

BOARD OF SUPERVISORS

REX BOHN
Chair - First District
ESTELLE FENNEL
Vice Chair - Second District
MARK LOVELACE
Third District
VIRGINIA BASS
Fourth District
RYAN SUNDBERG
Fifth District



COUNTY STAFF

PHILLIP SMITH-HANES
County Administrative Officer
WENDY B. CHAITIN
County Counsel
KATHY HAYES
Clerk of the Board

**COUNTY OF HUMBOLDT
BOARD OF SUPERVISORS
825 FIFTH STREET
EUREKA, CA 95501
SUPERVISORS' CHAMBER, FIRST FLOOR**

AGENDA

Tuesday, April 22, 2014

9:00 AM

Regular Meeting

NOTICE REGARDING PUBLIC COMMENT: For Items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. The Board Chair will call for public comment as each item is heard by the Board. For items not appearing on the agenda, the public is invited to make comments during the Public Comment period for Non-Agenda Items at 1:30 p.m.

A. SALUTE TO THE FLAG

B. MODIFICATIONS TO THE AGENDA

C. CONSENT CALENDAR

These matters are routine in nature and are usually approved by a single vote. Prior to the meeting, any member of the public may request any member of the Board to pull a particular item for further discussion

Board of Supervisors

1. Certificate of Achievement for John C. Kjer for Achieving the Rank of Eagle Scout (Supervisor Rex Bohn)
Recommendation: That the Board of Supervisors authorize the chair to sign the Certificate of Achievement.
Attachments: [Certificate of Achievement](#)

2. Proclaim August 16, 2014 as Bridge Fest Day (Supervisor Estelle Fennell)
Recommendation: That the Board of Supervisors authorize the Chair to sign the Proclamation.
Attachments: [Bridge Fest Day](#)

3. Letter of Support for the Mattole Salmon Group's Funding Request to the California State Coastal Conservancy for their Fisheries Restoration Project (Supervisor Rex Bohn)
Recommendation: That the Board of Supervisors ratify authorization for the Chair to sign the letter of support.
Attachments: [Fisheries Restoration Project](#)

4. Certificates of Recognition for Soroptimist International of Eel River Valley Award Winners (Supervisor Estelle Fennell)
Recommendation: That the Board of Supervisors authorize the Chair to sign the Certificates.
Attachments: [Soroptimist International of Eel River Valley](#)

5. Informational Report on the Appointment of Kim Watson to the Fish and Game Advisory Commission, Representing District 5 (Supervisor Ryan Sundberg)
Recommendation: That the Board of Supervisors receive and file the report.
Attachments: [Fish and Game Advisory Commission](#)

6. Community Service Awards for Scotia Community Services District Board Members (Supervisor Rex Bohn)
Recommendation: That the Board of Supervisors ratify authorization for the Chair to sign the certificates.
Attachments: [Community Service Awards](#)

7. Support Letter for North Coast Railroad Authority's TIGER Planning Grant Application - Humboldt Bay Block Master Plan (Supervisor Estelle Fennell)

Recommendation: That the Board of Supervisors authorize the Chair to sign the attached support letter.

Attachments: [Humboldt Bay Block Master Plan](#)

8. Community Service Award Certificate to the Fieldbrook Volunteer Fire Department (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors authorization for the Chair to sign the Community Service Award Certificate.

Attachments: [Community Service Award Certificate](#)

County Administrative Office

9. Approval of Headwaters Fund Revolving Loan Fund Contracts to Arcata Economic Development Corporation and Redwood Region Economic Development Commission

Recommendation: That the Board of Supervisors review and approve the Headwaters Fund (HWF) Revolving Loan Fund (RLF) lender agreements with the Arcata Economic Development Corporation (AEDC) and the Redwood Region Economic Development Commission (RREDC) through June of 2019; authorize and direct the Chair of the Board to sign the lender agreements between the County and AEDC and RREDC (Attachments 1 and 2); and authorize that any consent or approval in these agreements required of County, the HWF Board, or the HWF staff, may be exercised by the County Administrative Officer or, upon the County Administrative Officer's written authorization, by the HWF Coordinator.

Attachments: [Approval of Headwaters Fund](#)

[Attachment 1](#)

[Attachment 2](#)

[Attachment 3](#)

[Attachment 4](#)

10. Appointment of Interim Director of Child Support Services

Recommendation: That the Board of Supervisors appoint M. Lisa Dugan to the position of Director of Child Support Services on an interim basis, effective May 2, 2014, and continuing until appointment of a permanent Director.

