



COUNTY OF HUMBOLDT

AGENDA ITEM NO.
C22

For the meeting of: February 27, 2018

Date: February 9, 2018

To: Board of Supervisors

From:  Thomas K. Mattson, Public Works Director

Subject: Remove Frozen Indefinitely (FØ) – Designation for Roads Assistant Engineer I/II Position (4/5 vote required)

RECOMMENDATION(S): That the Board of Supervisors Remove the Frozen Indefinitely (FØ) designation from 1.0 FTE Assistant Engineer I/II (class 306) position in budget unit 321, effective at the beginning of the next biweekly pay period following approval. (4/5 vote required)

SOURCE OF FUNDING: Roads Engineering 1200-321

DISCUSSION:

The recent resignation of the Senior Engineering Technician has created a staff shortage in the Public Works Engineering Division. The division does not intend to fill the Senior Engineering Technician position during the current fiscal year which will result in salary savings for the unit.

The Public Works Engineering Division would like to request that the Assistant Engineering I/II position be unfrozen, funded and filled. The number of staff in the division will remain the same, but an Assistant Engineer position provides more flexibility and this position will be critical for the large workload from the winter of 2017, the upcoming storm season and will provide much needed support for the division.

Prepared by Chris Bray

CAO Approval 

REVIEW: Auditor  County Counsel _____ Personnel  Risk Manager _____ Other _____

TYPE OF ITEM:
 Consent
 Departmental
 Public Hearing
 Other

BOARD OF SUPERVISORS, COUNTY OF HUMBOLDT
Upon motion of Supervisor Wilson
Seconded by Supervisor Bass
And unanimously carried by those members present,
The Board hereby adopts the recommended action contained in this report.

PREVIOUS ACTION/REFERRAL:

Board Order No. _____

Meeting of: _____

Dated: 2/27/18
Kathy Hayes, Clerk of the Board

By: 

FINANCIAL IMPACT: The resignation of the Senior Engineering Technician will result in salary savings for the remainder of Fiscal Year 2017/18. The excess salary savings will be sufficient to cover the cost of the reduced salary step position of Assistant Engineer I in the Roads Engineering (1200321) division. There will be no impact to the General Fund.

This action supports the Board's Strategic Framework by providing community appropriate levels of service and to ensure sustainability of those services.

OTHER AGENCY INVOLVEMENT: County Departments: Human Resources and Auditor's Office

ALTERNATIVES TO STAFF RECOMMENDATIONS: The Board could deny this request to unfreeze the position, however this is not recommended due to the workload of the division.

ATTACHMENTS: None