

**BOARD OF SUPERVISORS**

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Clerk of the Board

**COUNTY OF HUMBOLDT  
BOARD OF SUPERVISORS  
825 FIFTH STREET  
EUREKA, CA 95501  
SUPERVISORS' CHAMBER, FIRST FLOOR**

**AGENDA - Final**

Tuesday, May 6, 2025

9:00 AM

Regular Meeting - Hybrid

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The County of Humboldt is committed to providing equal access to all county programs, services and activities through the provision of accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board Office at 707-476-2390 or by email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us).

The Chamber is wheelchair accessible, the accessible entrance to the Courthouse is the 4th Street entrance. Accessible parking is available adjacent to the 4th Street entrance and on the 4th Street side of the K Street lot. If you are a person with a qualified disability, and need a modification or accommodation to participate in this meeting.

#### **REMOTE/TELECONFERENCE PARTICIPATION**

Conference Line: 720 707 2699

Meeting ID: 814 4286 5191

**Please note: Those not able to attend the Board of Supervisors meeting in person will have the opportunity to provide public comment via Zoom; however, the County of Humboldt cannot guarantee that the Zoom system will be available for the entirety of every meeting. The only ways to guarantee that your comment is received and considered by the Board of Supervisors are to attend the meeting in person or submit your comment in writing in advance of the meeting.**

#### **Zoom Public Comment:**

When the Board of Supervisors announce the agenda item that you wish to comment on, call the conference line, enter Meeting ID and press star (\*) 9 on your phone, this will raise your hand. You'll continue to hear the Board meeting on the call. When it is time for public comment on the item you wish to speak on, you'll hear a prompt that will indicate your phone is unmuted. Please state your name and the agenda item number you will be commenting on. You will have 3 minutes to comment. Please turn off your TV or live stream to avoid delays.

#### **Email Public Comment:**

To submit public comment to the Board please email [cob@co.humboldt.ca.us](mailto:cob@co.humboldt.ca.us), provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.

**Any written materials related to an item on this agenda submitted to the Board of Supervisors less than 72 hours prior to the Board meeting, and that are public records subject to the Public Records Act, are available for public inspection in the office of the Clerk of the Board at 825 5th Street, Suite 111, Eureka, during normal business hours.**

**Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 5th Street in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions.**

**Failure to submit the required number of copies will result in the document/s not being placed in the official record. (Per Board of Supervisors' policy adopted on March 21, 1995.)**

**You may access the live stream of the meeting by using the following link:**

**<https://humboldt.legistar.com>**

**A. ROLL CALL**

**B. SALUTE TO THE FLAG**

**C. MODIFICATIONS TO THE AGENDA**

**D. CONSENT CALENDAR**

**Agricultural Commissioner**

**25-581**

1. Approval of Cooperative Agreement No. 25-0016-000-SA, Fuels, Lubricants and Automotive Products Program with the California Department of Food and Agriculture (CDFA) in the Amount of \$4,725

***Recommendation:*** That the Board of Supervisors:

1. Approve Cooperative Agreement No. 25-0016-000-SA, known as the Fuels, Lubricants and Automotive Products Program with the California Department of Food and Agriculture; and
2. Authorize the Chair to sign the original agreement; and

3. Direct the Clerk of the Board to return the signed copy to the Agricultural Commissioner's office for further processing; and
4. Grant a waiver from the provisions of the Nuclear-Free ordinance.

**Attachments:**[Staff Report](#)[Cooperative Agreement No. 25-0016-000-SA.pdf](#)[Executed - Cooperative Agreement 25-0016-00-SA](#)[25-591](#)

2. Approval of Cooperative Agreement No. 25-0067-000-SA with the California Department of Food and Agriculture-Division of Measurement Standards for the Weighmaster Program in the Amount of \$480

**Recommendation:** That the Board of Supervisors:

1. Approve Cooperative Agreement No. 25-0067-000-SA for the Weighmaster Program contract with the California Department of Food and Agriculture-Division of Measurement Standards in the amount of \$480; and
2. Authorize the Chair to sign the original agreement, and direct the Clerk of the Board to return all signed copies to the Agricultural Commissioner's office for further processing; and
3. Grant a waiver from the provisions of the Nuclear Free Ordinance.