Attachments: [Appointment of Interim](#)

County Counsel

11. Special Assessments for Unpaid Administrative Penalties: The Estate of Jack E. Jones, A.P. 208-221-007; and Carolee and Victor Pastori, A.P. 019-103-023

Recommendation: That the Board of Supervisors, pursuant to Humboldt County Code section 2131-8 (e): adopt the attached resolutions declaring a special assessment against each said real property for unpaid administrative penalties.

Attachments: [Special Assessments](#)

Department of Health and Human Services: Mental Health

12. Second Amendment to Agreement with Diamond Drugs, Incorporated for Fiscal Years 2013-2014

Recommendation: That the Board of Supervisors approve and authorize the Chair to sign three (3) originals of the Second Amendment to Agreement with Diamond Drugs, Inc.; and direct the Clerk of the Board to return two (2) signed originals of the Second Amendment to Agreement with Diamond Drugs, Inc. to the Department of Health and Human Services (DHHS)-Mental Health Administration.

Attachments: [Second Amendment](#)

Department of Health and Human Services: Social Services

13. Approve Agreement with Area 1 Agency on Aging to Provide Older Americans Act Activities

Recommendation: That the Board of Supervisors approve Agreement with Area 1 Agency on Aging to assist the Department of Health and Human Services (DHHS)- Social Services to provide Older Americans Act activities; authorize the Chair to execute three (3) copies of the Agreement (Attachment 1); and direct the Clerk of the Board to route two (2) fully executed copies of the Agreement to the DHHS-Contract Unit for forwarding to DHHS-Social Services Administration.

Attachments: [Approve Agreement](#)

14. Approve Agreement with Area 1 Agency on Aging to Assist with CalFresh Outreach and Support Activities

Recommendation: That the Board of Supervisors approve the Agreement with Area 1 Agency on Aging to assist the Department of Health and Human Services (DHHS)-Social Services to increase utilization of CalFresh benefits by eligible households; authorize the Chair to execute three (3) copies of the Agreement (Attachment 1); and direct Clerk of the Board to route two (2) fully executed copies of the Agreement to the DHHS-Contract Unit for forwarding to DHHS-Social Services Administration.

Attachments: [Approve Agreement with Area 1](#)

15. Approve Agreement with Open Door Community Health Centers to Assist with CalFresh Outreach and Support Activities

Recommendation: That the Board of Supervisors approve Agreement with Open Door Community Health Centers to assist the Department of Health and Human Services (DHHS) -Social Services to increase utilization of CalFresh benefits by eligible households; authorize the Chair to execute three (3) copies of the Agreement (Attachment 1); and direct the Clerk of the Board to route two (2) fully executed copies of the Agreement to the DHHS-Contract Unit for forwarding to DHHS-Social Services Administration.

Attachments: [CalFresh Outreach and Support activities](#)

16. Donation of Social Services Branch Vehicles to the County Motor Pool for Capitalization, Maintenance and Insurance Purposes

Recommendation: That the Board of Supervisors approve the donation of one (1) 2014 Subaru Forester, one (1) 2014 Dodge Caravan and one (1) 2014 Ford F150 Super Cab truck to the County Motor Pool for capitalization, maintenance and insurance purposes.

Attachments: [County Motor Pool](#)

Probation

17. Approve Supplemental Budget for Probation Department's Public Safety Realignment Budget Unit 294 and the Allocation of One Administrative Analyst I/II Position

Recommendation: That the Board of Supervisors approve the allocation of one 1.0 FTE Administrative Analyst I/II (class 0626, salary range (365/398) position in Budget Unit 294, effective May 11, 2014, (Attachment 1), and approve the Probation Department's Supplemental Budget request of \$259,731 for Fiscal Year 2013/14 (Attachment 2) to include the salary and benefit cost of the Administrative Analyst I/II and an increased appropriation of \$250,000 in contract services for Budget Unit 294 (4/5 vote).

Attachments: [Approve Supplemental Budget](#)

18. Request to Approve and Submit Juvenile Justice Crime Prevention Act (JJCPA) Application for Continuation Funding

Recommendation: That the Board of Supervisors authorize the Chief Probation Officer to sign and submit on an annual basis the JJCPA Application for Continuation Funding to the California Board of State and Community Corrections - (Attachment 1).

