

BOARD OF SUPERVISORS

REX BOHN  
Vice-Chair - First District  
MICHELLE BUSHNELL  
Second District  
MIKE WILSON  
Third District  
NATALIE ARROYO  
Fourth District  
STEVE MADRONE  
Chair - Fifth District



COUNTY STAFF

ELISHIA HAYES  
County Administrative Officer  
SCOTT MILES  
Interim County Counsel  
KATHY HAYES  
Clerk of the Board

**BOARD OF SUPERVISORS  
COUNTY OF HUMBOLDT  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR  
ACTION SUMMARY**

Monday, May 22, 2023

9:00 AM

Department Budget Hearings - Hybrid

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**A. ROLL CALL**

Present: 5 - Supervisor Rex Bohn, Supervisor Michelle Bushnell, Supervisor Mike Wilson,  
Supervisor Natalie Arroyo, and Supervisor Steve Madrone  
Absent: 0

**B. SALUTE TO THE FLAG**

**C. DEPARTMENT REPORTS**

Board of Supervisors

23-686

1. Informational County Department Reports for Fiscal Year 2023-24

*Recommendation:* That the Board of Supervisors:  
1. Receive staff reports from various county departments.

*The Department Presentations were received and filed.*

23-687

2. Fiscal Year (FY) 2023-24 Budget Outlook and Additional Requests for General Fund Appropriations

- Recommendation:** That the Board of Supervisors:
1. Receive an update from the County Administrative Office on the FY 2023-24 budget outlook;
  2. Provide direction to staff on the submitted FY 2023-24 Additional Requests for General Fund Appropriations;
  3. Following implementation of Phase 2 of the Municipal Resource Group's Classification and Compensation Plan, authorize an immediate moratorium through the end of FY 2023-24 on any and all personnel actions to modify pay (including advance step requests and out of class pay), reclassify positions, and/or position allocations that are not demonstrated to be net neutral (will not cause an increase in expenditures), and are not funded with state/federal dollars, on an ongoing basis;
  4. Declare an immediate freeze on hiring staff in the General Fund through the end of FY 2023-24;
  5. Authorize the County Administrative Officer and Director of Human Resources to approve exceptions to the hiring freeze utilizing the attached form to request an exception (Attachment 1);
    - a. When an exception is granted and where possible, encourage a promotional recruitment;
    - b. Consider an exemption for sworn personnel required to fulfill state, federal or locally mandated services;
  6. Provide direction to staff on which Measure Z positions to deallocate that were allocated in FY 2022-23 and remain vacant;
  7. Direct the County Administrative Officer to return to your Board with further research on options for reducing the FY 2023-24 budget deficit at the presentation of the FY 2023-24 Proposed Budget (June 6, 2023);
  8. Direct the Clerk of the Board to post and publish the required public hearing notice for the FY 2023-24 proposed budget and special district budgets at least 10 days prior to the public hearing (proposed for June 12, 2023); two publications are required, with at least 5 days intervening between the dates of the first and last publications, not counting such publication dates; and
  9. Take other action as appropriate.

*Approve staff recommendations, including the following:*

1. *Include an exemption to the hiring freeze for positions funded through "other funding sources" and positions which will leverage dollars, and not allowing for an exemption for sworn personnel;*
2. *Approve the ARGFAs as discussed;*
3. *Add modified work schedules, reductions in the number of Board meetings, telework opportunities, shared workspaces and/or an evaluation of leased spaces as cost saving measures to also be explored; and*
4. *Approve the deallocation of 7.0 Measure Z positions as discussed.*

Aye: 5 - Rex Bohn, Michelle Bushnell, Mike Wilson, Natalie Arroyo, and Steve Madrone

**D. PUBLIC HEARINGS**

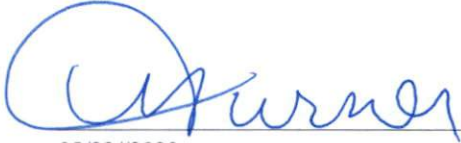
**E. ADJOURNMENT**

*I, NIKKI TURNER, Deputy Clerk of the Board of Supervisors, County of Humboldt, State of California, do hereby certify the foregoing to be a full, true, and correct original record of the above-entitled meeting of the Humboldt County Board of Supervisors held in Eureka California.*

*IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of said Board of Supervisors.*

NIKKI TURNER

*Deputy Clerk of the Board of Supervisors of the County of Humboldt, State of California.*



05/22//2023