**Attachments:**[Staff Report](#)[Cooperative Agreement No. 25-0067-00-SA.pdf](#)[Executed - Cooperative Agreement 25-0067-00-SA](#)**Board of Supervisors**[25-493](#)

3. Certificates of Recognition for the Soroptimist International of Arcata Award Winners

**Recommendation:** That the Board of Supervisors:

1. Ratify the Board Chair's signature on the Certificates of Recognition.

**Sponsors:**

Supervisor Wilson

**Attachments:**[Staff Report](#)[Soroptimist of Arcata Certificates of Recognition](#)

25-566

4. Resolution for Temporary Road Closures for the “Old Timers Day Parade” in Orleans on June 15, 2025

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the resolution and direct the Clerk of the Board to mail an executed copy to Penny Eckert, Orleans Community Services Club, PO Box 181, Orleans, CA 95556.

**Sponsors:** Supervisor Madrone

**Attachments:** [Staff Report](#)

[Resolution](#)

[Resolution No. 25-92](#)

25-569

5. Retirement Resolution for Diny King

**Recommendation:** That the Board of Supervisors:

1. Ratify the Chairs signature.

**Sponsors:** Supervisor Bushnell

**Attachments:** [Staff Report](#)

[Diny King Retirement Resolution](#)

25-571

6. Proclaim May 2025 as Bike Month in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation.

**Sponsors:** Supervisor Arroyo

**Attachments:** [Staff Report](#)

[Bike Month Proclamation](#)

25-573

7. Letter of Appreciation to Carl Hansen for Service on the Headwaters Fund Board

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the Letter of Appreciation.

**Sponsors:** Supervisor Bohn

**Attachments:** [Staff Report](#)

[Letter of Appreciation to Carl Hansen](#)

[Executed - Carl Hansen - Letter of Appreciation](#)

25-580

8. Proclaim May as Older Americans Month

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation.

**Sponsors:** Supervisor Madrone

**Attachments:** [Staff Report](#)  
[Proclamation](#)

25-584

9. Proclaim May as Mental Health Awareness Month in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation.

**Sponsors:** Supervisor Bushnell

**Attachments:** [Staff Report](#)  
[Mental Health Awareness Month Proclamation](#)

25-589

10. Proclamation for Missing and Murdered Indigenous Persons (MMIP) Awareness Month in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation.

**Sponsors:** Supervisor Arroyo

**Attachments:** [Staff Report](#)  
[Proclamation for MMIP Awareness Month](#)

25-592

11. Proclaim May 2025 as CalFresh Awareness Month in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation.

**Sponsors:** Supervisor Arroyo

**Attachments:** [Staff Report](#)  
[CalFresh Awareness Month Proclamation](#)

25-594

12. Proclaim Saturday, May 10, 2025 as National Association of Letter Carriers' Food Drive Day

**Recommendation:** That the Board of Supervisors:

1. Adopt the proclamation.

**Sponsors:** Supervisor Arroyo

**Attachments:** [Staff Report](#)

[Proclamation](#)

[25-616](#)

13. Letter of Opposition to Conditional Release and Placement of Richard Stobaugh

**Recommendation:** That the Board of Supervisors:

1. Authorize the Chair to sign the letter.

**Sponsors:** Supervisor Bushnell and Supervisor Wilson

**Attachments:** [Staff Report](#)

[Letter of Opposition](#)

[Executed - Letter of Opposition - Sexually Violent Predator \(SVP\) Rich Public Comment on D.13](#)

### **Department of Health and Human Services: Administration**

[25-484](#)

14. Authorize the Department of Health and Human Services - Public Health Branch Director, or Designee Thereof, to Cancel Outdated Environmental Health Services Agreements with the Incorporated Cities and Replace with the New Board-Approved Template

**Recommendation:** That the Board of Supervisors:

1. Authorize the Department of Health and Human Services - Public Health Branch Director, or a designee thereof, to cancel outdated agreements, where they exist, for Environmental Health services between the County of Humboldt and incorporated cities within the County of Humboldt, to be replaced by the new Board of Supervisors approved agreement template.

