



COUNTY OF HUMBOLDT

For the meeting of: 12/14/2021

File #: 21-1657

To: Board of Supervisors

From: Public Works

Agenda Section: Consent

SUBJECT:

Ratify Lease Holdover and Consent Agreement for Department of Health and Human Services - Social Services, Public Guardian Lease Agreement with PWM, Inc. for Continued use of 1105 Sixth Street, Suite B, Eureka

RECOMMENDATION(S):

That the Board of Supervisors:

1. Ratify the Department of Health and Human Services decision holdover at 1105 6th Street, Suite B; and
2. Approve and authorize the Public Works Director to execute the attached lease holdover consent letter with PWM, Inc.

SOURCE OF FUNDING:

Social Services Fund (1160)

DISCUSSION:

On Dec. 2, 2014, your Board approved a lease at 1105 Sixth Street, Suite B for office space to accommodate the Department of Health and Human Services - Social Services, Public Guardian for a period from Dec.15, 2014 through Nov. 30, 2021 (Attachment No. 1 - Lease).

There is no holdover consent letter for the month of December of 2021. Rent payment for the month of December of 2021 was made and accepted by the lessor. Staff is requesting your Board to approve attached lease holdover consent letter with PWM, Inc. for continued use of 1105 Sixth Street, Suite B to memorialize the county's holdover use for the month of December of 2021, and to request lessor consent to holdover for successive months until such time as a new long-term lease can be negotiated and executed (Attachment No. 2 - Lease Holdover Consent Letter).

FINANCIAL IMPACT:

Effective Dec.1, 2021, monthly rent pursuant to the lease terms will increase 2%, from \$2,055.24 to \$2,096.34, for the annual period up to Nov. 30, 2022. The costs associated with the rent increase have been included in the budget for fiscal year 2021-22 in Social Services Fund 1160.

STRATEGIC FRAMEWORK:

This action supports your Board's Strategic Framework by providing for and maintaining infrastructure.

OTHER AGENCY INVOLVEMENT:

None

ALTERNATIVES TO STAFF RECOMMENDATIONS:

Your Board may choose not to approve the lease holdover consent letter with PWM, Inc. for 1105 6th Street, Suite B. However, this is not recommended as there are no present alternative sites for this program to occupy.

ATTACHMENTS:

Attachment No. 1 - Lease

Attachment No. 2 - Lease Holdover Consent Letter

PREVIOUS ACTION/REFERRAL:

Board Order No.: C-15

Meeting of: 12/02/14

File No.