Attachments: [Juvenile Justice Crime Prevention Act](#)

Public Works

19. Summary Vacation of Metropolitan Road Extension (3G106) in the Metropolitan (Rio Dell) Area and Conveyance of Property to City of Rio Dell

Recommendation: That the Board of Supervisors by a 4/5 vote adopt the attached Resolution to Summarily Vacate Metropolitan Road Extension (3G106) pursuant to Streets and Highways Code section 8334(a) and (b); direct Clerk of the Board to return a certified copy of the adopted Resolution summarily vacating Metropolitan Road Extension to Department of Public Works Land Use Division for further processing; approve and authorize Chairperson to execute the attached Deed to the City of Rio Dell after the Resolution has been recorded; and direct Clerk of the Board to return the executed Deed to Department of Public Works Land Use Division for further processing.

Attachments: [Metropolitan Road Extension](#)
[Proof of Publication](#)

20. License Agreement for Fort Seward Quarry and Stockpile Site

Recommendation: That the Board of Supervisors authorize the Chairman to execute two originals of the proposed License Agreement between the County of Humboldt and Peggy L. Webster, Norman G. Satterlee, and Robert G. Satterlee; and direct the Clerk of the Board to return both executed License Agreements to the Department of Public Works Land Use Division for further processing.

Attachments: [License Agreement](#)

21. License Agreement for Fort Seward Gravel Bar and Stockpile Site

Recommendation: That the Board of Supervisors authorize the Chairman to execute two originals of the License Agreement between the County of Humboldt and Peggy L. Webster, Robert G. Satterlee, and Norman G. Satterlee; and direct the Clerk of the Board to return both executed License Agreements to the Department of Public Works Land Use Division for further processing.

Attachments: [Fort Seward](#)

22. Budget Transfer and Supplemental Budget for County Surveyor-Fiscal Year 2013-14

Recommendation: That the Board of Supervisors approves the attached Budget Transfer moving \$ 16,000 from Water Management (1100251) to the County Surveyor (1100168); and adopt the attached supplemental budget increasing appropriations in the County Surveyor budget (4/5 vote).

Attachments: [Budget Transfer and Supplemental Budget](#)

23. Francis Creek Culvert Replacement on Port Kenyon Road (2H010) PM 0.45 to PM 0.64, Agreement No.: P1210308, Contract No.: 211303

Recommendation: That the Board of Supervisors approve the plans and specifications; and direct the Clerk to advertise the above-mentioned project as required by Section 22037 of the California Public Contract Code with Bids to be opened on Tuesday, May 27, 2014 at 2:00 PM.

Attachments: [Francis Creek Culver Replacement](#)
[Proof of Publication](#)

24. Resolution to Summarily Vacate a Small Easement for Road Purposes on Lot 16 of Block 200 of Tract 42 in Shelter Cove Subdivision on Combs Road, Shelter Cove Area

Recommendation: That the Board of Supervisors adopt the attached Resolution to summarily vacate a small easement for road purposes on Lot 16 of Block 200, of Tract 42 of the Shelter Cove Subdivision on Combs Road pursuant to Streets and Highways Code Section 8334(Attachment 1); and direct the Clerk of the Board to return a certified copy of the Resolution summarily vacating a small easement for road purposes on Lot 16 of Block 200 of Tract 42 of the Shelter Cove Subdivision on Combs Road to the Land Use Division for recordation.

Attachments: [Lot 16 of Block 200 of Tract 42](#)

Sheriff**25. Adopt Classification of Emergency Services Manager and Reallocation of Program Coordinator in Budget Unit 274**

Recommendation: That the Board of Supervisors adopt the new classification of Emergency Services Manager (salary range 418, class number 0193, employee unit 08) into the classification plan; and reallocate the Program Coordinator position (salary range 405, class 1425, position 01) currently occupied by Daniel Larkin in budget unit 274 to Emergency Services Manager (salary range 418, class 0193), effective the beginning of the biweekly pay period following approval.

Attachments: [Budget Unit 274](#)

26. Agreement between Sheriff's Office and City of Eureka to Provide Sheriff Work Alternative Program (SWAP) Services to Assist with Beautification Projects

Recommendation: That the Board of Supervisors authorize the Sheriff to sign an Agreement with the City of Eureka for a SWAP work crew to assist with clean-up and beautification projects within the Eureka City limits.

