazebo area (Monday-Thursday)	\$100.00	\$100.00	NONE	NONE
	Western half of Park and Gazebo area (Friday-Sunday)	\$450.00	\$450.00	NONE	NONE
	Western half of Park and Gazebo area (Monday-Thursday)	\$200.00	\$200.00	NONE	NONE
	Freshwater cleaning deposit (per day--refundable)	\$100.00	\$100.00	NONE	NONE
	Handicap Disabled/Veteran/senior discount-- with handicap-disabled placard or Veteran ID or age 62 and over	\$3.00 off vehicle camping, \$2.00 off hike/bike camping, \$2.00 off day use	\$3.00 off vehicle camping, \$2.00 off hike/bike camping, \$2.00 off day use	NONE	NONE
	Handicap Disabled/Veteran/senior annual pass	\$35.00	\$35.00	NONE	NONE
	Reserved group use per day (Pamplin Grove only--Monday-Thursday, excluding holidays):				
	Humboldt Recreation Program	\$275.00	\$275.00	NONE	NONE
	Schools up to grade 12	\$275.00	\$275.00	NONE	NONE
	Scout groups, 4-H groups	\$275.00	\$275.00	NONE	NONE
	Handicapped/Disabled groups	\$275.00	\$275.00	NONE	NONE
	Senior citizens (62 and over)	\$275.00	\$275.00	NONE	NONE
	Other groups	\$350.00	\$350.00	NONE	NONE
	Reserved group use per day (Pamplin Grove only--Friday-Sunday, and holidays)	\$650.00	\$650.00	NONE	NONE
	Pamplin Grove cleaning deposit (per reservation--refundable)	\$100.00	\$100.00	NONE	NONE
	Miscellaneous Park Fees:				
	Boat Ramp launching permit (per ton of vessel)	\$1.00	\$1.00	NONE	NONE
	Park permit application	\$58.00	\$58.00	NONE	NONE
	Annual pass--Van Duzen, A.W. Way, Freshwater, Big Lagoon only--per vehicle (day use, and/or \$5.00*/night camping discount)	\$45.00	\$45.00	NONE	NONE
	Park concession (per day). No firewood concessions issued.	\$58.00	\$58.00	NONE	NONE
	Per year (one park)	\$315.00	\$315.00	NONE	NONE
	Per year, each additional park	\$58.00	\$58.00	NONE	NONE
	Household garbage clean-up	Actual Cost	Actual Cost	NONE	NONE
	Special event coordination and staffing (\$100 deposit)	Actual Cost	Actual Cost	NONE	NONE
	Wood Salvage Permits	\$25.00	\$25.00	NONE	NONE
	Unattended trailer storage--A.W. Way only (per night September 15-May 1):	\$2.00	\$2.00	NONE	NONE

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DEPARTMENT	SERVICE OR CHARGE	EXISTING FEE	CURRENT FEE	CHANGE	PERCENTAGE CHANGE
713 Parks & Recreation	Motion picture, television and commercial photography fee	\$500.00	\$500.00	NONE	NONE
	Hot showers	\$0.50 (first 3 min.) + \$0.25 ea. additional 1.5 min.	\$0.50 (first 3 min.) + \$0.25 ea. additional 1.5 min.	NONE	NONE
	Annual pass for County Employees--Van Duzen, A.W. Way, Freshwater, Big Lagoon only--per vehicle (day use, and/or \$5.00*/night camping discount)	\$40.00	\$40.00	NONE	NONE
	*s/b equivalent to one day pass				
	Memorial Benches: Applicant supplies bench and pays installation cost (\$100 deposit)	Actual Cost	Actual Cost	NONE	NONE