



# COUNTY OF HUMBOLDT

For the meeting of: 4/5/2022

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File #: 22-164

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**To:** Board of Supervisors

**From:** Libraries

**Agenda Section:** Consent

**SUBJECT:**

Fiscal Year 21-22 Supplemental Budget Request for County Library Budget Unit 1500-621 (4/5 Vote Required)

**RECOMMENDATION(S):**

That the Board of Supervisors:

1. Approve the attached supplemental budget request for budget unit 1500-621 in the amount of \$23,667 for Fiscal Year 2021-22. (4/5 Vote Required).
2. Approve the purchase of two replacement servers to upgrade the Library's Integrated Library System (ILS), the maintenance agreement to support Red Hat software for three years, and a one-time set up fee to configure the Library's servers.

**SOURCE OF FUNDING:**

County Library's Fund Balance (1500)

**DISCUSSION:**

The Humboldt County Library's Integrated Library System's (ILS) computer servers are no longer viable. They are aged, obsolete, and they no longer covered by a maintenance agreement. New servers will allow the library's automated circulation, acquisitions, and cataloging systems to remain operational while under warranty. New servers will allow the Library's public online interface to be upgraded, and ADA compliant. The Library has an agreement with Innovative Interfaces Inc. (iii) to host this platform.

The cost to replace the two servers is \$15,921. The Red Hat Enterprise Linux (IBM) operating system licenses (one per server) required to run the ILS software are \$4,246. The set-up fee \$3,500 is the pre-negotiated customized service that enables IT to configure the servers.

**FINANCIAL IMPACT:**

There will be no impact on the general fund. The funding for this expenditure will be covered by the library's fund balance. The Library has a robust fund balance due to unfilled vacancies during COVID-

era.

**STRATEGIC FRAMEWORK:**

This action supports your Board's Strategic Framework by providing for and maintaining infrastructure .

**OTHER AGENCY INVOLVEMENT:**

The County's Information Technology Department will work with support staff from iii and MIBURA, the software support provider to integrate the new servers.

**ALTERNATIVES TO STAFF RECOMMENDATIONS:**

The Board may choose not to approve the supplemental budget transfer. When the servers fail the library's circulation system will stop functioning. The library cannot migrate to the upgraded software without the servers being replaced.

**ATTACHMENTS:**

1. Attachment 1- Supplemental Budget Request Form
2. Project Expenditures:
  - Exhibit A - Server invoice
  - Exhibit B - Red Hat Enterprise Linux, three-year warranty/support for the new servers
  - Exhibit C - Smart Support invoice to set up servers

**PREVIOUS ACTION/REFERRAL:**

Board Order No.: N/A

Meeting of: N/A

File No.: N/A