



COUNTY OF HUMBOLDT

For the meeting of: 5/14/2019

File #: 19-445

To: Board of Supervisors

From: Planning and Building Department

Agenda Section: Consent

SUBJECT:

Memorandum of Understanding (MOU) with City of Fortuna for Assistance with State of California Housing and Community Development (HCD) Program Administration

RECOMMENDATION(S):

That the Board of Supervisors:

1. Review, approve, and authorize the Board Chair to sign the attached Memorandum of Understanding with the City of Fortuna for assistance administering and managing HCD programs.

SOURCE OF FUNDING:

City of Fortuna Program Income Account.

DISCUSSION:

Since 2008 County Staff have been assisting Fortuna with management of the HCD grants, including the Community Development Block Grant (CDBG) and HOME programs. The last MOU expired December 2018. In order to continue work, the attached MOU would extend this relationship for three years.

HCD regulations permit cities to contract with other governmental entities, such as a city or county, to operate their HCD programs. The attached MOU outlines the relationship, pay rate, and the types of activities county staff are assisting with.

FINANCIAL IMPACT:

Approval and signing of the MOU will assist the City of Fortuna in effectively managing the HCD programs to assist their lower-income constituents. All costs associated with the assistance will be reimbursed. The costs are estimated to be approximately \$6,000. The City of Fortuna will be billed quarterly for the county's services. The associated revenue was included in this year's Planning and Building Department budget.

STRATEGIC FRAMEWORK:

File #: 19-445

This action supports your Board's Strategic Framework by building interjurisdictional and regional cooperation .

OTHER AGENCY INVOLVEMENT:

City of Fortuna

ALTERNATIVES TO STAFF RECOMMENDATIONS:

The Board could choose not sign an agreement with the City of Fortuna. This is not recommended as all costs for the proposed work are reimbursed and this fosters a cooperative relationship with the City.

ATTACHMENTS:

Memorandum of Understanding (MOU) with City of Fortuna

PREVIOUS ACTION/REFERRAL:

Board Order No.: N/A

Meeting of: February 9, 2016

File No.: 16-0116