Attachments: [Agreement](#)

D. SPECIAL PRESENTATIONS

1. Proclaim April 2014 as Alcohol Awareness Month in Humboldt County (Supervisor Ryan Sundberg)

Recommendation: That the Board of Supervisors Adopt the Proclamation.

Attachments: [Alcohol Awareness Month](#)

2. Resolution Recognizing the Child Abuse Service Team (CAST) (Supervisor Mark Lovelace)

Recommendation: That the Board of Supervisors authorize the Chair to sign the Resolution.

Attachments: [Child Abuse Service Team](#)

3. Proclaim May 1, 2014 as a Day of Prayer in Humboldt County (Supervisor Rex Bohn)

Recommendation: That the Board of Supervisors adopt the Proclamation.

Attachments: [Day of Prayer](#)

E. MATTERS SET FOR TIME CERTAIN

F. ITEMS PULLED FROM CONSENT

G. MATTERS INITIATED BY BOARD MEMBERS

H. DEPARTMENT REPORTS

Planning and Building Department

1. Transfer from General Fund Contingencies for Fund 1100, for Budget Unit 277 Current Planning of the Planning and Building Department, (4/5 Vote Required)

Recommendation: That the Board of Supervisors approve a transfer from General Fund Contingencies for Fiscal Year (FY) 2013-14 in the amount of \$4,875.00 for the Current Planning budget (1100-277) (Attachment I) (4/5 Vote Required).

Attachments: [Planning and Building Department](#)
[Public Comment](#)
[Board Order](#)

I. CLOSED SESSION

1. Conference with Labor Negotiator - Pursuant to Government Code section 54957.6 it is the intention of the Board of Supervisors to meet in closed session to review the County's position and instruct its designated labor negotiator with respect to the various forms of compensation provided to the County's represented and unrepresented personnel. Negotiator: Dan Fulks. Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME local 1684), Humboldt County Attorneys Association, Humboldt Deputy Sheriffs' Organization (Law Enforcement Non-Management Unit), Humboldt Deputy Sheriffs' Organization (Law Enforcement Management Unit), Elected & Appointed County Officials, and Management & Confidential Employees.
2. Conference with Legal Counsel - Existing Litigation pursuant to Government Code section 54956.9 subd.(d)(1); Eel River Disposal and Resource Recovery, Inc. v. County of Humboldt; Humboldt County Superior Court Case No. CV110352.

J. PUBLIC COMMENT ON NON-AGENDA ITEMS – 1:30 P.M.

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda that is under the jurisdiction of the Board. It is requested that speakers sign the sheet at the front doors of the Chamber by 1:25 p.m. Although the Board may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time.

1. Public Comment Sign In Sheet and Handouts

Attachments: [Public Appearances and Sign In Sheet](#)

K. ADMINISTRATIVE ABATEMENT HEARINGS

L. PUBLIC HEARINGS

M. AFTERNOON DISCUSSION ITEMS**1. County Administrative Officer Report: Federal Legislative Update and Various Other Topics**

Recommendation: That the Board of Supervisors receive an oral report from the County Administrative Officer regarding an update on federal legislative activity, and various other topics, and take action as may be required.

Attachments: [County Administrative Officer Report](#)

2. Reports on Board Member Travel at County Cost, Meeting Attendance, and Supervisorial District Matters**N. ADJOURNMENT**

Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the Office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka (476-2384), during normal business hours.

Persons wishing to file documentation on any agenda item for the official record must submit an original and nine (9) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka (476-2384). Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)

The Chamber is wheelchair accessible, and disabled parking is available in the lot on K Street, between Fourth and Fifth Streets. If you are a person with a disability, and you need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (707) 476-2384, or (707) 445-7299 (fax). Requests for such modifications or accommodations must be made at least two full business days before the start of the meeting.

BARRING ANY UNFORESEEN TECHNICAL DIFFICULTIES OR SCHEDULING CHANGES, REGULAR MEETINGS OF THE BOARD OF SUPERVISORS ARE BROADCAST LIVE ON SUDDEN LINK, CHANNEL 10, AND ARE REBROADCAST ON FRIDAY AT 6:30 P.M.

County of Humboldt Web Site: <http://humboldt.gov/>