**Attachments:** [Staff Report](#)

[Grant the County of Humboldt Department of Health and Human Ser](#)

[25-560](#)

15. Extension of Extra Help Hours Past the 960 Hour Limit (4/5 Vote Required)

**Recommendation:** That the Board of Supervisors:

1. Approve a waiver of the 960 extra-help limitation for Brianna Penner, Case Manager I and an extension of 960 hours, to a maximum of 1,920 hours for the fiscal year 2024-25, pursuant to Section 7 of the Humboldt County Salary Resolution (4/5 vote required).

**Attachments:** [Staff Report](#)  
[Public Comment on D.15](#)

**Department of Health and Human Services: Public Health**

[25-601](#)

16. Introduction of a Comprehensive Nitrous Oxide Ordinance Adding Division 11 to Title V of the County Code

**Recommendation:** That the Board of Supervisors:

1. Introduce the attached Ordinance (Comprehensive Nitrous Oxide Ordinance; An Ordinance of the Board of Supervisors of the County of Humboldt Adding Division 11 "Sales of Nitrous Oxide," to Title V of the Humboldt County Code Making It Unlawful for Any Person in the County of Humboldt, with Exceptions, to Sell or Attempt to Sell, Offer, Distribute, or Provide Nitrous Oxide to Any Person) and waive the first reading; and
2. Set the Ordinance for adoption on June 3, 2025, to take effect and be in force 30 days from the date of its adoption; and
3. Direct the Clerk of the Board to publish the required pre-adoption summary of the Ordinance to be done at least 5 days prior to the date set for adoption; and
4. Direct the Clerk of the Board within 15 days after the adoption of the Ordinance, to publish a post-adoption summary of the Ordinance with the names of the Supervisors voting for and against the Ordinance, and to post in the office of the Clerk of the Board a certified copy of the full text of the adopted Ordinance and amendments along with the names of those Supervisors voting for and against the Ordinance.

**Attachments:**

[Staff Report](#)  
[Nitrous Oxide - Pre Adoption Summary](#)  
[Nitrous Oxide - Post Adoption Summary](#)  
[Comprehensive Nitrous Oxide Ordinance Adding Division 11 to Title 1](#)

[25-602](#)

17. Introduction of an Ordinance Amending Humboldt County Code, Title VII, Chapter 7, Section 817-13, Comprehensive Tobacco Retailer Licensing Ordinance

**Recommendation:**

That the Board of Supervisors:

1. Introduce the Ordinance Amending Section 817-13 of Chapter 7 of Title VIII of the Humboldt County Code "Tobacco Retailer Licensing" regulating nitrous oxide product sales and waive the first reading; and
2. Set the Amendment to Ordinance No. 2718 for adoption on June 3, 2025, to take effect and be in force thirty (30) days from the date of its adoption; and
3. Direct the Clerk of the Board of Supervisors to publish the pre-adoption summary of the ordinance to be done at least 5 days prior to the date set for adoption; and
4. Direct the Clerk of the Board within 15 days after adoption of the ordinance to publish a post-adoption summary of the ordinance with names of Supervisors voting for and against the ordinance, in a newspaper of the general circulation published in the County of Humboldt, State of California.

**Attachments:**

[Staff Report](#)  
[Ordinance Amending the Comprehensive Tobacco Retailer Licensing](#)  
[Tobacco Retailer Licensing - Pre Adoption Summary](#)  
[Tobacco Retailer Licensing - Post Adoption Summary](#)

**Human Resources**

[25-528](#)

18. Adoption of new Project Coordinator I/II job classification.

**Recommendation:**

That the Board of Supervisors:

1. Adopt the Project Coordinator I/II classification in the AFSCME Bargaining Unit 1 (white collar) (classification # 0254A/B, salary range 421/445) into the classification system effective the pay period following Board approval; and

2. Adopt the Compensation Schedule effective May 11, 2025 (Attachment 2); and
3. Adopt the Resolution (Attachment 3) approving the amendment of the 2022-2024 Memorandum of Understanding between the County of Humboldt and the American Federation of State, County, and Municipal Employees.

**Attachments:**

[Staff Report](#)  
[Project Coordinator I-II](#)  
[Resolution](#)  
[2025-05-11 Compensation Schedule](#)  
[Resolution No. 25-93](#)

[25-614](#)

**19.** Approval of the 2025 Memorandum of Understanding (MOU) Between the County of Humboldt and the Law Enforcement Management (LEM) Representation Unit 7

**Recommendation:**

That the Board of Supervisors:

1. Approve and authorize the Chair of the Board of Supervisors to execute the Memorandum of Understanding with LEM (Attachment No. 1) for the term of 2025 for the MOU between the County of Humboldt and LEM Representation Unit 7; and
2. Adopt Resolution (Attachment No. 3) approving amendments to the Memorandum of Understanding between the County of Humboldt and LEM Representation Unit effective May 6, 2025.

**Attachments:**

[Staff Report](#)  
[MOU - Law Enforcement Management - January 1 2025 through Dec](#)  
[MOU - Law Enforcement Management - January 1, 2025 through Dec](#)  
[2025 LEM MOU Resolution](#)  
[2025-05-11 Compensation Schedule](#)  
[Resolution No. 25-94](#)  
[Executed - MOU - Law Enforcement Management - January 1 2025 t](#)

**Public Works**

[25-494](#)

**20.** Berthing Permit and Rental Agreement with the Humboldt Bay Harbor, Recreation and Conservation District Regarding the Use of Moorage Space Located at the Woodley Island Marina

**Recommendation:** That the Board of Supervisors:

1. Waive the requirements of the Humboldt County Nuclear-Free Ordinance with regard to the attached berthing permit and rental agreement with the Humboldt Bay Harbor, Recreation and Conservation District; and
2. Approve, and authorize the Chair of the Board to execute, the attached berthing permit and rental agreement with the Humboldt Bay Harbor, Recreation and Conservation District regarding use of moorage space located at the Woodley Island Marina for the period of July 1, 2025, through June 30, 2026; and
3. Direct the Clerk of the Board to return one (1) fully executed original copy of the attached berthing permit and rental agreement with the Humboldt Bay Harbor, Recreation and Conservation District to the Department of Public Works - Real Property for further processing.

**Attachments:**[Staff Report](#)[Berthing Permit and Rental Agreement FY 25-26](#)[Executed - Humboldt Bay Berthing Permit](#)[25-511](#)

**21.** Award Authorization for Storm Damage Repair to Kneeland Road (F6F060) Post Mile 37.09

**Recommendation:** That the Board of Supervisors:

1. Receive and file the bid proposals submitted for the Kneeland Road (F6F060) Post Mile 37.09 Storm Damage Repair Project; and
2. Award the project agreement to Mercer-Fraser Company for the total amount of \$1,166,198.50; and
3. Authorize the Chair of the Board to execute the project agreement upon submittal of the appropriate bonds and insurance; and
4. Authorize the Public Works Director to execute contract change orders up to the amount of \$70,810; and
5. Direct the Clerk of the Board to provide the Engineering Division of the Department of Public Works with one (1) fully executed certified copy of the Board order related to this item.

**Attachments:**[Staff Report](#)[Bid Results for Storm Damage Repair to Kneeland Road \(F6F060\) Post Construction Agreement for Storm Damage Repair to Kneeland Road](#)

25-551

**22.** Resolution Approving a List of Projects to be Funded by California Senate Bill 1 - The Road Repair and Accountability Act of 2017 - for Fiscal Year 2025-26

**Recommendation:** That the Board of Supervisors:

1. Adopt the attached resolution approving a list of projects to be funded by California Senate Bill 1 - The Road Repair and Accountability Act of 2017 - for fiscal year (FY) 2025- 26; and
2. Direct the Clerk of the Board to return one (1) fully executed copy of the attached resolution to the Roads Division of the Humboldt County Department of Public Works for submission to the California Department of Transportation.

**Attachments:**

[Staff Report](#)

[Resolution Approving a List of Projects to be funded by California Ser](#)  
[Resolution No. 25-95](#)

25-565

**23.** Authorize a Temporary Increase in Pay for Jake Johnson, Construction Projects Manager, Pursuant to Section 12.4.1 of the American Federation of State, County and Municipal Employees (AFSCME) Memorandum of Understanding (MOU).

**Recommendation:** That the Board of Supervisors:

1. Authorize a temporary increase in pay for Construction Projects Manager Jake Johnson (job classification # 0206, salary range 529) as though promoted to Deputy Public Works Director - Facilities Management (job classification # 0200, salary range 540) beginning April 19, 2025, and continuing until the position is filled or the assignment is otherwise ended by Public Works.

**Attachments:**

[Staff Report](#)

**E. ITEMS PULLED FROM CONSENT****F. PUBLIC COMMENT ON NON-AGENDA ITEMS****G. MATTERS SET FOR TIME CERTAIN****Board of Supervisors**25-506

**1.** 10:30 A.M. - Redway School Fourth - Sixth Grade Student Presentation to the

## Board of Supervisors

**Recommendation:** That the Board of Supervisors:

1. Welcome the fourth through sixth grade students, hear their presentation; and
2. Receive and file the presentation.

**Sponsors:** Supervisor Bushnell

**Attachments:** [Staff Report](#)

### **Public Works**

#### [25-411](#)

2. 11:15 A.M. - Bid Award for the John Haynes Veterans Memorial Building Project, Project Number 162765

**Recommendation:** That the Board of Supervisors:

1. Receive and file the bids for the John Haynes Veterans Memorial Building Project, Project Number 162765; and
2. Award the project to the lowest responsible and responsive bidder, Adams Commercial General Contracting, Inc., Eureka, California in the amount of Three Million Seven Hundred Ninety-Four Thousand Nine Hundred Thirty-Seven Dollars (\$3,794,937); and
3. Authorize the Chair of the Board to execute a construction agreement with Adams Commercial General Contracting, Inc. after staff approves the bonds and insurance; and
4. Direct the Clerk of the Board to provide the Department of Public Works with one (1) fully executed certified copy of the Board order related to this item.

**Attachments:** [Staff Report](#)

[Exhibit 1 - Exterior Renderings 12-11-24.pdf](#)

[Exhibit 2 - Interior Perspectives 01-23-25 .pdf](#)

[Exhibit 3 - Preliminary Bid Results.pdf](#)

[Exhibit 4 - Project Budget 03-11-25.pdf](#)

[Public Comment on G.2](#)

[Public Comment on G.2](#)

[Project 162765 Agreement EXECUTED](#)

### **Board of Supervisors (Closed Session)**

25-610

3. 12:00 P.M. - Conference with Legal Counsel - Pursuant to Government Code Sections 54954.5 and 54957 to consider Public Employee Appointment for the position of the Aviation Director

**County Counsel (Closed Session)**25-627

4. 12:00 P.M. - Conference with Legal Counsel – Anticipated Litigation: Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (one potential case)

**Board of Supervisors**25-578

5. 1:30 P.M. - Annual Presentation on the Current State of Education in Humboldt County

**Recommendation:** That the Board of Supervisors:

1. Receive and file the presentation.

**Sponsors:** Supervisor Bushnell

**Attachments:** [Staff Report](#)

**County Administrative Office**25-609

6. 2:00 P.M. - Informational County Department Reports for Fiscal Year 2025-2026

**Recommendation:** That the Board of Supervisors:

1. Receive a staff report from the Humboldt County Planning and Building Department; and
2. Direct the Clerk of the Board to post and publish the required public hearing notice for the fiscal year 2025-2026 proposed budget and special district budgets at least ten (10) days prior to the public hearing (proposed for June 9, 2025); two publications are required, with at least 5 days intervening between the dates of the first and last publications, not counting such publication dates (Attachment 1).

**Attachments:** [Staff Report](#)

[Attachment 1 Public Hearing Notice-Summary](#)

**Board of Supervisors**[25-518](#)

7. 2:15 P.M. - Presentation "Understanding the Civil Grand Jury"

**Recommendation:** That the Board of Supervisors:

1. Receive and file the presentation.

**Sponsors:** Supervisor Bushnell

**Attachments:** [Staff Report](#)

**H. PUBLIC HEARINGS (None Scheduled)****I. DEPARTMENTAL REPORTS (None Scheduled)****J. MATTERS INITIATED BY BOARD (None Scheduled)****K. CLOSED SESSION (See Matter Set For Time Certain)****L. ADJOURNMENT**